



# Board of Governors Regular Meeting

April 26, 2023 | 1 p.m.

Shawkey Dining Room, Memorial Student Center

## COMMITTEE MEETINGS:

Athletics Committee - 10 a.m., Shawkey Dining Room

Academic and Student Affairs Committee - 11 a.m., Student Resource Center

Finance, Audit and Facilities Planning Committee - 11 a.m., Shawkey Dining Room



April 26, 2023 Board of Governors Regular Meeting\_Public

## AGENDA

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### Lunch

A buffet lunch will be provided in the John Marshall Room from Noon to 1 p.m.

1 p.m.

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### Call to Order

*Patrick Farrell, Chair*

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### Approval of Prior Minutes

*Patrick Farrell, Chair*

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### Faculty Senate Update

*Shawn Schulenberg, Chair, Faculty Senate*

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### Committee Reports

#### Academic and Student Affairs Committee

*Kathy D'Antoni, Chair*

#### Action Items

- |   |    |
|---|----|
| Approval of Degree Addition: Bachelor of Science in Pharmaceutical Sciences<br><i>Avi Mukherjee, Provost and Senior Vice President for Academic Affairs</i>   | 6  |
| Approval of Updated Policy No. AA-6 - Awarding of Undergraduate, Graduate, and Professional Fee Waivers<br><i>Avi Mukherjee, Provost and Senior Vice President for Academic Affairs</i>   | 9  |
| Approval of Updated Policy No. AA-20 - Graduate Faculty Membership<br><i>Avi Mukherjee, Provost and Senior Vice President for Academic Affairs; Carl Mummert, Assistant Provost for Graduate Studies and Institutional Efficiency</i> | 13 |
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## Review Recommendations

*Avi Mukherjee, Provost and Senior Vice President for Academic Affairs*

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*Avi Mukherjee, Provost and Senior Vice President for Academic Affairs*

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*Isabella Griffiths, Student Representative*

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*Beth Hammers, Chief Executive Officer, Marshall Health*

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*Geoff Sheils, Vice Chair*

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*Christian Spears, Director of Athletics*

*Christian Spears, Director of Athletics*

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*Christian Spears, Director of Athletics*

*Christian Spears, Director of Athletics*

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*Christian Spears, Director of Athletics; Debra Boughton, Executive Associate Athletic Director for Championship Planning and Resources*

*Christian Spears, Director of Athletics; Debra Boughton, Executive Associate Athletic Director for Championship Planning and Resources*

*Christian Spears, Director of Athletics; Debra Boughton, Executive Associate Athletic Director for Championship Planning and Resources*

*Christian Spears, Director of Athletics; Debra Boughton, Executive Associate Athletic Director for Championship Planning and Resources*

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*Christian Spears, Director of Athletics; Debra Boughton, Executive Associate Athletic Director for Championship Planning and Resources*

*Christian Spears, Director of Athletics; Debra Boughton, Executive Associate Athletic Director for Championship Planning and Resources*

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*Christian Spears, Director of Athletics; Debra Boughton, Executive Associate Athletic Director for Championship Planning and Resources*

### Finance, Audit and Facilities Planning Committee

*Geoff Sheils, Chair*

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*Matt Tidd, Chief Financial Officer*

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*Matt Tidd, Chief Financial Officer*

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*Matt Tidd, Chief Financial Officer*

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*Brandi Jacobs-Jones, Senior Vice President for Operations*

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*Perry Chaffin, Director of Audits*

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## President's Report

*Brad D. Smith, President*

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## Executive Session under the authority of WV Code §6-9A-4

*H. Toney Stroud, Chief Legal Officer and General Counsel*

### Naming Opportunities

### Matters Involving Commercial Competition

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## Chairman's Report

*Patrick Farrell, Chair*

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## Announcements

*Patrick Farrell, Chair*

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## Adjournment

*Patrick Farrell, Chair*

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## Upcoming Meeting Dates

June 21, 2023

August 7-8, 2023 (offsite retreat and regular board meeting)

October 11, 2023

December 13, 2023

February 7, 2024

April 10, 2024

June 12, 2024

**Marshall University Board of Governors  
Meeting of April 26, 2023**

**ITEM:** Degree Addition  
Bachelor of Science (BS) in Pharmaceutical Sciences

**COMMITTEE:** **Academic and Student Affairs**

**RECOMMENDATION:** *Resolved*, that the Marshall University Board of Governors approve the Degree Addition for BS in Pharmaceutical Sciences

**STAFF MEMBER:** Avinandan Mukherjee, Ph.D.  
Provost and Sr. Vice President, Academic Affairs

**DEPARTMENT/DIVISION:** **School of Pharmacy**

**Background:**

The Bachelor of Science in Pharmaceutical Sciences degree is designed to prepare students to work in a variety of healthcare fields (e.g., pharmaceutical, biomedical). The program encompasses a wide range of sciences that link to the discovery and development of new drugs and therapies to improve people's lives. The program focuses on the areas of drug discovery, development, and commercialization and trains students for a wide variety of professional positions in industrial, academic, and research settings.

The BS in Pharmaceutical Sciences provides the foundation for graduate level work in advanced pharmaceutical sciences programs or the PharmD. Eligible students enrolled in this program may elect to take advantage of an accelerated 3+4 program which leads to the Doctor of Pharmacy degree.

The Hanover report showed significant labor market growth in the southeast region, where Marshall University is located, for graduates who possess a BS in Pharmaceutical Sciences.

**Approval History:**

The Intent to Plan the Bachelor of Science in Pharmaceutical Sciences was approved by the Faculty Senate on October 20, 2022, and by the President on October 31, 2022.

**Fiscal Note:**

No additional resources are needed.

## University Curriculum Committee RECOMMENDATION

SR 22-23-32 CC

Recommends approval of the listed **UNDERGRADUATE MAJOR ADDITION, DELETION, CHANGE** in the following college and/or schools/programs:

### School of Pharmacy

#### **Major Addition: Pharmaceutical Sciences**

- **Rationale:** The purpose of the B.S. in Pharmaceutical Sciences (BSPS) program is to prepare students for targeted industries requiring BS-level pharmaceutical sciences skills in pharmaceutical, biomedical, and other healthcare fields. Pharmaceutical sciences encompass a wide range of sciences that link to the discovery and development of new drugs and therapies to improve people's lives. The BSPS program trains students for diverse positions in industrial, academic, or other research environments within the areas of drug discovery, development, and commercialization. These students will also have the option of completing an internship in the pharmaceutical industry.

The program is offered as part of an accelerated 3 + 4 program in conjunction with the Doctor of Pharmacy degree (3 years B.S. + 4 years Pharm.D.). The first 3 years of the BSPS program include all prerequisite courses that are required for matriculation into the Pharm.D. program as well as all university core requirements for a B.S. The course work in the fourth year of the BSPS program is synonymous with the course work in the first year of the Pharm.D. program. This allows both degrees to be completed within 7 (3 + 4) years. This will enable Marshall University to have a "pre-pharmacy" program that is housed within the School of Pharmacy. This will facilitate recruitment of students into the Pharm.D. program by allowing us to recruit at the high school level rather than restricting our recruitment efforts to students that have met the 55 credit hours of college prerequisite course work that is required for entry into the Pharm.D. program.

Currently, most students in the Pharm.D. program complete the 55 credit hours of prerequisite coursework at other institutions and then transfer into the Marshall Pharm.D. program. Some of these students successfully complete the first year of the Pharm.D. program and subsequently decide that a career as a pharmacist is not the right career path for them. These students have already completed all coursework that is required in years 1 and 2 of the BSPS program (because these courses are prerequisites for the PharmD program). Thus, the BSPS program will also serve as an "exit ramp" for students that transfer from outside of Marshall into the PharmD program and subsequently decide that the Pharm.D. is not the right career path for them. Transitioning from the Pharm.D. into the BSPS program would enable these students to leave Marshall with an undergraduate degree rather than leaving the university with a lot of debt and no degree. Students exiting the Pharm.D. program will have already completed most of the course work required for BSPS years 1 and 2 (because most of these courses are Pharm.D. prerequisites). Students that successfully complete year 1 of the

**University Curriculum Committee  
RECOMMENDATION**

**SR 22-23-32 CC**

Pharm.D. program will also have completed year 4 of the BSPS. Thus, they will be able to earn a BSPS with minimal additional course work beyond what they have already completed.

- **Curriculum:** signed BSPS addition of major form 010522.pdf

**FACULTY SENATE CHAIR:**

APPROVED BY THE  
FACULTY SENATE:



DATE: 2/23/23

DISAPPROVED BY THE  
FACULTY SENATE: \_\_\_\_\_

DATE: \_\_\_\_\_

**UNIVERSITY PRESIDENT:**

APPROVED: \_\_\_\_\_



DATE: 3/5/2023

DISAPPROVED: \_\_\_\_\_

DATE: \_\_\_\_\_

**COMMENTS:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NOTE: Recommendations should be sent to the Faculty Senate office via email. Recommendations longer than one page or those with attachments are to be sent in final format with this as a cover page. Any incomplete recommendations or those requiring extensive formatting changes will be returned to the recording secretary/committee.



**Marshall University Board of Governors**

**Meeting of April 26, 2023**

**ITEM:** AA-6 Awarding of Undergraduate, Graduate, and Professional Fee Waivers Update

**COMMITTEE:** Academic and Student Affairs

**RECOMMENDED ACTION:** *Resolved*, that the Marshall University Board of Governors approves AA-6 Awarding of Undergraduate, Graduate, and Professional Fee Waivers Update by adding Section 3.5.

**STAFF MEMBER:** Dr. Avinandan Mukherjee  
Provost and Senior Vice President for Academic Affairs

**BACKGROUND:**

Marshall University has a long history, well over 50 years, of providing tuition and fee waivers to students in undergraduate, graduate, and professional programs of study. This practice was codified in 2004 in BOG Policy 20 (later identified as Policy No. AA-6). Currently, AA-6 allows the institution to use tuition and fee waivers to recruit and retain undergraduate students “who possess various kinds of special abilities and aptitudes.”

This recommendation asks that the same consideration be given for students in graduate and professional programs of study. As the university seeks to increase our graduate and professional student population (one of the ten segments of students who are the recipients of our renewed marketing efforts and strategies), tuition and fee waivers will help attract highly qualified graduate students who “possess various kinds of special abilities and aptitudes.”

Fiscal Note:

There is no anticipated additional cost to the institution for implementing this policy.

Upon approval of this resolution, a comment period will open and remain open until 5:00pm on Friday, May 26, 2023. If substantive comments are received, a final policy will be presented to the Board for approval at a subsequent meeting. If no substantive comments are received, the policy will be considered approved in its current form with an effective date of the end of the comment period.

Comments should be sent via paper mail only (USPS mail or campus mail) to:

Jendonnae L. Houdyschell  
Senior Associate General Counsel  
OM 213  
Marshall University  
One John Marshall Dr.  
Huntington, WV 25755

# MARSHALL UNIVERSITY BOARD OF GOVERNORS

## Policy No. AA-6

### AWARDING OF UNDERGRADUATE, GRADUATE, AND PROFESSIONAL FEE WAIVERS

#### 1 General Information.

1.1 Scope: Policy regarding the awarding of undergraduate and graduate fee waivers.

1.2 Authority: W. Va. Code §18B-1-6, §18B-10-6a

~~1.3~~ Passage Date: ~~April 26, 2023~~~~August 09, 2022~~  
1.3

~~1.4~~ Effective Date: ~~September 13, 2022~~  
1.4

~~1.5~~

~~1.6~~1.5 Controlling over: Marshall University

~~1.7~~1.6 History:

1.6.1 This policy replaces Marshall University Board of Governor's Policy No. AA-6 (previously No. 20) that has been effective since March 23, 2004. This version of the policy replaces the previous version that had been effective since June 28, 2006. The policy was amended in 2022 to add additional types of fee waivers authorized by the West Virginia Code. The policy was amended in 2023 to add section 3.5 to Graduate fee waivers to mirror the Undergraduate fee waiver language.

#### 2 Undergraduate Fee Waivers.

2.1 The term "Undergraduate Fee Waiver" refers to all tuition and fee waivers authorized by Chapter 18B, Article 10, Sections 4b, 6a, 7, 7a, 7b, 7c, and 7d of the West Virginia Code. These awards shall be identified by using the name Marshall University Undergraduate Tuition Waiver.

2.2 Pursuant to the statute, no student may hold an undergraduate fee waiver for more than eight (8) semesters. Twelve (12) or more semester hours attempted during a regular

semester or a summer term shall be considered as one (1) semester for scholarship purposes.

- 2.3 Awards made under the undergraduate fee waiver program shall provide for the waiver of all or any portion of the Systems/Capital Fees and Educational & General Fees. In addition, the institution shall have discretionary authority to waive all or any portion of one or more of the component parts of the college fees.
- 2.4 The Institution should provide a reasonable opportunity for their employees to utilize these awards.
- 2.5 In view of the federal and state resources for students with financial need and the shortage of merit scholarships, it is recognized that the institution may choose to award a substantial portion of their tuition and fee waivers to recruit and retain students who possess various kinds of special abilities and ~~aptitude~~aptitude.

### **3 Graduate and Professional Fee Waivers.**

- 3.1 The term "Graduate and Professional Fee Waiver" refers to all tuition and fee waivers authorized by 18B-10-6a(b) of the West Virginia Code. These awards shall be designated as the Marshall University Graduate Fee Waiver.
- 3.2 Pursuant to the statute, no student may hold a graduate or professional fee waiver for a period of time that exceeds the number of semesters normally required in the recipient's academic discipline.
- 3.3 Awards made under the graduate and professional fee waiver program shall provide for the waiver of all or any portion of the Systems/Capital Fees and Educational & General Fees. In addition, the institution shall have discretionary authority to waive all or any portion of one or more of the component parts of the college fees.
- 3.4 The institution shall give consideration in the awarding of graduate fee waivers to faculty and staff members of public and private colleges and universities who make application in accordance with the institution's announced application procedures and deadlines.

3.4.3.5 -In view of the federal and state resources for students with financial need and the shortage of merit scholarships, it is recognized that the institution may choose to award a substantial portion of their tuition and fee waivers to recruit and retain students who possess various kinds of special abilities and aptitude.

### **4 Administrative Procedures.**

- 4.1 The Chief Financial Aid Officer shall draft administrative procedures describing any restrictions on the use of each type of tuition waiver where such restrictions are available in the respective section of West Virginia Code referenced in Section 2.1.

**Marshall University Board of Governors**

**Meeting of April 26, 2023**

**ITEM:** AA-20 Graduate Faculty Membership

**COMMITTEE:** Academic and Student Affairs

**RECOMMENDED ACTION:** *Resolved*, that the Marshall University Board of Governors approves AA-20 Graduate Faculty Membership as presented.

**STAFF MEMBER:** Dr. Avinandan Mukherjee  
Provost and Senior Vice President for Academic Affairs

Dr. Carl Mummert  
Assistant Provost for Graduate Studies & Institutional Efficiency

**BACKGROUND:**

This policy establishes the criteria and processes for graduate faculty status. The recommended revision changes the number of levels of graduate faculty levels to three from four. The new levels focus on the key responsibilities of the position: supervising dissertation or thesis committees, participating in these committees, and teaching graduate classes. The revision adds a procedure for the Graduate Council to revoke the graduate faculty status of a faculty member. This procedure includes a multi-level review and appeal process. The revision also clarifies administrative details that were not clear in the previous policy, such as the requirement for all graduate faculty to be listed in the Marshall Redbook.

Fiscal Note:

There is no anticipated additional cost to the institution for implementing this policy.

Upon approval of this resolution, a comment period will open and remain open until 5:00pm on Friday, May 26, 2023. If substantive comments are received, a final policy will be presented to the Board for approval at a subsequent meeting. If no substantive comments are received, the policy will be considered approved in its current form with an effective date of the end of the comment period.

Comments should be sent via paper mail only (USPS mail or campus mail) to:

Jendonnae L. Houdyschell  
Senior Associate General Counsel  
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Marshall University  
One John Marshall Dr.  
Huntington, WV 25755

# MARSHALL UNIVERSITY BOARD OF GOVERNORS

## Policy No. AA-20

### GRADUATE FACULTY MEMBERSHIP

#### 1. General Information

1.1. Scope: Academic Policy regarding graduate faculty membership, levels, accountability and rights thereof.

1.2. Authority: W Va. Code §18B-I-6

1.3. Passage Date:

1.4. Effective Date:

1.5. Controlling over: Marshall University

1.6. History:

1.6.1. Approved by the [Graduate Council](#) on [February 24, 2023](#).

1.6.2. Revised: March 28, 2003; September 24 and October 22, 2004 Graduate Council; Approved by the BOG on July 31, 2017 and June 27, 2019.

#### 2. Policy

2.1. Participating in graduate education requires faculty whose education, professional experience, scholarly research and creative work, and commitment to the discipline is of the highest caliber.

2.1.1. Faculty participating in graduate education must meet minimum standards for this responsibility, as outlined in MUBOG Policy AA-18: Equivalencies for College Teaching.

