

## **SAFETY COMMITTEE**

### **MINUTES**

Monday, May 12, 2008, 10:00 a.m., Human Resource Services Conference Room, 207 Old Main.

Present: Brian Carrico, Pete Divers, Steve Hensley, Andrea Koutsunis, Dale Osburn, Chuck Somerville, Jim Terry

Welcome New Member: Welcome Tara Wilkinson, Capstone Representative, to the Safety Committee.

Minutes of Prior Meeting: Minutes from the March 10, 2008, meeting were approved.

Harris Hall Elevator: Dale Osburn stated that he submitted a request for \$250,000.00, for maintenance repairs for the FY-09 budget and for the southeast corner of Harris Hall to be appointed as the designated location of the potential elevator. As of the meeting date, Physical Plant was still awaiting approval that will be due by July 1, 2008.

Lighting, F Lot and 3<sup>rd</sup> Avenue, Between BSC and Engineering Lab: Jim Terry stated that the lights on the backside of the lot were currently working properly and that the lights on the front of the lot should be completely fixed by the July 2008 meeting of the committee.

Safety Issue at 3<sup>rd</sup> Avenue and COS Crossing Walk: Dale Osburn stated that Physical Plant was working on this issue and that it would be resolved by the July 2008 meeting.

Resting Water on Sidewalks at Harris Hall/Prichard Hall and MSC: Dale Osburn stated that this area on campus is considered to need the most improvements. Money should be appropriated by July 2008, for repairs. An update will be given at the July meeting.

New Safety Issues:

Fumes from Diesel Generator Outside Communication Building, Incident of 4/11/08: Brian Carrico stated that Physical Plant was working on a plan to diver the exhaust away from the building. This issue is a work in progress and will be discussed at the July 2008 meeting.

Schirmer Engineering: Brian Carrico stated that Schirmer Engineering would be inspecting campus for safety issues during the week of June 16, 2008. A progress report will be given at the next meeting of the Safety Committee.

Reducing Speed Limit on 5<sup>th</sup> Avenue: Brian Carrico stated that he will submit a letter to the West Virginia Department of Highways asking them to consider reducing the speed limit on both Fifth and Third Avenues. Issue is considered open.

New Dumpster Pads: Dale Osburn stated that four new dumpster pads would be placed under dumpsters on campus after 7/1/08.

New Chair for Safety Committee: Steve Hensley was elected as the new chairperson for the Safety Committee from July 2008-July 2009.

Next Meeting: Monday, July 14, 2008, 10:00 a.m., HR Services Conference Room.