

Marshall University
FACULTY SENATE
Annual Report
ACADEMIC YEAR 2005 – 2006



This report contains a condensed summary of the actions of the Faculty Senate, its Standing Committees, and Ad Hoc Committees. It is a publication of the Faculty Senate and is prepared under the direction of Chair Larry W. Stickler, August 2006.

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The Constitution of the Marshall University Faculty

PREAMBLE

Universities striving for excellence historically and traditionally have enjoyed the autonomy and integrity necessary to accomplish their mission as institutions of higher learning committed to the search for and dissemination of knowledge and truth—and so it has been, and must continue to be, at Marshall University. It is recognized that the legal authority to guide and regulate the University is vested by the West Virginia Legislature in the West Virginia Higher Education Policy Commission, the Marshall University Institutional Board of Governors and the President of the University. It is further recognized that the West Virginia Higher Education Policy Commission and Marshall University Institutional Board of Governors grant autonomy to the colleges and universities under their jurisdiction. The West Virginia Legislature has also established that each institution of higher education shall have an institutional faculty senate. As a corollary of academic freedom, the faculty has the major responsibility for guiding the scholarly pursuits of the University. To that end, this constitution is established to facilitate meaningful communication throughout the academic community and to assist the University President, the West Virginia Higher Education Policy Commission, and Marshall University Institutional Board of Governors in the development of academic policies and procedures.

ARTICLE I – THE FACULTY

The faculty is a legislative body of Marshall University and has the authority to concern itself with topics affecting the whole university. This authority is delegated to the Faculty Senate, which is the representative body duly elected by and from the faculty. The Faculty Senate is empowered to act on behalf of the faculty on questions and issues properly brought before it by the faculty of any college, school, or component of the university. Marshall University is committed to providing equality of opportunity and treatment; therefore, the Faculty Senate and any committee operating under its authority do not discriminate on the basis of race, color, gender, age, religion, national origin, handicap, or sexual orientation.

ARTICLE II – THE FACULTY SENATE: PURPOSES—POWERS—FUNCTIONS

Section 1. The Faculty Senate shall take within its province any subject of interest to the faculty, the administration, and the student body. With respect to the general welfare of the university, the Faculty Senate shall serve as the major legislative, advisory, and review body of the faculty. It shall investigate, debate, and communicate to the faculty those matters deemed to be in the best interests of the university. Academic policy decisions, or matters construed to impinge on the academic decisions, shall be the primary responsibility of the Faculty Senate. The faculty may call a referendum upon any of the actions of the Faculty Senate. Actions of the Faculty Senate shall become the policy of the institution unless for serious and compelling reasons the University President rejects in writing such actions within fifteen working days following submission by the Faculty Senate. All measures receiving presidential approval, or which, are not specifically rejected by the University President, shall be considered binding subject to the final approval, if necessary, of the West Virginia Higher Education Policy Commission and the Marshall University Institutional Board of Governors.

Section 2. Legislative Function. As the faculty legislative body, the Faculty Senate shall exercise authority over all matters that pertain to academic policies of the university, including instruction, research, and continuing education. Affairs of the university which directly and primarily affect the faculty include, but are not limited to, determination of curricula, standards of admission and selection, retention and transfer of students, scholarships and honors, requirements for the granting of degrees, candidates for honorary degrees, instructional standards throughout the university, and matters of the faculty welfare. The Faculty Senate shall be responsible for developing policy with regard to major issues which affect the institution, such as, change in the mission of the university, addition or deletion of programs, contracts with government agencies, and public questions which affect the role of the institution or endanger the principle of academic freedom. The Faculty Senate shall be responsible for maintaining communications between the faculty and the administration, the student body, and the staff. It shall establish rules and procedures for standing committees and shall be responsible for overseeing the election of Faculty Senate members. All standing committee actions, with the specific exceptions detailed in this constitution shall be subject to review, amendment, approval or rejection by the Faculty Senate.

Section 3. Advisory Function. The Faculty Senate shall serve in an advisory capacity to the university community and administration. Matters which directly or indirectly affect the general welfare of the institution include, but are not limited to, student life, such as standards of conduct, living conditions, organizations, intercollegiate athletics, and participation in extracurricular activities; the academic calendar; and university convocations, lectures, press releases, and radio and television broadcasts.

The Faculty Senate shall be available to advise the West Virginia Higher Education Policy Commission and the Marshall University Institutional Board of Governors on the appointment of the University President and to advise the University President on the appointment of university-wide administrative officials. It shall advise the administration on policies with respect to the preparation of the annual budget and its allocation to operational units; equipment and physical facilities; official university and student publications; the academic structure and governance system; and the mission, goals, and objectives of the university.

Section 4. Review Function. The Faculty Senate shall be empowered to review all policies and to formulate recommendations with respect to the general welfare of the university. Matters directly affecting the faculty include, but are not limited to, academic freedom, tenure, and promotions; appointments, reappointments and dismissals; teaching loads; salary schedules or other compensation or benefits; policies governing stability of employment, retirement, sabbatical or other leaves; and the reorganization of academic units.

The Faculty Senate shall also be empowered to review programs of research, experimentation, and instruction; grading systems and trends; instructional evaluation; and policies and administration of the university libraries. It shall also review the academic conduct of students, including means for handling infractions. The Faculty Senate shall be responsible for the investigation and conducting of hearings on grievances from members of the faculty and student body, except for those covered by the various West Virginia Higher Education Policy Commission and the Marshall University Institutional Board of Governors policy bulletins or

those under the jurisdiction of other committees; it shall report the findings and make recommendations to the appropriate parties. The Advisory Council of Faculty (ACF) representative reports to the Faculty Senate on meetings of the ACF and/or the Marshall University Institutional Board of Governors.

Section 5. Provisions of the Senate. The Faculty Senate shall be provided with an appropriate budget, office space, adequate secretarial support, and release time for the Faculty Senate Chair.

ARTICLE III – MEMBERSHIP AND ELECTION

Section 1. The Faculty Senate shall consist of one (1) senator for each academic unit, unless otherwise specified, plus one (1) senator for each thirteen (13) full-time faculty members, plus one (1) additional member if the number of full-time faculty in a unit exceeds a multiple of thirteen by seven (7) or more. Ex-officio voting members will be the Faculty Council President of the Marshall Community & Technical College and the Advisory Council of Faculty (ACF) representative. The term "academic unit" is defined in the bylaws. Individual constituency numbers for calculating representation shall be based upon the number of full-time faculty presented every second year to the Executive Committee of the Faculty Senate in the fall semester preceding Faculty Senate elections. Census information will be provided by the Office of Institutional Research in collaboration with the Provost and the Vice President for Health Services. In addition, South Charleston faculty will elect two (2) at-large senators.

Section 2. All faculty involved in apportionment calculations shall hold the rank of instructor or above and shall devote at least one-half of their time to teaching, scholarly research, or closely related duties. Eligible librarians shall hold a professional librarian's degree or the equivalent. All such faculty shall be eligible for election to office. Part-time faculty, adjunct faculty, and those designated as "clinical" or "research" in their faculty titles shall not be considered as faculty members for the purpose of this document and organization. For the purposes of determining voting and serving on the Faculty Senate, the above description shall apply. Those holding the titles of President, Vice President, Assistant/Associate Vice President, Dean, Assistant/Associate Dean, Director, Assistant/Associate Director, and Dean of Libraries shall be ineligible to serve on the Faculty Senate. The Executive Committee of the Faculty Senate is empowered to decide questions that arise concerning definition of faculty.

Section 3. The term of office for a senator shall be two (2) years. Senators can serve no more than four (4) consecutive terms.

Section 4. Elections for senators shall occur annually in April of even-numbered years, with the names of the new senators submitted by the Dean or Director of each unit to the Chair of the Faculty Senate by May 1. Each unit shall conduct its own election according to the bylaws of that unit, providing that all voting shall be by secret ballot. Initial implementations of this constitution shall require the election within each unit of Faculty Senate members for staggered terms. Faculty members in each unit will determine how their senator's terms will be staggered.

Section 5. If a senator misses more than three (3) regular meetings in any academic year, his/her seat will be declared vacant by the Faculty Senate Chair, who will immediately report the

vacancy to the Dean or Director of the appropriate unit. Within two weeks the Dean or Director shall call for nominations and the election of a faculty member to fill the vacated seat.

Section 6. Temporary senators will be elected by a unit if a seat is vacated for one academic year or less due to leaves of absence, sabbaticals, incapacity, or other reason. If a senator will be unable to fulfill his/her responsibilities and duties to the Faculty Senate for longer than one academic year, he/she must resign. Temporary senators will have all the privileges of Faculty Senate membership, though they can serve no longer than one academic year.

ARTICLE IV – MEETINGS

Section 1. The Faculty Senate shall meet quarterly and may meet at such other times as called by the chairperson or by a majority of the members during the regular academic year. Special sessions of the Faculty Senate will be called at the request of ten (10) or more faculty members. Special sessions will be held as soon as practicable within two (2) weeks from the date they are called. The responsibility for notifying senators and faculty members of special sessions shall rest with the Faculty Senate Chair who shall use the most appropriate means available to fulfill this obligation. A written announcement of the agenda, time and place of every regularly scheduled Faculty Senate meeting shall be sent to each senator one week in advance of the meeting.

Section 2. A quorum shall be a simple majority (50% plus one) of the voting Faculty Senate members.

Section 3. A voice vote will be conducted on actions requiring a vote. At the request of any senator for a division of the Faculty Senate, a show of hands or roll call vote will be taken and recorded by the Faculty Senate Recording Secretary.

Section 4. Minutes. The minutes of Faculty Senate meetings shall be distributed to each senator and the University President no later than seven (7) working days before the next meeting. The minutes will also be sent to each Dean, to each faculty member upon request, and the presidents of both the Student Government Association and Graduate Student Council

Section 5. Rules of Procedure. The parliamentary authority of the Faculty Senate shall be the latest edition of Robert's Rules of Order.

