

GENERALIST PRACTICUM LEARNING CONTRACT

The field practicum provides an educational experience leading to the achievement of 9 competencies necessary for effective social work practice. Below is a list of each competency followed by the behaviors that demonstrate that competency. For each behavior, sample activities are provided. The student and agency field instructor work together to identify and select which activities are relevant and appropriate in that agency setting. In some cases, the field instructor and student may determine that other activities rather than or in addition to those listed are more appropriate. In addition to selecting the learning activities, identify the specific methods or tasks that will be used to ensure that the student has successfully demonstrated their ability to complete the learning activity. Please check appropriate boxes and/or add other activities. This learning contract serves as a guideline for final evaluations.

Student Name:	MUID#
Agency:	
Agency Address:	Agency Phone#
Field Instructor Name and Contact Information:	
Task Supervisor Name and Contact Information (if applicable):	
Field Faculty Liaison Name:	
Placement Start Date:	Placement End Date:

Competency 1: Demonstrate Ethical and Professional Behavior

Social workers understand the value base of the profession and its ethical standards, as well as relevant laws and regulations that may impact practice at the micro, mezzo, and macro levels. Social workers understand frameworks of ethical decision-making and how to apply principles of critical thinking to those frameworks in practice, research, and policy arenas. Social workers recognize personal values and the distinction between personal and professional values. They also understand how their personal experiences and affective reactions influence their professional judgement and behavior. Social workers understand the profession's history, its mission, and the roles and responsibilities of the profession. Social workers also understand the role of other professions when engaged in inter-professional teams. Social workers recognize the importance of life-long learning and are committed to continually updating their skills to ensure they are relevant and effective. Social workers also understand emerging forms of technology and the ethical use of technology in social work practice.

Practice Behaviors	Practicum Learning Activities and Assignments	Student Performance will be Measured in the
		Following Manner:
1.1 Makes ethical decisions by applying the	☐ Review client file(s) and determine if a strengths	
standards of the NASW Code of Ethics,	based approach is evident.	
relevant laws and regulations, models for	☐ Review confidentiality policies/forms and	
ethical decision-making, ethical conduct of	maintain client confidentiality	
research, and additional codes of ethics as	☐ Identify real or potential ethical dilemmas and	
appropriate to context	apply ethical problem solving.	
	☐ Identify examples of ethical practice in	
	supervisory sessions.	
	Other:	
	☐ Other:	
1.2. Use reflection and self-regulation to manage	☐ Keep daily journal and/or weekly logs and share	
personal values and maintain professionalism in	with field instructor.	
practice situations	☐ Meet with field instructor and identify strengths	
r	and areas for further development.	
	☐ Solicit feedback from field instructor and other	
	relevant professionals.	
	☐ Identify and manage one's own personal reactions	
	to clients as reflected in interactions and supervisory	
	sessions	
	Other:	
100	Other:	
1.3 Demonstrate professional demeanor in	☐Dress appropriately.	
behavior; appearance; and oral, written, and	Adhere to work schedule.	
electronic communication	☐Communicate respectfully with colleagues and	
	clients.	

	☐Follow agency protocol.	
	□Other:	
	□Other:	
1.4 Use technology ethically and appropriately to	☐ Follow agency policies regarding technology	
facilitate practice outcomes	☐ Identify uses of technology.	
	Other:	
	Other:	
1.5 Use supervision and consultation to guide	☐ Meet with field instructor regularly and make	
professional judgment and behavior	constructive use of supervision.	
	☐ Consult with field instructor regarding questions,	
	concerns, and to obtain feedback	
	☐ Other:	
	☐ Other:	
Social workers understand how diversity and difference	characterize and shape the human experience and are	critical to the formation of identity. The dimensions of
diversity are understood as the intersectionality of multi- identity and expression, immigration status, marital st workers understand that, as a consequence of difference privilege, power, and acclaim. Social workers also under culture's structures and values, including social, econo	iple factors including but not limited to age, class, color, atus, political ideology, race, religion/spirituality, sex, see, a person's life experiences may include oppression, porstand the forms and mechanisms of oppression and dismic, political, and cultural exclusions, may oppress, ma	culture, disability and ability, ethnicity, gender, gender xual orientation, and tribal sovereign status. Social overty, marginalization, and alienation as well as crimination and recognize the extent to which a ginalize, alienate, or create privilege and power.
diversity are understood as the intersectionality of multi identity and expression, immigration status, marital st workers understand that, as a consequence of difference privilege, power, and acclaim. Social workers also under	iple factors including but not limited to age, class, color, atus, political ideology, race, religion/spirituality, sex, se e, a person's life experiences may include oppression, po erstand the forms and mechanisms of oppression and dis	culture, disability and ability, ethnicity, gender, gender xual orientation, and tribal sovereign status. Social overty, marginalization, and alienation as well as crimination and recognize the extent to which a

