

MARSHALL UNIVERSITY BOARD OF GOVERNORS

Policy No. AA-6

AWARDING OF UNDERGRADUATE, GRADUATE, AND PROFESSIONAL FEE WAIVERS

1 General Information.

- 1.1 Scope: Policy regarding the awarding of undergraduate and graduate fee waivers.
- 1.2 Authority: W. Va. Code §18B-1-6, §18B-10-6a
- 1.3 Passage Date: June 28, 2006
- 1.4 Effective Date: June 28, 2006
- 1.5 Controlling over: Marshall University and Marshall Community and Technical College
- 1.6 History:
 - 1.6.1 This policy replaces Marshall University Board of Governor's Policy No. AA-6 (previously No. 20) that has been effective since March 23, 2004.

2 Undergraduate Fee Waivers.

- 2.1 The term "Undergraduate Fee Waiver" refers to all tuition and fee waivers authorized by Chapter 18B, Article 10, Sections 4b, 6a, 7, 7a & 7b of the West Virginia Code. These awards shall be identified by using the name Marshall University Undergraduate Tuition Waiver.
- 2.2 The presidents of the institutions will determine annually, by February 1 of each year, the maximum total value of undergraduate fee waivers that may be awarded at the institutions in the following academic year.
- 2.3 Pursuant to the statute, no student may hold an undergraduate fee waiver for more than eight (8) semesters. Twelve (12) or more semester hours attempted during a regular semester or a summer term shall be considered as one (1) semester for scholarship purposes.
- 2.4 Awards made under the undergraduate fee waiver program shall provide for the waiver of all or any portion of the Systems/Capital Fees and Educational & General Fees. In addition, the institution shall have discretionary authority to waive all or any portion of one or more of the component parts of the college fees.
- 2.5 Waiver recommendations shall be submitted to the Board of Governors in accordance with the following general provisions:
 - 2.5.1 The institution will submit a report to the Board on June 30 of each year. The report will list waiver recipients for the preceding academic year.

- 2.5.2 Each award recipient should be listed and a permanent hometown address provided. Both new and renewal recipients must be included.
- 2.5.3 Each waiver recipient will be listed within the single category which reflects the primary reason a fee waiver was awarded.
- 2.6 The Institution should provide a reasonable opportunity for their employees to utilize these awards.
- 2.7 In view of the federal and state resources for students with financial need and the shortage of merit scholarships, it is recognized that the institution may choose to award a substantial portion of their tuition and fee waivers to recruit and retain students who possess various kinds of special abilities and aptitude.

3 Graduate and Professional Fee Waivers.

- 3.1 The term "Graduate and Professional Fee Waiver" refers to all tuition and fee waivers authorized by 18B-10-6a(b) of the West Virginia Code. These awards shall be designated as the Marshall University Graduate Fee Waiver.
- 3.2 The maximum number of fee waivers shall be determined in the following manner:
 - 3.2.1 The President of Marshall University will determine annually, by February 1 of each year, the maximum total values of graduate and professional fee waivers that may be awarded at the institution in the following academic year.
 - 3.2.2 In addition to waivers allowed under Section 3.2.1, all graduate assistants employed by Marshall University shall be granted tuition waivers.
- 3.3 Pursuant to the statute, no student may hold a graduate or professional fee waiver for a period of time that exceeds the number of semesters normally required in the recipient's academic discipline.
- 3.4 Awards made under the graduate and professional fee waiver program shall provide for the waiver of all or any portion of the Systems/Capital Fees and Educational & General Fees. In addition, the institution shall have discretionary authority to waive all or any portion of one or more of the component parts of the college fees.
- 3.5 Waiver recommendations shall be submitted to the Board of Governors in accordance with the following general provisions.
 - 3.5.1 The institution will submit a report to the Board on June 30 of each year. The report will list waiver recipients for the preceding academic year.
 - 3.5.2 Each award recipient should be listed and a permanent hometown address provided.
 - 3.5.3 Each waiver recipient will be listed within the single category which reflects the primary reason a fee waiver was awarded.

- 3.6 The institution shall give consideration in the awarding of graduate fee waivers to faculty and staff members of public and private colleges and universities who make application in accordance with the institution's announced application procedures and deadlines.