

Marshall University/Marshall Community & Technical College
SAFETY COMMITTEE
MINUTES

Monday, September 12, 2005, 2:30 p.m., 207 Old Main

Present: Dale Osburn, Jim Stephens, Ashley Salyer, Terry Olson, Brian Carrico, Pierre Divers, Steve Hensley, Jim Terry and Adam Poling

Previous Minutes: The minutes of the August 8, 2005 meeting of the Safety Committee were approved as printed.

Decontamination of Scientific Equipment for Yard Sale: Brian has taken care of this. He has done a walk through. He will do another walk through before the yard sale and if he finds an item without a sticker on it he will go to the department that donated the item.

Building Representatives List: Brian has taken care of this. He is waiting for response on a couple of buildings. The Science and Smith Communications that he needs to get secondary from. He has asked Pete to help him get list for student housing. Jim suggested using RD's and RA's.

Safety Equipment for Physical Plant: Per Brian not all area's need steel toe shoes. This will be case by case.

College Avenue Traffic Signs: Jim Terry has not done this yet.

Flooding Concerns: Adam Poling wants Steve Hensley to talk with faculty and request additional time for students to get to class during times of flooding. Ramp at Science Building needs new non skid pads and other repairs as needed.

Emergency Lighting in Women's Locker Room: Brian will discuss with Physical Plant at schedule meeting and have this put on the schedule.

Residual Gravel on the "F" Lots: This has been cleaned up except for gravel that comes in on car tires.

Plans for Driver Training Module (for Post-BRIM Use): Planning to offer this through December 31, 2005 and possibly through next year. If it's not offered through next year we should get enough lead time to look for other training.

Key Control: Terry Olson suggested re-keying buildings and getting master keys for most of the building. He suggested doing one building per year and re-keying outside doors only. A recommendation from the Safety Committee to University Administration that it consider re-keying one building per year.

Mowing with Students Present: Dale and Brian will ask supervisors do a walk through and observe that the shields are in operation the way they should be.

Fire Service Contract: The contract will be up soon. Terry Olson is asking are we getting the value for our money? Brian feels that we are. Inspections are done 3 times a year. During these inspections repairs on equipment or replacements for normal wear and tears are done at no additional charge.

Elevators: Per Dale Osburn they are currently being worked on and if not completed to our satisfaction we will file a vendor complaint.

Next Meeting: Monday, October 10, 2005, 2:30 p.m., HR Services Conference Room 207 Old Main