

Agenda
Associate/Assistant Deans Meeting
9 February 2017 – 2:00-3:15p
John Spotts Room, MSC

Call to order: 2 pm

Updates/Old Business

1. **Bursar due diligence; collaboration with ADs to reach students who have balance due:** Any further report requests/concerns?

Discussion

2. **Orientation** – Beth
3. **First-time freshmen financial aid awarding for 2017-18** – Kathy
4. **BANNER/BERT queries** – Andrew & Elizabeth
 - Cheat sheet for SAP codes
 - Search for students who aren't one's advisees (SSC Campus)
 - SOAPCOL access in SGASTDN? (prior college information)
 - Masking SSN in Banner
5. **Summer Probation/Suspension lists?** – Gary
6. **Career Exploration Experience (job shadowing) for fresh/soph** - Denise
7. **Advising Website feedback**
8. **Open discussion**

Points of information, dates, events, etc.

9. **New MU ID numbers:** Per Elizabeth Hanrahan: anyone who has forms that already list the beginning of the MU ID number "901" will need to update their forms as we will be moving to 903 numbers once the prior numbers have been assigned.

Other business

Adjournment