Section 6. Faculty Senate meetings are open to the public except in those cases where executive sessions are permitted by West Virginia statute (6-9A-4). No decision shall be made in any executive session of the Faculty Senate. If any student, administrator or non-senate faculty member wishes to speak to an issue, he/she will be recognized and allowed to speak briefly. If any non-senator wishes to speak for a longer period of time, he/she should request agenda time prior to the meeting.

Section 7. The University President shall meet at least quarterly with the Faculty Senate to discuss matters affecting faculty and the effective and efficient management of the institution.

Section 8. The Marshall University Institutional Board of Governors shall meet at least annually with the Faculty Senate to discuss matters affecting faculty and the effective and efficient management of the institution.

ARTICLE V – ADOPTION AND AMENDMENT

Section 1. This constitution shall be adopted when approved by a simple majority of the secret ballots cast by the faculty as defined in the current Constitution of the Marshall University Faculty. Upon adoption by the faculty, this constitution shall be made a part of the Marshall University Greenbook, which shall contain the Faculty Senate Bylaws, official policies, procedures, and other information pertinent to the University's operation and internal government.

Section 2. An amendment to the constitution may be proposed by ten (10) percent of the faculty or by a majority vote of the Faculty Senate. All proposed amendments must be submitted to the faculty for its approval. The ratification of an amendment requires the approval of a two-third (2/3) majority of those voting.

Section 3. Any proposed amendment shall be distributed to every member of the faculty at least two weeks before a regular or special meeting of the faculty at which the amendment will be discussed. Opportunity for debate shall be provided for every proposed amendment.

ARTICLE VI – STANDING COMMITTEES

Section 1. The Marshall University Faculty Senate system shall include, in addition to the Faculty Senate itself, standing committees. One of these is designated the Executive Committee of the Faculty Senate and shall function as part of the Faculty Senate. The other committees work in cooperation with, but are distinctly separate from the Faculty Senate. With the exception of the Executive Committee, the membership, officers, and relationships of the standing committees to the Faculty Senate are as follows.

Section 2. Membership. The membership of standing committees, unless otherwise specified, shall include one senator appointed by the Faculty Senate Chair to serve a two-year term. This member shall be the “Liaison.” This appointment may be renewed for one additional consecutive term. Other membership shall consist of one member elected by the faculties of each academic unit as defined in Bylaw #14. One undergraduate student, appointed by the Student Government Association, will also serve with exceptions as noted. This shall be the voting membership of the committees. Ex-officio, nonvoting members will be designated according to each committee's nature and functions. The length of faculty membership on committees shall be four (4) years. Faculty members may serve no more than two consecutive terms on any one standing committee and may not serve on any two standing committees simultaneously.

Section 3. Officers. Officers of the standing committees will be a chair and a recording secretary. The chairs of the committees and the recording secretaries will be elected by the voting members of their standing committees. The terms of office shall be one (1) year, and may be renewed up to a maximum of four (4) successive terms (i.e., four years). The committee may

remove an officer by a "motion to rescind the election." The successor of an officer removed in this manner shall serve until the next regularly scheduled election for that office. The chair is responsible for establishing the committee's agenda with the assistance of the recording secretary; presiding over committee meetings; and reporting committee actions to the Faculty Senate. The chair shall also notify all committee members of the Faculty Senate's response to committee actions. The chair, with the assistance of the recording secretary shall prepare an annual report on the committee's work at the end of the academic year and this will be submitted to the Executive Committee for publication. The recording secretary will also be responsible for keeping minutes of all committee meetings; for accurately recording and reporting votes of the committee; and for assisting the committee chair in the preparation and submission of the committee's annual report.

Section 4.

A. Committee-Senate Relationship. Standing committees shall meet of their own accord; or when requested to by the Faculty Senate Chair, the Executive Committee, or the Faculty Senate. All actions, with the exceptions as noted, taken by Standing Committees shall be subject to final review and approval by the Faculty Senate. In the event the Faculty Senate does not concur with committee actions, a full and detailed rationale must be provided in writing.

B. Quorum Requirements in Standing Committees. A quorum shall consist of a simple majority (50% plus one) of the voting members.

C. Rules of Procedures for Standing Committees. The parliamentary authority of the standing committees shall be the latest edition of Robert's Rules of Order.

Section 5. The Executive Committee

A. The Executive Committee shall serve as the executive branch of the Marshall University Faculty Senate. It shall function in leadership and advisory capacity, but shall not legislate.

B. Membership. One (1) senator representing each academic unit of the university, elected by the Faculty Senate, shall serve. The term "academic unit" is defined in the bylaws. Hence the total number of elected members shall be ten (10) except as provided in Article VI, Section 5G. In addition, ex-officio, voting membership shall consist of the Graduate Council Chair, the Faculty Council President of the Marshall Community & Technical College, and the faculty representative to the Advisory Council of Faculty (ACF). Ex-officio, nonvoting membership shall consist of the faculty representative to the Marshall University Institutional Board of Governors.

C. Officers. The officers of the Faculty Senate shall be the officers of the Executive Committee. These shall be the Chair, Assistant Chair, and Recording Secretary of the Faculty Senate. They shall be nominated and elected by the Faculty Senate by secret ballot at a special spring meeting of the newly constituted Faculty Senate (i.e., those who will comprise the Faculty Senate during the next academic year). Terms of office shall be two (2) years. Officers shall serve no more than two (2) consecutive terms in their respective positions. The Faculty Senate may remove an officer by a "motion to rescind the election." The successor of an officer removed in this manner

shall serve until the next regularly scheduled election for that office. No two officers shall be from the same academic unit at any time except as provided in Article VI, Section 5G.

D. Other members. All other voting members of the Executive Committee shall be nominated and elected by the Faculty Senate at the same special spring meeting of the newly constituted Faculty Senate, after the election of officers. The terms of office shall be two (2) years. No voting member of the Executive Committee may serve more than two consecutive terms. Non-officers shall be selected so as to represent those academic units not represented by the officers.

E. Powers and Functions. The Chair shall preside over Faculty Senate meetings; preside over general faculty meetings; preside over Executive Committee meetings; establish the agenda for Executive Committee meetings in cooperation with other officers; and confer with the University President and other officially designated bodies as the Faculty Senate representative. The Assistant Chair shall assume all duties and responsibilities in the absence of the Chair and assist the Chair in establishing the agenda for Executive Committee meetings. The Recording Secretary shall serve as secretary to the general faculty; serve as secretary to the Executive Committee; and assist the Chair and Assistant Chair in establishing the agenda for Executive Committee meetings. The Executive Committee appoints Faculty Senate representatives to all other standing committees; appoints a Parliamentarian for Faculty Senate and faculty meetings; creates special committees and appoints such committee chairs; receives reports of ad hoc committees or by the Faculty Senate; receives reports from university-wide search committees for information and review; sets agenda for the Faculty Senate and sends on items for consideration and legislation; sets agendas for general faculty meetings; and submits requests for consideration of business presented by faculty members. Any request bearing the signatures and names of ten (10) or more full-time faculty members or five (5) or more senators shall be transmitted automatically to the appropriate Faculty Senate bodies for consideration, except in those cases where deliberation is already guaranteed by policies of the West Virginia Higher Education Policy Commission and the Marshall University Institutional Board of Governors. Such requests for agenda items must be considered within two meetings. Requests for consideration bearing fewer than ten (10) signatures and names of full-time faculty or fewer than five (5) signatures and names of senators shall be considered at the discretion of the Executive Committee, except in those cases where deliberation is already guaranteed by policies of the West Virginia Higher Education Policy Commission and the Marshall University Institutional Board of Governors. The Executive Committee furthermore resolves jurisdictional disputes among committees, oversees and coordinates the preparation and distribution of annual standing committee reports in the annual Faculty Senate report, coordinates the faculty role in the Greenbook revision, and shall act for the Faculty Senate during periods when the Faculty Senate is unable to meet. All actions taken by the Executive Committee must be subsequently approved by the Faculty Senate at its next meeting to remain in force. The Executive Committee may not legislate; only the Faculty Senate may do that.

F. Restrictions. Members of the Executive Committee are automatically barred from serving on any other standing committee of the Faculty Senate except as ex-officio, nonvoting members as provided by the constitution. Executive Committee members may, however, be appointed to serve on ad hoc or search committees.

G. Should the office of Faculty Senate Chair, Assistant Chair, or Recording Secretary become vacant during a time other than the end of a two-year term, the Executive Committee shall call for nominations from the Faculty Senate at its next regularly scheduled meeting. All senators including members of the Executive Committee and officers are eligible to fill the un-expired term of a Faculty Senate officer. Election shall be by the Faculty Senate by secret ballot. More than one senator from a specific academic unit may serve on the Executive Committee if it is caused by filling an un-expired term of office. At any time that a unit is not represented on the Executive Committee, the Faculty Senate Chair shall call for nominations and elections to fill the vacancy.

Section 6. Academic Planning Committee

A. Powers and Functions. The Academic Planning Committee shall serve as the major faculty agency for discussion, review and development of recommendations regarding letters of intent to plan new academic programs and degrees, academic long range planning (mission statements, five year plans, strategic plans and similar major plans, and the reorganization of any academic unit), academic programs needs assessments, and work directly with the University President and Faculty Senate Executive Committee as requested and appropriate. It shall be the function of the Academic Planning Committee to make recommendations about new academic programs and priorities in relation to available resources, receive Departmental Program Review documents, make recommendations concerning the level of action to be recommended by the institution to the West Virginia Higher Education Policy Commission and the Marshall University Institutional Board of Governors, and respond when appropriate to the West Virginia Higher Education Policy Commission and the Marshall University Institutional Board of Governors and/or the University President concerning policies relating to academic planning. The Academic Planning Committee will cooperate with administrative officials, university Deans, and the University President on matters relating to academic planning. When appropriate, the Academic Planning Committee may seek external review teams for evaluation purposes for new program proposals.

