

## Student Affairs Committee Meeting

## MINUTES

November 21, 2014

*Facilitator:* Tim Long

*Attendees:* Chris Booth, Ashley Brown, Jinsong Hao, Chris Harper, Cat Higgins, Jennifer Kennedy, Jeremy McAleer, Nicole Winston, Jessica Wright

*Absent:* Priscilla Adjei-Baffour, Glenn Anderson, Shelvy Campbell, Angel Kimble, Hasan Koc, Terri Moran, Sherri Morgan, Leesa Prunty, Brian Train

*Guest(s):*

*Note Taker:* Cindy Obregon

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### I. Approval of Minutes

The minutes for October 2014 were unanimously approved by committee.

### II. Report from Director of Progressions.

- A. November interview applicants – We've made an offer of admission to the majority of those students interviewed in November.
- B. Status on PharmCAS Applications for Class of 2019- We have people to abstract and review in PharmCAS for interviews. We have some students scheduled for January and a few for February so far. We should be filling the available time slots once we return from the holiday break. All interview dates will be on Mondays this coming year.

### III. Report from Subcommittees

- A. Student Awards- Dr. Hao has some information about the Walgreens applicants. The subcommittee received the applicants and determined those eligible for this award. The committee has recommended forwarding the eligible applicants to the Dean for review and final decision.
- B. Student Progressions- Dr. Long has nothing at this time on this. There will be an update at the end of the semester.

### IV. Old Business

- A. Discussion on recognition of P4 class as Pharm.D. Candidates following completion of P3 didactic coursework and progression to APPE- Dr. Long shared some comments sent by the Dean on things to consider for this topic.
  - i. The committee has been charged with creating guidelines for how MUSOP will recognize their 4<sup>th</sup> year students to differentiate them from the other students still progressing in their didactic course work. There was discussion on what our current faculty has experienced from their former schools on how the 4<sup>th</sup> year students were distinguished in their respective schools. A proposal was made to have a pinning ceremony but we have no decision at this time on how to differentiate the P4's.

- B. On the subject of the topic of Domestic Terrorism – the committee had suggested there be an ad-hoc committee formed to determine procedures for this. Dr. Long has asked for volunteers to work on this, he'd like representatives from each department to have input from both on site and off site locations perspective. Dr. Hao said she would do it and Dr. Prunty will be asked to represent those from an offsite location.
- C. The Dean has requested the committee determine a timeline to award the various scholarships we have. There has been discussion of offering the P1 awards earlier as an enticement to incoming P1's.
- D. There will be a search to create a space for a lactation room with a target date of establishment being December 2014. The room assignment has not been finalized as yet.
- E. What is the outcome of the request from transfer student applicants- There are guidelines in place and posted on the website. There are two students being reviewed at this time.

#### **V. New Business**

- A. Discussion on faculty availability during the Spring semester to screen and vet applicants – It is too early at this time to determine the Shared Faculty availability. They do not yet know their schedules at their offsite locations.
- B. Next Class of 2019 interview date on Monday, January 26<sup>th</sup>.
- C. Upcoming Class of 2019 interviews dates on Mondays, February 2nd, 9th, 16th, March 2nd and 9<sup>th</sup>.
- D. There has been a request for this committee to strongly recommend that all faculty have a listing of students in each classroom and there be certain seats at each table utilized for maximum coverage by our cameras. An assignment of individuals to each table is not necessary but only certain seats at that table can be used. There was discussion among the faculty as to their concerns with this request. A motion was made to assign seats and it was seconded. The vote was unanimous for assigned seats.

#### **VI. Adjourn**

Meeting adjourned at 2:30 p.m.