UEH13

2013-14
Unusual Enrollment History

Student's Name: _____ **MUID**: 901_____

The U.S. Department of Education requires MU's Office of Student Financial Assistance (SFA) to determine if you have legitimate reasons for your enrollment in multiple institutions. The findings of this office will determine if you may continue to receive Title IV aid, such as Pell Grant and Federal Direct Loans.

You are required to submit official academic transcripts to MU's Office of Admissions from all colleges where you enrolled and received a Pell Grant during the academic years of 2010-11, 2011-12 and 2012-13. If you cannot remember which schools you attended and received Pell Grant from, you may access the information at www.nslds.ed.gov. Once logged in, please print a copy of your Pell History and attach to this form. If you need assistance, please contact this office.

List below all colleges you attended where Pell Grant was received during the following academic years:

2010-11	2011-12	2012-13

You must submit this form to the Office of SFA after all transcripts from all colleges listed above have been submitted to MU's Office of Admissions. (You do not need to request a MU transcript.) This office will review your academic transcripts to determine whether academic credit was earned during the terms you received a Pell Grant.

- If academic credit was earned every term you received Pell Grant and this office has no other reasons to believe you enrolled in classes only to receive financial aid payments, you may continue to apply for Title IV aid.
- If no academic credit was earned, you will be asked to submit documentation explaining why you failed to earn academic credit. You may also be required to obtain third party documentation to support your reason(s). Documentation could include the death certificate of an immediate family member, a statement from a physician in the case of illness or accident, military orders in the case of deployment, etc.

After all documentation is submitted, a decision will be made to determine if you will continue to be eligible to receive Title IV funds.

- If you are approved for continued eligibility, you will receive notification of an awards package.
- If you are denied continued eligibility, you may submit an Unusual Enrollment History Appeal form. All appeals decisions are final.

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Student's Name: _____ **MUID**: 901_____

This office has the authority to deny Title IV financial aid according to section 484(a)(4)(A) of the Higher Education Act of 1965, as amended, which requires the student to sign a statement of Education Purpose. By signing the FAFSA, you certified you would use Title IV financial aid received only to meet educational costs.

OFFICE USE ONLY

☐ **Approved**: I have reviewed this student's academic history at each institution| attended during the past three academic years and certify academic credits were earned at each during the enrollment period in which Pell Grant was received.

Signature _____ Title _____ Date _____

☐ **Pending**: I have reviewed this student's academic history at each institution attended during the past three academic years. Additional information/documentation must be provided by the student prior to the decision. Required information/documents are:

_____

_____

Signature _____ Title _____ Date _____

☐ **Denied**: After review of this student's academic history at each institution attended during the past three academic years, as well as any additional information/documentation provided by the student, continued Title IV Aid eligibility is denied.

Signature _____ Title _____ Date _____

Submit both pages and any documentation to:
Marshall University Office of Student Financial Assistance
One John Marshall Drive
Old Main 116
Huntington, WV 25755-3300
FAX: 304.696.3242