

University Assessment Committee Meeting  
Date: Tuesday, March 6; Time: 3:30-5:00 PM  
Location: MSC Room 2E37 (John Spotts Room)

### **Agenda**

1. Approval of Minutes from the December 18, 2017 meeting
2. Spring Course Syllabi Assessment (LCOB, COLA, CITE, COS)
3. NSSE Administration: Spring 2018 – Invitations will be sent February 27, with reminders on March 7, March 13, March 28, and April 3. Prize Drawings (held April 4) for two Apple Watches and eight \$50 gift cards to the MU Bookstore.
4. Assessment Day: Surveys, etc. will run through March, with prize drawings on April 4.
5. Annual Assessment Report Portal Entry Update
6. Capstone Assessment Project Plans Update
7. Additional Business
8. Final Meeting of Spring Semester: Tuesday, May 8: Noon – 2:00; will include lunch