

**SAFETY COMMITTEE**  
**MINUTES**

Monday, October 11, 2010 11:00 a.m., Sorrell Maintenance Building Conference Room

Present: Brian Carrico, Dale Obsurn, Scott Morhouse, Jim Terry, Jeremy Thompson, Pat Conlon, Andy Darling, Tracy Smith

Minutes of Prior Meeting: Minutes from the August 24, 2010 meeting will be e-mailed.

Superviosr Training: Tracy Smith stated that he and Mr. Carrico conducted a training session in conjunction with Human Resources for supervisors. The training provided an overview of the Safety & Health Department and informed those attending the training of the function of the safety committee as well as how to report any safety concerns they may encounter.

Flu Vaccine Clinics: Andy Darling reported that on Tuesday October 5th and Wednesday October 6th, a flu vaccine clinic was held in the Marshall Recreation Center. Approximately 1200 individuals received vaccinations during that time. Mr. Carrico stated that these vaccines are also available at the Cabell County Health Department on Mondays, Wednesdays, and Fridays.

Building Representative Emergency Evacuation Training: Tracy Smith stated that Mr. Carrico and he had updated the list of campus building representatives and that they would conduct training sessions for the representatives in the next few weeks. Mr. Smith also stated that this training will be available via the World Wide Web at some time in the near future.

Emergency Lighting: Brian Carrico discussed the power outage that occurred on Thursday, October 7, 2010. Mr. Carrico advised the committee that battery wall pack emergency lights are rated to last for only 90 minutes. A discussion regarding evacuation during power outages followed. Mr. Terry stated that 5 text messages were sent out during the power outage and suggested that the number of texts needs to be reduced. He also suggested that building occupants be informed that emergency lights are provided for evacuation of the affected building as some occupants believe that these lights are provided for continued occupancy and function of the building. Mr. Osburn stated that power was fully restored at 10:30 PM on October 7, 2010. Mr. Osburn also stated that all back up generators are tested twice per month and each functioned properly during the outage with the Science Building generator activating after a short delay.

Committee Input: Boat Blocking Entrance at Morrow: Mr. Carrico reported a complaint of accessibility to the west entrance of Morrow Library. The complaint stated that the boats parked in that area did not provide adequate wheel chair access to that entrance. Mr. Terry further stated that the boats had been assigned a parking area next to shipping and receiving.

Disabled Fan: Scott Morehouse reported that a disabled football fan registered a complaint with the Athletic Department claiming that the wheel chair seating does not provide adequate and unobstructed viewing of football games. Mr. Morehouse further stated that the Athletic Department was in correspondence with the fan and that they were looking into the possibility of modifying the wheel chair seating in order to alleviate the problem.

AEDs: Jim Terry informed the committee that his AEDs had been upgraded and reminds others to check their AEDs to ensure that they were too updated and functioned properly. Mr. Morehouse stated that all Athletic Department AEDs are managed and maintained by the training staff.

Next Meeting: Tentatively Scheduled December 13, 2010