B. Membership. Committee membership shall be consistent with that of all regular standing committees. Ex-officio nonvoting members shall be the Provost, the Dean or Director of each college or school, the Vice President for Development, the Director of Institutional Research, the coordinator of Assessment and Program Review, and one (1) Graduate Student Council representative. The Faculty Senate Chair may appoint two members from the community who are not currently faculty or students at the university each of whom will serve two years as ex-officio, nonvoting members of the Academic Planning Committee and can be appointed for one additional term.

Section 7. Budget and Academic Policy Committee

A. Powers and Functions. The Budget and Academic Policy Committee shall assume the primary responsibility for the development of policies that contribute to the maintenance of academic standards in the university. The committee's responsibility shall include, but not be limited to, policies affecting the university calendar, the university budget, academic honesty, class attendance, grading and examinations. The committee shall process student grade appeals.

B. Membership. Committee membership shall be consistent with that of all regular standing committees. Ex-officio, nonvoting members of this committee shall be the Provost or his/her designee, the Senior Vice-President for Finance & Administration, one (1) Classified Staff Council representative, and one (1) Graduate Student Council representative.

Section 8. Athletic Committee

A. Powers and Functions. This committee shall consider policies relating to the maintenance and development of the intercollegiate athletic program, eligibility of athletes, budgets, and athletic staff personnel. It will supervise the maintenance and development of the intercollegiate athletic program in conformity with the policies, goals, and standards of the NCAA, conference affiliation, and Marshall University scholastic standards. It will be responsible for determining the eligibility of requirements for athletic competition in compliance with NCAA, conference affiliation, and Marshall University scholastic standards. It will review the Athletic Department budget in terms of its suitability to both short term and long term objectives and priorities of the Athletic Department and Marshall University. The committee shall review all policy matters relating to the athletic program of the university as requested by the faculty, the Athletic Director, or the University President. The committee shall establish an athletic staff personnel subcommittee. The committee shall receive position requirements prior to public notice of vacancies. The committee shall be represented on Athletic Department search committees to fill vacancies.

B. Membership. Committee membership shall be consistent with that of all regular standing committees. Voting membership shall also include the faculty representative to the NCAA, a representative of the Student-Athlete Advisory Committee, and a faculty member from Exercise Science, Sport & Recreation. Ex-officio, nonvoting members of this committee shall be the Senior Vice President for Finance & Administration, the Dean of Student Affairs, the Athletic Director, the Associate Athletic Director for Compliance, one (1) representative from the Big Green Scholarship Foundation, one (1) alumni representative, one (1) Classified Staff Council representative, and one (1) Graduate Student Council representative.

Section 9. Curriculum Committee

A. Powers and Functions. The Curriculum Committee shall be responsible for assisting undergraduate college/school curriculum committees in their activities, approving undergraduate course and curriculum changes, and approving the addition or deletion of undergraduate programs.

B. Membership. Committee membership shall include one representative from the college curriculum committee of each academic unit having undergraduate programs, one representative from the Marshall University Libraries, and one senator representing an academic unit having undergraduate programs appointed by the Executive Committee. One undergraduate student shall be appointed by the Student Government Association. Ex-officio, nonvoting members shall be the Provost and the Dean of each undergraduate college or school.

Section 10. Faculty Personnel Committee

A. Powers and Functions. At the request of the University President or Faculty Senate Chair, using appropriate Series/Rules and the 1986 AAUP Recommended Institutional Regulations on

Academic Freedom and Tenure as guidelines, the committee shall write, alter, or rewrite policies relating to academic rank, salary, tenure, promotion, teaching and non-teaching load, retirement, sabbatical, and other matters which affect the well-being of faculty. The Faculty Personnel Committee shall study and evaluate policies and procedures relating to the hiring of faculty, which includes a yearly review of salaries. The committee shall act as an advisory panel for all faculty members initiating grievances in accordance with Series 9. The committee shall address all faculty grievances except those involving dismissal, termination due to reduction of or discontinuance of an existing program, termination due to financial exigency, or a faculty member desiring to appeal a decision of the University President on non-retention or promotion. The committee shall refer to the Hearing Committee those grievances involving a number of persons. Chapter 29B. Freedom of Information Act of the West Virginia code provides that "Every person has a right to inspect or copy any public record for a public body in this state, except as otherwise expressly provided by Section Four of this article." Under Exceptions in Section Four the code reads, "Information of a personal nature such as that kept in a personal, medical, or similar file, if the public disclosure thereof would constitute an unreasonable invasion of privacy..." When the committee handles matters of a personal nature, it will not share its findings with the Faculty Senate. Hence, in this function it remains exempt from those conditions outlined under the section entitled "Committee-Senate Relationship" in this document.

B. Membership. Committee membership shall be consistent with that of all regular standing committees excluding undergraduate and graduate student representatives. The representative to the Advisory Council of Faculty to the West Virginia Higher Education Policy Commission and the Marshall University Institutional Board of Governors serves as an ex-officio, nonvoting member of the Faculty Personnel Committee.

Section 11. Library Committee

A. Powers and Functions. The Library Committee shall advise the Dean of Libraries on matters of library policy; review the administration of the libraries; carry out studies relating to library functions; and serve as a liaison between the faculty at large, the Faculty Senate, and the university libraries.

B. Membership. Committee membership shall be consistent with that of all regular standing committees. Ex-officio, nonvoting membership shall be the Dean of University Libraries, Head of Technical Services, Public Services Representative, Curator, Music Librarian, the Director of Health Science Libraries and one (1) Graduate Student Council representative.

Section 12. Physical Facilities and Planning Committee

A. Powers and Functions. The Physical Facilities and Planning Committee shall consider policies relating to the maintenance, utilization, and improvement of existing facilities; to planning for existing and anticipated needs, including priority of major capital improvement in accordance with the university's mission statement; to review and revise policies related to campus parking regulations; and to the performance of such duties as the University President and/or the Faculty Senate Chair may assign.

B. Membership. Committee membership shall be consistent with that of all regular standing committees plus a representative from Classified Staff Council. Ex-officio nonvoting members shall be the Senior Vice President for Finance & Administration and one (1) Graduate Student Council representative.

Section 13. Research Committee

A. Powers and Functions. The Research Committee shall be concerned with the promotion of faculty research, publications, and other creative activities. It shall aid the appropriate administrators in the search for funds and advise in administering available funds. The committee shall act as a review board for the university-funded research proposals.

B. Membership. Committee membership shall be consistent with that of all regular standing committees. Ex-officio nonvoting members shall be the Provost, the Vice-President for Health Sciences or his/her designee, the Dean of the Graduate College, the Director of MURC, and one (1) Graduate Student Council representative.

Section 14. Student Conduct & Welfare Committee

A. Powers and Functions. The Student Conduct and Welfare Committee is concerned with the responsibility for the general and specific well being of students. It shall be the function of the committee to consider and recommend policies relating to the coordination and regulation of student organizations, social events, and other related activities; academic conduct of students; advisory and counseling program; health services; financial aid, including loans and scholarships; student housing; orientation and new student program; student development program; and student publications. It shall also strive to protect the rights of students. It is the responsibility of the committee to maintain and improve an atmosphere conducive to the pursuit of academic goals.

B. Membership. Committee membership shall be consistent with that of all regular standing committees. Voting membership shall also include five (5) additional undergraduate members appointed by Student Government Association and one (1) additional graduate student appointed by the Graduate Student Council. Ex-officio nonvoting members shall be the Dean of Student Affairs, one (1) Classified Staff Council representative, and one (1) Graduate Student Council representative.

Section 15. University Functions Committee

A. Powers and Functions. This committee will have responsibilities in the areas of commencement and honorary degrees, faculty service, and public relations. The committee shall recommend policies relating to presidential inaugurations and commencement activities, including the selection of a commencement speaker. The committee's recommendations in these matters shall be transmitted to the Faculty Senate for review and approval. The committee shall establish a subcommittee to recommend candidates for honorary degrees. The membership of the subcommittee shall be in compliance with Administrative Policy Bulletin #24 with representation from the faculty, staff, administration, students (both undergraduate and graduate), the Alumni Association, and the Marshall University Institutional Board of Governors. The subcommittee shall forward its recommendations to the committee for review and approval. Following its review of the subcommittee's recommendations, the recommendations of the

committee shall be transmitted to the Faculty Senate for its review and approval. The committee will collect an annual contribution from the faculty and administration to defray costs of expressions of sympathy, congratulations, and so forth. It will assist in the planning and sponsorship of activities to honor retiring faculty. This committee shall also consider matters relating to public relations. In this function it will assist the University President in any appropriate way to represent the university to the community at large.

B. Membership. Committee membership shall be consistent with that of all regular standing committees. Ex-officio, nonvoting members of this committee shall be the Provost, the Senior Vice President for Finance & Administration, the Vice President for Communications & Marketing, one (1) Classified Staff Council representative, and one (1) Graduate Student Council representative.

Section 16. Legislative Affairs Committee

A. Powers and Functions. This committee will develop an annual faculty legislative agenda in general consultation with, but independent of other constituencies on this campus. The committee will serve as the liaison with the faculty on all legislative matters and report to the Faculty Senate on a regular basis regarding all actions contemplated or required in executing its responsibilities. This committee will publish (in timely fashion) information regarding legislative issues. The committee will disseminate information on upcoming elections and referenda that pertain to issues affecting the welfare of public higher education. The committee will promote the faculty legislative agenda with the legislative and executive branches of the state government. This committee will not engage in partisan politics of any kind. This committee will not take stands on issues unrelated to the welfare of public higher education.

B. Membership. Committee membership shall be consistent with that of all other regular standing committees with the exception that student representatives will be nonvoting members of the committee. Other ex-officio, nonvoting members of this committee shall be a Presidential Legislative Liaison, the faculty representative to the Advisory Council of Faculty, the faculty representative to the Marshall University Institutional Board of Governors, one (1) Classified Staff Council representative, and two (2) former West Virginia legislators. The committee chair shall serve as liaison to any university-wide legislative committee.