	☐ Read article(s) on diverse population served by	
	the agency and discuss with field instructor how this	
	knowledge can be applied	
	☐ Demonstrate application in interactions with	
	clients	
	☐ Learn from clients about their stories and identify	
	ways they may be oppressed/ marginalized/alienated	
	☐ Discuss with field instructor power and privilege	
	as it relates to the population served	
	☐ Other:	
	☐ Other:	
2.2 Present themselves as learners and engage	☐ Incorporate appropriate questions in interviews	
clients and constituencies as experts of their own	with clients in order to understand the unique story of	
experiences	that client	
	☐ Conduct a group or community survey	
	☐ Conduct a needs assessment with a client group	
	☐ Attend a community meeting or event with a	
	diverse group	
	☐ Other:	
	☐ Other:	
2.3 Apply self- awareness and self- regulation to	☐ Identify personal biases and ways to manage these	
manage the influence of personal biases and	in discussion with field instructor.	
values in working with diverse clients and	☐ Attend training or read relevant materials to	
constituencies	manage influence of personal biases and values	
	☐ Interview other social workers in the agency to	
	determine strategies of managing influences of biases	
	☐ Record in journal reflecting on how differences	
	shape life experiences – your own and client	
	☐ Discuss with field instructor how your own	
	experiences with diversity have shaped your life	
	experiences and how that will help you better	
	understand client systems	
	☐ Read literature about and/or interact with diverse	
	group(s) that may be challenging	
	☐ Attend a training related to diversity	

	Other:		
	Other:		
Competency 3: Advance Human Rights and Social			
Social workers understand that every person regardless of position in society has fundamental human rights such as freedom, safety, privacy, an adequate			
standard of living, health care, and education. Social workers understand the global interconnections of oppression and human rights violations, and are knowledgeable about theories of human need and social justice and strategies to promote social and economic justice and human rights. Social workers			
	structural barriers to ensure that social goods, rights, a		
that civil, political, environmental, economic, social, a			
Practice Behaviors	Practicum Learning Activities and Assignments	Student Performance will be Measured in	
		the Following Manner:	
3.1 Apply their understanding of social,	☐ Attend relevant legislative session and/or lobby		
economic, and environmental justice to advocate for human rights at the individual and system	for legislation that advances social and economic		
levels	justice		
	☐ Advocate for an individual client or family		
	☐ Explain rights to clients		
	Review agency policies and practices to		
	determine how they advance these justice issues and		
	how they might be changed		
	☐ Educate others about justice issues		
	☐ Read about oppression and discrimination and		
	discuss with field instructor		
	☐ Attend a workshop/training program on		
	oppression and discrimination		
	☐ Discuss with field instructor your experiences		
	with oppression and discrimination		
	☐ Identify a client who you believe may have		
	experienced oppression or discrimination and discuss with field instructor		
	Attend legislative session and promote legislation relative to a human rights or justice issue		
	☐ Write letter to someone in a position to make		
	change relative to above		
	☐ Educate others about a human rights or social		
	justice issue		

