

# HEALTH CARE MANAGEMENT

## REQUIREMENTS

**CORE CURRICULUM** The Core Curriculum is designed to foster critical thinking skills and introduce students to basic domains of thinking that transcend disciplines. The Core applies to all majors. Information on specific classes in the Core can be found at [marshall.edu/gened](http://marshall.edu/gened).

### CORE 1: CRITICAL THINKING

CODE	COURSE NAME	HRS	GRADE
FYS 100	First Year Sem Crit Thinking	3	_____
PSY 201	Critical Thinking Course	3	_____
ACC 215	Critical Thinking Course	3	_____
<b>Additional University Requirements</b>			
ENG 204	Writing Intensive	3	_____
MGT 460	Writing Intensive	3	_____
_____	MC or I: Intl Business Elective	3	_____
MGT 455	Capstone	3	_____

### CORE 2:

CODE	COURSE NAME	HRS	GRADE
ENG 101	Composition I	3	_____
ENG 201	Advanced Composition	3	_____
CMM 207	Bus & Prof Communication	3	_____
STA 150	Fundamentals of Statistics	3	_____
STA 150L	Fundamentals of Statistics Lab	1	_____
_____	Natural/Physical Science	4	_____
_____	Humanities	3	_____
PSY 201	General Psychology	3	_____
_____	Fine Arts	3	_____

## COLLEGE

All business majors are required to take core business courses. They are as follows:

CODE	COURSE NAME	HRS	GRADE	CODE	COURSE NAME	HRS	GRADE
ENG 204	Writing for the Workplace	3	_____	MIS 200	Bus Computer Applications	3	_____
ACC 215	Accounting Principles (CT)	3	_____	MIS 290	Principles of MIS	3	_____
ACC 216	Principles of Accounting	3	_____	MGT 218	Business Quantitative Methods	3	_____
ECN 250	Principles of Microeconomics	3	_____	MGT 320	Principles of Management	3	_____
ECN 253	Principles of Macroeconomics	3	_____	MGT 460	Strategic Management	3	_____
FIN 323	Principles of Finance	3	_____	MKT 340	MKT Concepts and Applications	3	_____
LE 207	Legal Environment of Business	3	_____	_____	CMM Studies Elective	3	_____
_____	_____	_____	_____	_____	International Business Elective	3	_____

## MAJOR

Students who wish to major in Health Care Management must take the following courses:

CODE	COURSE NAME	HRS	GRADE	CODE	COURSE NAME	HRS	GRADE
MGT 350	HC Organizations & Management	3	_____	_____	Free Elective	3	_____
LE 351	Legal Aspects of HCO	3	_____	_____	Free Elective	3	_____
MGT 354	HC Delivery Systems	3	_____	_____	Free Elective	3	_____
MGT 355	Mgt HC Products and Services	3	_____	_____	Free Elective	3	_____
MGT 424	Human Resource Management	3	_____	_____	Free Elective	3	_____
MGT 455	Health Care Policy Seminar	3	_____	_____	Free Elective	3	_____
MGT 471	HC Practicum I	4	_____	_____	Free Elective	2	_____
_____	MGT Elective	3	_____	_____	_____	_____	_____

## MAJOR INFORMATION

- The total number of free electives required depends on the number of hours completed in STA (150 or 150B) and ENG (101 or 101P) and the number of hours that can be double-counted toward multiple degree requirements.
- MGT electives can be any 300 or 400 level MGT courses not already required.
- The Health Care Practicum is completed during the summer of the senior year.
- MGT 455 is the capstone course for all Health Care Management majors. It can only be taken during the senior year after all prerequisites are met.
- The International Business Elective can be met by taking one of the following courses: ECN 408, 420, 421, 460, FIN 440, MGT 445, or MKT 371.

- MGT 445 cannot count as both the International Business Elective and a MGT elective.
- The Communication Studies Elective can be met by taking one of the following courses: CMM 302, 308, 315, 319, or 322.
- Multicultural or International additional university requirement met with International Business Elective.
- Please check with advisor about course offerings. Not all classes will be offered every semester.

Milestone Course: This is a key success marker for your major. See your advisor to discuss the importance of this course in your plan of study.

# HEALTH CARE MANAGEMENT

The Division of Management and Health Care Administration offers a Bachelor of Business Administration (BBA) degree in Health Care Management. Graduates with the degree are prepared to provide health care organizations with the necessary skills to manage the complexities of delivering health care in the dynamic health care environment. In the program, you will learn financial and organizational skills, how to prepare budgets, and how to make effective decisions. Health care managers have a wide range of career options through which to apply their knowledge and provide needed services to the community.