Section 17. Faculty Development Committee

A. Powers and Functions. The Faculty Development Committee shall be concerned with the promotion and coordination of faculty development activities. It shall develop comprehensive policy, make program recommendations, and provide program oversight in the area of faculty development. It may assist and advise appropriate administrators in establishing programs such as video conferences, workshops, seminars, and speakers to enhance instructional and research skills as well as curricular, organizational, and leadership development. It shall aid the appropriate administrators in the search for funds and develop policies for the administration of available funds. It shall determine the allocation of funds for all faculty development programs not specifically assigned to other units of the university. It shall establish or oversee subcommittees involved in selection of faculty development awards for teaching and service and shall create or encourage faculty exchange programs with other institutions. The committee shall also provide oversight to the various committees dealing with endowed faculty gifts.

B. Membership. Committee membership shall be consistent with that of all regular standing committees. Ex-officio nonvoting members shall be the Dean of the Graduate College, the Associate Vice President for Academic Affairs and the Director of the Center for Teaching Excellence.

ARTICLE VII – GRADUATE COUNCIL

Section 1. The Marshall University Faculty Senate system shall include, in addition to the Faculty Senate itself, the Graduate Council. The Graduate Council has certain specified functions and works in cooperation with the Faculty Senate on other matters. The Graduate Council shall meet of its own accord, elect its own officers, determine its own committee and subcommittee structure(s), and have authority over other such matters as relate to its operation.

Section 2. Powers and Functions. The primary responsibility of the Graduate Council is to make policy recommendations with respect to the graduate education mission of the university to the University President. Specific functions include the facilitation of long range planning for graduate education at Marshall University, the recommendation of new programs and courses, the evaluation of existing programs and courses, the facilitation of graduate accreditation, the recommendation of promotion and tenure policies related to graduate education, and the recommendation of approval of graduate faculty to the University President.

Section 3. Membership. Voting representation on the Graduate Council shall include seven individuals from the South Charleston campus [four (4) faculty members elected at large, one (1) faculty member from CITE, one librarian with faculty rank, and a Faculty Senate Liaison*], nine individuals from the Huntington campus (one representative each from the Lewis College of Business, the College of Education and Human Services, the College of Fine Arts, the College of Liberal Arts, the College of Science, the School of Journalism and Mass Communications, the College of Health Professions, the School of Medicine, and the Faculty Senate Chair*), and one graduate student representative elected at-large. Ex-officio, nonvoting members include the Dean of the Graduate College, the Provost, the Vice President for Graduate Studies, and the Vice President of Research. (*In the event the Faculty Senate Chair is from the South Charleston campus, the Faculty Senate Liaison will be elected from the Huntington campus.)

Section 4. Elections and Terms. Each voting Graduate Council member's term (other than the graduate student representative) shall be four years. Elections for voting members (other than the graduate student representative) shall occur in the spring of even-numbered years to coincide with Faculty Senate elections. The graduate student representative shall have a one-year term with election each spring. Voting members may serve no more than two consecutive terms. The bylaws of the Graduate Council determine additional procedures and policies as needed regarding elections, terms, attendance requirements, interim members, standing committees, vacancies, and so forth, and may be revised and clarified as needed by the Graduate Council.

Section 5. Graduate Council-Senate Relationship. All actions taken by the Graduate Council with respect to the functions specified in Article VII, Section 2 shall be submitted directly to the University President or the President's designee for approval. All such actions shall be communicated to the Faculty Senate. On matters not related to those functions, the Graduate

Council and Faculty Senate will work collaboratively in whatever format is deemed appropriate by the respective Executive Committees. Refer to the “Faculty Governance Flow Chart” at the end of the Bylaws Section.

ARTICLE VIII – POWERS OF THE FACULTY

Section 1. The faculty of Marshall University, acting as a body, shall retain final authority over policies governing the Faculty Senate and the faculty. Recognizing the powers it has entrusted to the Faculty Senate, it shall not act in a capricious or arbitrary manner regarding actions and legislation undertaken by the Faculty Senate.

Section 2. Meetings. There will be at least two meetings of the general faculty per year. Under the emergency powers of the faculty there may be additional faculty meetings not later than ten (10) days from the time they are requested. The Faculty Senate will call for faculty meetings upon the petition of ten percent (10%) of the full-time faculty. The Faculty Senate may call for a meeting of the faculty at the request of two-thirds (2/3) of the voting Faculty Senate members present. The Executive Committee of the Faculty Senate may call for an emergency meeting of the faculty. The University President may call for a meeting of the faculty.

Section 3. Officers. The officers of the Faculty Senate shall preside and function at meetings of the faculty.

Section 4. The faculty's actions are the highest order. In case of any conflict in actions of the faculty and the Faculty Senate, the faculty shall prevail. However, to override the Faculty Senate actions there must be the approval of a simple majority of the faculty voting, with one-third (1/3) of the faculty participating in the vote.

Section 5. Either the faculty or the Faculty Senate may present referenda for the faculty to consider and vote on. The voting process shall be the same as outlined in Bylaw #1.

ARTICLE IX – BYLAWS

The Faculty Senate may by majority vote establish bylaws, not inconsistent with this constitution, governing the conduct of the business of the Faculty Senate and of the standing committees and any other matters that may be within its competence.

Bylaw #1 - The Recording Secretary of the Faculty Senate, who is also the Secretary of Faculty, will oversee the composition, duplication, distribution, collection, tabulation, and reporting of all university-wide balloting. She/he will follow the procedural guidelines for either Section A – Paper Ballot or Section B – Electronic Ballot as determined by the Executive Committee of the Faculty Senate.

Section A – Paper Ballot - Passed September 17, 1987, Amended May 7, 2004

1. The ballot will be typed, duplicated and distributed to all faculty by the Faculty Senate Recording Secretary. If a faculty member does not receive a ballot he/she should contact the Faculty Senate office immediately.
2. Ballots may be cast by either:
 - a. Depositing them in the ballot box in the Faculty Senate office with faculty signing their names on a list located beside the box, or
 - b. Using two envelopes. Insert the ballot into one envelope then seal, sign, and mark it “Ballot”. Insert the ballot envelope into the second envelope that should be addressed and sent to the Chair of the Faculty Senate.
3. The ballot box will be sealed by the Faculty Senate Recording Secretary when the balloting is complete. The following rules will govern vote tabulations:
 - a. Tellers or counters will be selected at random by the Faculty Senate Recording Secretary from members of university colleges and schools. On controversial issues, parties with opposing views may be asked to count ballots.
 - b. Two (2) to four (4) people will be selected as tellers or counters at the discretion of the Faculty Senate Recording Secretary. The number of counters will depend on the length of the ballot.
 - c. A time for tabulation will be selected by the Faculty Senate Recording Secretary along with the selected counters.
 - d. Parties with a vested interest in the election may observe the counting and tabulation in a non-disruptive, non-interruptive manner.
 - e. All ballots and paper work will be retained for a calendar year then destroyed.
4. The Recording Secretary of the Faculty Senate will notify those people winning the election and will make an announcement of the results of the election.

Section B – Electronic Ballot (E-Voting) – Passed May 7, 2004

1. E-Voting will involve using the campus computer network, which requires a secure log-in, and secure voting software that is approved by the Faculty Senate. The ballot items shall be developed by the E-Voting Administrator and the Faculty Senate Recording Secretary in consultation with computing services personnel.
2. The E-Voting Administrator will send election announcements and instructions for using the E-Voting system to all eligible faculty. This announcement will include the content of the ballot.
3. The Faculty Senate Chair will determine appropriate parameters for each election.
4. The vote can be cast through the Marshall University computer network.
5. If a voter experiences technical difficulties or needs assistance of any kind, they should contact the E-Voting Administrator immediately.
6. The results of the election will be announced by the Recording Secretary of the Faculty Senate.

Bylaw #2 - Passed October 29, 1987; Amended January 31, 1991: Article VI, Section 10. A. of the Faculty Constitution advises the Faculty Personnel Committee as follows: "When the committee handles matters of a confidential nature, it will not share its findings with the Faculty

Senate." This admonition also applies to all Standing Committees who at some time might find themselves discussing matters and making motions of a confidential nature. The standing committee will report the discussions and any motions to the Executive Committee which in turn will determine whether such motions or recommendations should be presented to the Faculty Senate or forwarded directly to the appropriate administrator.

Bylaw #3 – Passed October 29, 1987: If a member of a standing committee misses more than three (3) regular meetings in any academic year, his/her seat may be declared vacant by the chairperson of that committee, who will immediately report the vacancy to the Faculty Senate Chair and the Dean or Director shall call for nominations and the election of a faculty member to fill the vacated seat. The Dean or Director will then report in writing to the committee chair and to the Faculty Senate Chair the name of the new committee member.

Bylaw #4 – Passed February 23, 1988; Amended February 28, 1991: Faculty appointments to university-wide committees, except those already provided for in the constitution, including but not limited to search committees, and external faculty to college committees shall be made by the Faculty Senate Chair with the advice and consent of the Executive Committee of the Faculty Senate.

Bylaw #5 – Passed March 29, 1988: Once a recommendation is submitted to the University President from the Faculty Senate, it must be considered in toto for his/her approval. If any one part is not acceptable, the entire recommendation must be returned to the Faculty Senate along with an explanation for its disapproval. The Faculty Senate then has the responsibility to determine subsequent action with regard to its disposition.

Bylaw #6 – Passed September 8, 1988: When faculty members are named as acting or interim administrators, they shall be temporarily replaced on standing committees or in the Faculty Senate for the length of time that they serve in the administrative capacity.

Bylaw #7 – Passed September 8, 1988: That the turnover time of the Faculty Senate Chair, standing committee officers and Marshall University Institutional Board of Governors faculty representative will be at the beginning of the Fall semester although they are elected in the Spring.

