

Marshall University/Marshall University Research Corporation

**SAFETY COMMITTEE MINUTES**

Monday, September 14, 2009, 10:30 a.m., Human Resource Services Conference Room, Old Main

Present: Sara Belknap, Brian Carrico, Pete Divers, Steve Hensley, Andrea Koutsunis, Scott Morehouse, Dale Osburn, Tracy Smith, Chuck Somerville, Jim Stephens, David Stewart, Jim Terry, Jeremy Thompson

Minutes of Prior Meeting: Minutes from the July 2009, meeting were approved.

New Members: Scott Morehouse from Athletics and David Stewart from the MU Recreation Center joined the Safety Committee.

Updated Campus Restrooms: Dale Osburn stated that the Physical Plant had completed ADA updates to seven restrooms on campus with a total of 140 restrooms to be updated by the end of the project. Included in the project are automatic faucets, motion towel dispensers, and automatic doors.

Hand Sanitizer: Brian Carrico stated that the University would provide alcohol based and non-alcohol based hand sanitizer stations across campus to all faculty, staff, and students. As of the meeting date for the Safety Committee, approximately 20,000 sanitizer pens had been distributed with an additional 5,000 on order for future distribution.

LED Lights: Dale Osburn stated that the Physical Plant would complete updated lighting in the area of the Memorial Student Center during the week of 9/14/2009.

MCTC: Jim Stephens stated that MCTC needed to remain part of the Safety Committee. Billie Brooks will remain the MCTC representative.

Schirmer: Brian Carrico stated that Schirmer was on campus during the week of August 31, 2009, for review of campus. Out of 59 items originally on the report from the previous year for repair, 30 had been completed as of the review. The Board of Risk Management was reported to have been happy with MU Safety and cooperation.

Fire Safety: Brian Carrico stated that the Fire Marshall was to complete inspections of the buildings during the week of 9/14/2009. The MU Early Childhood Development Center had already been completed as of the meeting date. Jim Terry stated that he would be in contact with the City of Huntington Fire Marshall to see about checking on student dwellings.

Safety Concerns:

- Brian Carrico stated that parking on the lot between the Physical Plant and the Recreation Center was causing a hazard in front of the Physical Plant gate. Jim Terry stated that he would have a police officer patrol the area to keep parking away from the gate. Tickets could be issued to anyone parking in the area.
- Jeremy Thompson discussed the need for netting around the practice field due to safety concerns of balls and other athletic equipment going over the fence and leaving the playing field. Brian Carrico stated he would contact Ron May in Facilities Planning and Management to secure the cost for a net in the area. Physical Plant will add new signs in the vicinity.
- Jim Terry stated that he had received several complaints about certain gates not being open on the stadium lot for entrance and exit on a daily basis. He stated that the reasoning was that cars used excessive speed in order to cross the lot and avoid the traffic lights on the surrounding streets. The lots will remain closed for safety reasons for all MU faculty, staff, and students.
- David Stewart stated that the area on 20<sup>th</sup> Street across from the MU Recreation Center needs to be designated as a legal crossing area due to students crossing back and forth during moving times and on a daily basis. Jim Terry stated that the area is owned by the State and they cannot put any crosswalks in the area.

Next Meeting: Monday, November 16, 2009, 10:00 a.m., HR Services Conference Room.