	☐ Advocate for client access to services	
	☐ Assist in writing proposal or advocating for a	
	program, service, or policy that relates to above	
	☐ Explain rights to clients	
	Other:	
	Other:	
3.2 Engage in practices that advance social,	☐ Advocate for an individual client or family	
economic, and environmental justice	☐ Honor clients' rights	
	☐ Treat each client with respect	
	☐ Identify justice issues and intervention strategies	
	in work with clients	
	☐ Lobby for legislation that advances social and	
	economic justice	
	☐ Participate in a political campaign promoting a	
	candidate who supports policies that reflect above	
	☐ Treat each client with respect be nonjudgmental	
	Review agency policies and practices to identify	
	how they advance social and economic justice and/or	
	how they might be enhanced	
	☐ Identify and participate in organizations that	
	advance social and economic justice	
	☐ Assist in writing proposal or advocating for a	
	program, service, or police that relates to the above	
	Participate in lobbying or political strategies	
	related to policy action	
	Review state or national NASW or other	
	organizations' political action statements and legislative priorities and participate in at least one	
	activity toward influencing policy	
	☐ Participate in a political campaign to advance	
	social and economic well-being	
	☐ Attend a meeting where policy action is discussed	
	☐ Educate others about needed policy action	
	Other:	

	☐ Other:		
Competency 4: Engage in Practice-informed Research and Research-informed Practice			
Social workers understand quantitative and qualitative research methods and their respective roles in advancing a science of social work and evaluating their practice. Social workers know the principles of logic, scientific inquiry, and culturally informed and ethical approaches to building knowledge. Social workers understand that evidence that informs practice derives from multi-disciplinary sources and multiple ways of knowing. They also understand the processes for translating research findings into effective practice.			
Practice Behaviors	Practicum Learning Activities and Assignments	Student Performance will be Measured in the Following Manner:	
4.1 Use practice experience and theory to inform scientific inquiry and research	☐ Complete a literature review related to client system(s) served ☐ Analyze client data from the agency		
	☐ Conduct a focus group for evaluation of agency		
	☐ Implement a survey to evaluate practice/ program/policy/service		
	☐ Implement single system design evaluation with a client		
	Develop research question(s) related to practice and locate and analyze research or propose how research could be conducted to answer the question(s)		
	☐ Other:		
	☐ Other:		
4.2 Apply critical thinking to engage in analysis of quantitative and qualitative research methods and research findings	☐ Read research related to the agency's area of practice/models of service or intervention or client system(s)		
	☐ Review agency outcome data		
	☐ Review research related to agency		
	☐ Review or suggest research related to assessment, prevention, and intervention with client systems		
	☐ Discuss/present research at agency meeting or in training group		
	☐ Evaluate practice using single subject design or program evaluation frameworks		

	Other:	
	Other:	
4.3 Use and translate research evidence to inform	☐ Read research related to agency and suggest	
and improve practice, policy, and service	application to agency practice/policy	
delivery	☐ Review agency outcome data and analyze how it	
	can be used to improve practice/policy/delivery	
	☐ Apply research evidence in assessment,	
	prevention, and intervention with client systems	
	☐ Evaluate practice using single subject design or	
	program evaluation framework	
	Other:	
	☐ Other:	
Competency 5: Engage in Policy Practice		
Social workers understand that human rights and soci	al justice, as well as social welfare and services, are medi	
Social workers understand that human rights and soci state, and local levels. Social workers understand the h	istory and current structures of social policies and service	ces, the role of policy in service delivery, and the role
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Social workers understand that human rights and social state, and local levels. Social workers understand the hof practice in policy development. Social workers und mezzo, and macro levels and they actively engage in pol	istory and current structures of social policies and servicerstand their role in policy development and implementaticy practice to effect change within those settings. Social value, and global influences that affect social policy. They	ces, the role of policy in service delivery, and the role tion within their practice settings at the micro, workers recognize and understand the historical, are also knowledgeable about policy formulation,
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	Review any recent changes in agency or	
	legislative policy that has an impact on clients	
	☐ Assist in policy development	
	☐ Attend training on policy	
	☐ Identify proposed legislation that will have an	
	impact on the client system served and analyze how	
	the policy will affect the client system	
	☐ Lobby for a particular legislative action and/or	
	take action to advocate for policy change	
	☐ Other:	
	Other:	
5.3 Apply critical thinking to analyze, formulate,	Review agency policies and policies that have an	
and advocate for policies that advance human	impact on the client system served	
rights and social, economic, and environmental	☐ Discuss impact of policies and policy changes	
justice	with field instructor	
	Review any recent changes in agency or	
	legislative policy that has an impact on clients	
	☐ Assist in policy development	
	☐ Attend training on policy	
	☐ Identify proposed legislation that will have an	
	impact on the client system served and analyze how	
	the policy will affect the client system	
	☐ Lobby for a particular legislative action and/or	
	take action to advocate for policy change	
	☐ Participate in lobbying or political strategies	
	related to policy action	
	Review state or national NASW or other	
	organizations' political action statements and	
	legislative priorities and participate in at least one	
	activity toward influencing policy	
	Participate in a political campaign to advance	
	social and economic well-being	
	Attend a meeting where policy action is discussed	
	☐ Educate others about needed policy action	