Bylaw #8 – Passed September 8, 1988: When vacancies occur on standing committees, colleges have the option of shifting committee members to find the most appropriate members for that committee.

Bylaw #9 – Passed January 25, 1990: Faculty Senate meetings will be audio taped and the tapes will be made available to all members of the faculty but only in the Faculty Senate Office. All listening is to be done there.

Bylaw #10 – Passed March 29, 1990: When a motion is defeated in the Faculty Senate, it is referred back to the committee or person submitting it along with a summary of the discussion preceding the vote in order to provide an explanation for its rejection. In addition, a copy of the defeated motion is sent to the University President for informational purposes.

Bylaw #11 – Passed March 29, 1990: The following guidelines will govern any open forum in the Faculty Senate.

1. Executive Committee approves/disapproves any requests.
2. Executive Committee decides length of presentation.
3. Presiding officer controls the Faculty Senate floor with assistance of the Parliamentarian.

Bylaw #12 – Passed February 28, 1991: The University Functions Committee will submit its recommendations for honorary degree recipients and commencement speaker for Faculty Senate consideration by November 1. (This Bylaw will become effective 1992.)

Bylaw #13 – Passed January 23, 1992: Robert's Rules of Order will be relied upon for discipline of an officer short of removal from office.

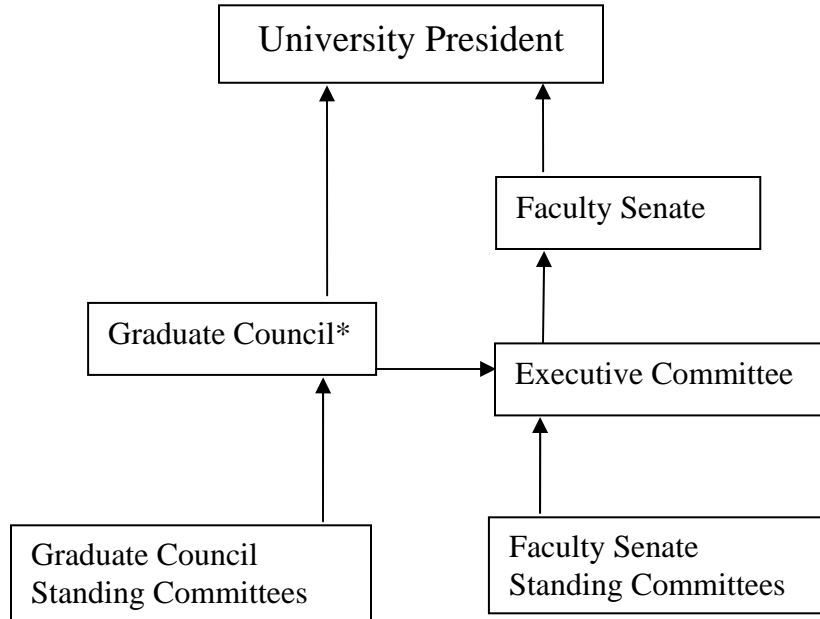
Bylaw #14 – Passed March 28, 2002: The term academic unit is defined as the Elizabeth McDowell Lewis College of Business, the College of Education & Human Services, the College of Fine Arts, the College of Liberal Arts, the College of Health Professions, the College of Science, the Joan C. Edwards School of Medicine, the W. Page Pitt School of Journalism & Mass Communications, the College of Information Technology & Engineering, and the Marshall University Libraries.

Bylaw #15 – Passed October 9, 2002: The Marshall Community & Technical College will have one (1) elected ex-officio voting member on the following standing committees: Budget and Academic Policy, Faculty Development, Library, Physical Facilities & Planning, and Student Conduct & Welfare. The length of faculty membership shall be four (4) years and faculty may serve no more than two (2) consecutive terms on any one of the listed committees. Faculty may not serve on any two of the listed committees simultaneously.

FACULTY SENATE POLICY STATEMENTS:

1. Recommendation from the Library Committee passed by the Faculty Senate November 17, 1987: The Faculty Senate should have input into any reduction of the budget.
2. Recommendation from Academic Planning Committee passed by the Faculty Senate October 19, 1987: The Faculty Senate does not approve of prearranged, administrative decisions regarding academic matters.
3. Recommendation from the Executive Committee passed by the Faculty Senate March 21, 1991: The budgets of the Morrow Library, the Health Sciences Library, and the University shall be sent to the Faculty Senate for informational purposes.
4. Recommendation from the Executive Committee passed by the Faculty Senate September 24, 1992: Any resolution of the Faculty Senate, which is amended by the University President, is automatically considered to have been disapproved, and is brought back to the Faculty Senate for a second vote.

Faculty Governance Flow Chart



*The Graduate Council reports to the University President or the President's designee on matters relating to graduate education as specified in Article VII, Section 2 of The Constitution of the Marshall University Faculty. On all other matters, the Graduate Council works with the Faculty Senate through the Executive Committee.

Mission Statement

The Marshall University Faculty Senate was established June 1, 1987 as a result of a majority vote of the faculty. The body is composed of proportional representation from the following units -- the Elizabeth McDowell Lewis College of Business; the College of Education & Human Services; the College of Fine Arts; the College of Liberal Arts; the College of Science; the University Libraries; the W. Page Pitt School of Journalism & Mass Communications; the Joan C. Edwards School of Medicine; the College of Health Professions; the College of Information Technology & Engineering; and two At-Large Senators from the South Charleston campus. Senators are elected at large from each of these units to two-year terms.

Much of the preliminary work of the Senate is managed in the Standing Committees and the Graduate Council which report to the Faculty Senate and whose actions (with certain exceptions) are subject to final review, modification, and approval by the full Faculty Senate.

Recommendations & Actions for past years may be reviewed at the Recommendation Archives.

Further information regarding the operation of the Faculty Senate may be found in *The Constitution of the Marshall University Faculty*.

Schedule of Meeting Dates

Executive Committee

Date	Day	Time	Location
September 12, 2005	Monday	12:00 p.m.	MSC John Spotts Room
October 10, 2005	Monday	12:00 p.m.	MSC John Spotts Room
October 31, 2005	Monday	12:00 p.m.	MSC John Spotts Room
November 28, 2005	Monday	12:00 p.m.	MSC John Spotts Room
January 10, 2006	Tuesday	12:00 p.m.	MSC John Spotts Room
February 13, 2006	Monday	12:00 p.m.	MSC John Spotts Room
March 13, 2006	Monday	12:00 p.m.	MSC John Spotts Room
April 10, 2006	Monday	12:00 p.m.	MSC Alumni Lounge
April 24, 2006	Monday	12:00 p.m.	MSC John Spotts Room

Faculty Senate

Date	Day	Time	Location
September 22, 2005	Thursday	4:00 p.m.	MSC Alumni Lounge
October 27, 2005	Thursday	4:00 p.m.	MSC Don Morris Room
November 17, 2005	Thursday	4:00 p.m.	MSC Don Morris Room
December 8, 2005	Thursday	4:00 p.m.	MSC Don Morris Room
January 26, 2006	Thursday	4:00 p.m.	MSC Don Morris Room
February 23, 2006	Thursday	4:00 p.m.	MSC Don Morris Room
March 30, 2006	Thursday	4:00 p.m.	MSC Don Morris Room
*April 25, 2006	Tuesday	4:00 p.m.	MSC Don Morris Room
**April 27, 2006	Thursday	4:00 p.m.	MSC Don Morris Room
May 4, 2006	Thursday	4:00 p.m.	MSC Don Morris Room

General Faculty

Date	Day	Time	Location
September 29, 2005	Thursday	4:00 p.m.	Joan C. Edwards Playhouse
April 20, 2006	Thursday	2:00 p.m.	Joan C. Edwards Playhouse

*As 2006 is an election year there will be two Faculty Senate meetings scheduled in April. The roster for the April 21, 2006 meeting will be newly elected and continuing Senators with terms ending in 2008 for the purpose of electing new officers and Standing Committee liaisons.

**The roster for the April 27, 2006 meeting will be all Senators. Newly elected Senators attending for informational purposes should sit in the gallery.

The Faculty Senate

The Marshall University Faculty Senate has just completed its 19th year of existence, having been established June 1, 1987, as a result of a majority vote of the faculty. The body is composed of proportional representation of the following units—the Elizabeth McDowell Lewis College of Business, the College of Education & Human Services, the College of Fine Arts, the College of Liberal Arts, the College of Science, the University Libraries, the W. Page Pitt School of Journalism and Mass Communications, the Joan C. Edwards School of Medicine, the College of Health Professions, the College of Information Technology and Engineering, two At-Large Senators from the South Charleston campus, the President of the Faculty Council of the Marshall Community and Technical College, and the faculty representative of the West Virginia Advisory Council of Faculty—with a total of 61 Senators. Senators are elected from each of these units to two-year terms.

Much of the preliminary work of the Faculty Senate is managed in the 13 Standing Committees and the Graduate Council which report to the Faculty Senate and whose actions (with certain exceptions) are subject to final review, modification, and approval by the full Faculty Senate.

Roster 2005 – 2006

200X² indicates the Senator is serving a second term.

