I. PROFESSIONALISM	(10 Points Maximum)					
1. PROFESSIONALISM	,	Students is not on time twice or less, but	Students is not on time more than twice or failed to	Failed to meet attendance and punctuality requirements		
Attendance & Punctuality	Student is <i>always</i> on time, communicated delay/ absences.	lay/ absences. notified site of delays/ absences. notify site of delays or absences.		for rotation. Was late more than 3 times, absent 2 or more times, or failed to notify preceptor appropriately.		
Midpoint Evaluation	Meets expectation for this stage of development  ☐ Check Box	Some improvement needed  Check Box	Significant Improvement needed  Check Box	Much Improvement Needed  ☐ Check Box		
Final Evaluation	Meets expectation for this stage of development  ☐ 2 Points			Much Improvement Needed		
	The student follows the University and site dress code	The state of the Heavy she Heisensites and site days	The student was in January and the sheet and a	Student did not follow the University and site dress code, or exibit		
Dress Code & Personal Hygeine	The student follows the University and site dress code is groomed and maintains good personal hygeinall of the time.		The student required coacring with regard to the dress code requirements, grooming, or personal hygeine.	professional grooming and/or good personal hygeine after coachin		
Midpoint Evaluation	Meets expectation for this stage of development  Check Box	Some improvement needed  Check Box	Significant Improvement needed Check Box	Much Improvement Needed		
Final Evaluation	Meets expectation for this stage of development  ☐ 2 Points	Some Improvement needed	Significant Improvement needed  0.5 Points	Much Improvement Needed		
Behavior		Always demonstrates professional behavior towards patients. With minor exceptions demonstrates professional and courteous behavior to employees in the pharmacy.	Behavior and/or attitude towards patients, customers, or employees in the pharmacy needs improvement.	Behavior and/or attitude towards patients, customers, or employees in the pharmacy was unacceptable at least on one occasion.		
Midpoint Evaluation	Meets expectation for this stage of development  ☐ Check Box	Some improvement needed  Check Box	Significant Improvement needed  Check Box	Much Improvement Needed ☐ Check Box		
Final Evaluation	Meets expectation for this stage of development	Some Improvement needed	Significant Improvement needed  □ 0.5 Points	Much Improvement Needed		
Self Direction / Engagement	The student is <i>self-directed</i> in undertaking tasks and completing assignments independently.	Requires some guidance in undertaking tasks and completing assignments independently.	Requires significant guidance in undertaking tasks and completing assignments.	Unable to complete tasks and assignments in a timely manner even with significant guidance and mentoring.		
Midpoint Evaluation	Meets expectation for this stage of development  Check Box	Some improvement needed  Check Box	Significant Improvement needed  Check Box	Much Improvement Needed		
Final Evaluation	Meets expectation for this stage of development 2 Points	Some Improvement needed	Significant Improvement needed  0.5 Points	Much Improvement Needed		
Cultural Competency	The student <i>always</i> recognizes and respects cultural differences of healthcare professionals and patients.	respects cultural differences of healthcare professionals and patients.	The student required coaching regarding recognition and respect cultural differences of healthcare professionals and patients.	The student consistently <i>failed to</i> recognize and respect cultural differences of healthcare professionals and patients.		
Midpoint Evaluation	Meets expectation for this stage of development  Check Box	Some improvement needed Check Box	Significant Improvement needed  Check Box	Much Improvement Needed		
Final Evaluation	Meets expectation for this stage of development  ☐ 2 Points	Some Improvement needed	Significant Improvement needed  0.5 Points	Much Improvement Needed ☐ 0 Points		
Professionalism Subtotal	Total Pts	10 Points Possible				

II. COMMUNICATION SKILLS (1	15 Points Maximum)				
Patient Interaction	The student always speaks to the patients in a professional manner while treating them with courtesy and empathy.		The student requires remeidation in order to speak to the patients in a professional manner while treating them with courtesy and empathy.	The student did not speak to the patients in a professional manner in spite of repeated instruction.	