2.1.2. Graduate faculty are required to adhere to the ethical research practices of their field when conducting research and when guiding the research of graduate students. All research should be in compliance with applicable law and the policies and procedures of Marshall University, the Marshall University Research Corporation, Marshall Health, Marshall University's Institutional Review Board (IRB), and the Institutional Animal Care and Use Committee (IACUC), [as applicable](#).

2.2. There are three levels of graduate faculty membership: (1) Graduate Chair Faculty, (2) Graduate Faculty, and (3) Associate Graduate Faculty.

2.2.1. Section 5 presents the functions, minimum criteria, and restrictions of each level of graduate faculty membership.

2.2.2. All faculty seeking graduate faculty membership or status must apply for the appropriate designation following procedures published by the Graduate Council.

2.3. The Graduate Council evaluates and approves graduate faculty membership for all qualified faculty.

2.3.1. The Graduate Council will publish and maintain procedures for the application, review, and granting of graduate faculty membership and status.

2.3.1.1. Included in these ~~procedures materials~~ will be an application and separate checklist for each level of graduate faculty status.

2.3.1.2. These ~~procedures materials~~ will be available ~~on through~~ the Graduate Council's website.

2.3.2. The Graduate Council, in collaboration with the Chief Academic Officer (CAO), shall determine the practical and efficient means for maintaining a list of all faculty granted graduate faculty membership, their faculty level, and term of appointment. This list will be used to:

2.3.2.1. ensure timely audits of graduate faculty status;

2.3.2.2. identify the need to apply for, or renew, graduate faculty status; and

2.3.2.3. comply with requests for data from various accrediting agencies.

2.3.3. The Graduate Council can delegate to the academic deans of colleges or schools the right to determine the graduate faculty membership level for faculty assigned to the college or school.

2.4. The dean of each college or school is responsible for:

2.4.1. Reviewing and granting initial approval, contingent upon 2.3.3, for all applications for graduate faculty membership.

2.4.2. Maintaining accurate records of all approved applications, including each applicant's application and checklist.

2.4.3. Submitting initially approved applications to the list described in 2.3.2.

- 2.4.4. Ensuring that all faculty teaching graduate courses and performing other graduate education tasks have active graduate faculty membership.
- 2.5. The individual colleges or schools may require faculty seeking graduate faculty membership or status to meet criteria in addition to the criteria defined in Section 5. Colleges and schools may also elect to shorten, but not lengthen, the term of appointment, marked with an “\*” in Section 5, for any graduate faculty membership level.
- 2.5.1. Colleges or schools that will apply additional criteria will present to the Graduate Council, in writing, the additional standards and constraints for approval.
  - 2.5.2. Once approved by Graduate Council, the dean of the college or school will ensure all faculty and staff are aware of the requirements by creating an appropriate web page ~~item 1~~ outlining the necessary information and providing any additional application materials needed for college or school level approval.
  - 2.5.3. Subsequent changes to these criteria must be proposed in writing for further review and approval by Graduate Council.
- 2.6. All faculty, either full or part time, who will be assigned to teach degree applicable graduate courses at the 500 level or higher must apply for one of the three graduate faculty membership levels.
- 2.6.1. ~~Under ideal conditions, the~~ application for graduate faculty membership should occur during the semester before teaching responsibilities begin, or earlier.
  - 2.6.2. Departments hiring new or temporary faculty who will have graduate teaching responsibilities ~~are encouraged to should~~ submit the application for graduate faculty membership during the faculty appointment process.
  - 2.6.3. Should the situation arise when a member of the faculty is assigned to teach one or more graduate courses and the application for graduate faculty membership has not completed the approval process, the dean of the college or school will notify the Chair of the Graduate Council and the Assistant Provost for Graduate Studies.
  - 2.6.4. The Chair of the Graduate Council may grant conditional approval allowing the individual to teach graduate courses. This conditional approval may not be extended for a second semester.
  - 2.6.5. Upon approval of the individual’s application for graduate faculty membership, the membership will be retroactively granted for the start of the semester during which the application was made.
- 2.7. Administrators at the level of dean, or higher, desiring to have graduate faculty membership must apply directly to the Chair of the Graduate Council for the level they believe they qualify. The Graduate Council will review the application and decide whether to approve it.



2.8. Once granted, an individual's graduate faculty membership level may not be changed without a formal application for change except when the Graduate Council votes to remove or change a graduate faculty member's graduate faculty status.

~~2.9. In exceptional cases, the~~ Graduate Council can remove or change graduate faculty status if a graduate faculty member fails to uphold ethical research practices related to 2.1.2., including instances of fabrication, falsification, plagiarism, and retraction as follows: -

~~2.9.1-2.9.~~ Failure to uphold ethical research practices related to 2.1.2., including instances of fabrication, falsification, plagiarism, and retraction, may result in removal or change of graduate faculty status.

~~2.9.2-2.9.1.~~ An academic dean, the Graduate Council Credentialing Committee, or a college-level credentialing committee may make a written request for the Graduate Council to remove or change the graduate faculty status held by a faculty member.

~~2.9.3-2.9.2.~~ Upon this request, the Graduate Council will hold a hearing to determine whether the status will be removed or changed. The Graduate Council will develop and share a procedure for these hearings on its website.

~~2.9.4-2.9.3.~~ If the Graduate Council votes to remove or change graduate faculty status, the faculty member may appeal following the process in "Appeals for Graduate Faculty Membership" in Section 7.

2.10. When graduate faculty status is granted, it will last for a fixed number of years. The term will end on May 15, August 15, or December 15 based on the semester and duration of the approved level of graduate faculty status.

### 3. Audits

3.1. The Graduate Council will perform periodic audits of colleges and schools granted permission to offer initial approval of graduate member applications.

3.1.1. The purpose of the audit is to ensure the college or school is holding all faculty to the minimum criteria listed in Section 5 and additional criteria the Graduate Council may have approved for the college or school.

3.1.1.1. Supporting materials to be reviewed include the completed graduate faculty membership application, checklist, faculty vitae, and any other supporting materials that demonstrate the faculty members have been placed in an appropriate level of graduate faculty membership.

3.1.1.2. Faculty annual reports may be used to supplement supporting materials if desired.

3.2. The Graduate Council reports its audit findings to the appropriate academic unit administrators, Assistant Provost for Graduate Studies, and to the CAO.

3.3. The Graduate Council may take corrective action, as stipulated in 2.9 and Section 4, should the audit reveal notable discrepancies between the practices of an individual or academic unit and the principles and practices expressed in this policy.

#### 4. Accountability

4.1. The Graduate Council retains the final right to decide whether a college or school may continue to determine graduate faculty membership levels.

4.1.1. As it seems either necessary or appropriate, the Graduate Council retains the right at any time to require an academic unit to take corrective action or to suspend the right to determine the graduate faculty membership level of the faculty.

4.1.2. Such actions may occur as the consequence of the routine audit or after an investigation of the Graduate Council when it became aware of a matter of concern.

4.2. Preference is given to requiring an academic unit to take corrective action when the routine audit or an ad hoc investigation uncovers notable discrepancies between the practices of an academic unit and the principles and practices expressed in this policy.

4.3. Notice of the required corrective action will be delivered to the college or school dean, the Assistant Provost for Graduate Studies, and to the CAO, and will enumerate the changes to be made, a timeline for the changes, and a date for a subsequent review of the academic unit's compliance request for corrective action.

4.4. Should the Graduate Council decide to remove any academic unit's privilege to determine graduate faculty membership, the Graduate Council may assume authority for determining graduate faculty membership or may assign the responsibility to another academic unit or to an administrative office within Academic Affairs.

4.5. The Graduate Council will identify the conditions that will be necessary to return authority for the academic unit to determine faculty membership levels.

4.6. The graduate faculty membership level assigned to individual faculty members within that academic unit will remain in force until each faculty member's term expires for the assigned level, or until the faculty member re-applies to and is approved by the Graduate Council to a different graduate faculty membership level or term. See the exception for Graduate Council action in 6.6.

#### 5. Graduate Faculty Membership Levels and Criteria

5.1. Graduate Chair Faculty (five\* year term)

5.1.1. Functions

5.1.1.1. Graduate Chair Faculty may chair or direct graduate student thesis or dissertation committees at the master's, specialist or doctoral level in the department or division of their appointment(s).

5.1.1.2. Graduate Chair Faculty may perform all the functions allotted to Graduate Faculty.

5.1.2. Minimum Criteria for Appointment

5.1.2.1. Graduate Chair Faculty must hold a continuing full-time appointment, have ongoing faculty responsibilities at Marshall University, and hold an appointment (which may be a joint appointment) in the division, department, or program area offering the graduate degree.

5.1.2.1.1. In circumstances where the full-time appointment is not a tenure track position, documentation of the full-time, continuing nature of the appointment must be supplied by the sponsoring dean, and documentation of at least majority support for the appointment must be supplied by the sponsoring department/division's chair.

5.1.2.1.2. Please refer to MUBOG AA-18: Equivalencies for College Teaching for a full description of these requirements.

5.1.2.2. Graduate Chair Faculty must hold a research-oriented terminal degree (thesis or dissertation) and must have demonstrated outstanding scholarly or creative achievement.

5.1.2.3. Graduate Chair Faculty must have attained the rank of Assistant Professor or higher.

5.1.2.4. Graduate Chair Faculty serving as a dissertation chair must have experience serving on a dissertation committee prior to chairing a dissertation committee.

5.1.2.4.1. During the first five years of a new doctoral program, an exception may be granted for faculty with extensive research experience and/or experience serving on one or more master's thesis committees.

5.1.2.5. Graduate Chair Faculty must have current or expected departmental responsibilities in the graduate program during the term of their membership. Example departmental responsibilities include, but are not limited to, teaching, advising, program development, and chairing committees, all within the graduate program.

5.1.2.6. Graduate Chair Faculty must present evidence of continuing scholarly or creative activity over the most recent five\* years just prior to application for, or renewal of, Graduate Chair Faculty status.

5.1.2.6.1. Evidence of continuing scholarly or creative activities must include at least three significant contributions in one or more of the following areas:

- 5.1.2.6.1.1. publication in discipline-respected peer-reviewed journals;
  - 5.1.2.6.1.2. publication of scholarly books or book chapters;
  - 5.1.2.6.1.3. publication in discipline-respected periodicals (book reviews or other short, one-or two-page communications do not qualify);
  - 5.1.2.6.1.4. invited and/or competitively selected presentations of scholarly work at regional, national or international meetings;
  - 5.1.2.6.1.5. significant, scholarship-based academic or professional consultation;
  - 5.1.2.6.1.6. receipt of an external research-oriented grant;
  - 5.1.2.6.1.7. book contracts from reputable publishers;
  - 5.1.2.6.1.8. scholarship-based clinical practice; or
  - 5.1.2.6.1.9. exhibits, presentation, or performance of scholarly, creative, or artistic work at professionally recognized events.
- 5.1.2.6.2. An academic unit may approve additional areas or categories for evidence of continuing scholarly or creative activity, if these additional areas or categories are clearly specified, and communicated to all interested parties, including all faculty members in the academic unit, and only if approved in advance by the Graduate Council.
- 5.1.2.7. Graduate Chair Faculty must present assessment evidence of continuing high quality teaching and advising over the most recent five\* years just prior to application for, or renewal of, Graduate Chair Faculty status.
- 5.1.2.7.1. The five year\* assessment requirement may be shortened, or eliminated as appropriate, if the applicant has not yet been teaching for the most recent five\* years.
  - 5.1.2.7.2. The requirement must be met for a second term of Graduate Chair Faculty membership.
- 5.1.2.8. Graduate Chair Faculty must complete Marshall University's Institutional Review Board training provided by the Collaborative Institutional Training Initiative (CITI).
- 5.1.2.8.1. A copy of the CITI (IRB #1 Medical Research or IRB #2 Social/Behavioral Research) training completion report indicating passing scores on all required modules must be provided.
  - 5.1.2.8.2. The CITI training must be current at the time of application submission with a training expiration date occurring after the application submission date.

## 5.2. Graduate Faculty (five\* year term)

### 5.2.1. Functions

- 5.2.1.1. Graduate Faculty may direct or mentor graduate student work on scholarly, creative, or clinical projects in the department or division of their appointment(s).
- 5.2.1.2. Graduate Faculty may co-chair or co-direct graduate student committees and research in another department or division at the request of that other department or division.
- 5.2.1.3. Graduate Faculty may serve on master's, specialist's or doctoral committees (comprehensive assessment, thesis, exhibition, dissertation, etc.) in the department or division of their appointment(s), or in another department or division at the request of that other department or division.
- 5.2.1.4. Graduate Faculty may be elected or appointed to the Graduate Council.
- 5.2.1.5. Graduate Faculty may teach master's, specialist's and doctoral level courses.
- 5.2.1.6. Graduate Faculty may perform all the functions allotted to Associate Graduate Faculty.

### 5.2.2. Minimum Criteria for Appointment

- 5.2.2.1. Graduate Faculty must hold a continuing full-time appointment, have ongoing faculty responsibilities at Marshall University and hold an appointment (which may be a joint appointment) in the division or department or program area offering the graduate degree.
  - 5.2.2.1.1. In circumstances where the full-time appointment is not a tenure track position, documentation of the full-time, continuing nature of the appointment must be supplied by the sponsoring dean, and documentation of at least majority support for the appointment must be supplied by the sponsoring department/division's chair.
  - 5.2.2.1.2. Please refer to MUBOG AA-18: Equivalencies for College Teaching for a full description of these requirements.
- 5.2.2.2. Graduate Faculty must hold a terminal degree or an appropriate professional degree and must have demonstrated ongoing scholarly or creative achievement.
- 5.2.2.3. Graduate Faculty must have attained the rank of Assistant Professor or higher.
- 5.2.2.4. Graduate Faculty must have current or expected departmental responsibilities in the graduate program during the term of their membership. Example departmental

responsibilities include, but are not limited to, teaching, advising, program development, and serving on committees, all within the graduate program.

5.2.2.5. Graduate Faculty members must present evidence of continuing scholarly or creative activity over the most recent five\* years just prior to application for, or renewal of, Graduate Faculty status.

5.2.2.5.1. Evidence of continuing scholarly or creative activities must include at least two significant contributions or activities in one or more of the following areas:

5.2.2.5.1.1. publication in discipline-respected peer-reviewed journals;

5.2.2.5.1.2. publication of scholarly books or book chapters;

5.2.2.5.1.3. publication in discipline-respected periodicals;

5.2.2.5.1.4. invited and/or competitively selected presentations of scholarly work at regional, national or international meetings;

5.2.2.5.1.5. academic or professional consultation; application for or receipt of an external research,

5.2.2.5.1.6. scholarly, or creative activity grant;

5.2.2.5.1.7. official leadership (officer) positions in regional, national, or international professional organizations;

5.2.2.5.1.8. scholarship-based clinical practice; or

5.2.2.5.1.9. exhibits, presentation, or performance of scholarly, creative, or artistic work at professionally recognized events.

5.2.2.5.2. An academic unit may approve additional areas or categories for evidence of continuing scholarly or creative activity, if these additional areas or categories are clearly specified, and communicated to all interested parties, including all faculty members in the academic unit, and only if approved in advance by the Graduate Council.

5.2.2.6. Graduate Faculty must present assessment evidence of continuing high quality teaching and advising over the most recent five\* years just prior to application for, or renewal of, Graduate Faculty status.

5.2.2.6.1. The five year\* assessment requirement may be shortened, or eliminated as appropriate, if the applicant has not yet been teaching for the most recent five\* years.

5.2.2.6.2. The requirement must be met for a second term of Graduate Faculty membership.

### 5.3. Associate Graduate Faculty (three\* year term)

#### 5.3.1. Functions

5.3.1.1. Associate Graduate Faculty may serve as members of student research committees as deemed appropriate by the department or division providing the degree.

5.3.1.2. Associate Graduate Faculty may teach appropriate graduate level courses.

5.3.1.3. Associate Graduate Faculty may write and evaluate comprehensive assessment questions directly related to their assigned classes.

#### 5.3.2. Minimum Criteria for Appointment

5.3.2.1. Associate Graduate Faculty must hold a terminal degree or a master's degree in the field of instruction that is augmented with tested experience. Please refer to MUBOG AA-18: Equivalencies for College Teaching for a full description of these requirements.

5.3.2.2. Associate Graduate Faculty must provide appropriate documentation of credentials and/or experience to be filed with the division in which they teach.

5.3.2.3. Associate Graduate Faculty should have relevant experiences, within the most recent three\* years, necessary to bring current information to the courses they teach. These experiences may include one or more of the following:

5.3.2.3.1. scholarly or creative activity;

5.3.2.3.2. advanced graduate level work;

5.3.2.3.3. professional accomplishments in the field; or

5.3.2.3.4. other activities deemed appropriate to bring current information or experience to the courses they teach.

