**Associate/Assistant Deans Council**

**Agenda for Tuesday, April 19, 2022**

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| **Upcoming Meetings**  Summer TBA | **New Student Orientation Dates – Summer 2022**  June 7 – 10, 2022 (On-campus)  July 12 – 15,2022 (O-campus)  August 2, 2022 (Tentative, On-campus)  August 3 – 4, 2022 (On-campus)  August 5, 2022 (Virtual) | **Week of Welcome**: August 16 – 21, 2022  College Sessions:  Thursday, August 18, 8:30 – 9:45am  **CECS** = WAEC Atrium  **COEPD** = MSC BE5  **COHP** = Playhouse  **COLA** = Smith Recital Hall  **COS** = MSC DMR  **LCOB** = Booth Theatre  **UC** = CH 105, SH 154 (By Major)  **CAM** = VAC, CB 106, JCE 224, SM 143  (By Major) |

**CONTINUED AGENDA ITEMS**

**Withdrawal Date Policy Proposal (Includes High Demand)**

Approved by BAPC and faculty executive committee, will be presented to faculty senate on March 24.

Update: Approved by Faculty Senate on March 25, 2022

**D/F Repeat Policy Proposal**

Approved by BAPC and faculty executive committee, will be presented to faculty senate on March 24.

Update: Approved by Faculty Senate on March 25, 2022

**Dead Week Policy Proposal**

Sherri Stepp

Update: Pre-Finals Week (Dead Week) Proposal approved by BAPC on Friday, April 15.

**Graduate Topics for Discussion**

Carl Mummert

**Process for Tracking Appeals (Academic Dishonesty, Grade Appeals, etc.)**

Brian Morgan

* Demonstration

**Alternate Suspensions – Students who TW in Alt Suspension Term**

Jay Rader

* Revised Alt Suspension Contract – One semester suspension for TW (see proposed text below)
  + This was discussed via email after the last meeting.
* New discussion requirement for enrolling and maintaining fulltime enrollment.
  + Ex: “*Enroll* full-time with a maximum of 13 credit hours” instead of “*maintain* full-time enrollment with 13 credit hours.”
  + Ex: “Enroll with a maximum of 13 credit hours.”?

**Discussion on Minors**

Greg Michaelson

* To quote from the catalog, “***A minor is a program of study outside the major department requiring at least 12 semester credit hours for completion.”***

**From WVHEPC Policy Series 11 (3.6)**

*Minors: A baccalaureate minor is earned in a specific subject area of study and must be composed of at least (12) credit hours of course work. A student may not earn a baccalaureate minor in a subject area in which he/she is earning a baccalaureate major.*

**NEW AGENDA ITEMS**

**Midnight Registration**

Sarah Davis

**Intercollege Transfer Data**

Chris Atkins

Cris McDavid

**Summer Meeting – TBD**

**ADDITIONAL DISCUSSION**

**Alternate Suspension Program Student Contract – Proposed Text**

The Alternative Suspension Program (ASP) provides undergraduate students who are facing a first-time academic suspension with the opportunity to remain enrolled at Marshall University instead of sitting out for a semester. During alternative suspension, you will be able to make progress toward your degree while developing strategies for future academic success. To complete the program successfully, you must:

1. Maintain full-time enrollment with a maximum of 13 credit hours in the Spring XXXX term, including UNI 104: Advanced Strategies for Academic Success.
2. Meet with your academic advisor during Week 4, Week 8, and Week 12 of the semester to monitor progress and revise your Academic Improvement Plan as necessary.
3. Participate in all community, campus, or team-based activities associated with UNI 104.
4. Earn a “C” or higher in UNI 104.
5. Complete the semester with a term GPA of 2.0 or higher.

**If you complete the requirements of your alternative suspension**, you will be removed from suspension and placed on academic probation the following term, and will be required to earn a grade point average of at least 2.0 during each regular term in which you are on academic probation. In rare cases, you may be removed from suspension and returned immediately to good standing, provided that your Marshall GPA and cumulative GPA are both at 2.0 or higher and that you have reduced your quality deficiency points to zero.

Before beginning ASP, you must also accept the responsibilities associated with this opportunity. These responsibilities include:

* **If you perform a total withdrawal during your semester in alternative suspension**, you will be suspended for one semester beyond the term of alternative suspension, with no option for early readmission through a second petition for alternative suspension.
* **If you begin but do not complete the requirements of your alternative suspension** as further described above, you will be suspended for a full academic year beyond the term of alternative suspension, with no option for early readmission through a second petition for alternative suspension.

Initial each statement below, then sign and date this contract:

\_\_\_\_\_\_ I understand that being accepted in or participating in the Alternative Suspension Program provides no guarantee of financial aid.

\_\_\_\_\_\_ I understand that if I perform a total withdrawal during my semester in alternative suspension, I will be suspended for a semester beyond the term of alternative suspension. I will be eligible to re-enroll at Marshall University for the Fall XXXX term.

\_\_\_\_\_\_ I understand that if I do not complete the requirements of alternative suspension as described in items 1-5 above, I will be suspended for a full academic year beyond the term of alternative suspension. I will be eligible to re-enroll at Marshall University for the Fall XXXX term.

\_\_\_\_\_\_ I will keep the following appointment with my advisor to design my Academic Improvement Plan and rebuild my Spring XXXX schedule:

Advisor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Appointment Day/Time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Student Signature Date

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Associate Dean Signature Date