

<b>Subject</b>	<b>MUSOP Faculty Meeting</b>
<b>Date and Location</b>	February 6, 2014 1:30-3:00 L06
<b>Attendees</b>	Karen Barker, Angel Kimble, Tim Long, Hasan Koc, Nicole Winston, Jennifer Kennedy, Delilah Navarro, Jinsong Hao, Leesa Prunty, Chris Gillette, Scott Perry, Elaine Cruse, Aaron Sizemore, Justin Williams, Brittany Riley, Janet Wolcott, Kim Broedel-Zaugg, Leah Payne, Shelvy Campbell, Inder Sehgal, Stephanie Anderson, John Schloss, Holly Simpkins, Eric Blough, Terri Moran, Glenn Anderson

### **1. Approval of Minutes**

- a. Minutes of 1/2/14 meeting approved.

### **2. Reports from Directors**

- a. Public Affairs (Ms. Leah Payne)
  1. Ms. Payne reviewed recent activities and ongoing projects
- b. Diversity (Dr. Shelvy Campbell)
  1. Upcoming Activities
    - a) Geriatrics Symposium coming April 23<sup>rd</sup> at the Student Center
    - b) Poverty Simulation coming in March. Faculty and students are encouraged to participate.
    - c) Walgreens continued the diversity grant.
- c. Faculty Development (Deferred)
- d. Information Technology (Ms. Holly Simpkins)
  1. An extra help person has been hired to provide extended coverage for evening classes and testing.
  2. The help desk phone number process will be emailed soon.
  3. Dr. Anderson reviewed tips for using respondus in Blackboard.

### **3. Report from Students (Ms. Delilah Navarro)**

- a. The tables in L05 and L06 need to be reconnected. Also, when will they be hooked up in L07 and L08? A request was made for additional outlets in the 1<sup>st</sup> floor lobby/study area.
- b. When will electives be offered and what might they be? Faculty provided input on the types of electives being planned. A timeline synopsis should be out by the end of the month.
- c. A question about capstones was answered by Dr. Anderson.
- d. Students would like to start purchasing their airfare for return to school for fall 2014. Is there a set start date that they should plan on? The schedule will be sent to the students by May.
- e. A request was made to evaluate adding swipe card access to the small group organization conference rooms.

### **4. Report from Chairs**

- a. DPSR (Dr. John Schloss)
  1. Faculty positions were reviewed. Dr. Anderson explained some of the delays in posting.
- b. DPPAR (Dr. Kim Broedel-Zaugg)

1. Review of faculty recruitment. Hope to have completed by mid-March

#### **5. Report from Assistant Deans**

- a. Experiential Learning (Dr. Robert Stanton)
  1. Thank you to Holly Simpkins for resolving the ELVIS log on issue
  2. The department is continuing to work on community and institutional rotations and APPE locations.
- b. Student Affairs (Ms. Terri Moran)
  1. Interviews are in process for the Director of Assessment.
  2. Student interviews continue. An additional date may be added in March.

#### **6. Reports from Committees**

- a. Curriculum Committee (Dr. Robert Stanton)
  1. The CAC reviewed graduate course additions for the P3 year.
  2. There was a discussion of approving electives under the "Special Topics" umbrella designation.
  3. 2013 Fall Post Course Reviews are due.
  4. Review of proposed curriculum changes
    - a) A motion was made to set aside the rules for submission of items for the vote to add 1 hour of instruction in order to offer APhA certification in MTM in Fall 2014. Motion was seconded. Vote passed. Dr. Broedel-Zaugg advised of the need to notify ACPE of this change.
- b. Assessment Committee (Dr. Eric Blough)
  1. Update on OSCE activities
  2. E-portfolio reviews are due the end of January.
  3. The committee has put out the assessment plan.
- c. Student Affairs (Dr. Stephanie Anderson)
  1. Review of recruitment for the class of 2018 (Ms. Jennifer Kennedy)
  2. The committee thanked faculty who have been participating in the prospective student vetting sessions and reminded the faculty that the discussions fall under FERPA regulations for confidentiality.
  3. Student Progressions review – 2 Pcalc OSCE retakes passed and were moved to the P2 year. 1 student still needs to pass the Pcalc OSCE this semester. A motion was made to accept the recommendation of the Progressions Sub-committee. Motion passed.
  4. Scholarships
    - a) Deadline for application is March 1<sup>st</sup>.
    - b) The criteria and forms are being revised and will be posted on the website.
- d. Faculty Affairs (Dr. Janet Wolcott)
  1. Faculty retreat planning is on-going.
- e. MU-STEC (Dr. Scott Perry)

1. Dr. Perry reviewed the recommendation document proposed by the committee. After discussion the vote was deferred for additional review.
  - f. Report from Faculty Senate (deferred)
- 7. Report from the Executive Assistant – Ms. Karen Barker (deferred)**
- 8. New Business**
  - a. Ms. Melanie Butt, of the Center for Diagnostic NanoTechnology, provided a review of how to access advisee e-portfolios and how to resolve common problems. This report was recorded on Camtasia for faculty to review later.
- 9. Announcements from the Dean (deferred)**
- 10. A motion was made to adjourn the meeting. Motion passed.**

Submitted on March 6, 2014 by Karen Barker