

# Canon online copier

## Print Driver Installation for Windows 2000 and XP users

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1. Click on the Windows Start button.
2. Click on the Settings command.
3. Click on Printers.
4. Click on Add Printer.
5. Click the Next > button to continue with the Printer setup.
6. Click the the button beside Network Printer and then click the Next>button to continue.
7. Click Type the printer name, or click the next to browse for a printer.
8. Type \\muprint\OMB14A.
9. Click the Next > button to continue with the Print Driver Setup.
10. Click the No buttons beside Do you want your Window based programs to use this printer as a default printer?
11. Click the Next> button.
12. Click Finish to exit the program.

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***Contact the Computing Services Help Desk at ext. 3200 if you have any questions concerning printer driver installation.***

***Contact Printing Services at 6659 if you have any questions about formatting your job for duplication on the Canon copier system.***

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## Print Driver Installation for MAC users

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1. Copy the **Canon iR8500-M1 PS Ver 2.0** ppd file to SYSTEM FOLDER/Printer Descriptions. (You can download this file from the Canon website.)
2. Open the Chooser, select the Laserwriter 8 or later., make sure the APPLE TALK ZONE is set on marshall\_oldmain\_copycenter.
3. In the SELECT A POSTSCRIPT PRINTER area, select HOLD, then click on SETUP and choose the SELECT PPD button to select the Canon iR8500-M1 PS Ver 2.0 file in the System folder/Printer Descriptions.
4. Close the CHOOSER.
5. Now open your file, the printer should say HOLD and the PPD should be the Canon iR8500-M1 PS Ver 2.0 (this is usually a drop down menu, depending on the application). Be sure to select the correct paper size and orientation. Print as you normally would print any file to your regular printer. You don't need to select the number of copies (this will be done on the Copy Center end)

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