Midpoint Evaluation	Meets expectation for this stage of development  ☐ Check Box	Some improvement needed ☐ Check Box	Significant Improvement needed  Check Box	Much Improvement Needed	
Final Evaluation	Meets expectation for this stage of development  ☐ 5 Points	Some Improvement needed  4 Points	Significant Improvement needed 3 Points	Much Improvement Needed	
Patient Confidentiality	The student protects patient privacy by always following procedures set forth to assure confidentiality of patient information.	The student protects patient privacy by following procedures set forth to assure confidentiality of patient information with redirection.	The student protects patient privacy by following procedures set forth to assure confidentiality of patient information with <i>repeated redirection</i> .	The student <i>failed</i> to protect patient privacy by following procedures set forth to assure confidentiality of patient information in <i>spite of redirection</i> .	
Midpoint Evaluation	Meets expectation for this stage of development  Check Box	Some improvement needed ☐ Check Box	Significant Improvement needed  Check Box	Much Improvement Needed	
Final Evaluation	Meets expectation for this stage of development  5 Points	Some Improvement needed  4 Points	Significant Improvement needed 3 Points	Much Improvement Needed	
Professional Communication Skills	The student is <i>able to communicate</i> effectively with the pharmacy staff and interact appropriately with colleagues at this site.	The student usually able to communicate effectively with the pharmacy staff and interact appropriately with colleagues at this site.	The student is only able to communicate effectively with the pharmacy staff and interact appropriately with colleagues at this site after coaching.	The student is unable to communicate effectively with the pharmacy staff and interact appropriately with colleagues at this site even after coaching and mentoring.	
Midpoint Evaluation	Meets expectation for this stage of development  Check Box	Some improvement needed ☐ Check Box	Significant Improvement needed  Check Box	Much Improvement Needed	
Final Evaluation	Meets expectation for this stage of development  5 Points	Some Improvement needed  4 Points	Significant Improvement needed 3 Points	Much Improvement Needed	
Communication Skills Subtotal	Total Points	15 Points Possible			

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III. Completion of Business or Adm (10 points)	ninistrative Project as Assigned by Preceptor				
	The student completed the preceptor assigned	The student completed the Project on time	The student did not complete the project on time or	The student did not complete the project or did not	
Timely and Professional	project on time with minimal preceptor	but required some coaching to get it	required significant coaching or redirection to	complete the project at an acceptable level for the	
Completion of Project	support or guidance.	completed.	complete the project.	student even with significant coaching and redirection.	
Midpoint Evaluation	Meets expectation for this stage of development	Some improvement needed	Significant Improvement needed	Much Improvement Needed	
	☐ Check Box	Check Box	Check Box	☐ Check Box	
Final Evaluation	Meets expectation for this stage of development	Some Improvement needed  4 Points	Significant Improvement needed 2 Points	Much Improvement Needed	
	•	•			
	The Quality of Project from the student was		The qualtiy of the project was was <i>much</i> less than	The Quality of the project was was extremely poor and	
Quality of the Project	acceptible for the student's level of training	was less than expected from a 3rd year	expected from a 3rd year student even with	did not reflect evidence of the quality expected from a	
		student	coaching and preceptor guidance.	student at this level.	
