FWS

2012-2013 Federal Work Study (FWS) Wait List Request Form

Name_____ MU ID 901-_____

MU Email_____ Other Email: _____

Cell Phone (_____)_____ Other Phone (_____)_____

MU Major_____ Class Standing: _____ (Fresh., Soph., Jr., Sr., Grad)

If we are eventually able to make a FWS award for you, please help us make a "good fit" FWS assignment for you by showing your preference for each of the categories shown below.

Circle your preference.			Type of Activity	Sample Placement Sites
Yes	No	Maybe	I am interested in being reassigned to the FWS site where I worked in 2011-2012	Location:
Yes	No	Maybe	Provide service by working with children or youngsters	Child Development Academy, Early Education Center, America Reads
Yes	No	Maybe	Provide Programming or assistance to other students	Student Activities, Memorial Student Center, Galleries, Learning Resource Center, and Career Services
Yes	No	Maybe	Provide general clerical assistance such as filing, data entry, and customer svc.	Recruitment Center, and most college or departmental offices
Yes	No	Maybe	Provide service at the computing center or one of the other computer labs	Drinko Library, Corbly Hall, Smith Hall, and Harris Hall
Yes	No	Maybe	Provide service at Drinko Library or another campus library	Drinko Library, Morrow Library, Music Library ect.
Yes	No	Maybe	Provide service that involves physical activity	Mailroom, Recycling, Receiving, Physical Plant Operations, ect.
Yes	No	Maybe	Provide service by working in lab or as part of a research group	Biology, Chemistry, School of Medicine, Sociology/Anthropology
Yes	No	Maybe	Provide service by working off campus at a non-profit agency	Big Brother/Big Sister, United Way, Branches, etc. Click here for list of sites.
Yes	No		I already have an office, department, or worksite that would like to hire me.	Person/Office:

Remember you must have the Homeland Security Form I-9 on file with Human Resources (OM 207) before you can be sent for a FWS Interview.

FOR OFFICE USE ONLY

EFC: _____

Remaining Need: _____

Date Received: _____

Date I-9 Completed: _____

Satisfactory Academic Progress: _____

To further assist us in making a FWS work assignment or to increase your chances of receiving other student jobs, please maintain your profile with JOBTRAX by visiting www.marhsall.edu/career-services.

Please-mail or deliver this to Old Main 116,
One John Marshall Drive, Huntington, WV 25755,
fax to (304) 696-3242, or email to Hennig@marshall.edu

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