LEWIS COLLEGE OF BUSINESS – LCOB (5)		Term Expires
Joe Stone (Term replacement for Joe Abramson, 8/2003)	Accountancy & Legal Environment	2006
Joseph Samek (Term replacement for Purnendu Mandal, 7/2004)	Military Science	2006
Blaker Bolling	Management/Marketing	2008 ²
Uday Tate	Management/Marketing	2008
Shane Tomblin (Term replacement for Terry Wyant, 8/2005)	Management/Marketing	2008
COLLEGE OF EDUCATION & HUMAN SERVICES – COEHS (6)		
Janet Dozier (Term replacement for Roxanne Dufrene, 8/2003; Edwina Pendarvis, 3/2004)	Teacher Education	2006
James Sottile (Term replacement for Melisa Reed, 3/2005)	School of Education	2006
Thelma (Sissy) Isaacs	Teacher Education	2008
James Burton	Special Education	2008
Melinda Backus (Year substitute for Howard Gordon, 7/2005)	School of Education	2008
George Watson (Term replacement for Deborah Jackson, 8/2003)	School of Education	2008
COLLEGE OF FINE ARTS – COFA (4)		
Mike Murphy	Theatre	2006
Joan St. Germain	Theatre	2006
Larry Stickler <i>Chair</i>	Music	2008
Stephen Lawson	Music	2008

COLLEGE OF LIBERAL ARTS – COLA (10)		
Nick Freidin	Sociology/Anthropology	2006 ²
Cheryl Brown <i>Assistant Chair</i>	Political Science	2006
Jerise Fogel	Classics	2006
(Term replacement for Carlos Lopez 8/2002; Richard Garnett 3/2003)		
James Leonard	Geography	2006
(Term replacement for Ray Rappold 8/2003)		
Marybeth Beller	Political Science	2008
(Term replacement for Kellie Bean, 1/2005)		
Karl Winton	Communication Studies	2008
(Temporary replacement for John Young, 9/2005, who is a term replacement for Stephen Haas, 9/2003)		
Pam Mulder	Psychology	2008 ²
Jamie Warner	Political Science	2008
(Term replacement for Janet Badia 8/2004)		
Rainey Duke	English	2008
Keith Beard	Psychology	2008
(Term replacement for Kathie Williams, 9/2005)		
COLLEGE OF SCIENCE – COS (8)		
Clayton Brooks	Mathematics	2006
Ashok Vaseashta	Physics	2006
Karen Mitchell	Mathematics	2006
(Term replacement for Jamil Chaudri 8/2002)		
Peter Saveliev	Mathematics	2008
(Term replacement for Seth Bush, 8/2005)		
Dan Babb	Chemistry	2008
Bonita (Bonnie) Lawrence	Mathematics	2008
Brian Morgan	Integrated Science & Technology	2008
Ralph Oberste-Vorth	Mathematics	2008
LIBRARY – LIB (2)		
Wendy Moorhead	Collection Access	2006
(Term replacement for Judith Arnold, 9/2005)		
Floyd Csir	Reference	2008
(Term replacement for David Gray, 8/2004)		
SCHOOL OF JOURNALISM & MASS COMMUNICATIONS – SOJMC (2)		
Chuck Bailey	Mass Communications	2006 ²
Dan Hollis	Journalism	2008 ²

SCHOOL OF MEDICINE – SOM (15)		
Rudy Wang	Anatomy	2006 ²
Charles Clements	Family & Community Health	2006
Vernon Reichenbecher	Biochemistry	2006
TO BE ELECTED		2006
(Term replacement for John Szarek, 8/2002; Gerald Oakley, 5/2005)		
TO BE ELECTED		2006
(Term replacement for Mike Gibbs, 5/2004)		
TO BE ELECTED		2006
(Term replacement for Isabel Pino, 3/2005)		
William Cocke	Surgery	2008
Kenneth Guyer <i>Recording Secretary</i>	Biochemistry	2008 ²
Ernest Walker	Pathology	2008
(Term replacement for Brenda Dawley, 8/2003)		
Nancy Norton	Pathology	2008
(Term replacement for Gary Gilbert, 11/2003)		
Tina Sias	Cardiovascular Services	2008
TO BE ELECTED		2008
(Term replacement for David Yates, 5/2005)		
TO BE ELECTED		2008
(Term replacement for Elizabeth Kurczynski, 8/2004)		
TO BE ELECTED		2008
(Term replacement for Eduardo Pino, 4/2005)		
TO BE ELECTED		2008
(Term replacement for Paulette Wehner, 12/2003; Yoram Elitsur, 2/2005)		
COLLEGE OF HEALTH PROFESSIONS – COHP (4)		
Denise Landry	Nursing	2006
Debi Woda	Nursing	2006
(Term replacement for Bruce Brown, 5/2004)		
Susan Imes	Nursing	2006
Karen McNealy	Communication Disorders	2006
(Term replacement for Bill Flannery 1/2002)		
COLLEGE OF INFORMATION TECHNOLOGY & ENGINEERING – CITE (1)		
Venkat Gudivada	Information Technology	2008
(Term replacement for Herbert Tesser, 5/2004)		
SOUTH CHARLESTON AT-LARGE SENATORS – MUGC (2)		
Stephen O’Keefe	Psychology	2006
(Term replacement for Nega Debela, 1/2005)		
Barbara O’Bryne	Education	2008
(Term replacement for Libby Boyles, 11/2004)		
EX-OFFICIO, VOTING MEMBERS		
Jerry Doyle	MCTC Faculty Council President	2006
Ben Miller	Advisory Council of Faculty	2007
PARLIAMENTARIAN (1)		
Dallas Brozik		2006

The Faculty Senate is composed of 61 voting members who serve a two-year term that will expire in 2006 or 2008. Refer to *The Constitution of the Marshall University Faculty* for a description of the Faculty Senate's duties. The Faculty Senate met ten times.

The office of Institutional Research prepared faculty apportionment calculations (on file in the Faculty Senate office) for the purpose of determining Faculty Senate representation for 2006-08. The report resulted in the following changes: The total number of senators for the 2006-08 term is 58, a reduction of three; the College of Education & Human Services representation increased by two for a total of eight; the College of Liberal Arts representation increased by one for a total of 11; the Joan C. Edwards School of Medicine representation decreased by six for a total of nine; the W. Page Pitt School of Journalism & Mass Communications representation decreased by one for a total of one; and the College of Information Technology & Engineering increased by one for a total of two.

In spring 2006 each area of representation held elections for the 2006-08 term. A special meeting for the newly elected and continuing senators was held for the purpose of electing officers. Those elected to officer positions were: Dr. Larry Stickler, Chair; Dr. Kenneth Guyer, Assistant Chair; and Dr. Clayton Brooks, Recording Secretary. Dr. Cheryl Brown will serve as Parliamentarian.

The Standing Committees

There are 13 Standing Committees of the Faculty Senate (including the Executive Committee) with a membership of one Liaison Senator appointed by the Chair of the Faculty Senate whose term is for two years and which may be renewed for one additional consecutive term; and one member elected by the faculty of each academic unit who serves a four year term and may be re-elected for one additional consecutive term. The membership may also consist of one or more representatives from the Student Government Association, the Graduate Student Council, and the Classified Staff Council. Ex-officio, nonvoting memberships are determined according to each committee's nature and function as described in *The Constitution of the Marshall University Faculty*.

Below is a listing of the Standing Committee rosters and a description of activities for this year. Term expiration designated as 200X² denotes serving a second term.

Executive Committee

CHAIR	Larry Stickler	Music/COFA
ASSISTANT CHAIR	Cheryl Brown	Political Science/COLA
RECORDINGSECRETARY	Kenneth Guyer	Biochemistry/SOM
MEMBERS		
Shane Tomblin	Management/Marketing	LCOB
James Burton	Special Education	COEHS
(Term replacement for Missy Reed, 3/2005)		
Denise Landry	Nursing	COHP
Ashok Vaseashta	Physics	COS
Chuck Bailey	Mass Communications	SOJMC
Venkat Gudivada	Information Technology	CITE
Wendy Moorhead	Collection Access	LIB
(Term replacement for Judith Arnold, 9/2005)		

EX OFFICIO, VOTING MEMBERS

Eldon Larsen	Chair	Graduate Council
Jerry Doyle	President	MCTC Faculty Council
Ben Miller	Faculty Representative	MU Advisory Council of Faculty

EX OFFICIO, NONVOTING MEMBER

James Sottile, Jr.	Faculty Representative	MU Institutional Board of Governors
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The Executive Committee is composed of 13 voting members and one ex-officio, nonvoting member. Refer to *The Constitution of the Marshall University Faculty* for a description of the committee's duties. The committee met nine times and presented no recommendations to the Faculty Senate though they did present various charges to the Standing Committees.

Academic Planning Committee

CHAIR

Anthony Szwilski Applied Science & Technology/CITE 2007²

RECORDING SECRETARY

Timothy Balch Reference/LIB 2009

MEMBERS

Jerise Fogel FS Liaison 2007

Gary McIlvain Human Development & Allied Technology/COEHS 2007
(Term replacement for David Hermon 9/2003)

Fred Roth History/COLA 2007
(Term replacement for Kathie Williams, 9/2005)

Mary Beth Reynolds Communication Disorders/COHP 2007²

Richard Agesa Economics & Finance/LCOB 2007
(Term replacement for Suneel Maheshwari 9/2003)

Ruth Sullivan Journalism/SOJMC 2007

Jody Gottlieb Social Work/SOM 2007
(Term replacement for Sarah McCarty, 10/2004)

Susan Jackson Art & Design/COFA 2009

Alfred Akinsete Mathematics/COS 2009

Alison Creech SGA Representative 2006

EX-OFFICIO, NONVOTING MEMBERS

TO BE ELECTED GSC Representative 2006

Sarah Denman Senior Vice President for Academic Affairs

Frances Hensley Associate Vice President for Academic Affairs

Paul Uselding LCOB Dean

Betsy Dulin CITE Dean

Rosalyn Templeton COEHS Dean

Donald Van Horn COFA Dean

Christina Murphy COLA Dean

Wayne Elmore COS Interim Dean

Leonard Deutsch Graduate College Dean

Barbara Winters LIB Dean

Corley Dennison SOJMC Dean

Charles McKown SOM Dean

Shortie McKinney COHP Dean

Michael McGuffey Director of Institutional Research

Robert Edmunds Coordinator, Assessment & Program Review

To Be Appointed Appointed Community Member

To Be Appointed Appointed Community Member

The Academic Planning Committee did not take any action by request. Action initiated by the committee was the conduction of academic program reviews per the established schedule; the revision of the definitions of the "Process and Criteria for Designation of Program of Excellence" and the "Evaluator's Recommendation" section of the Program Review Evaluator's

Check Sheet. The committee sent five recommendations to the Faculty Senate that pertained to academic program reviews and the above definitions. There was no unfinished business. Election of officers for the 2006-07 academic year was held.

