

Marshall University/Marshall University Research Corporation

SAFETY COMMITTEE

MINUTES

Monday, January 12, 2009, 10:30 a.m., Human Resource Services Conference Room, 207 Old Main

Present: Brian Carrico, Andrea Koutsunis, Dale Osburn, Tracy Smith, Chuck Somerville, Jim Stephens, Jim Terry, Jeremy Thompson

Campus Walk-Through: Dale Osburn stated that a campus walk-through had been completed and 27 work orders had been compiled from the walk-through of campus. As of the meeting date, approximately two-thirds of the work orders had been completed. One area that needed addressed was the lighting in the area surrounding the Campus Christian Center. Dale stated that the Christian center was responsible for maintaining lighting around the building.

Driver Training: Brian Carrico stated that the program for driver training on campus had been completed and that it had been sent to BRIM for approval. Driver training would be required for employees that use state or personal vehicle three or more times in one year. The training would be conducted annually and would be computer based training.

Campus Concrete Maintenance: Dale Osburn stated that approximately \$30,000 worth of concrete improvement had been completed in 2008. The Gullickson Hall sidewalk repairs were expected to cost approximately \$30,000 to complete in the specific area.

Ice Removal: Jim Terry stated that he would discuss the ice removal from Third and Fifth Avenues for the upcoming months during inclement weather. Maintaining a contract for snow removal would also be a key point in the discussion.

Sixth Avenue Lighting: Jim Terry stated that new streets lights need to be placed in the area of Sixth Avenue. This issue would be discussed during a meeting with the new mayor of Huntington.

Campus Concrete/New Residence Halls: Jeremy Thompson discussed the idea of concrete sidewalks around the new residence halls due to mud and dirt being tracked into the buildings from the surrounding areas. Dale Osburn stated that he would contact Jeremy at a later date to discuss possible options.

Next Meeting: Monday, March 9, 2009, 10:30 a.m., HR Services Conference Room