Midpoint Evaluation	Meets expectation for this stage of development  ☐ Check Box	Some improvement needed  Check Box	Significant Improvement needed  Check Box	Much Improvement Needed ☐ Check Box	
Final Evaluation	Meets expectation for this stage of development  ☐ 5 Points	Some Improvement needed  4 Points	Significant Improvement needed 2 Points	Much Improvement Needed	
Administrative Project Subtotal	Total Points	10 Points Possible			

				receptor in	sessificate of State and			
IV. Inventory Management (20 poir	nts)							
Inventory Turnover	The Student was able to calculate inventory turnover without assistance		The Student was able to calculate inventory turnover with minimal assistance		The Student after moderate assistance was able to calculate inventory turnover		The student is not able to consistently calculate inventory turnover	
Midpoint Evaluation	Meets expectation	Check Box	Some improvement needed	Check Box	Significant Improvement needed	Check Box	Much Improvement Needed	Check Box
Final Evaluation	Meets expectation	3 Points	Some Improvement needed	2 Points	Significant Improvement needed	1 Points	Much Improvement Needed	0 Points
The student can calculate the minimum, maximum quantities (EOQs) for the amount of items to be on the shelf (in inventory)	The Student was able to perform the calculation without assistance		The Student was able to perform the calculation with minimal assistance		The Student was able to perform the calculation with moderate assistance		The student is not able to consistently perform the calculation	
Midpoint Evaluation	Meets expectation	Check Box	Some improvement needer	Check Box	Significant Improvement neede	Check Box	Much Improvement Needed	Check Box
Final Evaluation	Meets expectation	3 Points	Some Improvement needed	2 Points	Significant Improvement needed	1 Points	Much Improvement Needed	0 Points
DEA Form 222 and electronic 222 (Controlled Substance Ordering Systems - CSOS)	The student after instruction by the preceptor can accurately fill out a DEA form 222		The student after instruction by the preceptor can with <i>minimal prompting</i> fill out a DEA form 222		The student after instruction by the preceptor can with <i>substantial prompting</i> fill out a DEA form 222		The student after instruction by the preceptor <i>cannot</i> fill out a DEA form 222	
Midpoint Evaluation	Meets expectation	Check Box	Some improvement needer	Check Box	Significant Improvement neede	Check Box	Much Improvement Needed	Check Box
Final Evaluation	Meets expectation	3 Points	Some Improvement needed	2 Points	Significant Improvement needed	1 Points	Much Improvement Needed	0 Points
Protocol to perform inventory on CII substances	The student after instruction by the preceptor can accurately describe and conduct a CII inventory.		The student after instruction by the preceptor can with <i>minimal prompting</i> describe and conduct a CII inventory.		The student after instruction by the preceptor can with <i>substantial prompting</i> describe and conduct a CII inventory		The student after instruction by the preceptor <i>cannot</i> a describe or conduct a CII inventory.	
Midpoint Evaluation	Meets expectation	Check Box	Some improvement needer	Check Box	Significant Improvement neede	Check Box	Much Improvement Needec	Check Box
Final Evaluation	Meets expectation	4 Points	Some Improvement needed	2 Points	Significant Improvement needed	1 Points	Much Improvement Needed	0 Points
Documentation of discrepancies in controlled substances	The student after instruction by the preceptor can accurately describe how to handle and		preceptor can with <i>minimal prompting</i> describe how to handle and document discrepancies in controlled substance inventories.  with <i>substanti</i> handle and document substance inventories.		with <i>substantial prompting</i> deschandle and document discrepance substance inventories.	ith substantial prompting describe how to andle and document discrepancies in controlled abstance inventories.		n by the preceptor <i>cannot</i> document discrepancies in ories.
Midpoint Evaluation	Meets expectation	Check Box	Some improvement needer	Check Box	Significant Improvement neede	Check Box	Much Improvement Needer	Check Box
Final Evaluation	Meets expectation	3 Points	Some Improvement needed	2 Points	Significant Improvement needed	☐ 1 Points	Much Improvement Needed	0 Points
Inventory Check-In, Ordering, and Returns	The student after instruction by the preceptor can describe accurately the procedure to order, check-in, and return medications for the site		The student after instruction by the preceptor can describe <i>minimal prompting</i> the procedureto order, checkin, and return medications for the site		The student after instruction by the preceptor can describe <i>substantial prompting</i> the procedure to to order, check-in, and return medications for the site		describe the procedure to to order, check-in, and retu	
Midpoint Evaluation	Meets expectation	Check Box	Some improvement needed	Check Box	Significant Improvement needed	Check Box	Much Improvement Needed	Check Box
Final Evaluation	Meets expectation	4 Points	Some Improvement needed	2 Points	Significant Improvement needed	1 Points	Much Improvement Needed	0 Points
Inventory Management Subtotal	Total Points		20 Points Possible					

	ECHNOLOGY MANAGEM	MENT (10 points)						
Explain the the use and management of techology (pharmacy information system, scanning, ect) and automation (robots, scanning, counters) in the pharmacy.	Accurately and fully describes the use and management of technology and automation in the pharmacy.		technology and automation in the		Describes the use and management of technology and automation in the pharmacy with substantial assistance or omissions and requires prompting		Could not describes the use and management of technology and automation in the pharmacy with substantial assistance or omissions even with some prompting	
Midpoint Evaluation	Meets expectation	Check Box	Some improvement needed	Check Box	Significant Improvement needed	Check Box	Much Improvement Needed	Check Box
Final Evaluation	Meets expectation	10 Points	Some Improvement needed	7 Points	Significant Improvement needed	5 Points	Much Improvement Needed	2 Points
Info Systems & Technology Mgmt. Subtotal	Total Points		10 Points Possible					
VI MANACEMENT DELATED	CTIVITIES (25 points	)						
Accrediation: Student is able to	ain pharmacy's role and how to and inspection process, without prompting. handle accrediation or audit rocesses in applicable practice ing (Joint Commission, URAC,		and requirements in the accrediation, audit, and inspection process, with some		The student can verbalize pharmacy's role and requirements in the accrediation, audit, and inspection process, with an extensive amount of prompting.		The student <i>could not</i> verbalize pharmacy's role and requirements in the accrediation, audit, and inspection process.	
