

MARSHALL UNIVERSITY BOARD OF GOVERNORS

Policy No. AA-35

FACULTY ABSENCES

1 General Information.

- 1.1 Scope: Academic policy regarding faculty absences.
- 1.2 Authority: W. Va. Code §18B-1-6
- 1.3 Passage Date: March 8, 2006
- 1.4 Effective Date: Upon passage
- 1.5 Controlling over: Marshall University
- 1.6 History: A long standing policy of the University.

2 **Policy**

- 2.1 Faculty members do not accrue sick leave and are responsible for meeting their classes every scheduled session. If you must be absent from class, please make arrangements with the department chair for someone to cover your class. This should be done well in advance whenever possible; in case of emergencies, please notify the department chair immediately. If you must be late for class, the same procedure should be followed.