

**Purchase
Change Request**



Marshall University
Office of Purchasing
One John Marshall Drive
Huntington, WV 25755-4100

Order #
HVAC-MUGC-12

FY 19	Buyer HS	Date 07/12/2018	Account Various	P.O. Date 07/19/2013	Contract HVAC-MUGC-12
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Document <input type="checkbox"/> Requisition (Cancellation only) <input type="checkbox"/> Regular Purchase Order <input type="checkbox"/> Contract Purchase Order <input checked="" type="checkbox"/> Open End Contract Purchase <input type="checkbox"/> Agreement	Document Action <input type="checkbox"/> Cancellation <input type="checkbox"/> Increase/Decrease <input type="checkbox"/> Unused Balance <input type="checkbox"/> Freight <input checked="" type="checkbox"/> Renewal <input type="checkbox"/> Extension Error	<input type="checkbox"/> Error in Total Amount <input type="checkbox"/> Change of Account <input type="checkbox"/> Change of Vendor Name/Address <input type="checkbox"/> Other
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Vendor Name, Address, Phone #, etc. Alpha Mechanical 401 - 27th Street Dunbar, WV 25064	Vendor Code	BOG Unit Name & Address Marshall University Office of Purchasing One John Marshall Drive Huntington, WV 25755-4100
Ph# (888) 212-6324	Fax	FEIN# 51-0456396

Item#	Quantity	Description of Change	Unit Price	Extended Price
		Change Order # 4 To extend the contract according to all terms, conditions, prices, and specifications contained in the original contract. HVAC Service Contract - South Charleston Campus Effective Date: July 1, 2018 - June 30, 2019		

Reason for Change: Renewal due to critical need	Previous Total	\$	Open-End
	Increase	\$	
	Decrease	\$	
	New Total	\$	Open-End

Approved: *Tracy Brown-Blindt* Authorized Signature 7/12/18 Date

N/A Attorney General if required Date

Pricing – Reference Quarterly Cost per Building for Preventative Maintenance

1. Building Number 1/Marshall University Graduate College Campus Administration Building South Charleston, WV	<u>\$450.00</u>
2. Building Number 2/Marshall University Graduate College Campus Robert C. Byrd Academic Center Building	<u>\$575.00</u>
3. Building Number 3/Marshall University Mid-Ohio Valley Center Point Pleasant, WV	<u>\$525.00</u>
Total Cost per Quarter	\$1,550.00

Pricing on Hourly Non-Contract Service & Repairs

A. Hourly Labor (per technician) Normal working hours M-F, 8am-4:30pm	<u>\$85.00</u>
B. Hourly Labor (per technician) After hours and weekends	<u>\$127.50</u>
C. Hourly Labor (per technician) Holiday	<u>\$170.00</u>