



# UPWARD BOUND 2019

## SUMMER JUNIOR ADVISOR APPLICATION PACKET

Deadline for Application - Monday, April 1, 2019

### DATES OF PROGRAM

JUNE 9<sup>th</sup> - JULY 11<sup>th</sup>, 2019

**REQUIRED TRAINING** There will also be a required training retreat the week before program starts - exact dates will be provided when position offers are made.

### BENEFITS

\$750 + room & board (meal plan) + fabulous co-workers  
+ New York City Trip July 8-11

### RESPONSIBILITIES

- Will live in residence halls and provide assistance in advising and supervision of the Upward Bound high school students
- Will accompany students on out-of-town trips
- Perform various other duties such as supervision of evening activities, group facilitation, and assisting in the planning and teaching of educational and recreational programs
- Report to head advisors as their direct supervisors as well as the Program Director and other Upward Bound Office Staff (disciplinary action will not be dealt with by the Junior Advisor staff)

### QUALIFICATIONS

GPA Requirement of at least 3.0 on a 4.0 scale. Must have been an active participant throughout the high school Upward Bound Program both in the summer portion and academic year. Higher Education level classes during your summer before freshman year in college may not be an option. Must be enrolled in a post-secondary school.

**APPLICATION PROCESS** Below is the tentative timeline for hiring. Please keep this page for your information.

Applications with Essays Due: Monday, April 1, 2019, in the UB Office

Individual Interviews: To Be Announced

Announcement of Position: UB Family Picnic - Sunday, May 19th

### RETURN APPLICATION TO:

Eugene Lacy II, College Access Advisor  
during your monthly school visit or send to  
Prichard Hall, Room 128  
By Monday, April 1, 2019



## MARSHALL UNIVERSITY UPWARD BOUND SUMMER JUNIOR ADVISOR 2019 APPLICATION

POLICY STATEMENT: Marshall University is an equal opportunity/affirmative action employer. Minorities and females are encouraged to apply.

Please return the completed application along with the required essay to the Upward Bound Office, West Lobby, Prichard Hall 128, by Monday, April 1, 2019.

### PERSONAL INFORMATION

NAME \_\_\_\_\_

LAST

FIRST

MI

Local Address \_\_\_\_\_

Home Telephone # with area code \_\_\_\_\_

Mobile Telephone # \_\_\_\_\_

Social Security Number \_\_\_\_\_

Email Address \_\_\_\_\_

TYPE OF SCHOOL	NAME	MAJOR	# OF YRS ATTENDED	CURRENT STATUS (yr. in school)	College you plan to attend:
HIGH SCHOOL				NA	

High School Activities & Organizations \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Community/Volunteer Work \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

List special skills, talents and interests \_\_\_\_\_

\_\_\_\_\_

**Attached are references forms. Please give them to the individuals below and ask them to return the form to the address below by April 1.** Reference form is also available online at [www.marshall.edu/ub/](http://www.marshall.edu/ub/) then click on Summer Program tab - form is at bottom of page.

Name Address	Professional/Business Phone
1. _____	
_____	
2. _____	
_____	

Thank you for completing this application and for your interest in the Upward Bound Program.

I affirm that this Application for Employment, inclusive of all related materials, contains no willful misrepresentation or falsification and that the information given by me is true and complete to the best of my knowledge.

Name	Date
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**For the final step of the application, please provide a detailed essay of at least one page explaining why you are the best candidate for the 2019 Junior Advisor position. Please note this needs to be in Essay Form and typewritten. Thank you and good luck!**

Please return this application and essay to the Upward Bound Program in Prichard Hall, Room 128, or mail it to the following address or email it to [lacy13@marshall.edu](mailto:lacy13@marshall.edu) no later than Monday, April 1, 2019.

Eugene Lacy II  
Upward Bound Program  
Prichard Hall 128  
Marshall University  
1 John Marshall Drive  
Huntington, WV 25755

For questions, call 304-696-6462.