Petition for Fund-Raising Activity

Attention: This is a requirement of all student organizations to use the University’s facilities or services for a fund-raising activity. It will be used as a scheduling tool to avoid time conflicts and duplication of efforts.

Two (2) Weeks Prior Notice is requested.

Falsification of information, use of an illegal activity, i.e. raffles without a state license will be cause to deny or revoke this petition.

1. Date of Request ____________________________  2. Date of Event_____________________

3. Sponsoring Organization__________________________________________________________

4. Type of Function______________________________________________________________

5. Location_______________________________________________________________________

6. Time Frame_________________________________  To  ____________________________________

7. Purpose_________________________________________________________________________

____________________________________________________________________________

8. President_______________________________________________________________
   (Print)
   ____________________________
   (Sign)
   Campus Phone_____________________  Email_______________________________

9. Advisor_______________________________________________________________
   (Print)
   ____________________________
   (Sign)
   Campus Phone_____________________  Email_______________________________

10. Registered By_____________________________________________  Date______________________
    (Student Activities Office)

11. Registered By_____________________________________________  Date______________________
    (Conference & Facilities Office)