#### 5.3.3. Restrictions

5.3.3.1. Associate Graduate Faculty membership will not be listed in Marshall University's Graduate Catalog.

## 6. Special Cases

6.1. Faculty on Temporary Appointments (for example Visiting, Clinical, Research, or Adjunct Faculty)

- 6.1.1. During the term of their temporary appointment to Marshall University, faculty with graduate responsibilities must apply for graduate faculty membership and will follow the application process described in this policy.
- 6.1.2. An individual's graduate faculty status at their own institution, if visiting, may be taken into consideration (under 6.4.3), but does not necessarily determine graduate faculty membership at Marshall University.

## 6.2. Emeritus Faculty

- 6.2.1. Emeritus faculty may apply for or retain graduate faculty membership.
- 6.2.2. Emeritus faculty applying for graduate faculty membership are subject to the same requirements for each level of graduate faculty membership status apart from holding a continuing full-time appointment, if supported by the sponsoring dean and department/division chair.

## 6.3. Off-Campus Professionals

- 6.3.1. Academic programs may grant Associate Graduate Faculty status to professionals working off-campus.
- 6.3.2. To be approved, the applicant must meet the qualifications for the given graduate faculty level.
- 6.3.3. Professionals serving on doctoral committees must have a doctoral degree.

## 6.4. Collaborative Faculty Appointments

- 6.4.1. Faculty employed by other state institutions may hold a joint appointment at Marshall University.
- 6.4.2. With this appointment, the individual may apply for the Marshall University graduate faculty membership for which they believe they qualify.
- 6.4.3. A department may also extend this courtesy to other professors working outside the colleges and universities overseen by the West Virginia Higher Education Policy Commission.
- 6.4.4. An individual's graduate faculty status at their own institution will be taken into consideration but does not necessarily determine graduate faculty membership at Marshall University.

- 6.5. Individuals, colleges, departments, divisions, or programs seeking exceptions to these policies must submit a written petition to the Chair of the Graduate Council for consideration by that council.



6.6. A faculty member whose graduate faculty membership level is lowered from his or her current level, due to a graduate-faculty-membership renewal application, will be permitted to complete current responsibilities but may not assume new responsibilities pertinent to the previous higher level. Students are not to be penalized by the re-evaluation of faculty members. For example, once a graduate committee has been established for a student, it will not be necessary to alter it because of a change in status for one of the faculty members on the committee.

## 7. Appeals for Graduate Faculty Membership [JEN2][HL3]

7.1. An appeal may be submitted within ten (10) business days of receipt of the graduate faculty decision by:

7.1.1. An applicant for graduate faculty membership appealing a decision not to grant graduate faculty status or the level of graduate faculty membership granted.

7.1.2. A member of the Graduate Faculty appealing a decision to remove or change their level of graduate faculty status.

7.2. Faculty may appeal a decision related to their graduate faculty status only under the following conditions:

7.2.1. The level of status granted was in error due to a mistake in paperwork or data entry.

7.2.2. The application of standards was different from those within this policy and approved by the Graduate Council.

7.2.3. The application of standards was in conflict with another established and approved Marshall University policy.

7.3. The appeals process is as follows:

7.3.1. If the decision being appealed was initially made by the dean of the faculty member's college or school, the faculty member should attempt to resolve the matter informally with the dean.

7.3.1.1. If the appeal to the dean cannot be resolved informally, the faculty member may appeal in writing to the chair of the Graduate Council.

7.3.1.1.1. The Chair of the Graduate Council shall refer the matter to the subcommittee of the Graduate Council that oversees the routine audits outlined in Section 3.

7.3.1.1.2. This subcommittee will investigate the matter and make a recommendation to the Graduate Council for action.

7.3.1.1.3. The decision of the Graduate Council will be final.

7.3.2. If the decision being appealed was initially made by the Graduate Council, the faculty member may appeal the decision to the Graduate Council.

7.3.2.1. The appeal must be initiated by the faculty member, in writing, within one month of the decision being appealed.

7.3.2.2. The Chair of the Graduate Council shall refer the matter to the subcommittee of the Graduate Council that oversees the routine audits outlined in Section 3.

7.3.2.3. This subcommittee will investigate the matter and make a recommendation to the Graduate Council for action.

7.3.2.4. If the faculty member is not satisfied with the action of the Graduate Council, they may appeal to the CAO.

7.3.2.5. The decision of the CAO will be final.

**Marshall University Board of Governors  
Meeting of April 26, 2023**

**ITEM:** Review and Approval of the following Program Review Recommendations:

**COMMITTEE:** Academic and Student Affairs

**RECOMMENDED ACTION:** *Resolved*, that the Marshall University Board of Governors approve the 2022-2023 Academic Program Review Recommendations

**STAFF MEMBER:** Avinandan Mukherjee  
Provost & Senior Vice President for Academic Affairs

**BACKGROUND:**

The Division of Academic Affairs recommends the following actions based upon the Academic Program Review of scheduled programs for 2022-2023.

<b>Undergraduate Degree Programs</b>	<b>Recommendations</b>
Bachelor of Business Administration-BBA	Continue at current level
General Business-BA	Continue at current level
Accounting-BBA	Continue at current level
Geography-BA/BS	Continue at current level
Political Science-BA	Continue at current level
International Affairs-BA	Continue at current level
Economics-BA	Discontinue program after all enrolled students have completed it. There has been little enrollment, no growth is expected, and it is duplicated by another major in the Lewis College of Business.

<b>Graduate Degree Programs</b>	<b>Recommendations</b>
Accountancy-MS	Continue at current level
Health Care Administration-MS	Continue at current level
Health Informatics-MS	Continue at current level
Information Systems-MS	Continue at current level
Human Resource Management-MS	Continue at current level
Master of Business Administration-MBA	Continue at current level
Doctor of Nurse Anesthesia Practice-DNAP	Continue at current level
Geography-MA/MS	Continue at current level
Master of Public Administration-MPA	Continue at current level
Special Education-MA	Continue at current level
Literacy Education-MA	Continue at current level

<b>Undergraduate Certificate Programs</b>	<b>Recommendations</b>
Geospatial Information Science	Continue at current level

**Marshall University Board of Governors  
Meeting of April 26, 2023**

<b>Graduate Certificate Programs</b>	<b>Recommendations</b>
Data Analytics in Healthcare	Continue at current level
Technology Management	Continue at current level
Geospatial Information Science	Continue at current level
Geospatial Information Science-Advanced	Discontinue program after all enrolled students have completed it. The program has little student interest and there is little expectation for growth. The Graduate Council voted to discontinue the program at its October 21, 2022 meeting.
Literacy Education	Continue at current level



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# PROVOST REPORT

ACADEMIC AFFAIRS

APRIL 26, 2023



## A Message from Academic Affairs

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Greetings!

The new academic year is well underway. There are many new faces, new ideas, and new projects. Here is a peek at some of the highlights in this report:

1. **Dr. Maria Gindhart** was named the new Dean for the College of Arts and Media. Dr. Gindhart is currently the Associate Dean of the College of Arts at Georgia State University. **Dr. Rob Quick** was named the new Director of the W. Page Pitt School of Journalism and Mass Communications. Dr. Quick is a tenured professor of communication at William Paterson University of New Jersey.
2. The **Department of Civil Engineering** hosted the 2023 Virginia American Society of Civil Engineers (ASCE) Student Symposium April 13-15. Over 200 students participated in events related to civil engineering including the Concrete Canoe competition at Beech Fork Marina and the Steel Bridge competition at Joan C. Edwards Stadium.
3. MU HELP Program students (**College of Education and Professional Development**) Liz Litton, Wade Sullivan, and Lauren Easter served as Student Ambassadors at the Marshall Neurodiversity Alliance Kickoff event on February 27. They were instrumental in providing information and personal insights on learning disabilities, ADHD, and epilepsy.
4. The MU Food Pantry, operated by the **Dietetics Department**, has been growing rapidly over the past 2 semesters. In August of 2022, the Food Pantry averaged 35-45 users per month. During the first three months of 2023, it averaged around 140-150 users per month. This number is rapidly growing and expected to continue in the upcoming months.
5. **Dr. Eric Lassiter** was named the newest Drinko Academy Fellow at the Drinko Symposium on April 15. Eric is professor and Director of the Graduate Humanities program.
6. The **College of Science** held West Virginia's 9th annual state tournament of the Science Olympiad on March 4. Nine teams with 110 high school students participated in 22 STEM events.
7. Since the **Flight School's** first cohort in August 2021, there have been many notable student accomplishments, including:
  - a. 39 first solo flights
  - b. 17 students earned private pilot licenses

- c. 5 students earned their instrument rating
  - d. 1 student earned their Commercial Pilot license
8. **Dr. Avinandan Mukherjee**, Provost and Senior Vice President of Academic Affairs, received the Gold Leadership Medal and the Advancement of Management Award at the 2023 Society for Advancement of Management (SAM) International Business Conference in Nashville, TN in March. Chapter advisor **Glen Midkiff** received the SAM Outstanding Advisor Award as well as the Bronze Leadership Medal.
  9. The **School of Pharmacy** implemented the MUSOP-Rite Aid Rural Community Scholars Program which provides \$10,000 in funding for eligible students. The program is designed for students who wish to investigate or pursue postgraduate training in Rural Health.

In addition to our academic units, our numerous student support services and programs report that:

1. The **Center for Student Success** partnered with the Neurodiversity Alliance to host the Neurodiversity Alliance Kickoff Event in East Hall on February 27, 2023. Over 100 people participated in this event, which is part of Marshall's Quality Initiative to foster campus diversity and inclusion, embrace complexities of identity, and build bridges between groups.
2. The **Office of Disability Services** (a unit of Intercultural and Student Affairs) hosted a Limited Vision Awareness training on April 19. The training provided vision simulators to allow participants to experience different vision levels and diagnoses.
3. The **Herd Start Early Academy's** proposal to the West Virginia Department of Education was selected to participate in a summer pilot program for virtual intersession courses for currently enrolled high school students participating in the Grow Your Own Program.

On behalf of the administration and staff of Academic Affairs, we invite you to share our pride and celebrate the scholarly and creative works of our faculty and staff, along with the successes of our students and our alumni.

Sincerely,

Avinandan "Avi" Mukherjee, Ph.D.  
Sr. Vice President for Academic Affairs & Provost

Karen McComas, Ed.D.  
Assoc. VP, Academic Affairs, & Assoc. Provost

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## COLLEGE OF ARTS AND MEDIA (INTERIM DEAN: DR. WENDELL DOBBS)

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### PROGRAM HIGHLIGHTS

- Dr. Maria Gindhart was named the new Dean for the College of Arts and Media. Dr. Gindhart is currently the Associate Dean of the College of Arts at Georgia State University.
- Dr. Rob Quick was named the new Director of the W. Page Pitt School of Journalism and Mass Communications. Dr. Quick is a tenured professor of communication at William Paterson University of New Jersey.
- Devan Shimoyama is the artist in residence at the School of Art & Design from April 3-5, 2023. His residency is supported by the Joan C. Edwards Distinguished Professor of the Arts program through the College of Arts & Media.

### FACULTY & STAFF ACHIEVEMENTS

- Professor Rachel Danford helped to coordinate the Alys Smith Symposium on Women Professionals in Arts and Media as part of the Birke Fine Arts Symposium on April 5, 2023.
- Professor Hanna Kozlowski presented her “Collaborative Portraiture” paper as part of the session “Resurrecting Art Club: Utilizing Foundational Courses to Rebuild Artistic Community in a Post-Covid Era” at the Foundations in Art Theory and Education (FATE) Conference, April 2023.
- Professor Matt Smith was awarded a Shout Out Teaching Award through the Foundations in Art Theory and Education Conference (FATE), April 2023.
- Professor Matt Smith exhibited his work at *Climate Changing* with Las Lagunas Gallery, *Passage of Time* at A.D. Gallery at the University of North Carolina-Pembroke, and *Homecoming* at the Clay Art Center in Port Chester, NY.
- Video Production Professor Tijah Bumgarner’s film *Picture Proof* premiered March 4, 2023, at the Keith-Albee Theatre as part of the Marshall Artists Series Regional Reels Film Festival followed by a community screening at Marshall University.
- Dr. Martin Saunders and Dr. Christopher Schletter represented the School of Music at the Ohio Music Educators Association (OMEA) Conference in Columbus, OH, in February and at the West Virginia Music Educators Association (WVMEA) Conference in Charleston, WV, in March.
- Dr. Michael Stroehler and Dr. Johan Botes presented a trombone and piano recital on January 29.
- Dr. Elizabeth Reed Smith and Dr. Henning Vauth presented a violin and piano recital on February 23.
- Dr. Martin Saunders and Dr. Michael Stroehler performed during the Windy Symphony’s Symphonic Band Concert on February 10.
- Professor Jack Colclough coordinated the Birke Fine Arts Symposium presentations, “A Choreographer’s Perspective” on February 27 and the Wellness Presentation “Let Your Light Shine: Maximizing Your Performance” on February 11.

- Professor Leah Turley directed *Steel Magnolias*, February 15-25, 2023. Professor Turley serves as *Stuart Little* tour manager for Theatre ETC. Theatre ETC was invited to perform at SETC Children's Theatre Festival in Lexington, KY. Professor Turley also attended the Southeast Educational Theatre Conference Regional Board meeting in Lexington Kentucky.
- Professor Mike Murphy designed the scenery for *Steel Magnolias* and served as the Technical Director for *Steel Magnolias*. He attended SETC where he gave his OSHA 10 Workshop and recruited students. Professor Murphy developed a course in scenic design for Video production majors and theatre designers which he will offer as a workshop in the fall.
- Professor Olivia Trees designed costumes for *Steel Magnolias*, designed/coordinated costumes for the Spring Dance Concert, and served as the Costume Shop Supervisor for spring productions. She also attended SETC as recruiting staff for Theatre along with Dr. Alexander Lee from the School of Music.
- Professor Lang Reynolds designed lighting for and produced the Spring Dance Concert. He also designed lighting for *Steel Magnolias*.
- Dance Faculty Robin Riner, Shelby Nelson, and MaShawn Morton served as Artistic Directors for the Spring Dance Concert on March 5, 2023, which included work led or performed by guest artists Kevin Tang and Ben Roach.

#### STUDENT & ALUMNI ACHIEVEMENTS

- Alum Chandreonia Harris was awarded the US State Department Benjamin A. Gilman International Scholarship to study abroad in Japan this summer.
- The Spring Dance Concert was held March 5. Eight works in the show were choreographed and performed by students. The show also included the African Dance and Drumming Ensemble led by Professor Steve Hall and graduate student Jarrod Sammons.
- The School of Theatre presented *Steel Magnolias* in February as part of its 2022-2023 season.
- The 37<sup>th</sup> Annual Student Juried Exhibition was held March 8-31.
- Jazz I and modern vocal group 3<sup>rd</sup> Avenue performed at the WVMEA Conference in Charleston, WV, March 2023.

#### COMMUNITY ENGAGEMENT

- The Honor Band High School Festival, featuring 275 high school students in three concert bands, was held February 9 -11, 2023.
- Alumni Barb Lavalley Benton ('22), Sophia Celdran ('21), Karen Fry ('19), and Shyanna Ashcraft ('22) provided art instruction to four area senior centers as part of Professor Sandra Reed's Creative Aging for Lifelong Learning grant.
- Marshall University Symphony Orchestra presented the Family Concert on February 28 featuring the Young People's Competition winner and violinist Isaiah Biele. Isaiah also performed with the orchestra in the 62nd Young People's Concert on March 2. Sponsored by the Cabell County Board of Education in cooperation with the Woman's Club of Huntington, the concert was attended by all Cabell County fifth graders.

## COLLEGE OF ENGINEERING AND COMPUTER SCIENCE (DEAN: DR. DAVID DAMPIER)

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### PROGRAM HIGHLIGHTS

- The department of Civil Engineering received \$1.3 million from Kenai Defense Company LLC to help with an Air Force Civil Engineering Center research project exploring applications for the use of carbon nanostructures. Dr. Greg Michaelson, Associate Dean of the College of Engineering and Computer Sciences, will be principal investigator on the project with help from faculty members Dr. Andrew Nichols, Dr. Suk Joon Na and Dr. Sungmin Youn.

