**Associate/Assistant Deans Council**

**Agenda for June 28, 2022**

**Fall 2022 Meetings: September 20, October 18, November 15**

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| **New Student Orientation Dates – Summer 2022**  June 7 – 10, 2022 (Completed)  July 12 – 15,2022 (On-campus)  August 2, 2022 (Tentative, On-campus)  August 3 – 4, 2022 (On-campus)  August 5, 2022 (Virtual) | **Week of Welcome**: August 16 – 21, 2022  *Please share this information with staff in your colleges who manage the WOW College Sessions.*  **College Sessions:**  Thursday, August 18, 8:30 – 9:45am  ***Room assignments may change based on the number of students registered for orientation.***  **CECS** = WAEC Atrium  **COEPD** = MSC BE5  **COHP** = Playhouse  **COLA** = Smith Recital Hall  **COS** = MSC DMR  **LCOB** = Booth Theatre  **UC** = CH 105, SH 154 (By Major)  **CAM** = VAC, CB 106, JCE 224, SM 143 (By Major) |

**CONTINUED AGENDA ITEMS**

**Graduate Topics for Discussion**

Carl Mummert

**Continued Discussion on Minors**

Greg Michaelson

* To quote from the catalog, “***A minor is a program of study outside the major department requiring at least 12 semester credit hours for completion.”***

**From WVHEPC Policy Series 11 (3.6)**

*Minors: A baccalaureate minor is earned in a specific subject area of study and must be composed of at least (12) credit hours of course work. A student may not earn a baccalaureate minor in a subject area in which he/she is earning a baccalaureate major.*

**NEW AGENDA ITEMS**

**Reminder for Academic Maps:**

Sherri Stepp

* Any remaining academic map updates need to be submitted to Chris Atkins ASAP.

**Registrar’s Office Updates**

Sonja Cantrell-Johnson

**Certified Letters for suspensions and dismissals are required.**

Sherri Stepp and Brian Morgan

* Cost for two pages is $6.13 (probation letter and prob/susp policy)
* Envelopes cost $0.12 each
  + UC sent a total of 34 suspension/alt suspension/dismissal letters = $212.50
  + Science estimated at $200/semester.
* Could cost more depending upon weight.
* Could we consider discontinuing use of certified mail if we send regular letter and email?

**Herd Academy**

Karen McComas

**Discussion on Double Majors**

Brian Morgan

* From the catalog: ***“Double Majors - Students can major in more than one discipline by completing the requirements for both majors. If the two majors are in different colleges, the student must secure permission from both college deans in order to pursue both majors. For administrative purposes, the student can only be housed in one college; this is the college of record which maintains the student’s records. The student would only complete the college requirements of the college of record. To earn dual degrees, see “Additional Baccalaureate Degrees.”***

Similar to previous discussion regarding minors, can a student have two majors in the same department (ex: chemistry and biochemistry)?

**Proposed text clarification?**

**ADDITIONAL DISCUSSION**