


Request for Proposals	 <b>Marshall University</b> <b>Office of Purchasing</b> <b>One John Marshall Drive</b> <b>Huntington, WV 25755-4100</b> Direct all inquiries regarding this order to: (304) 696-2599	<b>Proposal#</b>  MU18SEARCH
-----------------------------	---	------------------------------------

<b>Vendor:</b>  <b>Phone:</b>  <b>Email:</b>  <b>FEIN/SSN:</b>  <b>Fax:</b>	<b>For information contact:</b>  <b>Buyer:</b> Stephanie Smith <b>Phone:</b> (304) 696-2599 <b>Email:</b> purchasing@marshall.edu
---	---

Sealed requests for proposals furnishing services described below will be received by the Institution. TO RECEIVE CONSIDERATION FOR AWARD, UNLESS OTHERWISE NOTED, THE PROPOSAL WILL BE SUBMITTED INTO THE BONFIRE PORTAL ON OR BEFORE THE DATE AND TIME SHOWN FOR THE PROPOSAL OPENING AND (1) ONE COURTESY COPY MAILED TO THE OFFICE OF PURCHASING AT THE ADDRESS PROVIDED HEREIN. The Institution reserves the right to accept or reject proposals separately or as a whole, to reject any or all proposals, to waive informalities or irregularities and to contract as the best interests of the ON THE REVERSE SIDE HEREOF AND AS SET FORTH HEREIN.

DATE 10/31/17		DELIVERY REQUIREMENTS	DEPARTMENT REQUISITION NO.	PROPOSALS OPEN: 3:00 PM on November 6, 2017	BIDDER MUST ENTER DELIVERY DATE FOR EACH ITEM BID	
Item #	Quantity	Description			Unit Price	Extended Price
		<div>Addendum #1</div> <div>MARSHALL UNIVERSITY</div> <div>SEARCH CONSULTING SERVICES</div> <div>The purpose of this addendum is to answer questions that were submitted by email to the Office of Purchasing. The questions along with the University's response are listed on the following page. Answers are typed beneath each corresponding question.</div>				

**Total**

To the Purchasing Department,

In compliance with the above, the undersigned offers and agrees, if this offer is accepted within \_\_\_\_\_ calendar days (30 calendar days unless a different period is inserted by the purchaser) from the bid open date, specified above, to furnish any or all items upon which prices are offered, at the price set opposite each item, delivered at the designated point(s), within the time specified.

Bidder guarantees shipment from \_\_\_\_\_  
within \_\_\_\_\_ days

FOB \_\_\_\_\_ After receipt of order at address shown

Terms \_\_\_\_\_

BOG 43

Bidder's name Vendor \_\_\_\_\_

Signed By \_\_\_\_\_

Typed Name \_\_\_\_\_

Title \_\_\_\_\_

Street Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Date \_\_\_\_\_ Phone \_\_\_\_\_

Fein \_\_\_\_\_

Vendor:

Organization Name

Item #	Quantity	Unit	Description	Unit Price	Amount