

**University Assessment Committee Meeting**  
**Date: Monday, December 11; Time: 12:00 – 2:00 PM**  
**Location: MSC Room 2W16 (Old SRC)**

**Agenda**

1. Lunch
2. Approval of minutes from the October 6, 2023, meeting.
3. Assessment report reviews due January 31.
4. National Survey of Student Engagement (NSSE) – Spring 2024 – Survey invitations and reminders will be sent to first year and senior students on the following dates:
  - Thursday, February 15
  - Wednesday, February 21
  - Tuesday, February 27
  - Monday, March 4
  - Thursday, March 14Survey administration closes on May 13. Students who complete the survey by Monday, April 8 will be placed into a prize drawing for the following prizes – two AirPods-Pro; two AirPods; 10 Marshall University T-Shirts.
5. HLC Quality Initiative Update <https://www.marshall.edu/hlc-qj/>
  - Campus-Wide Reading
    - The Harlan Renaissance: Stories of Black Life in Appalachian Coal towns by William H. Turner
    - Solito: A Memoir by Javier Zamora
  - Spring Lecture (Wednesday, January 31 at 4:00 in Drinko Library Atrium), Dr. William H. Turner (The Harlan Renaissance): Given in conjunction with Black History Month and the Great Voices Speaker’s Series.
  - Diversity Dinner Groups – all dinners included conversation prompts and other activities. Feedback from each dinner was collected through Qualtrics using a QR code. Responses ranged from 28 to 17 per dinner.
    - Dinner 1 – dinner featured cuisine from Peru and Brazil.
    - Dinner 2 – dinner showcased middle eastern cuisine and included informational handouts about the International Festival, Fall 2023 International Student Activities/Events
    - Dinner 3 – dinner showcased Congolese cuisine – food from the Democratic Republic of the Congo
    - Dinner 4 – farewell dinner with students invited to Halloween party.
  - Diversity Living/Learning Community – 7 students; 5 formal meetings, one of which had visitors Professor Burnis Morris and Dr. Rob Quicke, Chair of Communication Studies. Students also informally networked through GroupMe app. Second Year students acted as peer mentors for first year students.
  - Negotiating review of campus policies.
  - Reviewing Climate Survey.
  - Fairfield Intern has completed fall term and will return in spring.
  - HSTA Near-Peer Mentor Program working with clubs at Huntington and Cabell Midland High Schools
  - Honors College has significantly grown, and increased diversity among, its student body.
  - Marshall TedX will continue to reinforce our theme during its spring presentation.

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6. HLC 2025-2026 Comprehensive Visit Planning-Dr. Susan Tusing
  - Five criterion teams worked to identify evidence to support Marshall's criteria for accreditation. Dr. Tusing is currently working on a draft of our next assurance argument.
  - Next comprehensive review visit dates – January 26 and 27, 2026. Assurance Argument must be locked by December 29, 2025.
  - Multi-location review was November 1 (Bill Noe Flight School) and 2 (South Charleston Location). Following the visit, the HLC's letter said, in part, "As detailed in the report, the pattern of operations at the locations appears to be adequate and no further review or monitoring is necessary." Dr. Carl Mummert coordinated the review.
7. Program Review Updates – (Peer review, cost of program delivery)
  - All programs without programmatic accreditation will have peer review visits in January/February.
  - Provost Mukherjee will meet with all programs on March 8
  - Final recommendations will be on BOG's April meeting agenda.
  - We will submit our annual program review report to the HEPC on May 31.
8. Annual Program Health Checks – more information in spring
9. General Education – Dean R. B. Bookwalter is chairing a committee that will examine revisions to our general education requirements.
10. Newsletter – QI, NSSE, and best practices for assessment reports.
11. Syllabus Evaluations in spring – compare online/f2f courses.
12. Announcements