	☐ Other:	
	Other:	
Competency 6: Engage with Individuals, Families	Groups, Organizations, and Communities	
Competency 6: Engage with Individuals, Families, Groups, Organizations, and Communities Social workers understand that engagement is an ongoing component of the dynamic and interactive process of social work practice with, and on behalf of, diverse individuals, families, groups, organizations, and communities. Social workers value the importance of human relationships. Social workers understand theories of human behavior and the social environment, and critically evaluate and apply this knowledge to facilitate engagement with clients and constituencies, including: individuals, families, groups, organizations, and communities. Social workers understand strategies to engage diverse clients and constituencies to advance practice effectiveness. Social workers understand how their personal experiences and affective reactions may impact their ability to effectively engage with diverse clients and constituencies. Social workers value principles of relationship-building and inter-professional collaboration to facilitate engagement with clients, constituencies, and other professionals as appropriate.		
Practice Behaviors	Practicum Learning Activities and Assignments	Student Performance will be Measured in the Following Manner:
6.1 Apply knowledge of human behavior and the social environment, person-in-environment, and other multidisciplinary theoretical frameworks to engage with clients and constituencies.	☐ Identify different approaches to engagement with clients and constituencies based on agency context and understanding of human behavior ☐ Build effective practice relationship with clients and constituencies ☐ Identify theories relevant to understanding behaviors of clients and/or relevant to selecting appropriate change strategies ☐ Apply a selected theory to a client situation ☐ Demonstrate understanding of person and environment in presenting a case at a staffing ☐ Identify ways that clients are diverse and how approaches to working with individuals vary based on diversity ☐ Pead article(s) on diverse population served by the	
	 ☐ Read article(s) on diverse population served by the agency and discuss with field instructor how this knowledge can be applied ☐ Educate others concerning updated research, new technologies, or pending policy/legislative actions ☐ Other: 	

6.2 Use empathy, reflection, and interpersonal skills to effectively engage diverse clients and constituencies	☐ Use reflective responses, simple encouragement, empathic responses and demonstrate other active listening skills in interviews with clients ☐ Demonstrate active listening skills in meetings and in interactions with colleagues ☐ Identify and communicate client feelings ☐ Begin "where the client is" ☐ Demonstrate appropriate non-verbal communication ☐ Observe and identify examples of empathy in other workers' interactions with clients and discuss with field instructor ☐ Observe and identify examples of interpersonal skills in other workers' interactions with clients and/or colleagues and discuss with field instructor ☐ Other:	
	Other:	
Competency 7: Assess Individuals, Families, Grou	ns Organizations and Communities	
Social workers understand that assessment is an ongoin individuals, families, groups, organizations, and commit evaluate and apply this knowledge in the assessment of dissocial workers understand methods of assessment with implications of the larger practice context in the assess	ng component of the dynamic and interactive process of sunities. Social workers understand theories of human biverse clients and constituencies, including individuals, for diverse clients and constituencies to advance practice exament process and value the importance of inter-professioner reactions may affect their assessment and decision-may	pehavior and the social environment, and critically families, groups, organizations, and communities. Effectiveness. Social workers recognize the conal collaboration in this process. Social workers
Practice Behaviors	Practicum Learning Activities and Assignments	Student Performance will be Measured in
	Practicum Learning Activities and Assignments	
7.1 Collect and organize data, and apply critical	Practicum Learning Activities and Assignments Conduct assessment with an individual	Student Performance will be Measured in
7.1 Collect and organize data, and apply critical thinking to interpret information from clients and		Student Performance will be Measured in
7.1 Collect and organize data, and apply critical	☐ Conduct assessment with an individual	Student Performance will be Measured in
7.1 Collect and organize data, and apply critical thinking to interpret information from clients and	☐ Conduct assessment with an individual ☐ Conduct family assessment	Student Performance will be Measured in
7.1 Collect and organize data, and apply critical thinking to interpret information from clients and	☐ Conduct assessment with an individual ☐ Conduct family assessment ☐ Conduct group assessment	Student Performance will be Measured in