FALL SEMESTER				SPRING SEMESTER			
CODE	COURSE NAME	HRS	GRADE	CODE	COURSE NAME	HRS	GRADE
FYS 100	First Year Sem Crit Thinking	3	_____	LE 207	Legal Environment of Business	3	_____
ENG 101	English Composition I	3	_____	ECN 250	Principles of Microeconomics	3	_____
STA 150	Fundamentals of Statistics	3	_____	CMM 207	Bus & Prof Communication	3	_____
STA 150L	Fundamentals of Statistics Lab	1	_____	_____	Physical or Natural Science	4	_____
PSY 201	General Psychology (CT)	3	_____	_____	Fine Arts	3	_____
MIS 200	Bus Computer Applications	3	_____				
UNI 100	Freshman First Class	1	_____				
<b>TOTAL HOURS</b>		<b>17</b>		<b>TOTAL HOURS</b>		<b>16</b>	

Summer Term (optional):

FALL SEMESTER				SPRING SEMESTER			
CODE	COURSE NAME	HRS	GRADE	CODE	COURSE NAME	HRS	GRADE
ACC 215	Accounting Principles (CT)	3	_____	ACC 216	Principles of Accounting	3	_____
ECN 253	Principles of Macroeconomics	3	_____	MGT 218	Business Quantitative Methods	3	_____
ENG 201	Advanced Composition	3	_____	ENG 204	Writing for the Workplace	3	_____
_____	Free Elective	3	_____	_____	Free Elective	3	_____
_____	CMM Studies Elective	3	_____	MGT 320	Principles of Management	3	_____
<b>TOTAL HOURS</b>		<b>15</b>		<b>TOTAL HOURS</b>		<b>15</b>	

Summer Term (optional):

FALL SEMESTER				SPRING SEMESTER			
CODE	COURSE NAME	HRS	GRADE	CODE	COURSE NAME	HRS	GRADE
FIN 323	Principles of Finance	3	_____	LE 351	Legal Apects of HCO	3	_____
MGT 350	HC Organizations & Management	3	_____	MGT 354	HC Delivery Systems	3	_____
MKT 340	MKT Concepts and Applications	3	_____	MGT 355	Mgt HC Products & Services	3	_____
MIS 290	Principles of MIS	3	_____	_____	Free Elective	3	_____
_____	Free Elective	3	_____	_____	Free Elective	3	_____
<b>TOTAL HOURS</b>		<b>15</b>		<b>TOTAL HOURS</b>		<b>15</b>	

Summer Term (optional):

FALL SEMESTER				SPRING SEMESTER			
CODE	COURSE NAME	HRS	GRADE	CODE	COURSE NAME	HRS	GRADE
MGT 424	Human Resource Management	3	_____	MGT 460	Strategic Management	3	_____
MGT 455	Health Care Policy Seminar	3	_____	_____	MGT Elective	3	_____
_____	Humanities	3	_____	_____	International Business Elective	3	_____
MGT 471	HC Practicum 1 (Summer)	4	_____	_____	Free Elective	3	_____
_____	_____	_____	_____	_____	Free Elective	2	_____
<b>TOTAL HOURS</b>		<b>13</b>		<b>TOTAL HOURS</b>		<b>14</b>	

Summer Term (optional):

General Education Requirement  
College Requirement  
Major Requirement  
Area of Emphasis

General Education Requirement  
College Requirement  
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Area of Emphasis

Milestone Course: This is a key success marker for your major. See your advisor to discuss the importance of this course in your plan of study.

# HEALTH CARE MANAGEMENT – 2020-2021

## INVOLVEMENT OPPORTUNITIES

- Research professional organizations like the American Association of Healthcare Administrative Management, the American College of Healthcare Executives, or the Health Care Administrators Association
- Volunteer for organizations that have a health care focus
- Join a business student organization like the Healthcare Executive Leaders of Marshall, the Society for Human Resource Management, Alpha Kappa Psi, or Delta Sigma Pi
- Apply for internships
- Participate in BERS (Business Economics Research Symposium)
- Practice job interviewing
- Join LinkedIn
- Get a Business Professionalism Certificate
- Meet with a faculty mentor

## RELATED MAJORS

- Management
- Finance
- Accounting
- Management Information Systems
- Communications
- Nursing

## GRADUATION REQUIREMENTS

- Have a minimum of 120 credit hours (some colleges or majors require more);
- Have an overall and Marshall Grade Point Average of 2.00 or higher;
- Have an overall Grade Point Average of 2.00 or higher in the major area of study;
- Have earned a grade of C or better in English 201 or 201 H;
- Have met all major(s) and college requirements;
- Have met the requirements of the Core Curriculum;
- Have met the residence requirements of Marshall University, including 12 hours of 300/400 level coursework in the student's college (see section entitled "Residence Requirements" in the undergraduate catalogue);
- Be enrolled at Marshall at least one semester of the senior year;
- Have transferred no more than 72 credit hours from an accredited West Virginia two-year institution of higher education.

