

## **Student Affairs Committee Meeting**

**April 17, 2015**

## **MINUTES**

*Facilitator:* Tim Long

*Attendees:* Glenn Anderson, Chris Booth, Ashley Brown, Jinsong Hao, Hasan Koc, Jeremy McAleer, Terri Moran, Brian Train, Nicole Winston, Priscilla Adjei-Baffour

*Absent:* Sherri Adams, Shelvy Campbell, Chris Harper, Jennifer Kennedy, Laura Rudolph, Catherine Higgins, Lisa Prunty, Minh Tran, Jessica Wright

*Guest(s):* None

*Note Taker:* Cindy Obregon

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### **I. Approval of Minutes**

The minutes from January and March were approved with no changes to be made to drafts.

### **II. Report from Director of Progressions**

- A. Ms. Moran reviewed the status of our interview candidates and the responses we've received from our admission offers. We will continue our vetting sessions next week.

### **III. Report from Subcommittees**

#### ***Went into Executive Session***

- A. **Student Awards** – Committee reviewed scholarship spreadsheet prepared by Dr. Hao. The spreadsheet reflects the outcome of the grading of the applicants. Committee voted on the nominations for the Marshall Scholarship policies to be forwarded to the Dean. Committee voted in favor of the nominations, Ms. Kennedy will provide the names of the applicants being considered.

#### ***Executive Session ended***

- B. **Student Progressions** (deferred)

### **IV. Old Business**

- A. Update on P3 Pinning Ceremony–
- B. Update on P1-P3 Awards Ceremony–
- C. Discussion of Remediation Policy and Course Grade- We will have some students taking summer courses.
- D. Develop/Update the SOP policy and procedure regarding student admission (charge)- Committee reviewed the current policy and had a discussion about possible revisions to be made. It was determined more discussion is needed. It will be continued in the May meeting.
- E. Investigate and report upon the merits of using a Multiple Mini-Interview (charge)- Committee discussed experiences they may have had with this kind of interview process. Dr. Long played a video about this process he found on the internet. After this semester is over, Dr. Long will be asking someone to help with putting

together an analysis comparing our current process with the MMI to submit to the Dean.

- F. Online scholarship application form (charge)- This will be a good summer project for the committee.

#### **V. New Business**

- A. Pharmily Campaign Scholarship Criteria – There will be an update on this campaign at the next Faculty meeting. Some of the funds will be used for the End of the Year Student picnic coming up. The Dean has also noted he would like to use some funds to create a Pharmily Scholarship. The subcommittee will need to create the criteria for this new scholarship. This will be presented for the coming Fall semester.
- B. Student Vetting Discussion- This will be reviewed next month.
- C. Professionalism Evaluation Form Policy- Committee reviewed the current policy and form. There was discussion about possible revisions to the policy and form.

#### **VI. Adjourn**

Meeting adjourned at 2:54 p.m.