### FACULTY & STAFF ACHIEVEMENTS

- Dr. Mehdi Esmailpour was the recipient of the 2022-2023 Pickens Queen Award for Teaching. Dr. Esmailpour is an Assistant Professor of Mechanical Engineering.
- Dr. Wael Zatar and Dr. Gang Chen were recipients of the 2022-2023 Marshall University Distinguished Artists & Scholars (MU-DASA) Team Award. Dr. Zatar is a Professor of Civil Engineering and Dr. Chen is a Professor of Mechanical Engineering.
- **Dampier, D.** and N. Zaman, "A Virtual Cyber Security Center for Critical Infrastructure, "Department of Education, 2022-2024, \$1,500,000. Dr. David Dampier is Professor of Computer Science and Cyber Security, Dean of the College of Engineering and Computer Sciences, and Director of the Institute for Cyber Security at Marshall. Dr. Zaman is Dean of the College of Natural Sciences and Mathematics at West Virginia State University.
- **Salary, R.** et al, "Metal-Embedded Carbon-based Catalytic Membranes for Co-production of Ammonia and Ethylene," a StaR Research Challenge Grant of the HEPC of West Virginia, \$1,300,000, 2023. Dr. Ross Salary is an Assistant Professor of Biomedical and Mechanical Engineering at Marshall University. Dr. Salary's collaborators are from WVU, Bluefield State and Concord University.
- Lawrence, L., **R. Salary**, V. Miller, A. Valluri, K. Denning, C. Shannon, K. Abdelgaber, S. Smith, P. Claudio, and J. Day, "Osteoregenerative Potential of 3D-Printed Poly-ε-Caprolactone Tissue Scaffolds In-vitro Using Minimally Manipulative Expansion of Primary Human Bone Marrow Stem Cells," *International Journal of Molecular Sciences*, March 2023. Dr. Logan Lawrence is an Assistant in the Department of Pathology at the Joan C. Edwards School of Medicine. Dr. Salary is an Assistant Professor of Biomedical and Mechanical Engineering. Miller, Valluri, Denning, Shannon, Abdelgaber, and Smith are students in the School of Medicine. Dr. Claudio is a Professor in the School of Pharmacy. Dr. Day is a Professor in the School of Medicine.
- **Chowdhury, S.** and **A. Alzarrad**, "Applications of Text Mining in the Transportation Infrastructure Sector, A Review," *Information*, March 2023. Dr. Chowdhury is an Assistant Professor of Industrial Engineering and Dr. Alzarrad is an Assistant Professor of Civil Engineering.

- *Legg, K., E. Barrett, J. Shim, "Elevated TMEM38B in the caudate nucleus with Alzheimer's disease," Proceedings of the ASEE North Central Section Conference, Morgantown, WV, USA, March 24-25, 2023.*
- **Chowdhury, S. and A. Alzarrad, "Sociocultural and Sociopolitical Challenges for STEM Education in the Current Era," Proceedings of the ASEE North Central Section Conference, Morgantown, WV, March 24-25, 2023.**
- **Malik, H. and D. Dampier, "Towards Designing a Multidisciplinary Big Data Analytics (BDA) Course," Proceedings of the ASEE North Central Section Conference, Morgantown, WV, March 24-25, 2023.**

#### STUDENT & ALUMNI ACHIEVEMENTS

- Kyra Meadows received the 2023 Engineer's Club of Huntington Scholarship in the value of \$1,750. Ms. Meadows is an undergraduate student in Electrical and Computer Engineering.

#### COMMUNITY ENGAGEMENT

- The Department of Civil Engineering hosted the 2023 Virginia American Society of Civil Engineers (ASCE) Student Symposium April 13-15. Over 200 students participated in events related to civil engineering including the Concrete Canoe competition at Beech Fork Marina and the Steel Bridge competition at Joan C. Edwards Stadium. Marshall students helped to organize the event for which the University received a \$10,000 donation from the Huntington chapter of the Society of American Military Engineers (SAME). This is the first time the University has hosted the symposium.

## COLLEGE OF EDUCATION AND PROFESSIONAL DEVELOPMENT (DEAN: DR. TERESA EAGLE)

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### FACULTY & STAFF ACHIEVEMENTS

- Dr. Sachiko McBride, Assistant Professor of Curriculum, Instruction and Foundations, was awarded a \$2,000 NASA WV Space Grant. As co-PI, Dr. McBride will support the MU Society of Physics and MU Science Olympiad. The funds will support Marshall University students who will serve as virtual coaches for the Morgantown High School team participating in the Science Olympiad National Tournament in May. Dr. McBride is the Director of the WV State Science Olympiad and a faculty advisor of the MU Science Olympiad.
- Dr. Bob Rubenstein, Professor of Counseling, co-presented with Dr. Dave Lemmon, Dean of Southern Community and Technical College, at the West Virginia State Police Academy on social awareness to cadet training on January 23 and February 6.
- Dr. Chris Sochor and Dr. Ronald Childress, Leadership Studies faculty, presented at the Eastern Educational Research Association Conference on February 9 in Myrtle Beach, SC. Their presentation was titled, "The Presence and Usefulness of Navigational Elements in Distance Education Courses: Findings from a Case Study."
- Amanda Preece, Assistant Director of Clinical Experiences, presented at the Eastern Educational Research Association annual conference on February 10. The title of her research presentation was "Comparison of Yearlong Residency and Traditional Student Teaching Models: A Case Study."
- Dr. McKenzie Brittain, Dr. Lisa Heaton, and Dr. Kimberly McFall, Curriculum and Instruction faculty, presented at the Eastern Educational Research Association annual conference on February 10 in Myrtle Beach, SC. The title of their research presentation was "Technology Integration: Teacher Descriptions of Favorite Ways to Incorporate Technology Activities into Classrooms."
- Dr. George Watson, Professor of Curriculum, Instruction and Foundations, was appointed Treasurer of the Eastern Educational Research Association for 2023-2027.
- Dr. McKenzie Brittain, Assistant Professor of Curriculum and Instruction, was appointed Director of Sponsorship, Marketing, and University Relations for the Eastern Educational Research Association.

### STUDENT & ALUMNI ACHIEVEMENTS

- MU HELP Program students, Liz Litton, Wade Sullivan, and Lauren Easter served as Student Ambassadors at the Marshall Neurodiversity Alliance Kickoff event on February 27. They were instrumental in providing information and personal insights on learning disabilities, ADHD, and epilepsy.
- Matthew Bradley, LS doctoral candidate, and Maureen Kraus-Gildein, CI doctoral candidate, presented at the Eastern Educational Research Association Conference on

February 9 in Myrtle Beach, SC. Bradley presented "Transitioning from Faculty to Administration: Findings from a Statewide Study of 4-Year Institutions." Kraus-Gilden presented "Successful Learning Experiences for Teaching First Generation College/University Students."

#### **COMMUNITY ENGAGEMENT**

- Dr. Sachiko McBride, Assistant Professor of Curriculum, Instruction and Foundations, worked a table with a member of the MU Science Olympiad at the 9th annual West Virginia Makes Festival. Both presented physics demos to attendees.

## COLLEGE OF HEALTH PROFESSIONS (DEAN: DR. MICHAEL PREWITT)

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### PROGRAM HIGHLIGHTS

- The College of Health Professions hosted its annual Research Day on March 30. The daylong event allowed students to showcase their research through presentations and posters. In addition, lectures were given by Dr. Timothy Hewett, Dr. Jodi Biller, and Dr. Steven Sheingold. Dr. Hewett is a professor and director of research in the MUSOM Department of Orthopaedic Surgery. Dr. Biller, a Marshall alumna, recently earned her Doctor of Nursing Practice from WVU. Dr. Sheingold is the director of the Division of Health Financing Policy in the Office of the Assistant Secretary for Planning and Evaluation for the US Department of Health and Human Services.

### FACULTY & STAFF ACHIEVEMENTS

- Robin Looney attended the virtual WV Foster Parent Training session, "Let's Get Creative-Helping Elementary Youth Manage Emotions." Looney is the treatment coordinator for WV-TIME 4K (West Virginia-Trauma Informed Mindfulness Engagement for Kids) program at Marshall which provides support for children affected by the opioid epidemic.

### STUDENT & ALUMNI ACHIEVEMENTS

- Faculty and students from the Center for Wellness in the Arts hosted a successful 3-hour workshop entitled "Let Your Light Shine: Maximizing Your Performance Potential." Twenty-five participants from the music and theatre programs engaged in presentations, discussions, and interactive activities on strategies for improving performance and wellness. Topics included anxiety management, confidence development, and mindfulness utilization. The Center for Wellness in the Arts is a collaboration between the College of Health Professions and the College of Arts and Media in which health professions faculty and students provide education and clinical services for performing arts students with the goal of creating a culture of health and wellness.

### COMMUNITY ENGAGEMENT

- The MU Food Pantry, operated by the Dietetics Department, has been growing rapidly over the past 2 semesters. In August of 2022, the Food Pantry averaged 35-45 users per month. During the first three months of 2023, it averaged around 140-150 users per month. This number is rapidly growing and expected to continue in the upcoming months. Clients can come to the pantry once a week and "shop" for their choice of foods. Around half to two thirds of the Pantry's clients are either community members or Marshall staff. The remaining half to one third includes current undergraduate and graduate level students. The Food Pantry goes through over 1,300 pounds of food a month including produce, frozen, and shelf-stable items.



## COLLEGE OF LIBERAL ARTS (DEAN: DR. ROBERT BOOKWALTER)

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### PROGRAM HIGHLIGHTS

- The College of Liberal Arts mourned the loss of Dr. Simon Perry at a public memorial service on March 31. Dr. Perry was a native of Gilbert, WV, a graduate of Marshall University, and retired as the longest serving faculty member in Marshall University history. He was beloved by thousands of students. His legacy is honored by the programs and services offered by the Simon Perry Center for Constitutional Democracy
- The English Department and Film Studies program sponsored the Marshall University Student Film Festival on March 8. Twenty-two submissions were reviewed. Aaliyah Manns, Video Production major, earned the Best of Festival Award.
- The College of Liberal Arts hosted the annual COLA Research & Creativity Conference, April 13-14. Over 75 students presented original research projects to an audience of faculty, peers, and community members.
- A group of English department faculty and students convened a roundtable at the Appalachian Studies Association conference in Athens, OH, March 16-19. The discussion, titled "In Their Own Country Project: Thriving Archives in the Digital Era" focused on the development of a website featuring teaching materials and interviews related to West Virginia writers.

### FACULTY & STAFF ACHIEVEMENTS

- Dr. Eric Lassiter was named the newest Drinko Academy Fellow at the Drinko Symposium on April 15. Eric is professor and Director of the Graduate Humanities program.
- Dr. Jess Morrissette, Political Science, published "Dudes, Boobs, and GameCubes: Video Game Advertising Enters Adolescence," in *Media, Culture & Society*.
- Dr. Del Chrol, Humanities, published "Sexuality and the Court" in *The Roman Emperor and his Court: 30BC-300AD*.
- Dr. Jana Tigchelaar, English, published "Breaking the Silence: Abortion and Knowledge in Summer and Weeds" in the *New Ohio Review*.
- Dr. Barbara Tarter, Communication Studies, earned a \$45,000 grant for the Huntington Symphony Orchestra to fund a historical celebration of the rivers of West Virginia through music.
- Dr. Masa Toyama, Psychology, is a co-PI on a Geriatric Research Pilot Study Grant with faculty from the School of Art & Design and the MU School of Medicine. The project will assess the effectiveness of a visual art workshop on the health and well-being of clients at two regional senior centers.
- Dr. Keith Beard and Dr. April Fugett, Psychology, presented their research project at WonderCon in San Diego focusing on the psychology of pop culture and the relationship of fans to pop culture figures.

## STUDENT & ALUMNI ACHIEVEMENTS

- The Thundering Word Speech & Debate team attended the International Forensics Association tournament in Tokyo, Japan in March. Grace Stowers, Political Science major, won 1st place in Audio Communication. George Urling, Political Science major, won 2nd in Visual Communication, 6th in Anime Interpretation, and placed in the semi-finals in Impromptu speaking and quarterfinals in IPDA Debate.
- Eric Dillon, English major, has been accepted into the master's in philosophy in digital humanities program at Cambridge University in Cambridge, England.
- Justin Whittington, Humanities graduate student, presented a panel on "The Relationship between Video Games and US Foreign Policy" at HerdCon.
- Frankie Marrs, Communication Studies graduate student, showcased her talents in a television ad for Tudor's Biscuit World. Frankie has also landed a role in Kinky Boots.
- Allison Himes, Psychology major, is completing a dual capstone project in music and psychology. She teaches music at the AD Lewis Community Center and organized a choir that held a recital in April.
- Jaxon Miller, PsyD student, is Counselor in Residence for Marshall's Housing and Residence Life.
- Dr. Taine Duncan, BA in Psychology & Humanities 2005, was the spring speaker for the department of Humanities on March 23 with her presentation: "Philosophizing like a girl: or why philosophy needs intersectional gender theory now more than ever." Dr. Duncan was a Yeager Scholar during her time at Marshall. She is an associate professor and chair of philosophy and Director of Gender Studies at Central Arkansas University.
- Dr. Janine Janosky received the College of Liberal Arts Award of Distinction at the annual Alumni Awards banquet in April. Dr. Janosky is President of Richard J. Daley College in Chicago.

## COMMUNITY ENGAGEMENT

- Brooke Bickford, Communication Studies graduate student, earned a \$119,000 grant for Hospice of Huntington to fund the development of an adult day care facility.
- Dr. Clinton Brown, assistant professor of Communication Studies, has been elected President of Dress for Success.
- Psi Chi, the Psychology student honorary society, cooks and serves meals every month at Harmony House and pack and deliver food boxes to the Facing Hunger Food Bank.
- Students in the Psychology Doctorate program are providing therapy groups at ProAct, Stepping Stones, and the state hospital to deliver mental and behavioral health services to high need groups in the region.

## COLLEGE OF SCIENCE (INTERIM DEAN: MR. BRIAN MORGAN)

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### PROGRAM HIGHLIGHTS

- The College of Science held West Virginia's 9th annual state tournament of the Science Olympiad on March 4. Nine teams with 110 high school students participated in 22 STEM events. Fifteen Marshall faculty members from physics, biology, chemistry, geology, natural resources and the environment, mathematics, and engineering, along with countless student and community volunteers, ran the day-long tournament. Morgantown High School won the overall competition and will now travel to Wichita State University in Kansas to participate in the National Tournament in May. Marshall students will be coaching the Morgantown team to assist in preparing for the National Tournament.

### FACULTY & STAFF ACHIEVEMENTS

- Dr. Holly Cyphert, Biological Sciences, co-authored and published "Molecular engineering of a cryptic epitope in Spike RBD improves manufacturability and neutralizing breadth against SARS-CoV-2 variants" in the journal, *Vaccine*.
- Provost Avi Mukherjee, Interim Dean Brian Morgan, and CSS Director Kateryna Schray presented a paper on "Re-imagining Student Success Post-Pandemic and Making it Happen: Anticipating Customer Needs in Higher Education" at the 2023 Society for Advancement of Management (SAM) Conference in Nashville, TN, March 2023.
- Dr. Ryan Phillips and Dr. Stephen Young, Criminal Justice and Criminology, presented "Counterinsurgency Expanded: The Spread of Criminal Justice Education from the 1930s-1960s" at the annual meeting of the Academy of Criminal Justice Sciences in National Harbor, MD. Dr. Young also presented "Deflecting a 'Crisis': The Opioid Epidemic as State Violence" at the conference.
- Dr. Pamela Puppo, Biological Sciences, presented "Uncovering hidden figures at the Marshall University Herbarium through inter-disciplinary collaboration" at the 84th Annual Meeting of the Association of Southeastern Biologists, Winston-Salem, NC in March.
- Dr. Eugene Shakirov, Biological Sciences, published "Identification and Analysis of Antimicrobial Activities from a Model Moss *Ceratodon purpureus*" in the journal, *Metabolites*. Natalie McCann, junior in Biology, and Ashley Dague, a recent graduate, served as co-authors.

### STUDENT & ALUMNI ACHIEVEMENTS

- Hamza Jafary, Biological Sciences, has been accepted to The West Virginia School of Osteopathic Medicine in Lewisburg.
- Erica Edinger and Jacob Webb, Biological Sciences, presented their poster "Transcription and Digitization Initiatives at the Marshall University Herbarium (MUHW)" at the 84th Annual Meeting of the Association of Southeastern Biologists in Winston-Salem, NC, March

2023. Erica was also accepted to the REU Program in Interdisciplinary Evolutionary Sciences in the Biology Department of the University of Iowa.

- Jack Victory, Biological Sciences graduate ('19), was one of 50 students recently accepted to the National Institutes of Health (NIH) Medical Research Scholars Program (MRSP), a yearlong research enrichment program designed to attract the most creative, research-oriented medical students to the intramural campus of the NIH in Bethesda, MD. Victory is currently attending medical school at WVU.
- A group of six Computer & Information Technology majors attended the Shawnee Game Conference which is the longest-running academic game conference in the Midwest focusing on all aspects of gaming.

#### COMMUNITY ENGAGEMENT

- Dr. Pam Puppo, Biological Sciences, served as an invited panelist at the International Women's Day celebration organized by the Women's and Gender Center and the John Deaver Drinko Academy.
- Dr. Victor Fet, Biological Sciences, leads an MU the faculty group MUkraine, which conducts a weekly podcast on Russia's war in Ukraine.

## DIVISION OF AVIATION (CHIEF AVIATION OFFICER: MR. BILL NOE)

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### PROGRAM HIGHLIGHTS

- Marshall Aviation has agreed to partner with the Mingo County Redevelopment Authority to develop an Advanced Air Mobility (AAM) program in Mingo County. The Redevelopment Authority was awarded a federal grant to develop education opportunities for K-12 students. Advanced air mobility involves the operation of drones and electric takeoff and landing vehicles (EVTOLs).
- The first Certified Flight Instructor (CFI) course began in Spring 2023, one semester ahead of schedule. This is a significant milestone as it's the first step in creating a self-sustaining workforce for the Flight School. Certified Flight Instructors can teach ground school courses, which are the classroom-based portion of pilot training.