Athletic Committee

CHAIR

Lisa Moten	Adult & Technical Education/COEHS	2007
Bill Palmer	History/COLA	2007

RECORDING SECRETARY

Ron Titus	Electronic Services/LIB	2007
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MEMBERS

Charles Clements	FS Liaison	2007
Marilyn McClure	Journalism/SOJMC	2007 ²
Steve Barnett	Music/COFA	2007
(Term replacement for Ben Miller, 12/2004)		
Alan Horwitz	Mathematics/COS	2007
Jose Ricard	Family & Community Health/SOM	2007
Patricia Logan	Information Technology/CITE	2007
(Term replacement for John Singley, 8/2004)		
Kelly Harlow	Communication Disorders/COHP	2009
Elizabeth Alexander	Finance & Economics/LCOB	2009
(Term replacement for Roger Adkins, 8/2005)		
Robert Bookwalter	Faculty Representative/NCAA	2006
Jennifer Mak	Faculty Representative/ESSR	2007
Colleen Talley	SGA Representative	2006
TO BE ELECTED	Student-Athlete Advisory Committee Representative	2006

EX-OFFICIO, NONVOTING MEMBERS

Larry Shockley	GSC Representative	2006
Kim Fry	Classified Staff Council Representative	2006
Steve Hensley	Dean, Student Affairs	
David Reed	Associate Athletic Director for Compliance	
Herb Karlet	Vice President for Finance & Administration	
Bob Marcum	Athletic Director	
David Cantor	Big Green Scholarship Foundation	
Tom Lemke	Alumni Representative	

The Athletic Committee held five meetings. Committee action taken by request was to discuss the proposed Athletic Department student fee increase, which the committee was opposed to. There were no recommendations sent to the Faculty Senate. There was no unfinished business of the committee. Election of officers for the 2006-07 academic year was held.

Budget & Academic Policy Committee

CHAIR

Kurt Olmosk Management & Marketing/CITE 2007

RECORDING SECRETARY

Neal Lewis Technology Management/CITE 2007
(Term replacement for Bernie Gillespie, 5/2004)

MEMBERS

Susan Imes FS Liaison 2007

*Stephen Tipler Reference/LIB 2007

Don Hall Human Development & Allied Technology/COEHS 2007

Christopher Green History/COLA 2007
(Term replacement for David Mills, 3/2005)

Marc Seamon Journalism/SOJMC 2007
(Term replacement for Corley Dennison, 5/2004)

John Walden Family & Community Health/SOM 2007

Phillipe Georgel Biological Science/COS 2009

Mark Slankard Art & Design/COFA 2009

Sandy Marra Nursing/COHP 2009

Clyde Dolin SGA Representative 2006

EX-OFFICIO, VOTING MEMBER

Randy Jones Computer Technology/MCTC 2009²

EX-OFFICIO, NONVOTING MEMBERS

Betty Cook Classified Staff Council Representative 2006

Frances Hensley Associate Vice President for Academic Affairs

Herb Karlet Vice President for Finance & Administration

TO BE ELECTED GSC Representative

*Denotes Chair of the Grade Appeals Subcommittee

The Budget & Academic Policy Committee held four meetings. Committee action taken by request related to charges to: Investigating if faculty members are in favor of being able to assign plus (+) or minus (-) to undergraduate grades—after thorough discussion it was decided not to recommend implementation. There was no action initiated by the committee. There were no recommendations sent to the Faculty Senate. There was no unfinished business. There was no election of officers for the 2006-07 academic year.

Curriculum Committee

CHAIR

William Pierson	Engineering/CITE	2007 ²
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RECORDING SECRETARY

Lynda Turner	Nursing/COHP	2007
(Term replacement for Madonna Combs, 8/2004)		

MEMBERS

Marybeth Beller	FS Liaison (Political Science)	2007
Uday Tate	Management & Marketing/LCOB	2007
Sarah Brinegar	Geography/COLA	2007
(2005-06 Substitute for John Young, 9/2005)		
Dan Hollis	Journalism/SOJMC	2007
Rhonda Childress	Exercise Science, Sport & Recreation/COEHS	2009
Wendell Dobbs	Music/COFA	2009
Yulia Dementieva	Mathematics/COS	2009 ²
Todd Green	Physiology/SOM	2009
Christine Lewis	Collection Delivery/LIB	2009
C. W. Dolin	SGA Representative	2006

EX-OFFICIO, NONVOTING MEMBERS

Sarah Denman	Senior Vice President for Academic Affairs
Paul Uselding	LCOB Dean
Betsy Dulin	CITE Dean
Rosalyn Templeton	COEHS Dean
Donald Van Horn	COFA Dean
Christina Murphy	COLA Dean
Wayne Elmore	COS Interim Dean
Leonard Deutsch	Graduate College Dean
Barbara Winters	LIB Dean
Corley Denison	SOJMC Dean
Charles McKown	SOM Dean
Shortie McKinney	COHP Dean
Janet Amos	MCTC Dean

The Curriculum Committee met seven times. Committee action taken by request was the election of chair; Dr. Stickler convened the committee and although William Pierson was ineligible, he agreed to serve until the electronic format for course proposals was in place. Action initiated by the committee was to finalize the electronic submission of proposals. The forms can be found at the website maintained by Academic Affairs. Unfinished business was to table an Addition of an Area of Emphasis in Professional Communication, INT 499 Senior Seminar in International Affairs, and the revision of the Curriculum Action Request Form which eliminates the routing form and uses the final signed copy as the official record. There were 18 recommendations sent to the Faculty Senate. Election of officers for the 2006-07 academic year was held, the chair position was not filled.

Faculty Development Committee

CHAIR

Loren Wenzel Accountancy & Legal Environment/LCOB 2009²

RECORDING SECRETARY

Allyson Goodman Journalism/SOJMC 2007²

MEMBERS

Ralph Oberste-Vorth FS Liaison 2007

Jim McIntosh Safety Technology/CITE 2007

(Term replacement for Bill Crockett, 9/2005)

Eric Arnold Exercise Science, Sport & Recreation/COEHS 2007

(Term replacement for Jennifer Mak, 9/2005)

Sherri Smith English/COLA 2007

Karen McComas Nursing/COHP 2007

Mike Murphy Theatre/COFA 2009²

Guo-Zhang Zhu Biological Science/COS 2009

Majed Khader Government Documents/LIB 2009

Darshana Shah Pathology/SOM 2009

Nikki Brown SGA Representative 2006

EX-OFFICIO, VOTING MEMBER

Wylma Skean Business Technology/MCTC 2007²

EX-OFFICIO, NONVOTING MEMBERS

Leonard Deutsch Dean, Graduate College

Frances Hensley Associate Vice President for Academic Affairs

Elaine Baker Director, Center for Teaching Excellence

The Faculty Development Committee met four times and conducted one on-line meeting. Committee action taken by request related to the charges: To again investigate if funding exists to offer tuition waivers to faculty so they may take undergraduate classes for personal development and to provide an overview of the policies and procedures used for awarding faculty grants; the committee determined that the online application needed to be revised and that a rubric should be developed to apply to the application evaluation process. A subcommittee was formed and documents were presented for review in May 2006. Actions initiated by the committee: To review 87 applications, approving 71 of those applications for INCO grant funds totaling \$53,088. No recommendations were presented to the Faculty Senate. Unfinished business was the approval of the revisions to the application form and evaluation process. Election of officers for the 2006-07 academic year was held.

Faculty Personnel Committee

CHAIR

Clair Roudebush Safety Technology/CITE 2007
(Term replacement for Tom Hankins, 9/2003)

RECORDING SECRETARY

Bonita Lawrence FS Liaison 2007

MEMBERS

Vernon Reichenbecher Biochemistry/SOM 2007²
Jacqueline Agesa Economics/LCOB 2007
Joan St. Germain Theatre/COFA 2007
Pam Ford Catalog/LIB 2007
Janet Dooley Journalism/SOJMC 2007²
Karen Stanley Nursing/COHP 2007²
Jeff Ruff Religious Studies/COLA 2009
Betty Sias Adult & Technical Education/COEHS 2009
Hamid Chahryar Integrated Science & Technology/COS 2009
(Term replacement for Victor Fet, 1/2005)

EX-OFFICIO, NONVOTING MEMBERS

Ben Miller MU Advisory Council of Faculty 2007
James Sottile, Jr. MU Board of Governors 2007

The Faculty Personnel Committee met eight times. Committee action taken by request related to charges to: Recommend with policy guidelines for the creation of a senior level faculty rank for the purpose of salary enhancement—a draft proposal was developed by a subcommittee; to investigate the eligibility of participation in the Faculty Senate by full-time, non-tenure track faculty—the committee determined that non-tenured faculty is eligible for election as *The Constitution of the Marshall University Faculty* does not distinguish between tenured and non-tenured; a request by the Graduate Council for a review of the proposed policy for “Instructor of Record”—the committee presented recommendation SR-05-06-(17) 62-119 which was approved; to investigate the creation of an Ombudsperson position—a draft proposal was developed by a subcommittee; the review of sabbatical leave requests; the preparation of a letter of gratitude to administrative officials for their action and support for salary increases; a review of documents to determine their compliance with *The Greenbook*—it was determined that the COLA Procedures for Applying for Tenure and/or Promotion were in compliance; and to conduct reviews of the faculty salaries in the English and the Integrated Science and Technology Departments—the subcommittee’s reports were submitted to the Provost. Action initiated by the committee was the composition of letters of gratitude for the salary increase and the annual experience increment (AEI) to the university president and the chair of the board of governors; these were not finalized. One recommendation was presented to the Faculty Senate. Unfinished business is to continue with the charges related to the position of Ombudsperson and the creation of a senior level faculty rank for the purpose of salary enhancement. Election of officers for the 2006-07 academic year was held.

