

University Assessment Committee Meeting
Date: Monday, December 16; Time: Noon – 2:00 PM
Location: Memorial Student Center John Spotts Room (MSC 2E37)

Agenda

1. Lunch, introductions and welcome to new members
2. Approval of minutes from the May 14 and September 9, 2019 meetings
3. Subcommittee Reports (15 to 20 minutes each):
 - Co-Curricular Assessment (Sarah-Frances Lyon, Rayshawn Eastman, Trish Gallagher, Loukia Dixon, Marty Laubach, and Adam Russell)
 - Alumni Outcomes (Omar Attarabeen, April Fugett, Susan Midkiff, Paula Lucas, YiPo Chiu, and Adam Russell)
 - General Education Assessment (Karen McComas, Chris Sochor, Kim DeTardo-Bora, Nicki LoCascio, and Adam Russell)
 - National Survey of Student Engagement and Assessment Day (Tim Melvin, Ralph McKinney, Larry Sheret, Henning Vauth, Asad Salem, and Adam Russell)
4. Other Business
 - Newsletter: First will be published in January and second in May 2020. Will feature assessment in one academic department in each newsletter. The January newsletter will also feature NSSE. Other ideas?
 - National Survey of Student Engagement: Mailing Schedule (February 26, March 3, March 9, March 17, April 6). Incentives will be one Apple Watch, three \$100 VISA gift cards, two \$50 VISA Gift Cards, two \$25 VISA Gift Cards, and five \$10 Amazon Gift Cards. Students must complete survey by April 7 to be eligible for prize drawings. Prize Drawings will be held on April 9.
 - Capstone Assessment: Please encourage all baccalaureate degree programs in your colleges to have their capstone instructors use Blackboard to align senior capstone projects to the capstone outcome and have students submit senior capstone projects using the assignment tool in Blackboard.
 - APS Meeting for Deans and Chairs on January 7: Corbly 332 and 330