

## Student Affairs Committee Meeting

## MINUTES

October 17, 2014

*Facilitator:* Tim Long

*Attendees:* Priscilla Adjei-Baffour, Chris Booth, Ashley Brown, Jinsong Hao, Cat Higgins, Jennifer Kennedy, Jeremy McAleer, Leesa Prunty, Nicole Winston, Jessica Wright

*Absent:* Glenn Anderson, Shelvy Campbell, Chris Harper, Angel Kimble, Hasan Koc, Terri Moran, Sherri Morgan, Cindy Obregon, Brian Train, Kevin Yingling

*Guest(s):* Laura Rudolph, Mike Rudolph

*Note Taker:* Jennifer Kennedy via Gail's digital recorder

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### I. Approval of Minutes

The minutes for September 2014 were unanimously approved by committee.

### II. Report from Director of Progressions

- A. Early Admission Interview on October 13<sup>th</sup> –  
We want to offer 22 invites for the Early Admission interviewees. These will be given to the Dean for approval.
- B. Update on Class of 2018-  
We have some students being added to Grade Watch. Mrs. Kennedy will send out an email to their advisors to meet with them.
- C. Status on PharmCAS Applications for Class of 2019-  
We will begin reviewing candidates in PharmCAS next Monday to invite for the Regular Admission interviews starting in November.

### III. Report from Subcommittees

An Executive meeting was called to discuss the Scholarship Awards, the students were asked to leave for a brief period.

- A. Student Awards – Dr. Hao
  - i. The subcommittee reviewed the nominees for the CVS Scholarship and they made their recommendation to the committee. The committee voted unanimously in favor of the recommendation. This recommendation will be presented to the Dean for approval.
  - ii. Walgreens and the MUSOP Diversity scholarships will need to be awarded for next year. The subcommittee has been charged with preparing the criteria for qualifying for these scholarships.
- B. Student Progressions – Dr. Long (deferred)

### IV. Old Business

- A. Review of early admission applications on 09/24 (completed)

- i. Looking at the statistics comparing the current three classes we have been steadily seeing improvement in scores with each incoming class.
- B. Early admission interview date on 10/13 (completed)
- C. Vetting early decision applicants Friday, 10/17, 8:30, room L06
- D. Review November interview applicants on Monday, 10/20, 11:30 – 2:00, room L06
- E. November interview date scheduled for Monday, 11/10, 8:00 – 3:30

## **V. New Business**

- A. Discussion on the need to recognize P3 class completion of didactic coursework and progression to APPE.
  - i. Need to establish a subcommittee tasked with defining a formal way to recognize them as PharmD. candidates. We will cover this in next month's meeting. Possibility of doing a formal pinning ceremony was one suggestion in the discussion.
- B. Discussion on the current and future safety practices of MUSOP and need to educate faculty, staff and students on domestic terrorism.
  - i. This is a viable concern since we are located in the proximity of the VA Hospital. There has been the suggestion of forming an ad-hoc committee with representatives from each of the schools committees and the Chiefs from the VA and Marshall police. A discussion on possible ideas commenced. It was determined the committee does feel there should be more involved in the decision making than just the SAC. Dr. Long will take this recommendation to the Associate Dean.
- C. The Dean has requested the committee determine a timeline for awarding the various scholarships we have. Mike Rudolph will be acquiring the information for the various scholarships and make certain the committee has this well in advance to make the decision on disbursement.
- D. The SEC will be hosting a Halloween Party with alcohol provided at an offsite location. A call has been made to get our legal counsel to give input on what the school's liability is for such an event.
- E. The P2's had a Town Hall meeting recently. The two biggest issues were the shuttle schedule and tuition. Academic Affairs is reviewing how much our students are benefiting from an Undergraduate status their first two years. The possibility is to reduce this to their first year or going to a Graduate program for all four years. Another idea is to create a metro rate scholarship that would be determined by the residence of the student.
- F. There is a search for space to create a Lactation Room in the near future. The target date for this to be established will be December 2014.
- G. We do have some transfer student applications and we are working on the details to determine if they will fit in our program. There are guidelines in place so we will be reviewing them for each of the student's potential transfer.

## **VI. Adjourn**

Meeting adjourned at 2:30 p.m.