

Subject	MUSOP Faculty Meeting
Date and Location	January 2, 2014 1:30-3:00 L06
Attendees	Karen Barker, Eric Blough, Hasan Koc, Nicole Winston, Kim Broedel-Zaugg, Stephanie Anderson, Brittany Riley, Elaine Cruse, Inder Sehgal, Angel Kimble, Jinsong Hao, Scott Perry, Aaron Sizemore, Craig Kimble, Jennifer Kennedy, Terri Moran, Rob Stanton, Glenn Anderson

1. Approval of Minutes

- a. Minutes of 12/5/13 meeting approved.

2. Announcement of water damage that occurred over the holidays.

3. Reports from Directors (deferred)

4. Report from Students (deferred)

5. Report from Chairs

- a. DPSR- Dr. Schloss (deferred)
- b. DPPAR- Dr. Broedel-Zaugg
 1. Dr. Broedel-Zaugg provided an update on faculty recruitment activities and progress.
 2. Dr. Wolcott is recovering and will be back next week.

6. Report from Assistant Deans

- a. Experiential Learning –Dr. Stanton
 1. The Cabell Huntington Hospital institutional preceptor will be changing and they are working on the transition.
- b. Student Affairs- Ms. Kennedy and Ms. Moran
 1. Applications are being received for the Director of Assessment.
 2. The student application deadline has been extended to February 3rd.
 3. The schedule of interview dates was resent
 4. Interview training will be offered in the evening for faculty and students.
 5. Colored paper for testing is available in Student Affairs, as well as noise cancelling headphones for ADA requirements.
 6. The students have been requesting the list of required textbooks.
 7. Student Services will be providing advising training.
 8. There were three PEFs submitted before the end of the fall semester. Two are moving to forward to an SEC hearing.

7. Reports from Committees

- a. Curriculum Committee- Dr. Stanton
 1. Graduate course additions are due by January 15th.
 2. Post Course reviews are due February 3rd.
 3. Email textbooks to Dr. Stanton and he will compile a list for student to use when ordering online.
 4. Spring syllabi are due to Dr. Stanton asap if they have not been turned in already.
- b. Assessment Committee- Dr. Blough

1. Review of previous semester – a report will be provided to the faculty.
 2. The PCOA is scheduled for January 23rd.
 3. Portfolios are due the first week students are back. This is a check-up evaluation, not for progression.
- c. Student Affairs- Dr. S. Anderson
1. Ms. Kennedy provided an application update.
 2. Dr. Anderson reviewed the progressions status. The student previously held back to P1 was passed to P2.
- d. Faculty Affairs- Dr. G. Anderson
1. Policy 100.007 – MUSOP Faculty Grievance Policy was presented for approval. A motion was made to approve as amended. Motion passed.
 2. An amendment to Article 1, Section G of the MUSOP Faculty By-Laws was presented for approval. A motion was made to approve with minor edits. Motion approved.
- e. MU-STEC (Secure Testing Environments Committee) – Dr. Perry
1. Dr. Perry reviewed the activities of the Ad-Hoc committee. Dr. Perry will compile the results to develop a list of “hard” recommendations, best practices, and “global solutions” (i.e. – wish list of suggestions) to presented by January 30th.
- f. Report from Faculty Senate – Dr. S. Anderson reviewed the last faculty senate meeting which was held on December 12th.
- 8. Report from the Executive Assistant – Ms. Karen Barker (deferred)**
- 9. New Business (deferred)**
- 10. Announcements from the Dean (deferred)**
- 11. A motion was made to adjourn the meeting. Motion passed.**

Submitted on February 6, 2014 by Karen Barker