Midpoint Evaluation	Meets expectation	Check Box	Some improvement neede	Check Box	Significant Improvement neede	Check Box	Much Improvement Needec	Check Box
Final Evaluation	Meets expectation	3 Points	Some Improvement needed	2 Points	Significant Improvement needed	1 Point	Much Improvement Needed	0 Points
Scheduling: Student is able to at a minimum describe the practice site's scheduling process to the preceptor and how to handle OT, PTO, FMLA, sick time, payroll, etc)	The student can verbalize the scheduling process and associated issues and can complete a basic schedule, without prompting.		The student can verbalize the scheduling process and associated issues and can complete a basic schedule, with some prompting.		The student can verbalize the scheduling process and associated issues and can complete a basic schedule, with an extensive amount of prompting.		The student <i>could not</i> verbalize the scheduling process and associated issues and/or complete a basic schedule.	
Midpoint Evaluation	Meets expectation	Check Box	Some improvement neede	Check Box	Significant Improvement neede	Check Box	Much Improvement Needec	Check Box
Final Evaluation	Meets expectation	3 Points	Some Improvement needed	2 Points	Significant Improvement needed	1 Point	Much Improvement Needed	0 Points
Book of a Control	The student can verbalize the process to handle an employee evaluation and the associated documentation, without n prompting.		The student can verbalize the process to handle an employee evaluation and the associated documentation, with some prompting.		The student can verbalize the pro-	cess to handle an	The student could not verbal	ize how to handle an
Employee Evaluations: Student is able to at a minimum describe how to conduct an employee evaluation and the required documentation.	associated documentation		associated documentation, wi		employee evaluation and the asso documentation, with an extensive prompting.	ociated	employee evaluation and the	
able to at a minimum describe how to conduct an employee evaluation and the required documentation.  Midpoint Evaluation	associated documentation prompting.  Meets expectation	On, without	associated documentation, wi prompting.  Some improvement needer	th some	employee evaluation and the asso documentation, with an extensive prompting.  Significant Improvement neede	ciated amount of  Check Box	employee evaluation and the	associated documentation.
able to at a minimum describe how to conduct an employee evaluation and the required documentation.	associated documentation prompting.	on, without	associated documentation, wi prompting.	th some	employee evaluation and the asso documentation, with an extensive prompting.	ociated amount of	employee evaluation and the	associated documentation.
able to at a minimum describe how to conduct an employee evaluation and the required documentation.  Midpoint Evaluation	associated documentation prompting.  Meets expectation  The student can verbalize for, how to conduct, and required for employee continuous without prompting.	Check Box 3 Points  The documentation ompetency training,	associated documentation, wi prompting.  Some improvement needed Some Improvement needed The student can verbalize the for, how to conduct, and the documentation required for ecompetency training, with so prompting.	Check Box 2 Points requirements mployee	employee evaluation and the asso documentation, with an extensive prompting.  Significant Improvement neede Significant Improvement needed  The student can verbalize the required how to conduct, and the document for employee competency training extensive amount of prompting.	Check Box Theoret  Check Box Theoret  Uirements for, tatation required g, with an	employee evaluation and the  Much Improvement Needet Much Improvement Needed  The student could not verbal how to conduct, and the docu employee competency training	Check Box O Points  Ize therequirements for, mentation required for g.
