University Assessment Committee Meeting
M, 10/28/2025 (3:30-4:30pm)
Drinko Library 349 (or Teams)

Agenda

1. Approval of minutes from the 5/12/2025 meeting.

2. Introduction of all members, new and returning

3. Report of assessment report and syllabus reviews-academic year 2024-2025—please see Marshall University Assessment website

4. Annual Assessment Reports, 2024-25— Changes and Pilot Programs
   a. Transitioning software platforms, from Taskstream to Planning & Self-Study
      - Taskstream is being discontinued. A few programs piloted P&SS this year, but most reports were done in Taskstream.
   b. UAC is piloting a digital rubric this year
      - Today, UAC will test-drive and vote on your preference of 2 options.
   c. Your assignments are forthcoming! **Due date for your reviews: F, 12/5/25**

5. Live presentation of one program's report to the UAC during today's meeting—MS in Criminal Justice (Dr. Kim DeTardo-Bora)

6. HLC 2025-2026 Comprehensive Visit Planning & Assurance Argument Update (Dr. Susan Tusing)
   a. Comprehensive review visit dates – January 26 and 27, 2026
   b. Assurance Argument must be locked by December 29, 2025
   c. Feedback collection (on Assurance Argument)
   d. Student Surveys

7. Program Review (14 undergraduate and 13 graduate degree programs and 2 certificate programs [1 undergrad certificate and 1 grad-level certificate])
   a. Peer reviews – 8 teams (pairs) of external reviewers; 1st campus visit on 11/6/25
   b. Reports were due October 15 (4 reports still outstanding with an extension to 10/29)
   c. All reports this year were done in Planning & Self-Study for the first time.

8. Initiatives underway in the Assessment Office
   a. Evaluating our software and the other options available in higher ed
   b. Evaluating our processes and deadlines
   c. Establishing assessment training for faculty, program directors, department chairs

9. Announcements