


Request for Bids	 <p>Marshall University Office of Purchasing One John Marshall Drive Huntington, WV 25755-4100</p> <p>Direct all inquiries regarding this order to: (304) 304-696-2599</p>	<p>Bid# MU21HVACSYSTS</p>		
<p>Vendor:</p> <p style="text-align: right;">For information call: Purchasing Contact: Angela White Negley Phone: (304) 696-2599 Email: negley4@marshall.edu or Purchasing@marshall.edu</p>				
<p>Sealed requests to bid for furnishing the supplies, equipment or services described below will be received by the Institution. TO RECEIVE CONSIDERATION FOR AWARD, UNLESS OTHERWISE NOTED, THE BID WILL BE SUBMITTED ON THIS FORM AND UPLOADED INTO THE MU BONFIRE PORTAL ON OR BEFORE THE DATE AND TIME SHOWN FOR THE BID OPENING. When applicable, prices will be based on units specified; and Bidders will enter the delivery date or time for items contained herein. The Institution reserves the right to accept or reject bids on each item separately or as a whole, to reject any or all bids, to waive informalities or irregularities and to contract as the best interests of the Institution may require. BIDS ARE SUBJECT TO THE GENERAL TERMS AND CONDITIONS AS SET FORTH HEREIN.</p>				
<p>DATE 11/2/2020</p>	<p>MANDATORY BID MEETING N/A</p>	<p>DEPARTMENT REQUISITION NO. MU21HVACSYSTS</p>	<p>BIDS OPEN: 11/16/20 at 3:00 p.m., LPT. Broadcast via zoom at the following link: https://marshall.zoom.us/j/93077740682.</p>	<p>BIDDER MUST ENTER DELIVERY DATE FOR EACH ITEM BID</p>
Item #	Quantity	Description	Unit Price	Extended Price
<p><u>Addendum No. 01</u></p> <p>PROJECT NAME: MU21HVACSYSTS – Physical Plant HVAC</p> <p>Addendum to provide answers to vendor technical questions.</p>				
Total				

To the Office of Purchasing,
 In compliance with the above, the undersigned offers and agrees, if this offer is accepted within _____ calendar days (30 calendar days unless a different period is inserted by the purchaser) from the bid open date, specified above, to furnish any or all items upon which prices are offered, at the price set opposite each item, delivered at the designated point(s), within the time specified.

Bidder guarantees shipment from _____
 _____ within _____ days

FOB _____ After receipt of order at address shown

Terms _____

Bidder's name Vendor _____

Signed By _____

Typed Name _____

Title _____

Email _____

Street Address _____

City/State/Zip _____

Date _____ Phone _____

Fein _____

SOLICITATION NUMBER: MU21HVACSYSTS
Physical Plant HVAC

Addendum Number: No.01

The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category: Check appropriate category

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

Addendum issued to publish and distribute the attached documentation to the vendor community.

1. To respond to vendor technical questions.

NO OTHER CHANGES.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

Attachment A

Addendum No. 01
MU21HVACSYSTS
Technical Questions and Answers

Q1: On the pricing page, should Semi-Quarterly be Semi-Annual?

A1: The specifications were written according to service schedules for Annual, Semi-Annual, and Quarterly (see page 30 & 35-36). The pricing page should present that nomenclature.

Q2: Will the successful bidder be responsible for providing the electronic data from the Daikin Service Checker for the Daikin VRV Systems?

A2: The successful bidder will be responsible for servicing and reporting for all equipment within the scope of this contract. The reporting requirements are detailed in section Six pages 39 & 40 and the information reported should include, at a minimum, unit settings for temperature, occupied, unoccupied, and service data are required (reference 3.6.3 & 6.5). The vendor will need to be fully competent to access the electronic data and service the equipment. It is expected that any anomalies or deficiencies found would be reported (reference 3.1.16). How that information is collected and tools used for reporting are the responsibility of the contractor.

ADDENDUM ACKNOWLEDGEMENT
FORM SOLICITATION NO.: Addendum No. 01

MU21HVACSYSTS - Physical Plant HVAC

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specifications, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any University personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company

Authorized Signature

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.