able to at a minimum describe how to conduct an employee evaluation and the required documentation.  Midpoint Evaluation Final Evaluation  Employee Competencies: Student should be able to at a minimum describe required competencies for employees, how to administer, and documentation required.  Midpoint Evaluation	associated documentation prompting.  Meets expectation Meets expectation  The student can verbalize for, how to conduct, and required for employee conduct without prompting.  Meets expectation	Check Box  3 Points  2et the requirements it de documentation ompetency training,  Check Box	associated documentation, wi prompting.  Some improvement needed  Some Improvement needed  The student can verbalize the for, how to conduct, and the documentation required for excompetency training, with so prompting.  Some improvement needed	Check Box 2 Points  requirements mployee me Check Box	employee evaluation and the asso documentation, with an extensive prompting.  Significant Improvement neede Significant Improvement needed  The student can verbalize the requestion to conduct, and the document for employee competency training extensive amount of prompting.  Significant Improvement neede	Check Box    Check Box   1 Point	employee evaluation and the  Much Improvement Needee  Much Improvement Needed  The student could not verbal how to conduct, and the docu employee competency training	Check Box  O Points  ize therequirements for, mentation required for g.
able to at a minimum describe how to conduct an employee evaluation and the required documentation.  Midpoint Evaluation Final Evaluation  Employee Competencies: Student should be able to at a minimum describe required competencies for employees, how to administer, and documentation required.	associated documentation prompting.  Meets expectation  The student can verbalize for, how to conduct, and required for employee continuous without prompting.	Check Box 3 Points  The documentation ompetency training,	associated documentation, wi prompting.  Some improvement needed Some Improvement needed The student can verbalize the for, how to conduct, and the documentation required for ecompetency training, with so prompting.	Check Box 2 Points requirements mployee me	employee evaluation and the asso documentation, with an extensive prompting.  Significant Improvement neede Significant Improvement needed  The student can verbalize the required how to conduct, and the document for employee competency training extensive amount of prompting.	Check Box Theoret  Check Box Theoret  Uirements for, tatation required g, with an	employee evaluation and the  Much Improvement Needet Much Improvement Needed  The student could not verbal how to conduct, and the docu employee competency training	Check Box O Points  Ize therequirements for, mentation required for g.
able to at a minimum describe how to conduct an employee evaluation and the required documentation.  Midpoint Evaluation Final Evaluation  Employee Competencies: Student should be able to at a minimum describe required competencies for employees, how to administer, and documentation required.  Midpoint Evaluation Final Evaluation  Medication Errors and Adverse Drug Events: Student should be able to	associated documentation prompting.  Meets expectation Meets expectation  The student can verbalize for, how to conduct, and required for employee conduct without prompting.  Meets expectation	Check Box  3 Points  2e the requirements of the documentation ompetency training,  Check Box  3 Points  2e the process to everse drug event or ed reporting, and	associated documentation, wi prompting.  Some improvement needed  Some Improvement needed  The student can verbalize the for, how to conduct, and the documentation required for excompetency training, with so prompting.  Some improvement needed	Check Box 2 Points requirements mployee me Check Box 2 Points process to drug event or corting, and	employee evaluation and the asso documentation, with an extensive prompting.  Significant Improvement neede Significant Improvement needed  The student can verbalize the requestion to conduct, and the document for employee competency training extensive amount of prompting.  Significant Improvement neede	Check Box  Check Box  Check Box  Check Box  Their Check Box  Their Check Box  Check Box  Their Check Box  Chec	employee evaluation and the  Much Improvement Needee  Much Improvement Needed  The student could not verbal how to conduct, and the docu employee competency training	Check Box  O Points  ize therequirements for, mentation required for g.  Check Box  O Points  check Box  O Points  ize the process to address a at or medication error,

			1.	receptor As	sessment of Student			
<b>Budgeting: Student should be able</b>	The student can verbaliz	e the budgeting	The student can verbalize the budgeting		The student can verbalizethe budgeting process for		The student could not verbalize the budgeting process	
to at a minimum discuss the							for pharmacies including how to plan for surprises and	
budgeting process, how to plan for	for surprises and document variances,		plan for surprises and document variances,		document variances, with an extensive amount of		document variances.	
surprises, required documentation,	without prompting.		with some prompting.		prompting.			
and how to handle budget								
variances.								
