

Subject	MUSOP Faculty Meeting
Date and Location	September 5, 2013 1:30-3:00 L06
Attendees	Glenn Anderson, Stephanie Anderson, Eric Blough, Kim Broedel-Zaugg, Elaine Cruse, Lisa Frazier, Kalina Grimm, Jinsong Hao, Jennifer Kennedy, Angel Kimble, Hasan Koc, Tim Long, Leah Payne, Scott Perry, Leesa Prunty, John Schloss, Aaron Sizemore, Sherri Smith, Robert Stanton, Justin Williams, Nicole Winston, Janet Wolcott, Kevin Yingling
Absent	Karen Barker, Shelvie Campbell, Brian Gallagher, Chris Gillette, Terri Moran, Inder Sehgal

1. Announcements

- a. Notices for Post Course Reviews will be sent out to team leaders. The due date has been extended to November 1st.
- b. A request has been forwarded to the Chairs for the Graduate College assignments. All new courses for next year need to be approved by The Graduate College.
 1. Applications include 5-7 Objectives, assessment methods, and a course description (<30 words)
 2. These need to be completed by mid- January (tentatively January 13th)
 3. DPPAR has been assigned 8 courses, DPSR has been assigned 4 courses, and 4 electives total need to be developed between the two departments.
 4. Research (1-2 students with a professor) will be classified as Special Projects or Special Topics (1-6 credits), rather than an elective. These are currently not on list of assignments, but will have to be added later.

2. Approval of Minutes

- a. Minutes of 08/08/13 meeting approved as submitted

3. Reports from Directors

- a. Mrs. Leah Clark Payne, M. A. J., Director of Public Affairs,
 1. MUSOP school website has been updated and student testimonials will be added
 2. The School of Pharmacy will begin to be marketed by being advertised at Marshall football games, in text books, newspaper, Youtube, and through the ambassadors program (social media)
 3. Pharmacy student volunteers are needed for Chili Fest in Huntington (09/14/13)
- b. Dr. Shelvy L. Campbell, Director of the office of Diversity Programs (deferred)
- c. Dr. Sherri Smith, Director of Faculty Development, MUSOP
 1. There are several programs offered by the Center for Teaching and Learning that may be of interest or value for faculty
 - a) Pedagogy of Teaching and Learning Online Series (PTLO Series)

- b) Faculty Learning Community (FLC) initiative
 - i. Application deadline for 2nd FLC is Friday September 6th
 - ii. Assessments will be sent out to faculty to find common goals and topics for FLC
 - c) Faculty Seminar on Teaching
 - d) Service Learning Training scheduled for October 4th
 - i. Service learning looks at the relationships between the community and the profession
2. Contact Dr. Smith if there are any questions regarding these programs

4. Report from Students (deferred)

5. Report from Chairs

- a. DPSR- Dr. Schloss
 - 1. The fall semester's curriculum is running along smoothly
 - 2. Dr. Winston is working with 2 students in her lab which is supported by a NASA grant
 - 3. The Integrated Behavioral Health Conference will be taking place on September 17-19 in Charleston, WV, held in conjunction with the International Symposium for Safe Medicine
 - a) Topics to be discussed are drug disposal, drug diversion
 - b) Speakers and presenters representing Marshall: Dean Yingling, Dr. Chris Gillette, Brian Gallagher, Dr. John Schloss, Dr. Terry Fenger (Forensics), Dr. Lauren Waugh (Forensics), Dr. Bill Pewen (Public Health)
- b. DPPAR- Dr. Broedel-Zaugg
 - 1. Welcome to Dr. Leesa Prunty (Pediatrics at Cabell)
 - 2. October is Pharmacy Month. Schedules of activities will be sent out.

6. Report from Assistant Deans

- a. Experiential Learning –Dr. Stanton
 - 1. Preceptor Training is scheduled
 - a) Chimney Corner Ashland, KY -09/04/13
 - b) Student Memorial Center in the Shockey room -09/09/13
 - c) Faculty attendance at these training events is appreciated.
 - 2. IPPE/APPE preceptor sites and availability
 - a) Our Lady of Bellfonte has been added as a site
 - 3. P3 year rotations are being planned. The P3 year will have 4 rotations and the criteria need to be established.
 - 4. Dr. Craig Kimble will be joining the Experiential department on 09/16/13
- b. Student Services- Ms. Jennifer Kennedy
 - 1. There are several services that will be offered to students on site.
 - a) Financial Aid will be coming out the 1st Tuesday of every month
 - b) Counseling Services will be coming two hours per month

- c) Career Services will be coming out in 4 hour blocks, but further details are being worked out.
- 2. Faculty will need to be trained with baseline knowledge of these services for their advisees
- c. Dean Yingling emphasized the importance and need to develop and implement a policy/program to address mental health, addiction, and behavioral complexities. A well-developed system for reporting these issues needs to be developed. This policy/program needs to be pushed forward in the next 6 months.

7. Reports from Committees

- a. Curricular Committee- Dr. Stanton
 - 1. The role of vertical integration of themes was emphasized in order to achieve coherency and consistency for the curriculum.
 - 2. Need to start getting syllabi and plans ready for P3 year
- b. Assessment Committee- Dr. Blough
 - 1. Dr. Blough reviewed the OSCE schedule
 - a) P2s- PCalc on 09/05/13 and immunizations on 09/12/13
 - b) P1s- immunizations 5th week of classes
 - 2. Faculty participation is required for evaluating OSCEs
 - 3. On 08/30/13 The Assessment Committee met with Department Chairs to discuss planned assessments and potential student load issues. The consensus was to continue as planned.
 - 4. Students will be creating their own E-Portfolio's. The portfolios document their achievement with outcomes and facilitate professional development.
- c. Student Affairs- Dr. Stephanie Anderson
 - 1. Student admissions update from Ms. Jennifer Kennedy
 - a) There are currently 94 applicants for the class of 2018.
 - b) Early Decisions
 - i. There are 10 early decisions. Interviews are scheduled for October 4th.
 - ii. In the future, the goal is for half of each class to be early decisions.
 - c) Regular Interviews
 - i. Planning on having 180 interviews.
 - ii. Interview dates this year are every Friday in January and February, starting January 17th.
 - iii. Goal is to admit 90 and maintain 83 students
 - 2. P1/P2 orientation feedback is needed. Report at next faculty meeting
 - 3. Early admission policies and procedures are in process
 - 4. Student scholarship and awards ceremony for P2s will take place in October

- d. Faculty Affairs- Dr. Wolcott
 - 1. A meeting is scheduled for 09/12/13 but may need to be rescheduled due to immunization OSCE
 - e. Report from Faculty Senate – Dr. Stephanie Anderson (deferred)
 - f. Report from MUSOP Executive Assistant to the Dean -Ms. Karen Barker (deferred)
- 8. Announcements from the Dean (none)**
- 9. New Business/ Announcements**
- a. Peer Mentoring Program- Ms. Jennifer Kennedy
 - 1. Pairing a P1 with P2 to aid in transition from undergraduate to MUSOP
 - 2. There are 2 mandatory meetings each semester.
- 10. A motion was made to adjourn the meeting. Motion passed.**

Respectfully submitted by Kalina Grimm