MARSHALL UNIVERSITY

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School of Pharmacy

Introductory Pharmacy Practice Experiences in Community Settings 1 (IPPE – 1)
Syllabus
PHAR 811
Fall 2015, Spring 2016

Course meeting days and time	Monday & Wednesday – afternoons (4 hours) or Tuesday & Thursday – afternoons (4 hours)
Credit Hours	1 Hour
Location	Community pharmacy practice locations in West Virginia, Ohio, and Kentucky
Team Leader / Instructor	Robert Stanton, MBA, PharmD, BCPS
Office	CEB 144 (Experiential Learning Office)
Phone	304-696-7350
Email	rstanton@marshall.edu
Office hours	Tuesday: Noon – 1 PM & by appointment

Faculty	Email	Office	Phone Number	Office Hours / Appointments accepted?
Craig Kimble, PharmD, MBA, MS, BCACP	**Craig.kimble@marshall.edu**	CEB 145	304-696-6014	Yes – Monday 10-11 AM and by appointment

Student: If the instructor accepts appointments, then please email the instructor for availability. The student can expect the instructor to respond to E-mails and phone messages within 72 hours.

Course Description: Introduction to community pharmacy practice in a supervised setting. Students are exposed to the role and responsibilities of the community pharmacist; the importance of effective communication between pharmacists, patients, and other health care providers; and the application of local, state, and federal laws governing pharmacy practice. Reinforces knowledge, skills, and attitudes in the care of ambulatory patients.

Prerequisites: P-1 Status

Text Books:

Required: None
Recommended: A PDA or smartphone version of a drug information program such as Lexicomp, ePocrates, Clinical Pharmacology, or similar program.

Course Objectives:

Number	Objective	Linkage to MUSOP Abilities	How Assessed
1	Exhibits professional attitude, behavior, communication, and collaboration.	58: Dresses appropriately for each practice setting 65: Provides customer service 66: Is empathetic during provision of patient care 14: Integrates himself/herself into the healthcare team in a positive manner 15: Aware of current healthcare and stakeholder stressors 38: Deserves the public's trust due to existence of personal integrity, professional competency, and dedication to the profession and patient. 39: Assumes responsible for actions, success, and failures 43: Provides patient care targeted at improving the health of the community	Professionalism Assessment
2	Recognizes and respects cultural differences of others.	22: Places professional responsibilities before own cultural beliefs and prejudices 14: Integrates himself/herself into the healthcare team in a positive manner	Professionalism Assessment
3	Protects patient privacy and follows HIPAA policy.	64: Practices lawfully and ethically	Communication Assessment
4	Calculates drug dosages accurately and allows for dosage adjustment for diverse patient groups.	23: Execute a patient order or prescription 25: Accurately perform pharmaceutical calculations	Prescription Processing Assessment & Workbook exercise
5	Diagrams the steps for prescription processing from prescribing to dispensing	64: Practices lawfully and ethically 34: Uses and plans for use of technology to improve dispensing efficiency 23: Execute a patient order or prescription 25: Accurately perform pharmaceutical calculations	Prescription Processing Assessment
6	Identify all the legal requirements of a medication prescription and prescription label.	64: Practices lawfully and ethically	Prescription Processing Assessment and workbook exercise
7		23: Execute a patient order or prescription	

	Demonstrate the ability to reconstitute a suspension correctly.	25: Accurately perform pharmaceutical calculations	Prescription Processing Assessment
		64: Practices lawfully and ethically	
8	Develop Life-long learning skills	47: Provides and receives feedback in the educational and professional environments	Reflection paper
		53: Communicates through use of professional written media	
		62: Self evaluates for the purpose of personal continuous quality improvement	
		63: Commits to life-long learning	
9	Identifies different types of payers	31: Uses third-party payer systems to acquire reimbursement of services provided	Prescription Processing Assessment and Workbook exercise
10	Serve those in need in the community, developing communication/interpersonal skills, cultural values, beliefs and biases that may influence delivery of care to those who are different, i.e. culture, socioeconomic and age.	42: Engages in public service	Documentation by Coordinator. See Form at the end of this Syllabus.

