

Marshall University Classified Staff Council Minutes

January 19th, 2012, MSC 2E37 – John Spotts Room

Members Present: Chris Atkins, Nina Barrett, Tootie Carter, Darlene Colegrove, Virgil Crockett, Barry Dickerson, Toni Ferguson, Carol Hurula, Jennifer Jimison, William Lewis, Leonard Lovely, Lisa Maynard, Dwayne McCallister, Donna Megquier, Terrence Olson, Kelly Preston, Kris Standifur, Lisa Williamson, Joe Wortham, Miriah Young

Members Absent: Mike Dunn, Jack Ferrell, Jan Parker

Members Absent (Excused): Bernice Bullock, Lu Ann South

Guests: Michelle Douglas

The meeting was called to order by Chair Nina L. Barrett. Joe Wortham verified a quorum was present.

Ms. Michelle Douglas – Human Resources

Michelle reported that they are trying to improve the efficiency of processing PARs.

There will be an Open House for the upstairs Human Resources Training Room in Old Main. The room will serve as a training room for HR, but there will also be open hours where people can come in to use the computer during lunch breaks. There will also be a “self-serve” area in HR with two computers for self-service purposes. They are also moving towards online applications.

Michelle opened the floor to questions/concerns.

Terry Olson brought up the following points:

- WVU has recently instituted the Paygrade 17 in their Public Safety Department as a K9 position. He proposed that Marshall also utilize the Paygrade 17 as a means of promotion for Public Safety employees who have been here a set number of years.
- Terry brought up that the campus has grown significantly in recent years but the number of police officers patrolling it has remained the same, and there is a need for more officers.
- Terry also brought up that there are “Cops Grants” available from the Federal Government which could assist in paying for new employees for the first three years. He offered his services to help obtain these types of Grants as well.

Nina Barrett asked Michelle if a member of the faculty/staff/student body were threatened “that they would come to some harm” whether that would be bullying that should be taken directly to MUPD. Michelle responded that if any person feels that they are in imminent danger they should immediately contact MUPD. However, if they don’t feel that they are in imminent danger they could go up the chain of command from supervisor and above if they would rather choose to do so.

Michelle reported that she met with employees from the Rec Center, and they are in the early discussions to possibly start an initiative for employees to have the opportunity to work out at a lower rate.

Committee Reports

Election Committee – Joe Wortham – Did not meet, but there were some vacancies filled in December: Lu Ann South, Darlene Colegrove, and Chris Atkins are new members.

Legislative Committee – Mike Dunn – No Report

Personnel/Finance Committee – Leonard Lovely – Has not met, but has some issues to bring up and meet on soon, including the issue with bullying discussed with Michelle.

Physical Environment Committee – No Report.

Staff Development Committee – The committee has sent out 3 flower arrangements in the last month and a half and there is one more arrangement that still needs to go out. Also, we have used up all of our e-waiver and on-campus tuition waivers and the committee is working on gathering historical data to present to Dr. Kopp to request more e-waivers.

Faculty Senate Committees – No reports

Announcements:

Service Awards Committee – Joe Wortham reported that the committee will begin meeting and making plans for this year’s Luncheon sometime in the next month.

Nina reported that she had no announcements, and that she’s waiting to see what will come about in the legislature that will affect us.

There being no more business, the meeting was adjourned.

Minutes taken and prepared by: _____
Katie M. Counts, Program Assistant, Staff Council

Minutes approved by: _____
Nina L. Barrett, Chair, Staff Council

Minutes read by: _____
Stephen J. Kopp, University President