Legislative Affairs Committee

CHAIR

Mark Zanter	Music/COFA	2007
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RECORDING SECRETARY

Laura Wyant	Adult & Technical Education/COEHS	2007
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MEMBERS

Rudy Wang	FS Liaison	2007
Rick Weible	Management & Marketing/LCOB	2007
Matt Carlton	Mathematics/COS	2007 ²
Kay Wildman	Music Library/LIB	2007
(Term replacement for Majed Khader, 9/2005)		
Maryl Neff	Journalism/SOJMC	2007
(Term replacement for Kim Carico-Simpson, 9/2005)		
J. Graham Rankin	Forensic Science/SOM	2007
John Biros	Information Technology/CITE	2007 ²
Pam Holland	Communication Disorders/COHP	2009
Simon Perry	Political Science/COLA	2009

EX-OFFICIO, NONVOTING MEMBERS

Mike Dunn	Classified Staff Council Representative	2006
Matt James	SGA Representative	2006
TO BE ELECTED	GSC Representative	2006
Ben Miller	MU Representative/ACF	2007
James Sottile, Jr.	Faculty Rep to MUBOG	2007
Bill Burdette	President's Legislative Liaison	
To Be Appointed	Former Legislator	
To Be Appointed	Former Legislator	

The Legislative Affairs Committee met six times. Committee action taken by request was to respond to President Kopp's appeal for suggestions to the strategic initiative. Actions initiated by the committee was the preparation of letters of thanks to state legislators and the governor for the approval of salary increases; the creation of a subcommittee to conduct an email and letter writing campaign to sponsors of higher education legislation; and to keep all faculty apprised of legislation from the 77th session. Two recommendations were presented to the Faculty Senate. Unfinished business relates to researching past legislation concerning tuition waivers for children of faculty; the investigation of the feasibility of a law school; and the planning of a "meet the candidates" forum for next fall. Election of officers for the 2006-07 academic year was held.

Library Committee

CHAIR

Tim Burbery	English/COLA	2007 ²
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RECORDING SECRETARY

Jenka Lockwood	Transition Institute/MCTC	2007 ²
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MEMBERS

Nick Freidin	FS Liaison	2007
Michael Castellani	Chemistry/COS	2007 ²
Kathleen Bledsoe	Special Collections/LIB	2007 ²
Rebecca Johnson	Journalism/SOJMC	2007 ²
Robert Williams	Health Science Library/SOM	2007 ²
Clair Roudebush	Safety Technology/CITE	2007 ²
Jian Shi	Finance & Economics/LCOB	2009
Sissy Isaacs	School of Education/COEHS	2009
Becky Appleton	Nursing/COHP	2009
Ann Bingham	Music/COFA	2009
Nikki Brown	SGA Representative	2006

EX-OFFICIO, VOTING MEMBER

Serving as Recording Secretary

EX-OFFICIO, NONVOTING MEMBERS

TO BE ELECTED	GSC Representative	2006
Barbara Winters	Dean, University Libraries	
Pamela Ford	Head of Technical Services, Library	
Timothy Balch	Public Services Representative, Library	
Lisle Brown	Curator, Library	
Kay Wildman	Director of Music Library	
Edward Dzierzak	Director of Health Science Libraries	

The Library Committee met two times. No action by request was taken. No action was initiated by the committee. No recommendations were presented to the Faculty Senate. There was no unfinished business. Election of officers for the 2006-07 academic year was held.

Physical Facilities & Planning Committee

CHAIR

Allan Stern	Safety Technology/CITE	2007 ²
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RECORDING SECRETARY

Mary Kathryn Gould	Dietetics/COHP	2007 ²
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MEMBERS

Clayton Brooks	FS Liaison	2007
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Lang Reynolds	Art/COFA	2007
(Term replacement for Jean Miller, 7/2004)		

John Hubbard	Chemistry/COS	2007
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Lisle Brown	Curator/LIB	2007
(Term replacement for Wendy Moorhead, 9/2005)		

Marilyn McClure	Journalism/SOJMC	2007 ²
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Eric Migernier	Modern Languages/COLA	2009
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Deepak Subedi	Management & Marketing/LCOB	2009
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George Watson	School of Education/COEHS	2009
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Gary Wright	Physiology/SOM	2009
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Terry Olson	Classified Staff Council Representative	2006
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Jeanette Kripas	SGA Representative	2006
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EX-OFFICIO, VOTING MEMBER

Linda Vinson	General Studies/MCTC	2007
(Term replacement for Dave Gesner, 8/2005)		

EX-OFFICIO, NONVOTING MEMBERS

TO BE ELECTED	GSC Representative	2006
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Herb Karlet	Senior Vice President for Finance & Administration	
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The Physical Facilities & Planning Committee met two times. There was no committee action taken by request. Action initiated by the committee: To investigate the lighting alongside the Communications Building, the heating issues in Jenkins Hall, and the usage of the parking garage. One recommendation was presented but returned to the committee for further consideration. Unfinished business included the usage of the parking garage and a vehicle complaint about parking lot F. Election of officers for the 2006-07 academic year was held.

Research Committee

CHAIR

Kathy Miezio	Safety Technology/CITE	2007 ²
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RECORDING SECRETARY

David Mallory	Biological Science/COS	2007
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MEMBERS

Debi Woda	FS Liaison	2007
John Colclough	Theatre/COFA	2007 ²
Paris Webb	Circulation/LIB	2007 ²
Ruth Sullivan	Journalism/SOJMC	2007
Monica Valentovic	Pharmacology/SOM	2007 ²
Gary Saunders	Finance & Economics/LCOB	2009
Steve Mewaldt	Psychology/COLA	2009
Linda Spatig	School of Education/COEHS	2009 ²
Jean Chappell	Clinical Lab Sciences/COHP	2009 ²
Kristy Fueyo	SGA Representative	2006

EX-OFFICIO, NONVOTING MEMBERS

TO BE ELECTED	GSC Representative	2006
Edward Dzierzak	Vice President for Health Sciences	
Ron Schelling	Executive Director, MURC	
Leonard Deutsch	Dean, Graduate College	
Sarah Denman	Senior Vice President for Academic Affairs	

The Research Committee met four times. There was no action taken by the committee on request. Action initiated by the committee: Reviewed applications for 1) Quinlan Travel Awards, 2) Research Awards, 3) Summer Research Awards and 4) student applications for the Research Scholars Award and made awards from the available funds. No recommendations were presented to the Faculty Senate. There was no unfinished business. Election of officers for the 2006-07 academic year was held.

Student Conduct & Welfare Committee

CHAIR

Gene Anthony	Theatre/COFA	2009
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RECORDING SECRETARY

Ari Aluthge	Mathematics/COS	2009
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MEMBERS

Pam Mulder	FS Liaison	2007
Kathy Seelinger	School of Education/COEHS	2007
Floyd Csir	Reference/LIB	2007
Burnis Morris	Journalism/SOJMC	2007

Blake Sypher	Family & Community Health/SOM	2007
Susan Welch	Nursing/COHP	2007
(Term replacement for Lisa Thomas, 12/2005)		
Scott Simonton	Environmental Science/CITE	2007 ²
Joe Stone	Accountancy & Legal Environment/LCOB	2009 ²
Cicero Fain	History/COLA	2009
Michael Misiti	SGA Representative	2006
Nikki Brown	SGA Representative	2006
Clyde Dolin	SGA Representative	2006
Jeanette Kripas	SGA Representative	2006
Adam Poling	SGA Representative	2006
Megan D. Barbour	SGA Representative	2006

EX-OFFICIO, VOTING MEMBER

Linda Wilkinson	General Studies/MCTC	2007
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EX-OFFICIO, NONVOTING MEMBERS

Terry Olson	Classified Staff Council Representative	2006
To Be Elected	GSC Representative	2006
To Be Elected	GSC Representative	2006
Steve Hensley	Dean, Student Affairs	

The Student Conduct & Welfare Committee met four times. Action taken by the committee upon request: A charge by the Faculty Senate to investigate if a policy was needed pertaining to removing disruptive students from the classroom; a review of a student grievance; and the consideration of amending the Student Code of Rights and Responsibilities in the application of the Judicial Appeals Process. There was no action initiated by the committee. There was one recommendation presented to the Faculty Senate. Unfinished business was the charge from the Faculty Senate to provide an overview of the committee's policies and procedures for awarding faculty grants. Election of officers for the 2006-07 academic year was held.

University Functions Committee

CHAIR

Dale Shao	Management & Marketing/LCOB	2009 ²
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RECORDING SECRETARY

Jennifer Sias	User Education/LIB	2009
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MEMBERS

Karl Winton	FS Liaison	2007
Kelli Williams	Dietetics/COHP	2007 ²
Carl Johnson	Teacher Education/COEHS	2007 ²
David Woodward	History/COLA	2007 ²
Frank Gilliam	Biological Science/COS	2007
Sean Stewart	Journalism/SOJMC	2007
(Term replacement for George Arnold, 7/2004)		

Kevin Conaway	OB-GYN/SOM	2007 ²
Tom Hankins	Information Systems/CITE	2007 ²
Jonathan Cox	Art & Design/COFA	2009
Michael Misiti	SGA Representative	2006

EX-OFFICIO, NONVOTING MEMBERS

Lu Ann South	Classified Staff Council Representative	2006
TO BE ELECTED	GSC Representative	2006
Sarah Denman	Senior Vice President for Academic Affairs	
Herb Karlet	Senior Vice President for Finance & Administration	
Dave Wellman	University Communications	

The University Functions Committee met three times. Committee action taken by request related to the solicitation for nominees for commencement speaker and recipients of honorary degrees. Actions initiated by the committee: To solicit additional funds for the Flower Fund; and to make recommendation on submitted nominees for commencement speaker and honorary degree recipients. Two recommendations were presented to the Faculty Senate. There was no unfinished business. Election of officers for the 2006-07 academic year was held.