### STUDENT & ALUMNI ACHIEVEMENTS

- Since the Flight School's first cohort in August 2021, there have been many notable student accomplishments.
  - 39 first solo flights
  - 17 students earned private pilot licenses
  - 5 students earned their instrument rating
  - 1 student earned their Commercial Pilot license
- Since the Aviation Maintenance Technology School's inaugural cohort, which began in Fall 2022, 14 airframe and power (A&P) students signed off to test for the Federal Aviation Administration (FAA) general test. Three students tested and were awarded general certifications.

### COMMUNITY ENGAGEMENT

- STEM students from Madison Middle School visited the Bill Noe Flight School on March 8. They received instruction on the 4 Forces of Flight, airport security, and airfield maintenance. The students and their chaperones flew the flight simulators, enjoyed lunch, and met Hercules, WV International Yeager Airport's wildlife dog.
- The Bill Noe Flight welcomed students from Charleston Catholic High School, Hurricane High School, and Ashland Paul Blazer High School for a single day job shadowing opportunity. A student from Huntington St. Joseph High School experienced a full week internship at both the Flight and AMT schools.
- MU Aviation is honored to serve as a mentor to Greenbrier East High School. An "Introduction to Aviation" was presented virtually to 14 students on February 27. Selected students and their families then visited the flight school on March 18 for a tour and flight on Marshall University aircraft.
- On March 30, The Bill Noe Flight School hosted "The Sky's the Limit," the Education Alliance's annual EDTalks event. Chief Aviation Officer, Bill Noe served as keynote speaker

focusing on his experiences and insights on the importance of education. A drawing was held for a discovery flight on Marshall University aircraft. The Education Alliance facilitates mentoring opportunities between businesses and high schools across the State of West Virginia. The Education Alliance also works closely with businesses to create successful paths for high school students and to support high school students with career preparedness.

- Marshall Aviation's Excellence in Aviation Professional Speaker Series hosted Bente Lane Simerman II on March 2 and Brian Hirsch on April 3. Mr. Simerman, a United Parcel Service (UPS) pilot and Mr. Hirsch, president of Executive Jet Management (EJM), shared with Aviation friends and family their personal career stories and their roles within UPS and EJM. They also spoke about career paths, employment outlook, hiring processes, and advancement opportunities for their respective companies.

## LEWIS COLLEGE OF BUSINESS (INTERIM DEAN: DR. JEFFREY ARCHAMBAULT)

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### PROGRAM HIGHLIGHTS

- The MS in Business Administration degree was ranked 22 in the Best Online Master's Degrees in Business by OnlineMastersDegrees.org.
- Marshall University was included in The Princeton Review Best Business Schools for 2023 rankings for Best On-Campus MBA Programs.
- The MS in Human Resource Management degree is now aligned with the Society for Human Resource Management (SHRM) HR Curriculum Guidebook and Templates.

### FACULTY & STAFF ACHIEVEMENTS

- Dr. Avinandan Mukherjee, Provost and Senior Vice President of Academic Affairs, received the Gold Leadership Medal and the Advancement of Management Award at the 2023 Society for Advancement of Management (SAM) International Business Conference in Nashville, TN in March. Chapter advisor Glen Midkiff received the SAM Outstanding Advisor Award as well as the Bronze Leadership Medal.

### STUDENT & ALUMNI ACHIEVEMENTS

- Jamison Lewis and Erin Roberts placed second in a sustainability-themed case competition at the 2023 Beta Gamma Sigma x SDGs Lab Leadership Conference. Business students Maddy Branham and Nick Smith also represented Marshall University and competed on a separate team.
- Jamison Lewis, Maddy Branham, Brady Doyle, Bella Schrader, Cassidy Waugh, Evan Miller, Peyton Stover, and Nico Raffinengo competed at the 2023 Society for Advancement of Management (SAM) International Business Conference in Nashville, TN. Raffinengo won first place in the Undergraduate Division of the Business Pitch Competition. Lewis, Schrader, and Branham received the SAM Outstanding Student Award. MU's SAM chapter also won second place in the Small Chapter Division in the Campus Chapter Performance Program.

### COMMUNITY ENGAGEMENT

- The Lewis College of Business hosted Yifei Chen, a senior from St. Joseph's High School, as an intern as part of its ongoing High School Internship Program. She spent the week attending classes, taking tours, and meeting with faculty and staff. At the end of the internship, Yifei worked with the college's graduate assistants to develop and give a presentation summarizing her visit to the dean's office staff and department chairs. The Lewis College of Business enjoyed her visit and look forward to welcoming her to Marshall this fall.

- The LCOB Truist Center for Leadership and Truist Bank hosted a Financial Wellness Workshop for students on February 23. Organized by Dr. Monisha Gupta, Director of the Truist Center for Leadership, the workshop promoted financial literacy among students who aspire to become successful leaders. Over 50 students from Dr. Thompson-Abbott's accounting principles classes attended the workshops, displaying an active interest in their financial well-being.



## SCHOOL OF PHARMACY (INTERIM DEAN: DR. ERIC BLOUGH)

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### PROGRAM HIGHLIGHTS

- The School of Pharmacy held its annual Awards and Pinning Ceremony on March 23. This ceremony recognizes the winners of the student-voted and faculty-voted awards for students, faculty, and preceptors. The event celebrates the completion of the P3 year and the conclusion of the didactic portion of those students' education. Their P4 year will be spent in Advanced Pharmacy Practice Experience (APPE) courses in various locations throughout the region and nation.
- The School of Pharmacy implemented the MUSOP-Rite Aid Rural Community Scholars Program which provides \$10,000 in funding for eligible students. The program is a three-block APPE series designed for students who wish to investigate or pursue postgraduate training in Rural Health and future employment with Rite Aid with an interest in advanced community practice.
- CVS Health employees met with students on March 7 for a lunch and learn event covering employment and internship opportunities.

### FACULTY & STAFF ACHIEVEMENTS

- Dr. Boyd Rorabaugh was elected secretary/treasurer of the cardiovascular pharmacology division of the American Society for Pharmacology and Experimental Therapeutics (ASPET).
- Dr. Craig Kimble collaborated on the publication of the article "Closed-System Transfer Devices Reduce Exposure to Contaminants," *Pharmacy Times*, March 2023.

### STUDENT & ALUMNI ACHIEVEMENTS

- The MUSOP chapter of APhA-ASP (American Pharmacists Association–Academy of Student Pharmacists) held the Dominate Diabetes 5K at Barboursville Park on April 15. Proceeds will be split between the American Diabetes Association and the Juvenile Diabetes Research Foundation.
- The MU chapter of the Student Society of Health-System Pharmacy (MUSSHP) hosted a "Gatsby Gala" fundraiser on April 8 to support the Huntington City Mission.
- On February 20, P2 students from the school collaborated with MUSOM students for a simulated interprofessional healthcare event at Kopp Hall.

### COMMUNITY ENGAGEMENT

- The School of Pharmacy hosted a Spring Preview Day on April 14 for prospective students.
- Third year MUSOP students attended Pharmacy Day at the Capitol on February 24. Students met with legislators to advocate for legislation supporting patients and the pharmacy profession in WV.

## CENTER FOR STUDENT SUCCESS (DIRECTOR: DR. KATERYNA SCHRAY)

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### PROGRAM HIGHLIGHTS

- The Friend at Marshall Peer Mentoring Program (FAM) hosted a two-day drop-in Welcome Event on January 31 and February 1 for freshmen and transfer students who started classes at Marshall this spring semester for the first time. Over 60 students participated.

### FACULTY & STAFF ACHIEVEMENTS

- CSS Director Kateryna Schray co-presented a paper with Provost Avi Mukherjee and Brian Morgan, Interim Dean of the College of Science, on “Re-imagining Student Success Post-Pandemic and Making it Happen: Anticipating Customer Needs in Higher Education” at the 2023 Society for Advancement of Management (SAM) Conference in Nashville, TN, March 16-18.
- CSS Assistant Director Jay Rader completed “An Introduction to the National Incident Management System,” a professional development FEMA Certification from the Emergency Management Institute on March 14.

### COLLABORATION & PARTNERSHIPS

- CSS partnered with the Neurodiversity Alliance to host the Neurodiversity Alliance Kickoff Event in East Hall on February 27, 2023. Over 100 people participated in this event, which is part of Marshall’s Quality Initiative to foster campus diversity and inclusion, embrace complexities of identity, and build bridges between groups.

### COMMUNITY ENGAGEMENT

- CSS Director Kateryna Schray and Dr. Victor Fet (College of Science) were invited to give a talk on Russia’s War on Ukraine at Woodlands Retirement Community in Huntington on March 8. Over 60 people were in attendance.

## INTERCULTURAL & STUDENT AFFAIRS (VICE PRESIDENT: DR. MARCIE SIMMS)

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### PROGRAM HIGHLIGHTS

- The Vice President for Intercultural and Student Affairs office has permanently moved from Old Main 107 to MSC 2W38.
- The division of Intercultural and Student Affairs participated in a 2-day teambuilding and goal-setting workshop during Spring Break with facilitator Olivia Hartle.
- Dr. Marcie Simms, Vice President of Intercultural and Student Affairs, was the keynote speaker at the Student Support Services Annual Award Banquet on April 12. Dr. Simms was also the keynote speaker at the Carter G. Woodson Annual fundraiser on April 22.
- Weekend of Welcome planning and coordination has moved to the division of Intercultural and Student Affairs. Dr. Andy Hermansdorfer and Katie Stanley will serve as co-chairs.

### COUNSELING CENTER

- The Counseling Center held the Men's Mental Health Week from April 3-6.
- As of March 29, 2023, the Counseling Center helped 1,215 students. There were 5,838 individual appointments and 274 group/couple appointments.

### WOMEN'S AND GENDER CENTER

- A Women's History Month Kick-Off Reception was held March 1 in Drinko Library.
- A discussion panel on International Women's Day was held March 8.
- Leah Tolliver and Blair Bocook attended the WV Women's Leadership Summit in March.

### DISABILITY SERVICES

- The Office of Disability Services hosted a Limited Vision Awareness training on April 19. The training provided vision simulators to allow participants to experience different vision levels and diagnoses.

### INTERNATIONAL & INTERCULTURAL AFFAIRS

#### *Lesbian, Gay, Bisexual, Queer/Questioning+ Office (LGBTQ+)*

- The Lavender Graduation Ceremony was held April 19.

#### *Center for African American Students*

- The Center sponsored the Women of Color Celebration on March 7.
- The Donning of the Kente graduation ceremony was held April 20.

#### *Fraternity and Sorority Life*

- The Office of Fraternity & Sorority Life presented its annual Greek Sing on March 26. The event, held in front of a packed crowd at Huntington City Hall, raised over \$800.

- Greeks from all councils volunteered their efforts to rebuild the basketball court for the J. W. Scotts Community Center Philanthropy Event on March 29. Participants engaged in board games with children, served food to kids in the community, and donated money to the J.W. Scotts Summer Scholarship.
- The PanHellenic Council donated over 200 items from their Supply Drive with the Humane Society to help with local animal shelters.
- The Interfraternity Council is working with Mr. Marshall Calvin Hunter to start a Hygiene Drive with the Local City Mission.
- Sororities of the National Pan-Hellenic Council helped facilitate the Community's Day of Audre, an event centered around self-care.

#### *Student Conduct*

- Lisa Martin, Director of Student Conduct, has been accepted into the 2023 National Association of Student Personnel Administrators Certificate Program in Student Affairs Law and Policy.

#### *Violence Prevention and Response Program*

- The Violence Prevention and Response Program partnered with Housing and Residence Life to host a Trauma-Informed Yoga Event to educate students on March 23.
- In partnership with CONTACT Rape Crisis Center, the Clothesline Project displayed t-shirts across campus as a visual display of violence statistics in honor of Sexual Assault Awareness Month.
- A virtual Bystander Intervention Training was held on April 4 for faculty, staff, and students.
- A discussion panel called "Supporting Survivors" was hosted on April 5. Students and staff heard from those in the community regarding sexual assault prevention.
- Denim Day was held on April 11 in honor of Sexual Assault Awareness Month.
- A retreat was hosted on April 15 in collaboration with CONTACT Rape Crisis Center to educate the community about sexual assault.

#### *Louis Stokes Alliance for Minority Participants (LSAMP)*

- LSAMP students participated in a four-hour advanced study course taught by David Cartwright. Students also toured the University of Kentucky's graduate schools and will participate in the KY-WV LSAMP symposium.

#### CAMPUS ACTIVITIES BOARD

- The Campus Activities Board held several events this spring including a Paint & Sip, Summer Countdown Bingo, a Trivia Game Show, and a bus trip to Malibu Jack's. Events to celebrate Stress Relief Week were also held the week of April 17-21.
- The Board displayed a table at the organization fair during Green & White Day on April 1.
- The Campus Activities Board end-of-year banquet was held April 13 at the MU Hall of Fame Café.

## UNIVERSITY COLLEGE (DIRECTOR: DR. SHERRI STEPP)

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### PROGRAM HIGHLIGHTS

- The Herd Start Early Academy's proposal to the West Virginia Department of Education was selected to participate in a summer pilot program for virtual intersession courses for currently enrolled high school students participating in the Grow Your Own Program.
- The Herd Start Early Academy has been approved to identify and enroll their first cohort of Herd Academy Fellows who will be high school teachers we are funding to become fully credentialed to teach dual credit courses in their home high schools. This fellowship will allow them to teach under the supervision of the Academy and the respective academic department while completing their credentials.

### FACULTY & STAFF ACHIEVEMENTS

- Sarah Davis, Director of Undergraduate Advising, has been recognized as an advisor who is committed to #CAREOUTLOUD by the office of Appreciative Education at Florida Atlantic University.
- Sarah Davis (Director of Academic Advising), Tammy Reynolds (Program Manager, COLA), Robyn Messenger-Stafford (Student Support Specialist, University College) and Dr. Kandice Rowe (Director of SCOPES, COEPD) presented at the National Academic Advising Association (NACADA) Region III Conference in Wilmington, NC, on March 25. Their presentation was titled: "Relate, Recharge, Reconnect: Designing a Post-Pandemic Training & Development Program that Promotes Connection and Renewal."

## BOARD OF GOVERNORS REPORT | APRIL 26, 2023

### School of Medicine announces Match Day results

Fourth-year medical students from the Joan C. Edwards School of Medicine learned on March 17 during the annual Match Day event where they will train for the next three to seven years.

A total of 78 students from the Class of 2023 matched to residency programs, representing a 99% match rate for the class. More than 50% matched to primary care residencies while the remaining students will enter specialties that range from radiology to otolaryngology to dermatology and more. Members of the class matched to programs across the country including Stanford, Cleveland Clinic, Wake Forest and Mayo Clinic and 25 students will remain in West Virginia to complete their training.



### School of Medicine commencement activities set for the week of April 24

The School of Medicine will kick off graduation week with a sold-out golf scramble on April 25. Proceeds from the School of Medicine Golf Classic, now in its 24th year, benefit the class endowment and the events of graduation week.

The graduation brunch and senior awards for the medical student class will be held April 28 at 10:30 a.m.

Rounding out the week also on April 28 are commencement ceremonies for our inaugural class of Physician Assistant graduates at Noon and our doctoral (MD, PhD and MD/PhD) programs at 4 p.m.



### Newest class of BS/MD students announced

Marshall University and the School of Medicine selected seven high school seniors from across West Virginia as the newest class of students for the BS/MD program, which allows high-performing West Virginia students to finish both their Bachelor of Science and Doctor of Medicine degrees in seven years. The students represent high schools in Berkeley, Cabell, Jackson, Kanawha and Randolph counties.

### Family Medicine adds Mingo clinic, consolidates Putnam offices

Marshall alumnus James W. Endicott, MD ('83), a longtime primary care physician in Mingo County, and his practice in Kermit, West Virginia, have joined Marshall Health. He has also been named an assistant professor in the department of family and community health at the Joan C. Edwards School of Medicine.

Likewise, the department has also consolidated its two locations in Putnam County. The Marshall Family Medicine office on Chase Drive closed March 30 to merge with its sister location at 3952 Teays Valley Road.

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### **Fellowship programs earn full accreditation**

The pediatric hospital medicine fellowship earned full accreditation from the Accreditation Council for Graduate Medical Education (ACGME). ACGME also granted the addiction medicine fellowship continued accreditation with no citations following its recent site visit.

### **Marshall University receives planning grant for new rural psychiatry residency**

A new grant from the U.S. Department of Health and Human Services' Health Resources & Services Administration (HRSA) will support the planning and development of a rural psychiatry residency program at Marshall University. The \$500,000 grant awarded to the Marshall Community Health Consortium collaborative is one of 46 grants announced March 31 to plan and develop Teaching Health Center residency programs in community-based settings. The Marshall program will become the nation's fourth separately accredited rural track program designation in general psychiatry.

