


Request for Bid	 <p style="text-align: center;">Marshall University Office of Purchasing One John Marshall Drive Huntington, WV 25755-4100 Direct all inquiries regarding this order to: (304) 696-2820</p>	Bid# R1701202 Addendum #1
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Vendor:	For information contact:
Phone:	Buyer: Virginia M. Campbell-Turner Phone: (304) 696-2820
Email:	Email: campbell@marshall.edu and purchasing@marshall.edu
FEIN/SSN:	Fax:

Sealed requests for bids furnishing services described below will be received by the Institution. TO RECEIVE CONSIDERATION FOR AWARD, UNLESS OTHERWISE NOTED, THE BID WILL BE SUBMITTED IN BONFIRE ON OR BEFORE THE DATE AND TIME SHOWN FOR THE BID OPENING. The Institution reserves the right to accept or reject bids separately or as a whole, to reject any or all bids, to waive informalities or irregularities and to contract as the best interests of the Institution may require. BIDS ARE SUBJECT TO THE GENERAL TERMS AND CONDITIONS AS SET FORTH HEREIN.

DATE 12/5/2016	MANDATORY PRE-BID MEETING N/A	DEPARTMENT REQUISITION NO.	BIDS OPEN: 3:00 pm on 12/9/16	BIDDER MUST ENTER DELIVERY DATE FOR EACH ITEM BID
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Item #	Quantity	Description	Unit Price	Extended Price
		<p><u>ADDENDUM #1</u></p> <p>Project Name: Cisco SmartNet Maintenance Dec. 2016 – 2017</p> <p>Bid Opening Date & Time: <u>3:00 pm on 12/9/16</u></p> <p>The purpose of this addendum is to modify/clarify product specifications as follows:</p> <p>Change item #1-1 labeled “ECMU”. Remove the section in its entirety and replace with the following.</p>		

To the Purchasing Department,

In compliance with the above, the undersigned offers and agrees, if this offer is accepted within ____ calendar days (30 calendar days unless a different period is inserted by the purchaser) from the bid open date, specified above, to furnish any or all items upon which prices are offered, at the price set opposite each item, delivered at the designated point(s), within the time specified

Vendor's Name	
Signed / Dated	
Typed Name	
Title	
Address	
Phone	
FEIN	
Email Address	

Delete the first item

#1-1	CON- ECMU- PI12LF1K	SWSS UPGRADES PI1.2 LIFECYCLE 1K DEVICE LIC	L-PI12- 1K M	INFRA.APPSWIND.INF LF UPC	n/a	SOFTWARE	4
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Replace with the following:

Item#	Item Name	Qty	Site ID	Service Level	Begin Date	Unit Price	Extended
#1-1	L-P-PI3X-LF-1K-U	1	403202944	ECMU	12/16/16		
#1-2	L-P-PI3X-LF-1K-U	1	403202944	ECMU	12/16/16		
#1-3	L-P-PI3X-LF-100-U	1	403202944	ECMU	12/16/16		
#1-4	L-P-PI3X-AS-100-U	1	403202944	ECMU	12/16/16		
#1-5	L-P-PI3X-AS-100-U	1	403202944	ECMU	12/16/16		
#1-6	L-P-PI3X-AS-100-U	1	403202944	ECMU	12/16/16		
#1-7	L-P-PI3X-LF-25-U	1	403202944	ECMU	12/16/16		



Submission Instructions for Suppliers

Please follow these instructions to submit via our Public Portal.

1. Prepare your submission materials:

Requested Information

Name	Type	# Files	Requirement	Instructions
RFB (Signed)	File Type: PDF (.pdf)	Multiple	Required	
RFB 1701202 EXCEL PRICE SHEET (BT- 08DR)	BidTable: Excel (.xlsx)	1	Required	You will need to fill out the provided Response Template for this BidTable. The Response Template can be downloaded from the project listing on the Bonfire portal.
ECMU (Addendum #1) (BT-36IT)	BidTable: Excel (.xlsx)	1	Required	You will need to fill out the provided Response Template for this BidTable. The Response Template can be downloaded from the project listing on the Bonfire portal.

Requested Documents:

Please note the type and number of files allowed. The maximum upload file size is 100 MB.
Please do not embed any documents within your uploaded files, as they will not be accessible or evaluated.

Requested BidTables:

The BidTable Response Templates can be obtained at <https://marshall.bonfirehub.com/opportunities/2135>.

Please note that BidTables may take a significant amount of time to prepare.

2. Upload your submission at:

<https://marshall.bonfirehub.com/opportunities/2135>

Your submission must be uploaded, submitted, and finalized prior to the Closing Time of **Dec 09, 2016 3:00 PM EST**. We strongly recommend that you give yourself sufficient time and **at least ONE (1) day** before Closing Time to begin the uploading process and to finalize your submission.

Important Notes:

Each item of Requested Information will only be visible after the Closing Time.
Uploading large documents may take significant time, depending on the size of the file(s) and your Internet connection speed.
You will receive an email confirmation receipt with a unique confirmation number once you finalize your submission.

Minimum system requirements: Internet Explorer 8/9/10+, Google Chrome, or Mozilla Firefox. Javascript must be enabled.
Browser cookies must be enabled.

Need Help?

Marshall University uses a Bonfire portal for accepting and evaluating proposals digitally. Please contact Bonfire at Support@GoBonfire.com for technical questions related to your submission. You can also visit their help forum at <https://bonfirehub.zendesk.com/hc>