

GRADUATE COLLEGE FUND FOR REASSIGNED TIME FOR RESEARCH APPLICATION FORM

General Information: The Research Committee makes a limited number of grants of reassigned time for research during the spring semester that are administered by the Graduate Dean. While applications may be made for any research project, priority will be given to requests arising from developments since the spring deadline in the colleges for reassigned time applications; for example, to meet the requirements of new external grants, to meet book production schedules, or to write and deliver recently invited papers. Grants of reassigned time for research will not normally be given to those who already have a reduced load for the purpose of research for Spring 2012.

Eligibility: All Marshall University associate and full graduate faculty members shall be eligible to receive release time for research.

Method of Application:

1. Applicants must submit 1) a written summary no longer than 500 words describing the research project, 2) a current vita, 3) a list of previous Marshall University faculty development grants and Summer Research Awards for the past three years, and 4) an explanation no longer than 250 words of the progress and/or results of past summer research grants, and/or faculty development grants, including Graduate College reassigned time.
2. Applicants must designate on this form, which is to be used as a cover sheet for the application, the course or other work from which they would be released and secure the signatures of their Department Chair and College Dean approving the application and assuring that the course can be covered.
3. **Application materials must be returned to the Graduate Dean's Office no later than September 2, 2011**

Applicant's Name:	
Department & College:	
Title of Research Project:	
Faculty Rank:	
Course or Other Work from Which to be Released:	
Department Chair's Signature:	
College Dean's Signature:	

Method of Review: Applications will be judged by members of the Research Committee and the Graduate Council. Applicants will be notified of the committee's action within two weeks after the deadline.

Reporting: Progress reports must be submitted to the Graduate Dean's office within 60 days after the completion of the period of reassigned time.

Assistance with Application: Questions about the application process should be directed to Dr. Donna Spindel, Graduate Dean or the applicant's representative on the [Research Committee](#).