During the next two years, the Consortium will establish a rural training site at Pleasant Valley Hospital, work toward achieving initial accreditation in 2025 and welcome its first residents in July 2026.

### **New research grants to faculty**

- Lydia Bogomolnaya, PhD, assistant professor of biomedical sciences, has received an R03 grant from the National Institutes of Health (NIH) to further her research on drug-resistant infections caused by Gram-negative bacteria. The two-year \$148,000 grant (1R03AI175783-01) was awarded to Dr. Bogomolnaya by the National Institute of Allergy and Infectious Diseases.
- Mary-Louise Risher, PhD, an assistant professor of biomedical sciences, has received a \$388,500 two-year grant from the National Institutes of Health (NIH) to study how binge drinking during teens and early twenties disrupts brain function that can persist into adulthood.



Mary-Louise Risher, PhD

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### **Upcoming School of Medicine events**

- *10th Annual Quality & Safety Summit*: May 11 at Marshall University Medical Center. Sponsored by the Office of Graduate Medical Education and Mountain Health Network, the summit showcases quality improvement projects and best practices at work across the organization.
- *Virtual Summer Academy for High School Students*: May 17. The one-day academy is open to West Virginia residents and out-of-state students currently enrolled in a West Virginia public or private accredited college or university who aspire to become physicians. Topics include interviewing skills, maximizing study skills, admissions tips from admission committee members and staff, and advice from current medical students.
- *Health Care Pathways Initiative*: June 5-29 on Marshall University's main and health sciences campuses. HCPI is a four-week residential experience on the Marshall University campus that gives high school students from West Virginia, Ohio and Kentucky a glimpse into the care setting and structure of STEM workplaces
- *Physician Assistant White Coat Ceremony*: June 9 at Joan C. Edwards Performing Arts Center

**Marshall University Board of Governors  
Meeting of April 26, 2023**

**ITEM:** Department of Athletics Personnel Contracts

**COMMITTEE:** Athletics Committee

**RECOMMENDED RESOLUTION:** *Resolved*, That the Marshall University Board of Governors approves the University entering into personnel contracts with coaches within the Department of Athletics. The Board further authorizes the President of the University to execute the necessary documents to enter into these personnel contracts.

**STAFF MEMBER:** Christian Spears, Director of Athletics

**BACKGROUND:**

Marshall University has reached a tentative agreement with coaches within the Department of Athletics and seeks approval from the Board of Governors.



**Marshall University Board of Governors**

**Meeting of April 26, 2023**

**ITEM:** GA-7 Intercollegiate Athletics Oversight Policy Update

**COMMITTEE:** Athletics Committee

**RECOMMENDED ACTION:** *Resolved*, that the Marshall University Board of Governors approves GA-7 Intercollegiate Athletics Oversight Policy Update by adding Section 2.1.4.2.

**STAFF MEMBER:** Christian Spears  
Director of Athletics

**BACKGROUND:**

The policy is being amended to permit Intercollegiate Athletics to apply tuition waivers at the in-state resident rate for all scholarship student-athletes and those affiliated with Intercollegiate Athletics.

There is no anticipated additional cost to the institution for implementing this policy.

Upon approval of this resolution, a comment period will open and remain open until 5:00pm on Friday, May 26, 2023. If substantive comments are received, a final policy will be presented to the Board for approval at a subsequent meeting. If no substantive comments are received, the policy will be considered approved in its current form with an effective date of the end of the comment period.

Comments should be sent via paper mail only (USPS mail or campus mail) to:

Jendonnae L. Houdyschell  
Senior Associate General Counsel  
OM 213  
Marshall University  
One John Marshall Dr.  
Huntington, WV 25755

# MARSHALL UNIVERSITY BOARD OF GOVERNORS

## Policy No. GA-7

### INTERCOLLEGIATE ATHLETICS

#### 1. General

1.1 Scope: Policy concerning Marshall University athletics and all of its affiliates.

1.2 Authority: W.Va. Code 18B-2A-4

1.3 Passage Date: ~~September 12, 2019~~ April 26, 2023

1.4 Effective Date: ~~October 15, 2019~~

1.4.1.5 History: This policy was updated in 2023 to allow Intercollegiate Athletics to apply tuition waivers to scholarship student-athletes.

#### 2. Intercollegiate Athletics Oversight Policy

Intercollegiate athletics is an integral part of Marshall University and supports the institution's commitment to high quality educational and academic achievement. To accomplish this mission the Board of Governors is committed to maintaining a competitive Division 1 athletics program with high academic standards for student-athletes that also contributes to the welfare of the institution and the community. The purpose of this policy is to outline the roles and responsibilities of the Board of Governors (BOG), the BOG Athletics Committee, the President, and the Director of Athletics.

(Adapted from Association of Governing Boards Board of Directors' Statement on Governing Boards' Responsibilities for Intercollegiate Athletics, September 25, 2018)

##### 2.1 The Board of Governors, as the fiduciary body for Marshall University, provides oversight through the following actions.

- 2.1.1. Delegating administrative responsibility for intercollegiate athletics to the President while still maintaining the ultimate responsibility for athletics policy and effective fiduciary oversight of athletics.
- 2.1.2. Approving an athletics department mission statement that is committed to upholding the integrity of the athletics program and ensuring it advances our institution's educational mission.
- 2.1.3. Periodically reviewing and advising on a strategic plan that makes explicit the ways in which the athletics department is expected to advance the institution's mission including meaningful benchmarks to gauge the success of the athletics department.
- 2.1.4. Approving the athletics department's annual budget as part of the university's process.

2.1.4.1. The Board will consider Title IX requirements and all expenses controlled by the University, including, but not limited to, salaries, benefits,

and scholarships when considering increases in student fees and institutional support.

~~2.1.4.1-2.1.4.2.~~ The Board will permit Intercollegiate Athletics to apply tuition waivers at the in-state resident rate for all scholarship student-athletes, or students affiliated with Intercollegiate Athletics, including but not limited to student managers, band, mascots, cheerleaders, and/or dance troupe members.

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~~2.1.4.2-2.1.4.3.~~ Subject to approval by the Board, "department-generated revenue" from sources including, but not limited to, ticket sales, fundraising, marketing rights, and any expense savings may be reinvested in Athletic Department activities in order to assist the department to be competitive at the conference and national level.

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- 2.1.5. Approving BOG Athletics Committee recommendations for contracts, contract revisions, or contract extensions for Athletics Department personnel with buyout clauses or compensation greater than \$200,000.
- 2.1.6. Ensuring an effective culture of compliance in athletics programs.
- 2.1.7. Approving the addition or elimination of any intercollegiate sport.
- 2.1.8. Approving any change in the university's athletics conference affiliations.
- 2.1.9. Conducting periodic educational sessions for the Board of Governors to ensure every member understands their individual responsibilities with regard to this policy and applicable NCAA and conference rules.

## **2.2 The BOG Athletics Committee provides oversight through the following actions.**

- 2.2.1 Periodically reviewing information about the primary areas of athletics policy and ensuring that the mission and goals of the athletics department are consistent with the university's overall mission and goals.
- 2.2.2 Recommending to the Board of Governors an athletics department mission statement that is committed to upholding the integrity of the athletics program and ensuring it advances our institution's educational mission.
- 2.2.3 Recommending to the Board of Governors a strategic plan that makes explicit the ways in which the athletics department is expected to advance the institution's mission including meaningful benchmarks to gauge the success of the athletics department for the board to monitor.
- 2.2.4 Monitoring the finances and business model of the institution's athletics program including fundraising, capital expenditures, and debt service commitments.
- 2.2.5 Recommending to the Board of Governors the athletics department's annual budget as part of the university's budgeting process.
- 2.2.6 Recommending to the Board of Governors contracts, contract revisions, or contract extensions for Athletics Department personnel with buyout clauses or compensation greater than \$200,000.
- 2.2.7 Ensuring institutional policies account for physical safety risks and well being of our student-athletes.
- 2.2.8 Reviewing outcomes related to our institution's plans for gender equity in athletics programs under Title IX.

- 2.2.9 Monitoring athletics department personnel and student-athletes' compliance with laws and regulations including those pertaining to sexual misconduct.
- 2.2.10 Monitoring policies related to the use of campus athletics facilities, including youth camps, and other activities adjunct to the intercollegiate athletics program.
- 2.2.11 Ensuring institutional policies include youth protection measures for minors on campus.
- 2.2.12 Ensuring that donor and sponsorship support of intercollegiate athletics reflects our institutional priorities and those revenues remain under institutional control.

**2.3 The President, with authority and responsibility given by the Board of Governors, leads the intercollegiate athletics programs through the following actions.**

- 2.3.1 Establishing and maintaining institutional control over a competitive intercollegiate athletics program.
- 2.3.2 Recommending to the BOG Athletics Committee a strategic plan that makes explicit the ways in which the athletics department will advance the institution's mission including meaningful benchmarks to gauge the success of the athletics department. The President will report progress to the Board of Governors.
- 2.3.3 Communicating to the BOG Athletics Committee an annual report on the success of meeting agreed upon goals, standards, and benchmarks for intercollegiate athletics program including delivering any insightful information on trends and anomalies in student-athlete enrollment, academic progress, and degree completion.
- 2.3.4 Providing the BOG Athletics Committee regular updates concerning athletics department's fundraising efforts, capital expenditures, debt service commitments, and budgetary proposals. The president will seek advice regarding such proposals from the BOG Athletic Committee prior to making recommendations concerning athletic policies and issues that require action by the entire Governing Board.
- 2.3.5 Gaining BOG Athletics Committee approval for the athletics budget as part of the university's budgeting process.
- 2.3.6 Gaining BOG Athletics Committee approval of any major policy, capital expenditures, budgetary proposals and/or issues that require action by the entire Board of Governors.
- 2.3.7 Communicating to the BOG Athletics Committee an annual report on the success of meeting institutional outcomes as they relate to compliance with Title IX concerning gender equity and any laws and regulations to which the university is subject.
- 2.3.8 Ensuring compliance officers with responsibility for athletics report to a university chief compliance officer and that there is clear policy that protects whistleblowers from punitive action.
- 2.3.9 Hiring a Director of Athletics that reports directly to the President. The President will seek the advice of the BOG Athletics Committee on a potential hire and on any contract renewals or extensions.
- 2.3.10 The President will seek the advice of the BOG Athletics Committee on appointments and terminations of head coaches.
- 2.3.11 Before approving and signing contracts, contract revisions, or contract extensions for Athletics Department personnel with buyout clauses or compensation greater than \$200,000, the President will get express consent from the BOG Athletics Committee for the terms and conditions of such contracts.
- 2.3.12 Conveying to the Director of Athletics our institutional expectations for rules compliance and ethical conduct.

- 2.3.13 The President shall prepare an annual performance evaluation of the Director of Athletics that includes, but is not limited to, the following:
  - 2.3.13.1 Commitment to the health and safety of student-athletes;
  - 2.3.13.2 Commitment to the academic performance of student-athletes;
  - 2.3.13.3 Administration of the athletics program;
  - 2.3.13.4 Administration of the athletics budget;
  - 2.3.13.5 Knowledge of and full compliance with NCAA, conference, and university rules;
  - 2.3.13.6 Commitment to ethical conduct and integrity;
  - 2.3.13.7 Representation of the university;
  - 2.3.13.8 Ability to recruit coaches who can be competitively successful and fulfill the mission and goals of the university.
- 2.3.14 Designating a member of the faculty to serve as the faculty athletics representative (FAR) who is an at-will appointee and will serve an initial four-year term. The FAR may be reappointed for additional two-year terms at the discretion of the president. The faculty athletics representative shall:
  - 2.3.14.1 Assure that the institution's academic integrity is being maintained in athletics;
  - 2.3.14.2 Have full access to academic records of student-athletes;
  - 2.3.14.3 Assure that student-athletes are afforded opportunity and support to successfully complete their degree program;
  - 2.3.14.4 Monitor institutional efforts to comply with NCAA and conference rules and regulations;
  - 2.3.14.5 Report relevant matters involving intercollegiate athletics to the President, Director of Athletics, the Faculty Senate, and the BOG Athletic Committee.

**2.4 The Director of Athletics is responsible for the following actions.**

- 2.4.1 Developing a mission statement that reflects the university's mission and academic values.
- 2.4.2 Creating a strategic plan that makes explicit the ways in which the athletics department will advance the institution's mission including meaningful benchmarks to gauge the success of the athletics department for the President to monitor and report to the Board of Governors.
- 2.4.3 Ensuring the strategic plan accounts for the physical safety risks inherent to sport and that periodic board discussions of student well-being are informed by relevant medical research, as well as summary data on athletics-related student health risks.
- 2.4.4 Meeting regularly with the President to seek advice and approval for matters concerning major policy, fundraising, capital expenditures, debt service commitments, and budgetary proposals.
- 2.4.5 Clearly communicating our institutional expectations for compliance and ethical conduct to coaches, administrators, students, faculty, boosters, and alumni.
- 2.4.6 Monitoring and ensuring compliance with NCAA and conference rules by all athletics department personnel. Rules violations will be self-reported to the NCAA and/or conference offices.
- 2.4.7 Ensuring that student-athletes are held to the same academic and behavioral standards that all students are required to meet, and student-athletes have opportunities for a well-balanced academic, social, and athletic experience.
- 2.4.8 Hiring and supervising all athletics department personnel. Gaining the approval from the President for hiring and terminating all head coaching positions.

- 2.4.9 Seeking the advice and approval of the President and of the BOG Athletic Committee to use the institution's name or logo in the endorsement of commercial products or services for personal gain by any Athletic Department personnel, and for such personnel to accept outside compensation or gratuities from athletics shoe, apparel, or equipment manufacturers in exchange for the use of such merchandise during practice or competition.
- 2.4.10 Ensuring candidates for all athletics department positions are assessed with regard to their willingness and ability to abide by NCAA and conference rules.
- 2.4.11 In searches for candidates for head-coaching positions, a university official shall contact the NCAA National Office to determine whether those under serious consideration have been involved in NCAA rule violations.

**Marshall University Board of Governors  
Meeting of April 26, 2023**

**ITEM:** Proposed Marshall Athletics Budget for Fiscal Year 2023-2024

**COMMITTEE:** Athletic Committee

**RECOMMENDED ACTION:** *Resolved,* That the Marshall University Board of Governors approves the proposed Marshall Athletics Budget for Fiscal Year 2023-2024

**STAFF MEMBER:** Christian Spears  
Director of Athletics

**MARSHALL UNIVERSITY**  
**DEPARTMENT OF INTERCOLLEGIATE ATHLETICS**

**FY 24 Budget Presented to Marshall University Board of Governors**

	<b>FY 23</b>	<b>FY 24</b>	<b>Variance</b>
Auxiliary Enterprise Revenue	9,729,048	12,978,847	3,249,799
Big Green Transfers	2,968,933	2,835,985	(132,948)
Student Auxiliary Fee Allocation	6,775,000	6,775,000	-
Institutional Support	6,752,021	6,752,021	-
Tuition Waivers	4,269,213	3,000,000	(1,269,213)
University Allocation	4,003,140	4,875,147	872,007
Source Transfers	19,000	19,000	-
	<b>34,516,355</b>	<b>37,236,000</b>	
Salaries and Benefits	12,278,686	14,105,723	1,827,037
Team/Staff Travel	5,025,680	5,301,246	275,566
Supplies and Other Services	8,582,064	10,250,000	1,667,936
Scholarships	8,629,925	7,579,031	(1,050,894)
	<b>34,516,355</b>	<b>37,236,000</b>	



# Compliance UPDATE: NCAA Transformation

## Holistic model of benefits for student-athletes:

Required to provide Medical Coverage for athletically related injuries for a minimum of 2 years following graduation or completion of athletics experience (whichever is later). \$\$

Required to assist with out-of-pocket medical expenses during a SA's playing career. ✓