Colleges and specific programs may have unique requirements that are more stringent than those noted above. Students are responsible for staying informed about and ensuring that they meet the requirements for graduation.

## YEAR ONE



Have questions? Need to talk? You already have a Friend-At-Marshall ready to help you succeed. Find your FAM Peer Mentor here: [www.marshall.edu/fam](http://www.marshall.edu/fam)



Stay on the Herd Path and come to class! Class attendance is more important to your success than your high school GPA, your class standing, or your ACT/SAT scores.



In order to graduate on time, you need to take an average of 15 credits per semester. Are you on track? Take 15 to Finish!



Take a career self-assessment to help determine what majors fit your talents and interests and consider job shadowing opportunities.



Take a pulse check. Know what you need to do every year to keep your grants, scholarships, or federal financial aid.



Join or create a club or organization on campus about a particular issue you care about. Marshall has more than 200 student organizations.



Attend an intercultural festival or event on campus or in town.

## YEAR THREE



Develop relationships with professors who can serve as future references by attending their office hours.



Consider joining a business-focused student organization like Healthcare Executive Leaders of Marshall.



Are you on track to graduate? Meet with your advisor for your Junior Eval to make sure you know what requirements you have left.



Have you considered adding a minor? Think about personal areas of interest you'd like to explore or how you might enhance your major with a related skill set.



Networking is key! Attend a Career Expo to seek employment opportunities and network with employers in your field.



Want to continue your education and increase your opportunities? Talk to a faculty member about whether graduate school fits your career goals.



Your degree requires a practicum that must be completed over a summer term. Start planning now! Meet with your advisor.

## YEAR TWO



Are you completing enough credits to graduate on time? Dropping or failing a class can put you behind. Use summer terms to quickly get back on track.



Take a Community Based Learning (CBL) class that connects course content to the community. Stay engaged and make a difference.



Meet with a career education specialist to conduct a "gap analysis." Figure out the skills you'll need for the career you want while you still have time to build them.



Take MGT 320 in your second year to ensure that you are ready to start your 300 level health care management classes in year three.



Did you do really well in a hard course? Become a Tutor or a Supplemental Instructor.



National Student Exchange: Study away for one semester and gain a different perspective. Choose from institutions across the US, US territories, or Canada.



Volunteer for causes that you are passionate about such as animal rescue, 5ks to support medical research, or mentoring local youth.

## YEAR FOUR



Apply for graduation! It's finally here! Go online and complete your graduation application. Need help? See your advisor.



Consider the 3+2 program if you'd like to earn both your bachelor's and master's degrees in less time overall.



Check with your advisor to see if you qualify to graduate with honors.



Don't enter your field with zero experience! Secure an internship related to your field of study.



Earn your Business Professionalism Certificate by attending speaker events and skill workshops offered by the Lewis College of Business.



Attend Countdown to Commencement. This is a one stop shop for all things graduation at Marshall! Keep an eye out for this event.



Be at the top of your professional game! Prepare a final resume and practice your interview skills with a career coach in Career Education.

## TRANSFERABLE SKILLS ASSOCIATED WITH THIS MAJOR

- Active Listening
- Critical Thinking
- Oral and Written Communication Skills
- Judgement and Decision Making
- Complex Problem Solving
- Time Management
- Team Leadership
- Planning
- Monitoring
- Coordination
- Operations and Systems Analysis
- Strategy Development

## ASSOCIATED CAREERS

- Admissions Coordinator
- Hospice Care Administrator
- Clinical Administrative Coordinator
- Hospital Administrator
- Medical Insurance Company Manager
- Medical Office and Group Practice Manager
- Medical Records Manager
- Social Services Manager
- Home Health Manager
- Quality Assurance Representative
- Long Term Care Administrator
- Clinical Laboratory Administrator

This academic map is to be used as a guide in planning your coursework toward a degree. Due to the complexities of degree programs, it is unfortunate but inevitable that an error may occur in the creation of this document. The official source of degree requirements at Marshall University is DegreeWorks available in your myMU portal. Always consult regularly with your advisor.



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