Document in client chart Conduct a needs assessment for the agency or community Complete a psycho-social history including an assessment summary statement Make collateral contacts as part of assessment Use standardized assessment tools and score and interpret the information - including SBIRT Use observational skills to identify nonverbal cues, para-verbal cues, appearance, hygiene, demeanor, etc as sources of information in assessment Complete an assessment and document client strengths and limitations Identify client strengths and limitations in discussions with field instructor Other:			
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Make collateral contacts as part of assessment Use standardized assessment tools and score and interpret the information – including SBIRT Use observational skills to identify nonverbal cues, para-verbal cues, appearance, hygiene, demeanor, etc as sources of information in assessment Complete an assessment and document client strengths and limitations in discussions with field instructor Other: Other: Other: Complete or participate in completion of a psychosocial assessment data from clients and constituencies Review client chart(s) and identify bio-psychosocial elements relevant to understanding that client system Analyze a community or agency problem or social issue Identify theories relevant to understanding behaviors of clients and/or relevant to selecting appropriate change strategies Apply a selected theory to a client situation Demonstrate understanding of person and environment in presenting a case at a staffing Review client records and prepare interview goals		☐ Complete a psycho-social history including an	
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environment in presenting a case at a staffing Review client records and prepare interview goals			
☐ Review client records and prepare interview goals			
and questions prior to meeting			
		and questions prior to meeting	

	Discuss with field instructor concerns related to meeting with a particular client or attending a meeting	
	☐ Discuss/identify your role in working with a	
	particular client or attending a meeting	
	Discuss with your field instructor how you will	
	approach a particular situation	
	Other:	
	Other:	
7.3 Develop mutually agreed-on intervention	☐ Complete intake or other client interview(s) and	
goals and objectives based on the critical	ask appropriate questions related to desired outcomes	
assessment of strengths, needs, and challenges	☐ Identify and prioritize client needs	
within clients and constituencies	☐ Participate in group (treatment, committee,	
	community, etc.) and participate in discussion of	
	purpose and desired outcomes	
	☐ Work with a client(s) in development of a case	
	plan identifying measurable objectives	
	☐ Work with a group in identifying group goals and	
	objectives	
	☐ Participate in a strategic planning or similar type	
	meeting	
	☐ Assist in developing goals/outcomes for a new	
	program or project	
	Review case plans in client files and discuss with	
	field instructor how the plan was developed and how	
	the objectives can be measured	
	Other:	
	Other:	
7.4 Select appropriate intervention strategies	☐ Consult with field instructor to determine	
based on the assessment, research knowledge,	appropriate intervention strategies and implement	
and values and preferences of clients and	them with clients	
constituencies	Review client records and discuss what strategies	
	are used with clients	
	☐ Discuss options with clients	

	☐ Review program goals and discuss what strategies	
	are used to reach goals	
	☐ Identify a community problem and develop	
	/implement intervention strategy	
	☐ Identify options for a specific client system and	
	discuss with field instructor the pros and cons of	
	various options	
	☐ Identify evidence-informed strategies from	
	reviewing literature related to the client	
	population/issue	
	☐ Other:	
	☐ Other:	
Competency 8: Intervene with Individuals, Familie		
clients and constituencies, including individuals, famili social environment, and critically evaluate and apply th of identifying, analyzing and implementing evidence-inj inter-professional team work and communication in int	unities. Social workers are knowledgeable about evidenties, groups, organizations, and communities. Social work is knowledge to effectively intervene with clients and conformed interventions to achieve client and constituency terventions, recognizing that beneficial outcomes may re	ce-informed interventions to achieve the goals of kers understand theories of human behavior and the onstituencies. Social workers understand methods y goals. Social workers value the importance of
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	☐ Identify options for a specific client system and discuss with field instructor the pros and cons of various options	
	Review agency goals and identify specific actions	
	to achieve one or more goals	
	Develop/plan a fund-raising strategy to enhance	
	services, develop a needed program, etc.	
	☐ Assist in identifying possible sources of funding	
	for agency and/or participate in grant writing	
	☐ Suggest/plan a new program or policy change that will help achieve organizational goals	
	☐ Develop/implement intervention strategy with	
	individual, family, group, community, and/or	
	organization	
	☐ Identify evidence-informed strategies from	
	reviewing literature related to the client	
	population/issue	
	☐ Other:	
	☐ Other:	
8.2 Apply knowledge of human behavior and the	☐ Based on assessment of a community, social, or	
social environment, person-in- environment, and	agency problem, identify strategies for intervention	
other multidisciplinary theoretical frameworks in	☐ Based on assessment, select intervention	
interventions with clients and constituencies	strategies with clients based on knowledge of human	
	behavior and the social environment	
	☐ Demonstrate understanding of person-in-	
	environment in selection of intervention strategies	
	☐ Draw from multidisciplinary frameworks in	
	identifying intervention strategies	
	☐ Identify and connect clients to community	
	resources to meet client needs	
	☐ Advocate as appropriate to help clients resolve	
	problems	
	☐ Use appropriate intervention strategies to help	
	clients resolve problems	

