

# Assessment Committee Meeting

November 16, 2009

12:00 PM – 2:00 PM

Shawkey Dining Room

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**Meeting called by:** Mary Beth Reynolds

**Members Present:** Bill Pierson, Louis Watts, Mary Beth Reynolds, Janet Dooley, Caroline Perkins, David Pittenger, Loukia Dixon, Dan Holbrook, Celene Seymour, Janet Dooley

**Ex-Officio Members Present:** Frances Hensley, Sherri Smith, Deanna Mader, Karen Barker (Recording Secretary)

**Guests Present:** Sissy Isaacs (Representing COEHS)

**Members Absent:** Ed Bingham, Elaine Baker, Michelle Duncan, Wayne Elmore, Sean Hornbuckle, Rex McClure

## Minutes

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**Agenda item:** Approval of Minutes from October 5, 2009

**Discussion:** Minutes were approved as submitted.

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**Agenda item:** 2008-2009 Assessment Report

**Discussion:** Mary Beth presented a PowerPoint review of the work of the Assessment Office and the University Assessment Committee during 2008-2009. The review covered:

- Syllabus Review
  - ✓ Requested college-level syllabus review plans by Dec. 15<sup>th</sup>.
  - ✓ Formed a subcommittee to develop a plan to audit syllabus reviews on a rotating basis by college
- Program Assessment
  - ✓ 65 of the 75 required Annual Assessment Reports were submitted
  - ✓ Student Learning Outcomes were good, with Assessment Measures and Feedback Loops needing improvement. This is likely due to more rigorous standards on the revised rubric. Mary Beth will stress the formative nature of the assessment in letters to the departments
  - ✓ Plans to improve the process include adding an online tutorial to assist programs in developing assessment plans and adding curriculum/outcome mapping to the assessment reports
  - ✓ Formed subcommittee to evaluate these suggestions and to develop others to improve the assessment process. Also requested the sub-committee review forms for needed changes
- Program Review
  - ✓ Reviewed process and results from 2008-2009
- Gen Ed Assessment
  - ✓ Discussion of the difficulty of determining whether course outcomes address Multicultural and/or International outcomes
  - ✓ Review of CLA results and discussion of use and application of data
  - ✓ Formed CLA Dissemination Improvement Sub-committee to determine whether CLA should be continued as opposed to implementing a different measure. Also to suggest ways to ensure representative sampling across colleges.
  - ✓ Presented a brief NSSE review
- University Assessment
  - ✓ Presented MAP-Works review
  - ✓ Recommended formation of an Assessment Day Subcommittee to assist with planning and to suggest ways improve Assessment Day
  - ✓ Mary Beth stressed that programs need to focus on getting information about the future plans of graduating students and also suggested that student services use focus groups to get student satisfaction data
  - ✓ Mary Beth also suggested having MAP-Works training sessions offered throughout Assessment Day
- Assessment Program Accountability
  - ✓ Time ran short for this topic and was held over to the next meeting

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**Agenda item:** Additional Business

**Discussion:** No additional business was brought forth

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**Agenda item:** Next Meeting

**Discussion:** At the next meeting the following topics will be discussed:

- ✓ Annual Program Assessment Report Review Assignments will be distributed
  - ✓ General Education Assessment Report Review Assignments will be distributed
  - ✓ Survey Dissemination Discussion
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## ***Meeting Adjourned***

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Respectfully Submitted,

***Karen Barker***

Karen Barker  
Recording Secretary