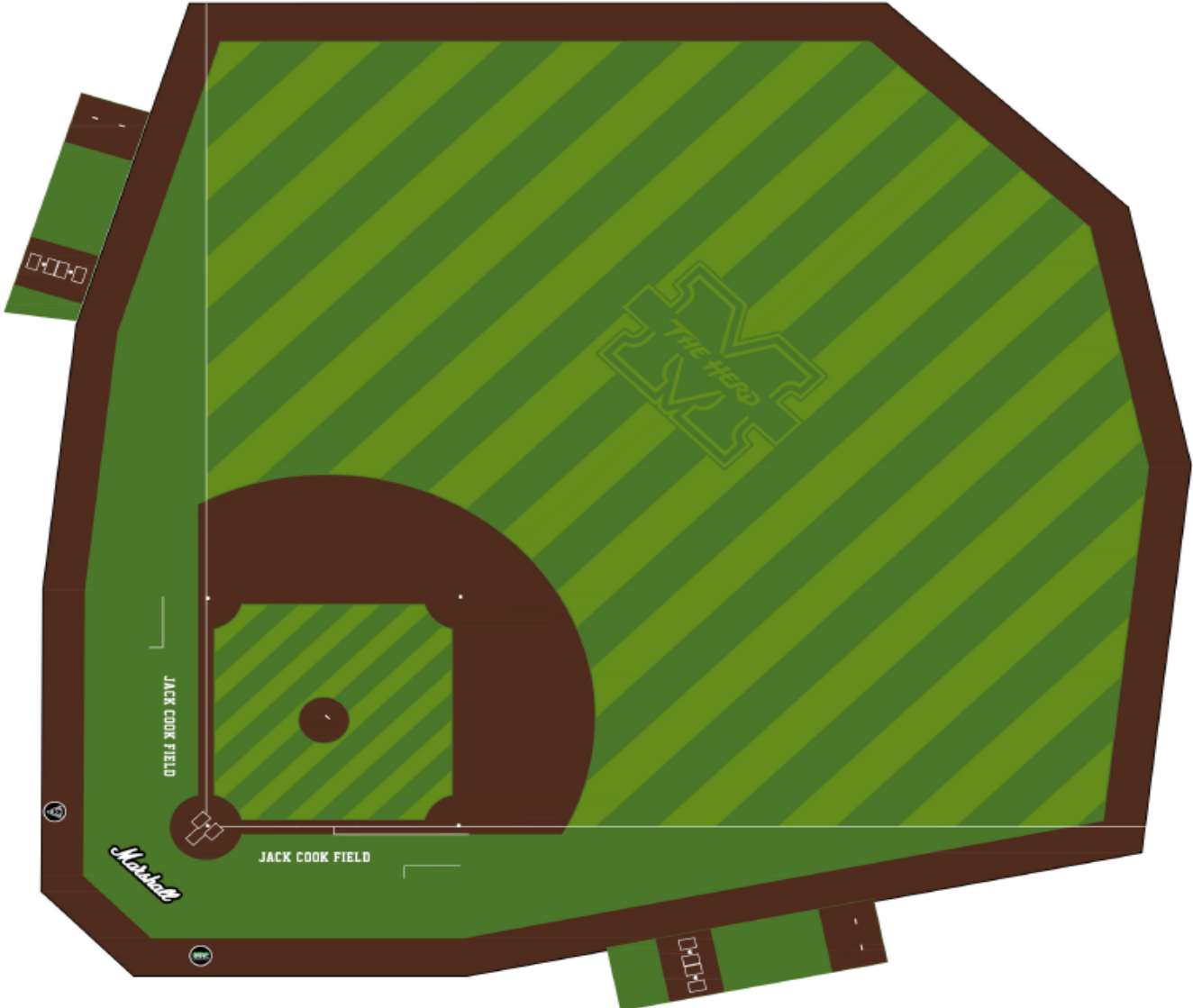
Required to offer degree-completion funds to any SA within 10 years of separation who was on a full scholarship. ✓ \$\$

Required to provide current scholarship protections mandated for autonomy. ✓

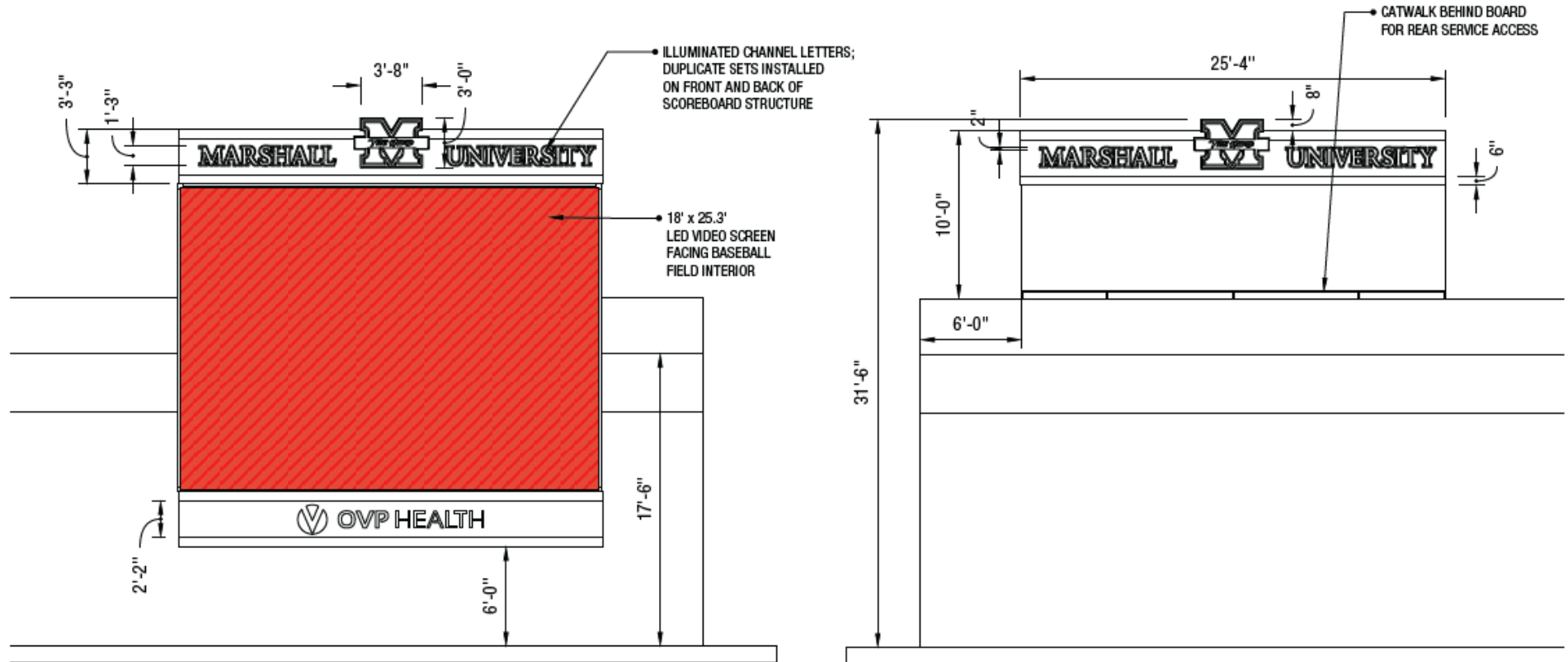
Annual Career Counseling and Life Skills Programming Modules ✓

Updated Coaches Limitations \$\$\$

# CAPITAL PROJECTS UPDATE: Baseball



# CAPITAL PROJECTS UPDATE: SCOREBOARDS



## SCOREBOARD WIREFRAME DRAWINGS

**ANTHONY  
JAMES  
PARTNERS**

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MARSHALL UNIVERSITY BASEBALL

SCOREBOARD SIGNAGE STUDY

# TEAMS UPDATE: WOMEN'S GOLF



 **SUN BELT CONFERENCE WOMEN'S GOLF**  
**CHAMPIONSHIP**  
APRIL 16-18, 2023 · LPGA INTERNATIONAL · DAYTONA BEACH, FLA.



# TEAMS UPDATE: MEN'S GOLF



 **SUN BELT CONFERENCE MEN'S GOLF**  
**CHAMPIONSHIP**  
APRIL 24-27, 2023 · ANNANDALE GOLF CLUB · MADISON, MISS.



# TEAMS UPDATE: TENNIS



SUN BELT CONFERENCE WOMEN'S TENNIS  
**CHAMPIONSHIP**

APRIL 26-30, 2023 · PEACHTREE CITY TENNIS CENTER · PEACHTREE CITY, GA.



# TEAMS UPDATE: OUTDOOR TRACK AND FIELD



SUN BELT CONFERENCE OUTDOOR TRACK & FIELD  
**CHAMPIONSHIP**

MAY 11-13, 2023 · DOUG SHAW MEMORIAL STADIUM · MYRTLE BEACH, S.C.



# TEAMS UPDATE: SOFTBALL

## 2023 Softball Standings

Print

2023 Softball Standings

SCHOOL	CONFERENCE	CONF. PCT	OVERALL	OVERALL PCT	STREAK
<a href="#">Louisiana</a>	12-1	.923	31-12	.721	W1
<a href="#">Marshall</a>	9-2	.818	34-5	.872	L1
<a href="#">Troy</a>	10-3-1	.750	29-12-1	.702	L1
<a href="#">South Alabama</a>	10-4	.714	28-13	.683	W3
<a href="#">Texas State</a>	6-5-1	.542	26-16-1	.616	L2
<a href="#">Coastal Carolina</a>	7-6	.538	30-12	.714	W2
<a href="#">James Madison</a>	7-7	.500	22-13	.629	W1
<a href="#">Georgia Southern</a>	5-8	.385	15-21	.417	W1
<a href="#">ULM</a>	4-9	.308	21-22	.488	L1
<a href="#">Georgia State</a>	4-9	.308	15-26	.366	L1
<a href="#">App State</a>	1-11	.083	20-20	.500	L2
<a href="#">Southern Miss</a>	1-11	.083	17-17	.500	W1

AS OF 4/14/2023



SUN BELT CONFERENCE SOFTBALL  
**CHAMPIONSHIP**

MAY 10-13, 2023 · YVETTE GIROUARD FIELD AT LAMSON PARK · LAFAYETTE, LA.





# TEAMS UPDATE: BASEBALL

## 2023 Baseball Standings

Print

2023 Baseball Standings

SCHOOL	CONFERENCE	CONF. PCT	OVERALL	OVERALL PCT	STREAK
<a href="#">Old Dominion</a>	9-4	.692	24-9	.727	W1
<a href="#">Louisiana</a>	9-4	.692	24-11	.686	L2
<a href="#">Coastal Carolina</a>	9-4	.692	21-11	.656	L1
<a href="#">Southern Miss</a>	8-5	.615	20-12	.625	W1
<a href="#">App State</a>	7-5	.583	17-14	.548	W1
<a href="#">Troy</a>	7-6	.538	24-11	.686	W2
<a href="#">Texas State</a>	7-6	.538	22-13	.629	W2
<a href="#">Georgia State</a>	6-7	.462	17-17	.500	W3
<a href="#">Georgia Southern</a>	6-7	.462	16-18	.471	L1
<a href="#">James Madison</a>	5-6	.455	20-13	.606	L1
<a href="#">South Alabama</a>	5-8	.385	15-18	.455	L1
<a href="#">ULM</a>	4-8	.333	14-20	.412	W4
<a href="#">Marshall</a>	4-9	.308	14-17	.452	L1
<a href="#">Arkansas State</a>	2-9	.182	12-18	.400	L1

AS OF 4/14/2023



**SUN BELT CONFERENCE BASEBALL**  
**CHAMPIONSHIP**  
 MAY 23-28, 2023 · RIVERWALK STADIUM · MONTGOMERY, ALA.



# TEAMS UPDATE: LEARFIELD DIRECTORS CUP



# TEAMS UPDATE: THE MARCOS



# REVIEW BUSINESS MODEL

- Participant in Campus Budget Model Re-design Work Group
- Multi-Year Budget Model
- FY 24 Planning
  - Revenue Generation
    - Ticket revenue generation
    - Game guarantees
    - SBC distribution
  - Expense Review and Re-allocation
    - Grant-in-Aid Review, along with campus partners
    - Training Table
    - Right Size Staffing Model
    - Coach Contract incentives
    - Facility Maintenance priorities
    - Fully funding post season-bowl game, post-season for all sports
    - Travel expenditure review and response



**Marshall University Board of Governors  
Meeting of April 26, 2023**

**ITEM:** Approval of Policy No. FA-9, Purchasing Policy

**COMMITTEE:** Finance, Audit, and Facilities Planning Committee

**RECOMMENDED ACTION:** *Resolved,* That the Marshall University Board of Governors does hereby approve Policy No. FA-9, Purchasing Policy. This policy is approved as final at the conclusion of the comment period if no substantive comments are received and shall become effective at the end of comment period.

**STAFF MEMBERS:** Jendonnae L. Houdyschell, Senior Associate General Counsel

**BACKGROUND:**

This amendment clarifies the manner in which bids may be submitted to the University to include paper, facsimile and electronic submissions.

**Fiscal Note:**

There is no anticipated additional cost to the institution for implementing this policy. Upon approval of this resolution, a comment period will open and remain open until 5:00 pm on Friday, May 26, 2023. If substantive comments are received, a final policy will be presented to the Board for approval at a subsequent meeting. If no substantive comments are received, the policy will be considered approved in its current form with an effective date of the end of the comment period.

Comments should be sent via paper mail only (USPS mail or campus mail) to:

Jendonnae L. Houdyschell  
Senior Associate General Counsel  
OM 213  
Marshall University  
One John Marshall Dr.  
Huntington, WV 25755

# MARSHALL UNIVERSITY BOARD OF GOVERNORS

## Policy No. FA-9

### Purchasing Policy

#### 1 General Information.

- 1.1 Scope: *Establishes the rules and policies governing and controlling purchase, acquisition and inventory management of materials, supplies, equipment, services, construction, and printing by the Governing Board of Marshall University, created pursuant to West Virginia Code §18B-2A-1 and hereinafter referred to as the "Governing Board".*
- 1.2 Authority: West Virginia Code §18B-5-3 through §18B-5-9.
- 1.3 Passage Date: April ~~26~~<sup>9</sup>, 202~~3~~<sup>1</sup>
- 1.4 Effective Date: ~~June 9, 2021~~
- 1.5 Controlling over: Marshall University
- 1.6 Background: This policy amends the original policy FA-9 approved on January 25, 2006, updated April 22, 2010, further amended on April 17, 2012 and June 12, 2015. Statutory References: West Virginia Code §18B-5-3 through §18B-5-9. Amended on April 29, 2021, to clarify monetary threshold for bidding requirements for architectural, engineering, and other consultant services on projects. Amended on April 26, 2023 to clarify bids may be submitted by paper, facsimile or electronic means.

#### 2 Definitions

- 2.1 As used in this policy, all terms have the same meaning as provided in West Virginia Code, and as follows:
  - 2.1.1 "Board" means the Governing Board of Marshall University.
  - 2.1.2 "Best Value Purchases" mean a procurement method that emphasizes value over price. The best value might not be the lowest cost. Generally achieved through the Request for Proposals (RFP) method. An assessment of the return that can be achieved based on the total life cycle cost of the item; may include an analysis of the functionality of the item; can use cost-benefit analysis to define the best combinations of quality, services, time, and cost considerations over the useful life of the acquired item.
  - 2.1.3 "Chief Financial Officer" means the individual designated by the president of Marshall University for that function in administrative procedure ADMIN-1.
  - 2.1.4 "Chief Operations Officer" means the individual designated by the president of Marshall University for that function in administrative procedure ADMIN-1.
  - 2.1.5 "Chief Procurement Officer" means the individual designated by a President of a state institution of higher education to manage, oversee and direct the purchasing and acquisition of supplies, equipment, services, and printing for that institution.
  - 2.1.6 "Commodity" means an article which is useful or serviceable, particularly an article of merchandise movable in trade; a good, or service of any kind, including construction; an

article of trade or commerce; things that are bought and sold.

- 2.1.7 "Director of Physical Plant" means the individual to manage and direct the inventory management of materials, supplies, and equipment, and receipt of inventory for Marshall University.
- 2.1.8 "Essential Service" means something basic; a commodity that is necessary, indispensable, or unavoidable and is purchased in a routine, repetitive, and noncompetitive manner.
- 2.1.9 "F.O.B. Destination" and "Free on Board Destination" mean the seller or vendor must transport or pay for the transportation of the materials, supplies, equipment, services and printing, to the point of destination specified in the contract.
- 2.1.10 "Governing Board" means the institutional board of governors at Marshall University as provided for in the West Virginia state code.
- 2.1.11 "Higher Education Institution" means an institution as defined by Sections 401(f), (g) and (h) of the federal Higher Education Facilities Act of 1963, as amended.
- 2.1.12 "President" means the chief executive officer of Marshall University.
- 2.1.13 "Purchasing Agent" means an individual designated by a Chief Procurement Officer to perform designated purchasing and acquisition functions as authorized by the Chief Procurement Officer.
- 2.1.14 "Responsible Bidder" and "Responsible Vendor" mean a person and/or vendor who have the capability in all respects to perform contract requirements, and the integrity and reliability which will assure good faith performance.
- 2.1.15 "Responsive Bidder" and "Responsive Vendor" mean a person and/or a vendor who has submitted a bid which conforms in all material respects to the invitation to bid.
- 2.1.16 "Single Source" means that the desired product or service is available from only one supplier because of the uniqueness and characteristics of the product or service offered.
- 2.1.17 "Sole Source" means only one vendor can supply the desired product or service.
- 2.1.18 "Statutory Bid Minimum" means the amount in dollars identified in WV Code §18B-5-4 and §18B-5-4a (or their subsequent amended sections) as the value under which purchases do not require competitive bids. As of June 12, 2015, the statutory bid minimum is \$50,000 for general purchases and \$100,000 for construction projects.
- 2.1.19 "Vendor" means a seller of goods and services.
- 2.1.20 "Vice Chancellor for Administration" means that person employed by the Commission with the advice and consent of the Council in accordance with West Virginia Code §18B-4-2. The Vice Chancellor for Administration shall assume all powers and duties that were assigned to the Senior Administrator.

