



Shredding Office

Certificate of Destruction

Compliant under FERPA, HIPAA & FACTA laws

MSIN	Description	Date Range	Disposition Date
4500A001	Accounts Payable Payments (I-Docs)	1/3/2012 to 1/25/2012	July 1st, 2017
4500A002	Accounts Payable Payments (I-Docs)	1/26/2012 to 2/16/2012	July 1st, 2017
4500A003	Accounts Payable Payments (I-Docs)	2/17/2012 to 3/21/2012	July 1st, 2017
4500A004	Accounts Payable Payments (I-Docs)	3/22/2012 to 4/17/2012	July 1st, 2017
4500A005	Accounts Payable Payments (I-Docs)	4/18/2012 to 5/16/2012	July 1st, 2017
4500A006	Accounts Payable Payments (I-Docs)	5/17/2012 to 6/29/2012	July 1st, 2017

Department: _____ Contact: _____

Shredded by: _____ Date of Destruction: _____