Midpoint Evaluation	Meets expectation	Check Box	Some improvement needed	Check Box	Significant Improvement needed	Check Box	Much Improvement Needed	Check Box
Final Evaluation	Meets expectation	3 Points	Some Improvement needed	2 Points	Significant Improvement needed	1 Point	Much Improvement Needed	0 Points
I mai Evaluation	Meets expectation		Some improvement needed	2101113	Significant improvement needed		Water improvement recuted	_ oromo
	The student can discuss	the different	The student can discuss the di	ifferent	The student can discuss the differe	nt pharmacy	The student could not discuss	the different pharmacy
Reporting: Student should be able	pharmacy reports and the		pharmacy reports and their sig		reports and their significance and h		reports, their significance or h	
to at a minimum discuss key	how to interpret them, w		and how to interpret them, wi		them, with an extensive amount of		reports, their significance of h	ow to interpret them.
pharmacy reports and how to	assistance.	инош рессерия	prompting.	in some	them, with an extensive amount of	promping.		
interpret the data found on them.	ussisiance.		ртопіршід.					
Midpoint Evaluation	Meets expectation	Check Box	Some improvement needed	Check Box	Significant Improvement needed	Check Box	Much Improvement Needed	Check Box
Final Evaluation	Meets expectation	3 Points	Some Improvement needed	2 Points	Significant Improvement needed	☐ 1 Point	Much Improvement Needed	0 Points
I mai Evaluation	ivicets expectation		Bone improvement needed	2101113	Significant improvement needed	_ ITOM	Mach improvement recaca	
	The student can verbaliz	e the hiring,	The student can verbalize the	the hiring,	The student can verbalize the the h	iring, discipline,	The student could not verbali	ze thethe hiring, discipline
Personnel: Student should be able	discipline, and termination	on process and	discipline, and termination pr	ocess and	and termination process and requir	ed	and termination process and required documentation.	
to at a minimum discuss how to hir	required documentation,		required documentation, with		documentation, with an extensive of	amount of	_	•
an employee, the process of	,	1 1 1 3	•		prompting.			
termination, drug testing,			F		F. s f 6.			
discipline, having difficult								
conversations, development of								
employees, handling meetings, and								
required documentation.								
Midpoint Evaluation	Meets expectation	Check Box	Some improvement neede	Check Box	Significant Improvement neede	Check Box	Much Improvement Needec	Check Box
Final Evaluation	Meets expectation	3 Points	Some Improvement needed	2 Points	Significant Improvement needed	1 Point	Much Improvement Needed	0 Points
Management Related Activities Subtotal	Total Points		25 Points Possible					
	4							
VIII. REFLECTION PAPER			10 points possible					
Reflection Paper was completed	D # # D	1.1.1.1						
and shown to the preceptor at end	Reflection Paper was c	•	1				Reflection Paper wa	s NOT completed
of rotation	to the pre	eceptor					_	•
Midpoint Evaluation	NA		NA		NA		NA	
Final Evaluation	Completed 10 Points		NA		NA		Not Completed 0 Points	
Reflection Paper Subtotal	Total Points		10 Points Possible					
ASSESSMENT TOTALS			Total Points Ry Category		Comments			
Professionalism (10 points possible)			Total Points By Category Points		Comments			
Communication Skills (15 points possible)		Points						
Completion of Business/Admin. Pro			Points					
Inventory Management (20 points p			Points					
Information Systems and Technolog			Points					
Management Related Activities (25 points)			Points					
Refelection Paper (10 points possible)			Points		Paper Completed: 10 Points			
Final Number of Points (100)			Total Points		Out of 100 Points			