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| Project Name: |  | | | | | | | | Submission Date: | | |  | |
| Requesting Department: | | | | |  | | Requestor Signature: | | | |  | | |
| Project Location: | |  | | | | | | | | | | | |
| Estimated Start Date: | | | |  | | | Estimated Completion Date: | | | | | |  |
| Project Description: | | |  | | | | | | | | | | |
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| **Structural Repairs and Renovations – Physical Plant** | | | | | | | | | | | | | |
| Proposed Source of Funding: | | | | | |  | | Signature: | |  | | | |
| * In-House Project Cost | | | | | | | | | | $ | | | |
| * IT (voice Data wall receptacles) | | | | | | | | | | $ | | | |
| * IT Building Wiring | | | | | | | | | | $ | | | |
| * Contracted Cost | | | | | | | | | | $ | | | |
| * Landscaping, Cement Work | | | | | | | | | | $ | | | |
| * Fire & Alarm System Cost | | | | | | | | | | $ | | | |
| * Fire Sprinkler System | | | | | | | | | | $ | | | |
| * Powel DDC Services | | | | | | | | | | $ | | | |
| * Engineering Services | | | | | | | | | | $ | | | |
| * Asbestos Abatement | | | | | | | | | | $ | | | |
| * Contingency | | | | | | | | | | $ | | | |
| *Structural Total Cost Estimate:* | | | | | | | | | | *$* | | | |
| **Furnishings and Audio Visual – Requesting Department** | | | | | | | | | | | | | |
| Proposed Source of Funding: | | | | | |  | | Signature: | |  | | | |
| * Furniture | | | | | | | | | | $ | | | |
| * Modular Office Partitions | | | | | | | | | | $ | | | |
| * Work Stations | | | | | | | | | | $ | | | |
| * Computers | | | | | | | | | | $ | | | |
| * Audio Visual Equipment | | | | | | | | | | $ | | | |
| * Window Treatments | | | | | | | | | | $ | | | |
| * New Phone Equipment | | | | | | | | | | $ | | | |
| * Miscellaneous | | | | | | | | | | $ | | | |
| *Furnishing Total Cost Estimate:* | | | | | | | | | | $ | | | |
| **Total Cost Estimate:** | | | | | | | | | | $ | | | |

Is this a multiphase project? Choose an item.

If yes, please provide project cost estimate for subsequent phases.

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| **Approvals** | **Signature** |  | **Date** |
|  |  |  |  |
| Director, Physical Plant: |  |  |  |
| Dean/Director: |  |  |  |
| Provost: |  |  |  |
| Senior V.P. for Operations: |  |  |  |