

**MARSHALL UNIVERSITY OFFICE OF STUDENT CONDUCT**  
2W38 Memorial Student Center, Huntington, WV 25755 (304) 696-2495; Fax (304) 696-4347  
**INTENT TO APPEAL**

*(Please Print or Type)*

NAME \_\_\_\_\_

MU I.D. Number \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE NUMBER(\_\_\_\_) \_\_\_\_\_

*I wish to appeal the decision communicated to me on (date):* \_\_\_\_\_

*The grounds for appeal are* [Check all that apply]:

\_\_\_\_\_ **Procedural Error**

\_\_\_\_\_ **Evidence not available at the time of the hearing.**

\_\_\_\_\_ **Insufficient evidence to support the findings.**

\_\_\_\_\_ **Misinterpretation of University policies and regulations by the  
the hearing official(s).**

\_\_\_\_\_ **A sanction or sanctions disproportionate to the offense**

\_\_\_\_\_ **Lack of Jurisdiction.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

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NOTE TO APPELLANT: As explained in the Marshall University Student Handbook, you must submit this form to the Director of Student Conduct within 48 hours (not including days the University is closed) from the conclusion of the hearing, or by the date indicated in your sanction letter, whichever is later. You must further submit to the Director of Student Conduct a written explanation of your appeal within five (5) business days from the date the Intent to Appeal form is filed.

Revised February 2012