Course Evaluation (assessment):

Point or Percentage Distribution:

Point distribution:

Assessment	Percent Final Grade
Critical reflection paper completed	6
Professionalism	30
Communication	24
Prescription processing	28
Workbook	12
4 hours of Healthcare-related Service Learning*	Required to pass.

*Four hours of healthcare-related Service Learning are required to pass the course. It is the student's responsibility to secure a site for Service Learning. See form that is required for service learning at the end of the syllabus.

Course Evaluation (grading):

Letter grades distribution: A = 89.5 to 100%
B = 79.5 to less than 89.49%
C = 69.5 to less than 79.49%
F = Less than 69.49%

Assignment and examination grades will be posted in Blackboard within 7 days unless otherwise stated.

Attendance policy:
All students are expected to adhere to the rotation attendance policy and are required to spend a minimum of 8 hours per week at the site.

> **Tardiness** is defined as greater than 10 minutes after expected time of arrival. If greater than one tardy then this will be classified as an unexcused absence. On time is defined at work and in place to start tasks.

> **Absences with Advanced Notice**: A student may make a request to be excused from rotation for a qualifying school sponsored or other educational event (e.g. career day).

> **Absences for Illness/Emergency**: In the event that the student may be unexpectedly absent from rotation (e.g. illness, emergency), the student **must immediately notify BOTH the preceptor (by phone) and the Office of Experiential Education (304-696-7350).** Please treat your preceptor as you would an employer and provide notice as early as possible. In the event that the student must leave a message, (s)he should provide a contact phone number where (s)he may be reached and follow up with an e-mail (if possible) to ensure that the message was received. **Each failure to notify the preceptor AND the school properly will result in (5%) deduction from the rotation grade.**

> **Unexcused absences** are prohibited and may result in failure of course. Each unexcused absence will result in a minimum reduction of 5 percentage points per occurrence; *two unexcused absences will result in automatic failure of the course*. For excused absences refer to the student handbook.

> **All missed time (for any reason, with the exception of an approved holiday) must be made up.**

Length of Course
This experiential pharmacy practice will consist of two 4 hour days per week for one five-week duration.

UNIVERSITY POLICIES

University policies regarding **Academic Dishonesty, Students with Disabilities, University Computing Services' Acceptable Use**, **Affirmative Action, and Sexual Harassment** can be found at **http://www.marshall.edu/wpmu/academic-affairs/policies/.**

School of Pharmacy Policies

SOCIAL JUSTICE POLICY STATEMENT

Marshall University is committed to bringing about mutual understanding and respect among all individuals and groups at the University. As part of Marshall University, School of Pharmacy has made a commitment to social justice. Therefore, no one will be discriminated against on the basis of race, gender, ethnicity, age, sexual orientation, religion, social class, or differing viewpoints. Each student will be viewed as a valuable member of

this class and as the faculty for the course, I will strive to facilitate an atmosphere/learning environment where mutual understanding and respect are actualized.

ACADEMIC, ETHICAL, AND PROFESSIONAL CONDUCT

Student expectorations for academic, ethical, and professional conduct are defined within the school's [Ethical and Professional Conduct Policy](#) and the university's [Academic Dishonesty Policy](#).

Second Chance and Remediation Policy

Second chance and remediation are mechanisms designed to assist students who have struggled within the classroom environment in demonstrating achievement of classroom and curricular learning outcomes. These processes are described in sections 200.001.003 (Second Chance) and 200.001.004 (Remediation) of the [Academic Standards for Grading, Progressions, Dismissal, and Re-admission Policy](#).

Test Security Policy
In order to ensure the security of all examinations, please refer to the MUSOP Secure Testing Policy. The policy can be found on the Marshall University School of Pharmacy website in section [400.003 Secure Testing Environment Standards](#).

Service Learning Documentation Form

Student Name (print):_____

Class of 20_____

Marshall University ID: _____

Date of Service Experience: _____   **Number of service hours completed:**_____

Contact Person/Coordinator Information

Name (First and Last Name):_____

Title: _____

Phone Number:_____

E-Mail Address: _____@_____

Organization/Site Information

Site Name:_____

Address: (street, city, state, & zip):_____

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Brief Description of Service Provided:_____

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Contact Person/Coordinator Signature:_____