

University Assessment Committee Meeting
Date: Friday, February 7; Time: 1:30 – 3:00 PM
Location: Memorial Student Center Room 2W22

Agenda

1. Approval of minutes from the December 16, 2019 meeting
2. Update on progress made on recommendations from subcommittees:
 - Co-Curricular Assessment – Sarah Frances Lyon
 - Alumni Outcomes – Mary Beth Reynolds
 - General Education Assessment – Adam Russell
 - Assessment Day – Mary Beth Reynolds and Adam Russell
3. Syllabus Evaluations for Spring 2020 – plan is to review syllabi for general education courses. Assignments and review instructions will be discussed. – Mary Beth Reynolds
4. Newsletter update – Adam Russell
5. National Survey of Student Engagement: Mailing Schedule (February 26, March 3, March 9, March 17, April 6). Incentives will be one Apple Watch, three \$100 VISA gift cards, two \$50 VISA Gift Cards, two \$25 VISA Gift Cards, and five \$10 Amazon Gift Cards. Students must complete survey by April 7 to be eligible for prize drawings. Prize Drawings will be held on April 9.
6. Capstone Assessment Update – Mary Beth Reynolds
7. APS Update – Mary Beth Reynolds
8. Additional Business