

# Marshall University Doctor of Physical Therapy 2014-15 Satisfactory Academic Progress (SAP) Appeal for Financial Aid Reinstatement

SAP5FA SAP5SP SAP5SU

#### **Instructions:**

The Financial Aid SAP Appeal process is a separate and distinct process that pertains specifically to financial aid eligibility.

This form may only be accepted if it is typed and is signed by you and your academic advisor. Also, you must attach any necessary documentation. You are required to review and discuss your prepared SAP Appeal for Financial Aid Reinstatement with your academic advisor, and it is your responsibility once it is signed to submit it to the Office of Student Financial Assistance by the required deadline for the semester or term you are appealing.

You may only submit one appeal per semester or term by the published SAP Appeal deadlines.

Semester/Term	SAP Appeal Deadline Dates
Fall Semester	One week prior to the first day of classes (for 2014-15, August 18, 2014)
Spring Semester	One week prior to the first day of classes (for 2014-15, January 5, 2015)
Summer Terms	End of Award Year (for 2014-15, June 30, 2015)

The SAP Appeals Committee typically renders a decision within two weeks upon receipt of the appeal; however, if the appeal is submitted before your recently taken course grades are reflected on your Marshall University academic transcript, the decision of the committee may take longer.

If your appeal is approved, your reinstatement of financial aid for one semester or term may have conditional requirements. In addition, if your appeal is approved, you will be required to meet requirements of an Academic Plan, which, if followed, will allow you to continue to receive financial aid if all other conditions are met. In this instance, you will be assigned the SAP status of Financial Aid Probation.

### Marshall University Doctor of Physical Therapy 2014-15 Satisfactory Academic Progress (SAP) Appeal for Financial Aid Reinstatement

SAP5FA SAP5SP SAP5SU

### **COMPLETION OF THIS FORM MUST BE TYPED**

Name:	Email:
MUID: 901	Phone Number:
Enrollment period for which you are appealing: (check	conly one)
Fall 2014Spring 201	.5Summer 2015
Step 1:	
Provide a detailed explanation (e.g., illness, death in the extenuating circumstances) for your reason for failing the reason for withdrawing, not completing, or failing also, when applicable, submit documentation verifying	the SAP standards. Please be specific in explaining to earn a satisfactory grade for all your courses.
For Office Use	
Major:	Degree:
Completed Hours/Attempted Hours:/	
MU GPA/ Overall GPA:/	
Decision:	ROASTAT CODE:
Signature:	Date:

## Marshall University Doctor of Physical Therapy 2014-15 Satisfactory Academic Progress (SAP) Appeal for Financial Aid Reinstatement

SAP5FA
SAP5SP
SAP5SU

## Step 2:

you must attach a signed copy of your Academic Improvement Plan with this appeal.			
courses you've successfully taken and those you have left to complete your academic program. Also,			
and your plan of corrective action. You must attach your signed Plan of Study, which must indicate the			
allow you to comply with SAP standards. Provide a statement of your academic objectives for success			
Provide an explanation of what has changed (and provide documentation if appropriate) that will now			

### Step 3:

improvement. You must obtain you imply endorsement of your appeal;	academic advisor to discuss this appeal a ur advisor's signature on this form. Your a it only represents that you have met with ng and assistance with developing a realis	advisor's signature does not nyour academic advisor for
success.		•
Advisor's (or designee's) Name	Advisor's (designee's) Signature	Date
Step 4:		
•	eal form to the Office of Student Financia ington, WV 25755 or fax to 304.696.3242	
Student's Name	Student's Signature	Date