

October 2, 2008

Assessment Committee Meeting

3:30 PM – 5:30 PM

Drinko Library 402
MUGC, AC 211

Meeting called by: Mary Beth Reynolds

Members Present: Janet Dozier, Matt James, David Pittenger, Bill Pierson, Caroline Perkins, Judy Silver, Richard McCray, Pat Gebhart, Ed Bingham, Rex McClure, Dan Holbrook, Janet Dooley, Louis Watts, Celene Seymour, Cal Meyer, Loukia Dixon, Marybeth Reynolds

Ex-Officio Members Present: Frances Hensley, Sherri Smith, Karen Barker (Recording Secretary)

Members Absent: Michelle Duncan

Minutes

Agenda item: Approval of Minutes from April 28, 2008

Discussion: Minutes were approved as submitted.

Agenda item: Discussion of and vote on proposed Mission Statement and Goals

Discussion: Discussion centered on goal #4, "assess value-added learning". There was some confusion as to what "value-added" actually means in an academic setting. David moved to amend the wording to, "define and assess value-added learning". This motion was passed unanimously and the mission statement and goals were approved as amended.

Agenda item: Tasks for the committee as a whole

Discussion: Marybeth requested feedback on the sample syllabus template. Dan suggested indicating which items are required by BOG policy. Frances suggested adding an asterisk to the required items. Bill suggested having all university policies housed on a dedicated webpage on either the Academic Affairs or Assessment websites, and having a single link that would be provided on the syllabi. There was some discussion as to what constitutes a university policy vs. a classroom policy. Marybeth moved to have a link to all policies, but to request that professors spell out the Disabled Student policy, as worded on the template, on their syllabi. This motion passed with one dissenting vote.

Caroline expressed concern with requiring a connection between student learning outcomes and individual assessment measures. She feels that this type of connection is discipline-specific and does not recognize that some assessment measures are designed to evaluate multiple student learning outcomes.

Marybeth reviewed the syllabus evaluation procedures and passed out assignments.

Agenda item: Subcommittee assignments and charges

Discussion: *Survey Revision* - study graduating senior and graduate survey and develop a plan for question consolidation/changes, survey dissemination mode and timelines.

- Pat Gebhart
- Matt James
- Ed Bingham
- Rex McClure
- Janet Dooley

General Education Assessment – develop mission, goals, and a plan for unified assessment of general education at Marshall.

- David Pittenger
 - Janet Dozier
 - Judy Silver
 - Dan Holbrook
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Program Assessment and Assessment Day - revise Program Assessment primary traits analysis rubric and act as liaison between University Assessment Committee and Assessment Day Committee.

- Frances Hensley
- Caroline Perkins
- Richard McCray
- Bill Pierson
- Loukia Dixon

Feedback Loop – study assessment data and make recommendations for specific actions to take to improve learning at Marshall.

- Cal Meyer
- Sherri Smith
- Celene Seymour
- Louis Watts
- Michelle Duncan

Agenda item: Assessment Data Presentation

Discussion: Marybeth presented a PowerPoint presentation detailing the results of the 2007-2008 CLA testing, the 2008 NSSE/FSSE results, Assessment Day 2008, and the results of the last three years of Office of Assessment administered surveys. She also presented a suggested feedback look which was developed from the data presented.

Agenda item: Subcommittee Discussions

Discussion: The committee broke into sub-committees and Marybeth distributed the charges listed above.

Agenda item: Future Meetings

Discussion: The next meeting is November 7th and will be a lunch meeting from 12:00 – 2:00. The location has not yet been confirmed.

The December meeting has been cancelled.

Suggested topics for future meetings:

- Program assessment
- Voluntary System of Accountability
- Program Review Changes

Meeting Adjourned

Respectfully Submitted,

Karen Barker

Karen Barker
Recording Secretary