

**Marshall University/Marshall Community & Technical College
SAFETY COMMITTEE**

MINUTES

Monday, March 13, 2006, 10:00 am, HR Services Conference Room, 207 Old Main

Present: Jim Stephens, Dale Osburn, Jim Terry, Brian Carrico, Ashley Salyer, Angela Withrow, Steve Hensley, Tracey Smith, Andrea Koutsunis

Previous Minutes: The minutes of the January 9, 2006 meeting of the Safety Committee were approved as printed.

Proposed Revised Meeting Schedule/Time: Jim Stephens suggested that the committee meet every other month instead of monthly. The next two meetings will take place in May and July. The time for each meeting will remain at 10:00 a.m.

Change in Membership: Jim Stephens stated that Pierre Divers would be on leave for an indefinite time period, and that he was recommending that Rick Ford, Residence Services take his place on the committee.

OSHA 300 Report Posting Requirement: Brian Carrico stated that the OSHA 300 Report included 43 incidences in 2005, and included all of Marshall University except for MURC. Jim Terry told the committee that these were employee incidences and not related to the student body.

Loading Dock- Music Building (3rd Avenue and Hal Greer Blvd.): Brian Carrico and Jim Terry stated that the safety railing on the dock was not being properly used. It was proposed by Jim Stephens that a sign be placed on the loading dock for all delivery personnel. Dale Osburn said that the Physical Plant will make the sign for the loading dock, and will install the sign.

Holes in floor. Re: Relocated Doors- Old Main First Floor: Dale Osburn stated that the Physical Plant will put in new Huga tile the first week of April 2006.

Crossing/Sidewalks 3rd Avenue at Science/Morrow: Dale Osburn stated that the Department of Highways had placed a light in the wrong place and suggested that the light be made to ADA standards which would cost \$5,451.60. Jim Terry raised the issue of mud in the crosswalk, and stated that it had been cleaned.

Litter in Parking Garage: Jim Terry stated that it had already been cleaned and pressure washed.

Open: Steve Hensley stated that the Land Star Corporation wants to promote safe driving and will have a truck at the Memorial Student Center from March 13, 2006 through March 14, 2006, for students to see the visibility of cars on the road when driving. He also stated that a student was exposed to organic fumes in the Science Building Organic Chemistry Lab. Brian Carrico will check into this issue.

Jim Terry stated that the Memorial Student Center may possibly be closed on April 17th for filming of the movie.