	☐ Identify targets for change at the individual,	
	family, group, organizational, or community level	
	and implement appropriate strategies	
	☐ Educate clients	
	☐ Use counseling skills and apply planned change	
	process with clients	
	☐ Other:	
	☐ Other:	
8.3 Use inter-professional collaboration as	☐ Participate in multi-disciplinary team meetings	
appropriate to achieve beneficial practice	☐ Consult with other professionals to achieve	
outcomes	practice outcomes	
	☐ Participate in community meeting with other	
	professionals	
	☐ Work collaboratively with other professionals in	
	provision of services to client	
	☐ Participate in meetings to discuss improvement or	
	sustaining of quality of services	
	☐ Put together data, information, or proposal	
	relevant to the above	
	Other:	
	Other:	
8.4 Negotiate, mediate, and advocate with and on	☐ Negotiate or advocate for services for a particular	
behalf of clients and constituencies	client/assist client in getting needed resource(s)	
	☐ Act appropriately on behalf of a client	
	☐ Serve as a mediator with within a client system or	
	between a client system and another system	
	☐ Work out an agreement and/or compromise	
	between two or more parties	
	☐ Assist in gaining community support for a	
	program, policy, or population group	
	☐ Explain client needs to service provider or	
	multidisciplinary team member	
	Other:	
	☐ Other:	

8.5 Facilitate effective transitions and endings	☐ Inform clients of the time limitations of the	
that advance mutually agreed- on goals	practicum	
	☐ Prepare clients for termination of services,	
	discuss client feelings about termination	
	☐ Prepare termination summaries or transfer	
	summaries	
	☐ Transfer clients to appropriate resources when	
	leaving the agency	
	☐ Discuss with field instructor feelings relative to	
	termination with clients	
	Other:	
	Other:	
Compatones Or Fredrica Breatise with Individuals	Families Croups Organizations and	
Competency 9: Evaluate Practice with Individuals Communities	, Families, Groups, Organizations, and	
		acial work practice with and on hehalf of diverse
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	other multidisciplinary theoretical frameworks	
	applies to evaluation of outcomes	
	☐ Other:	
	Other:	
9.3 Critically analyze, monitor, and evaluate	☐ Put together relevant data for agency	
intervention and program processes and	☐ Use single system design(s) to evaluate	
outcomes	effectiveness of intervention	
	☐ Analyze program outcome data	
	☐ Implement program evaluation plan	
	☐ Design method(s) to evaluate outcomes	
	☐ Use meetings with field instructor and weekly	
	logs to analyze, monitor, and evaluate interventions	
	Read, discuss research related to practice	
	effectiveness	
	☐ Conduct follow-up interviews or implement	
	surveys to evaluate interventions	
	Other:	
	☐ Other	
9.4 Apply evaluation findings to improve	☐ Explain how single subject design results could be	
practice effectiveness at the micro, mezzo, and	used to improve practice effectiveness	
macro levels	☐ Explain how program evaluation could be used to	
	improve effectiveness	
	Other:	
	Other:	

Signatures upon Completion of Learning Contract

Student Signature	Date
Field Instructor Signature	Date
Task Supervisor Signature (if applicable)	Date
Field Faculty Liaison Signature	Date