


Request for Proposals	 Marshall University Office of Purchasing One John Marshall Drive Huntington, WV 25755-4100 Direct all inquiries regarding this order to: (304) 696-2599	PROPOSAL # MU21PAUDIT Addendum #4
------------------------------	---	--

Vendor:	Phone:	For information contact: Purchasing
	Fax:	Contact: Angela White Negley
		Email: negley4@marshall.edu
		& purchasing@marshall.edu
		Phone: (304) 696-2599
FEIN/SSN:		

Sealed requests for proposals furnishing services described below will be received by the Institution. TO RECEIVE CONSIDERATION FOR AWARD, UNLESS OTHERWISE NOTED, THE PROPOSAL WILL BE SUBMITTED IN BONFIRE ON OR BEFORE THE DATE AND TIME SHOWN FOR THE PROPOSAL OPENING. The Institution reserves the right to accept or reject proposals separately or as a whole, to reject any or all proposals, to waive informalities or irregularities and to contract as the best interests of the Institution may require. PROPOSALS ARE SUBJECT TO THE GENERAL TERMS AND CONDITIONS AS SET FORTH HEREIN.

DATE 11/24/2020	Pre-proposal/bid meeting 11/16/2020 @10 a.m. EST Completed	DEPARTMENT REQUISITION NO.	BIDS OPEN: 3:00 p.m. on 12/7/20	BIDDER MUST ENTER DELIVERY DATE FOR EACH ITEM BID
---------------------------	--	-----------------------------------	---	--

Item #	Quantity	Description	Unit Price	Extended Price
		<u>Addendum #4</u>		
		Project: Marshall University's Purchasing Performance Audit		
		Date: December 7, 2020 (revised date) Time: 3:00pm EST		
		Join Zoom Meeting: https://marshall.zoom.us/j/98346439616?pwd=TFVvMEVlV1ZMzTJlSdMzU0xRVkIPUT09		
		The purpose of this addendum is to extend the bid opening time and date and to attach the corrected pre-bid/proposal sign-in sheet as Exhibit C - Revised. The updated information must be taken into account in preparing proposals and shall become a part of the final contract documents. Receipt of this addendum may be acknowledged in the space provided on this front page and within this addendum, see page 5. Pg. 5 will suffice for previous addenda.		
Total				

To the Office of Purchasing,
 In compliance with the above, the undersigned offers and agrees, if this offer is accepted within _____ calendar days (30 calendar days unless a different period is inserted by the purchaser) from the bid open date, specified above, to furnish any or all items upon which prices are offered, at the price set opposite each item, delivered at the designated point(s), within the time specified.

Bidder guarantees shipment from _____	Bidder's name Vendor _____
_____ within _____ days	Signed By _____
FOB _____	Typed Name _____
After receipt of order at address shown	Title _____
Terms _____	Street Address _____
	City/State/Zip _____
	Date _____
	Phone _____

SOLICITATION NUMBER: MU21PAUDIT
MARSHALL UNIVERSITY PURCHASING PERFORMANCE AUDIT

Addendum Number: No. 04

The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

Addendum issued to publish and distribute the attached documentation to the vendor community.

1. To extend bid opening date and time to December 7, 2020 @ 3:00 pm EST
2. To attach corrected pre-bid/proposal sign-in sheet

NO OTHER CHANGES.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.



Office of Purchasing
MANDATORY VIRTUAL PRE-BID/PROPOSAL MEETING ATTENDEE SHEET
MU21PAUDIT ADDENDUM #4 EXHIBIT C - Revised

PROJECT NAME: Marshall University Purchasing Performance Audit
PROJECT NO: MU21PAUDIT
MEETING PLACE: <https://marshall.zoom.us/j/98279946807?pwd=bHJPSEpCYs9UejgxUTE2T1ZkWXRRQT09&from=addon>
DATE: November 16, 2020 @ 10:00 am EST

Confirmed Email Attendees:

