

Request for Undergraduate Course Change

Prepare one paper copy with all signatures and forward to Bernice Bullock in the Faculty Senate office. Additionally, immediately following attainment of the College Curriculum Chair signature, send one identical ELECTRONIC COPY sans signatures in PDF format with all supporting documentation converted to PDF format by email to Bernice Bullock in the Faculty Senate office.

Fine Arts
Music
MUS 422

College: _____ Department/Division: _____ Current Alpha Designator/Number: _____

Vicki Stroehler
x6-6437

Contact Person: _____ Phone: _____

CURRENT COURSE DATA:

History and Literature of Music I	
Full Course Title: _____	
History & Lit of Music	
Catalog Title Abbreviation: _____	
MUS 422	3
Alpha Designator/Number: _____	Credit Hours: _____
Term for which changes will be effective (Fill in with appropriate calendar year.):	
09	
Fall _____ Spring _____ Summer _____ Other _____	

CHECKLIST/QUESTIONS:

1. Complete this **three** page form in its entirety and route through the departments/committees below for changes to a course involving: course title, alpha designator (see accompanying note to the section on the next page), course number, course content, credit hours, or catalog description.
2. If this change will affect other departments that require this course, please send a memo to the affected department and include it with this packet, as well as, the response received from the affected department.
3. If the changes made to this course will make the course similar in title or content to another department's courses, please send a memo to the affected department and include it with this packet, as well as, the response received from the affected department.
4. List courses, if any, that will be deleted because of this change (*must submit course deletion form*): _____
5. If the faculty requirements and/or equipment need to be changed upon approval of this proposal, attach a written estimate of additional needs.
6. If library resources are deemed inadequate, include in the rationale a plan to overcome this. The plan must include the cost as stated by the Dean of Libraries.
7. Send a copy of this completed form to the Marshall University Catalog Editor.

SIGNATURES: (If disapproved at any level, do not sign. Return to previous signer.)

Department Chair/Division Head: _____	Date: _____
Registrar: _____	Date: _____
Librarian: _____	Date: _____
College Dean: _____	Date: _____
College Curriculum Chair: _____	Date: _____
University Curriculum Committee Chair: _____	Date: _____
Faculty Senate Chair: _____	Date: _____
VP Academic Affairs/VP Health Science _____	Date: _____

Request for Undergraduate Course Change – Page 2
Additional Information Required for Undergraduate Course Change

College: Fine Arts Department/Division: Music Current Alpha Designator/Number: MUS 422

Change in CATALOG TITLE: Yes No

From: History & Lit of Music

To: Music History to 1750 (Limit of 25 characters and spaces.)

Change in ALPHA DESIGNATOR: Yes No

From: _____ To: _____

Change in COURSE NUMBER: Yes No

From: 422

To: 290

Change in CONTENT: Yes No

From: _____

To: _____

Change in CREDIT HOURS: Yes No

(A change in credit hours requires documentation that specifies the work requirements have been adjusted accordingly.)

From: _____

To: _____

Change in CATALOG DESCRIPTION: Yes No

(Limit of 30 words. If change is substantial, document in the rationale. If change is minor, simply show the change below.)

From: _____

From Medieval through Baroque periods, including form and texture in music, study of major works, listening to music, project reports. Designed for music majors (PR: 121)

To: _____

A study of the history and development of music through 1750, including the interaction of music with historical events, world cultures, other arts and philosophy (PR: MUS 211 and 213 with a grade of C or better).

Request for Undergraduate Course Change – Page 3
Additional Information Required for Undergraduate Course Change

Fine Arts

Music

MUS 422

College: _____ Department/Division: _____ Current Alpha Designator/Number: _____

Rationale for changes:

There are three courses in the music history sequence; only the third has a descriptive title. This change brings this course in line with the third and makes its content more apparent to transcript readers.

Course Number: Although the change from a 400 level to a 200 level might on surface appear to be drastic, that change reflects several of the important issues that the music history curriculum at Marshall has faced. First, such a change more accurately reflects national norms for music history courses, which are offered most typically at the 200 and/or 300 level. Second, the music history sequence (which includes this course as the first of that three-course sequence) essentially comprises survey courses. Since these are survey courses, they are more appropriately offered at the new level than the current 400-level (senior level implied) status. Third, the specific designation of this course as a 200-level course reflects the level of research and writing activity expected from the student as indicated by the newly designed research/writing strategy for the sequence, attached. The research/writing strategy for each course builds upon the previous course, with students gradually developing breadth and depth of writing and research skills. Finally, the curricular placement of the course will now be the second semester of the sophomore year, as opposed to the first semester of the junior year, hence its change to a 200 level.

Catalog Description: The new description more accurately reflects the philosophy, content and learner objectives of the course.