#	NAME	TITLE	REPRESENTING	PHONE	CELL	FAX	EMAIL
1.	Kevin Knight	Senior Manager, Business Development	Stinnett & Associates		918-269-8862	888.808.4111	kevin.knight@stinnett-associates.com
2.	Alan Pennington	Matrix Consulting Group	Matrix Consulting Group,	618.795.1995			apennington@matrixcg.net
3.	Ron Steinkamp	Partner, Advisory Services and Public Sector	Brown Smith Wallace LLP	314.983.1238			rsteinkamp@bswllc.com
	Cory M. Metz	Manager, Advisory Services		314-983-1216	636-675-2928		cmetz@bswllc.com
4.	Randy Sherrod	MANAGER, Risk Advisory Services	Dixon Hughes Goodman LLP	804-474-6857	804-728-8339	804-282-1461	randy.sherrod@dhg.com
5.	Joe Tereshinski	Senior Manager, Supply Chain	Protiviti	404-926-4304	980-395-4330		joe.tereshinski@protiviti.com
	Bernie Donachie	Managing Director, Global Supply Chain Lead		x31062			bernie.donachie@protiviti.com
	Jim Aerni	Managing Director, Internal Audit & Financial Advisory					james.aerni@protiviti.com
	Jen Zatchey	Associate Director, Internal Audit & Financial Advisory					jen.zatchey@protiviti.com
	Julia Sloan	Senior Manager, Supply Chain					julia.sloan@protiviti.com
6.	Darin V. Iacobelli	Partner – Consulting Services	NawrockiSmith Certified Public Accounts & Business Consultants	631-756-9500	631-834-2103	631-756-9818	diacobelli@nslpcpa.com
	Dimitris Bantileskas			x209			dbantileskas@nslpcpa.com
7.	Bar Sisson	Senior Proposal Development Coordinator	MGT Consulting Group	916-760-4161	916-718-3190		bsisson@mgtconsulting.com
	Ricardo Ceppin	Senior Consultant		813-843-5801			rcepin@mgtconsulting.com
8.	Sarah Crouse	Manager	Suttle & Stalnaker, PLLC				scrouse@suttlecpas.com
	Kelly Shafer	Proposed engagement member					kshafer@suttlecpas.com



Office of Purchasing
MANDATORY VIRTUAL PRE-BID/PROPOSAL MEETING ATTENDEE SHEET
MU21PAUDIT ADDENDUM #4 EXHIBIT C - Revised

Marshall University and Other Attendees on call:

#	NAME	TITLE	REPRESENTING	PHONE	CELL	FAX	EMAIL
9.	Angela White Negley	Chief Procurement Officer/Director	Marshall University Operations Office of Purchasing	304-696-2599		304-696-3333	negley4@marshall.edu
10.	Michelle Wheeler	Associate Director	Marshall University Operations Office of Purchasing	304-696-2727		304-696-3333	wheelersha@marshall.edu
11.	Justin Hawthorne	Purchasing Agent	Marshall University Operations Office of Purchasing	304-696-2820		304-696-3333	hawthorne2@marshall.edu
12.	Perry Chaffin	Director of Audits	Marshall University Internal Audit	304-696-3377		304-696.4354	chaffin@marshall.edu
13.	Jason Baldwin	Budget Manager	Marshall University Finance Budget Office	304-696-5143		304-696.4354	baldwinja@marshall.edu
14.	Teresa Meddings	PCard Coordinator	Marshall University Finance Purchasing Card	304-696-2215			marcumte@marshall.edu
15.	Stephanie Smith	Purchasing Representative	Marshall University Operations Office of Purchasing	304-696-2821		304-696-3333	smiths@marshall.edu

PURCHASING CONTINUATION SHEET

Requisition No.: MUP21PAUDIT

ADDENDA ACKNOWLEDGEMENT

I hereby acknowledge receipt of the following checked addenda and have made the necessary revisions to my proposal, plans, and/or specifications, etc.

Addenda:

No. 1 X

No. 2 X

No. 3 X

No. 4 X

No. 5

I understand that failure to confirm the receipt of the each Addendum is cause for rejection of bids.

Signature

Company

Date