### **3 APPLICABILITY**

3.1 This policy applies to all areas within Marshall University.

### **4 AUTHORITY OF THE GOVERNING BOARD**

4.1 Pursuant to West Virginia Code §18B-5-4, the Governing Board shall adopt rules governing and controlling acquisitions, purchases and inventory management of materials, supplies, equipment, services, construction, and printing.

### **5 AUTHORITY AND DUTIES OF THE PRESIDENT FOR MARSHALL UNIVERSITY**

5.1 The President of Marshall University shall, in the name of the Governing Board, have the authority and duty to:

5.1.1 Administer and oversee the purchasing system of the Governing Board;

5.1.2 Recommend to the Governing Board additional rules or modifications as may be required for efficient and cost effective management of purchases, inventorying of materials, supplies, and equipment. ;

5.1.3 Develop administrative manuals, guidelines, procedures, and forms which shall be followed by the institutions for purchase, acquisition and inventory management.

5.1.4 Provide for a periodic audit of the institution for compliance with the rules and policies that have been adopted by the Board and the administrative manuals, guidelines, procedures and forms developed by the Board;

5.1.5 If requested, provide assistance to other institutions in the purchase, acquisition and inventory management of materials, supplies, equipment, services, construction, and printing,; and

### **6 DELEGATION OF PURCHASING AUTHORITY AND RESPONSIBILITIES**

6.1 The Governing Board, through the President, or as shall be delegated by him or her, shall purchase or acquire materials, supplies, equipment, services, construction, and printing as required by that Governing Board. The Governing Board shall have fiduciary responsibility to ensure that purchases and acquisitions are made within the limits of available appropriations and funds in accordance with applicable provisions of West Virginia Code §5A-2-1 et seq., and for the inventory of materials, supplies and equipment.

6.2 In order to assist the Governing Board in carrying out its duties, obligations and responsibilities under this policy, the Board may, by resolution of the Board, delegate authority to the President of Marshall University who shall have overall control and management of the institution's purchases, inventory. The President shall appoint the Director of Purchasing as the University's Chief Procurement Officer to assist the President in carrying out the duties, obligations and remedies imposed by the Governing Board and this rule. This appointment shall be made in writing and filed with the State Auditor and the Attorney General.



6.3 Unless otherwise stated in writing by the President, the Chief Procurement Officer shall have full authority to act as the designee of the President for purchase, acquisition, supplies, equipment, services, construction, and printing, as may be required by the institution. Contractual signature authority shall be held solely by the President, the Chief Operations Officer, and the Chief Procurement Officer. Others may be designated by the President for approval of specific contracts.

## **7 AUTHORITY, DUTIES AND REMEDIES OF THE CHIEF PROCUREMENT OFFICER**

7.1 The Chief Procurement Officer shall, unless otherwise stated in writing, have full authority to act in matters of institutional purchasing as the designee of the President and shall serve as the central procurement officer for the institution.

7.2 The Chief Procurement Officer may appoint buyers and delegate authority to them as designees, or to any department within the University. Delegation of authority by the Chief Procurement Officer, and any limits thereupon, shall be in writing and filed with the State Auditor and the Attorney General. Responsibility for ensuring institutional compliance with the West Virginia Code and this rule shall rest with and be the responsibility of the Chief Procurement Officer.

7.3 As required by law and this policy, and consistent with administrative manuals, guidelines and procedures developed by the Board, the Chief Procurement Officer shall have the duty and/or authority to:

7.3.1 Purchase and contract for the materials, supplies, equipment, services, construction and printing required by Marshall University;

7.3.2 Establish administrative procedures for purchases not exceeding the statutory bid minimum;

7.3.3 Review specifications and descriptions before soliciting bids or proposals to ensure that they are competitive and fair and do not unfairly favor or discriminate against a particular brand or vendor;

7.3.4 Advertise and post or otherwise make available notices for bids on all purchases exceeding the statutory bid minimum, or all purchases for which competitive bids or proposals are being solicited by the University's purchasing office;

7.3.5 Maintain the purchasing files;

7.3.6 Accept or reject any and all bids in whole or in part;

7.3.7 Waive minor irregularities in bids, bidding documents and/or specifications;

7.3.8 Apply and enforce standard specifications;

7.3.9 Prescribe the amount of deposit or bond to be submitted with any bid or contract;

7.3.10 Prescribe contract provisions for liquidated damages, remedies and/or other damages provisions in the event of vendor default;

7.3.11 Exempt from competitive bidding purchases of materials, supplies, equipment, services and printing purchased from within state government, from West Virginia sheltered workshops,

from cooperative buying groups and consortia, and from the federal government or federal government contracts when price, availability and quality are comparable to those on the open market;

7.3.12 Perform chemical and physical tests on samples submitted with bids and samples of deliveries to determine compliance with specifications, if deemed necessary and prudent;

7.3.13 Hear and render opinions on vendor complaints and protests;

7.3.14 Register vendors with the Purchasing Division of the Department of Administration in accordance with the West Virginia Code;

7.3.15 Apply the preference for resident vendors required by the West Virginia Code;

7.3.16 File contracts and purchase orders that exceed the dollar limit required for competitive bidding with the State Auditor;

7.3.17 Submit contracts and purchase orders to the Attorney General for approval as to form or administrative procedures and guidelines as may be required by law.

7.3.18 Apply and enforce other applicable provisions of state and federal laws pertaining to purchases.

7.4 Remedies that are available to the Chief Procurement Officer when appropriate circumstances arise include:

7.4.1 In the event that a vendor fails to honor any contractual term or condition, the Chief Procurement Officer may cancel the contract and re-award the contract to the next lowest responsible and responsive bidder;

7.4.2 Vendors failing to honor contractual obligations may be held responsible for all differences in cost;

7.4.3 Declare a vendor or bid non-responsible or non-responsive and refuse to award a purchase order. All such instances shall be substantiated in writing giving the reason(s) thereof, and such documentation shall be considered a public document available for inspection at all reasonable times; and

7.4.4 Suspend, for a period not to exceed one (1) year, the right of a vendor to bid on purchases when there is reason to believe that such vendor has violated any of the provisions of the terms and conditions of a contract, this rule and/or state law.

## **8 PURCHASE OR ACQUISITION OF MATERIALS, SUPPLIES, EQUIPMENT, SERVICES, CONSTRUCTION AND PRINTING**

8.1 Unless otherwise authorized by law, all purchases or acquisitions of materials, supplies, equipment, services, construction and printing shall be awarded by competitive bidding, except as provided in the following paragraphs of this rule:

8.1.1 (a) Purchases not exceeding the statutory bid minimum;

- 8.1.1.1 The Chief Procurement Officer shall establish administrative procedures for purchases not exceeding the statutory bid minimum. These procedures shall provide for obtaining adequate and reasonable records to properly account for funds and to facilitate auditing. They shall be approved by the President and be on file in the University's purchasing office and made available to the public upon request.
- 8.1.1.2 Purchases in this category do not require competitive bids under \$50,000. Signed quotations may be required for all non-contract material purchases exceeding \$25,000. Fax and electronic signatures are acceptable.
- 8.1.2 (b) Competitive Proposals
- 8.1.2.1 For purchases exceeding the statutory of \$50,000.01 bid threshold, competitive bids are the preferred method of procurement; however, if it is either not practicable or advantageous, a contract may be entered into by a request for proposals. The words "practicable" and "advantageous" are to be given ordinary dictionary meanings. The term "practicable" denotes what may be accomplished or put into practical application. "Advantageous" connotes a judgmental assessment of what is in the institution's best interest. The key element in determining advantageousness will be the need for flexibility.
- 8.1.2.2 The request for proposal method of purchasing is used to obtain goods and services when sufficient knowledge or expertise does not exist to adequately specify the details of the desired result. The desired result is written into the request for proposals. The vendor responds to the request for proposals with a proposal identifying its intended approach to meet the desired result along with a proposed price or fee. Terms and conditions of the contract shall be included in a request for proposals, along with a pre-established award criteria based on value or points. Whenever desirable, interviews may be conducted with interested parties for clarification and/or determination of qualifications and experience prior to award. Requests for proposals go beyond price alone. They also look at the vendor's ability and resources to furnish the desired service to get the desired result. Quality of service and performance are important considerations. Requests for proposals are primarily used for large dollar projects requiring a high level of expertise on the part of the vendor.
- 8.1.3 (c) Competitive selection procedures for professional services;
- 8.1.3.1 The competitive selection procedure for professional services is similar to the process used for competitive proposals; however, greater weight is given to the ability to perform the service as reflected by technical training, education and experience, and in some cases, artistic and aesthetic values and capabilities. In these cases, price may be a secondary consideration.
- 8.1.3.2 Architectural, engineering, and other consultant services for projects estimated to cost in excess of \$625,000 shall be procured through an Expression of Interest.
- 8.1.4 (d) Sole source and single source procurement;
- 8.1.4.1 The Chief Procurement Officer may approve the purchase of materials, supplies, equipment, services, construction and/or printing directly from a vendor without

competitive bid or proposals, if any of the following conditions exist:

- 8.1.4.1.1 the item cannot be obtained through ordinary purchasing procedures;
  - 8.1.4.1.2 the item is of unique nature and not available from any other source; or
  - 8.1.4.1.3 the item is available from a state spending unit or other institution with preference under the West Virginia Code, provided the price, availability and quality are comparable to those in the open market.
- 8.1.5 (e) Emergency procurement;
- 8.1.5.1 Emergency purchases exceeding the statutory bid minimum must receive the prior written approval of the Chief Procurement Officer unless made according to subparagraph ~~8.1.5.3~~~~8.1.5.3~~. An emergency situation requiring purchase of materials, supplies, equipment, services, construction or printing must be the result of unforeseen events or circumstances, including delays by contractors, delays in transportation, or an unanticipated volume of work. Emergency purchases shall not be used for hardship resulting from neglect, poor planning or lack of organization by the spending unit. Competitive bids must be obtained if possible.
  - 8.1.5.2 The University shall maintain a purchasing card or cards for use in and for situations declared an emergency by the President. Such emergencies may include but are not limited to partial or total destruction of a campus facility; loss of a critical component of utility infrastructure; heating ventilating, or air conditioning failure in an essential academic building; loss of campus road, parking lot or campus entrance; or a local, regional, or national emergency situation that has a direct impact on the campus.
  - 8.1.5.3 In the event of an emergency declared by the President of Marshall University, the President or his or her designee may authorize the use of an emergency purchasing card by a designated representative in accordance with the procedures set forth in the State Auditor's Legislative Rule for the purchasing card program.
- 8.1.6 (f) Open end, consortium, buying group, and federal contracts; and
- 8.1.6.1 Marshall University may enter into open end contracts for materials, supplies, equipment, services, construction and/or printing to supply their respective needs in the form of statewide contracts, blanket orders or price agreements. Once issued, purchases and acquisitions may be made from these contracts without securing any other bids or quotations. These contracts may be made available to other institutions for their use.
  - 8.1.6.2 The University may, without securing any other bids or quotations, make purchases from cooperative buying groups, consortia, the federal government and from federal government contracts if the materials, supplies, equipment, services, and printing to be purchased are available from these groups, consortia, or the federal government and its contracts, and if this is the most financially advantageous manner of making the purchase.
- 8.1.7 (g) Essential services.

- 8.1.7.1 Essential services (commodities in this category may include, but are not limited to routine, regularly scheduled payments) may be purchased and paid for by the University without securing competitive bids or proposals or issuing purchase orders. Administrative procedures will provide additional guidance on these types of purchases.
- 8.1.8 (h) Purchasing Card
- 8.1.8.1 The Chief Financial Officer shall establish administrative procedures relating to payment. All current purchasing policies must be followed regardless of payment method. The state purchasing card may be used as a purchasing and payment method as provided in applicable provisions of West Virginia Code §12-3-10a and b, §18B-5-4 (u) and §18B-5-9(d).
- 8.1.8.2 The University shall maintain a purchasing card or cards that may be used for emergencies declared by the President in accordance with WVC §18B-5-9 (d) (3).
- 8.2 Purchases Greater than the statutory bid minimum
- 8.2.1 Competitive bidding is the preferred method for purchase and acquisition of materials, supplies, equipment, services, and printing greater than the statutory bid minimum. The Chief Procurement Officer shall advertise for bids on all purchases exceeding the statutory bid minimum. The advertisement shall appear no less than 5 calendar days prior to the date bids are due.
- 8.2.2 The Chief Procurement Officer shall, in addition to advertising, post or otherwise make available notice of all acquisitions and purchases for which competitive bids are being solicited in the University's purchasing office no less than 5 calendar days prior to making such purchase and shall ensure that the notice is available to the public during business hours.
- 8.2.3 Bids shall be delivered to the specified location for receipt of bids by the bidder prior to the date and time of the bid opening according to the instruction contained in the request for bids and any addenda or modifications officially issued.
- 8.2.4 Bids not properly delivered or received after the required time and date shall not be opened and shall be returned to the bidder.
- 8.2.5 The bid shall be signed by an authorized agent of the bidder. A corporate signature without an individual's name and signature shall not be construed as an acceptable signature.
- 8.2.6 ~~Paper, Facsimile~~ ~~and~~ electronically transmitted bids are ~~not~~ acceptable for bids over the statutory bid minimum, unless the specifications ~~provide other allow such submissions and~~ instructions for such submissions ~~are~~ in the request.
- 8.2.7 A bidder may make a written modification to a bid prior to the bid opening, provided modifications are made by the bidder in such a manner that the bid price is not revealed or known until the bid is opened. Written modifications must be received by the Chief Procurement Officer prior to the date and time of the bid opening. Facsimile and electronically transmitted modifications are acceptable if the bid price is not revealed.
- 8.2.8 Originals or copies of bids shall be available for public inspection after the bid opening.

Vendors may designate in writing with the bid submission information contained within the bid constituting trade secrets, pursuant to West Virginia Code §29B-1-4(1), which shall be exempt from disclosure. The purchasing files shall be open for public inspection after the award has been made, except for information qualifying for the exemption set out above.

- 8.2.9 The Chief Procurement Officer may reject an erroneous bid after the bid opening upon request of the bidder if all of the following conditions exist:
- 8.2.9.1 an error was made;
  - 8.2.9.2 the error materially affected the bid or proposal;
  - 8.2.9.3 rejection of the bid or proposal would not cause a hardship on the institution other than losing an opportunity to receive materials, supplies, equipment, services, construction and/or printing at a reduced cost; and
  - 8.2.9.4 enforcement of the part of the bid or proposal in error would be unconscionable. In order to reject a bid or proposal, the purchasing file must contain documented evidence that all of the above conditions exist.
- 8.2.10 Price and other adjustments shall be allowed on any purchase order if specific provisions for adjustments have been incorporated in the prescribed forms and the purchase order. All such requests for adjustments shall be made in accordance with the specific terms and conditions of the individual purchase order. In the event no provision for adjustments has been made, discretion to grant adjustments shall rest with the Chief Procurement Officer.
- 8.2.11 Every person, firm or corporation selling or offering to sell to the University materials, supplies, equipment, services, construction and printing, upon competitive bid or otherwise, in excess of the statutory bid minimum per order, shall be registered with the West Virginia Department of Administration, Purchasing Division, pursuant to West Virginia Code §18B-5-5 and §5A-3-12. Purchase orders in excess of the statutory bid minimum may not be issued to any vendor not properly registered with the State of West Virginia.
- 8.2.12 Contracts, purchase orders and associated documents such as performance and labor/material payment bonds and certificates of insurance are not required to be approved by the Attorney General provided standard terms and conditions or standardized forms previously approved by the Attorney General are used.
- 8.2.13 Contracts and purchase orders that exceed the amount set forth in West Virginia Code §18B-5-4 for competitive bidding shall be filed with the State Auditor.
- 8.3 Specifications and Awards
- 8.3.1 Specifications shall be written to maximize and encourage competition. In certain cases, a "brand name or equal" may be used as a specification.
  - 8.3.2 All purchases and acquisitions shall be made in consideration of and within limits of available appropriations and funds and in accordance with applicable provisions of West Virginia Code §5A-2, relating to expenditure schedules and quarterly allotments of funds.

- 8.3.3 Award shall be made to the lowest responsible and responsive vendor. Unit prices shall prevail in all cases when there is a conflict between the unit price and extended price. In some cases multiple and/or split awards may be made when determined to be in the best interest of the institution. Occasionally, purchase orders may be issued which impose no obligation to take delivery of a product and/or service and as such, these purchase orders shall be issued as blanket purchase orders or price agreements. In situations where vendors are competing to provide a service that will generate income for an institution, the award shall be made to the highest responsible and responsive bidder, taking into consideration the above factors.
- 8.3.4 The Chief Procurement Officer may accept or reject, in whole or in part, any bid or proposal when he or she believes it to be in the best interest of the institution. If any bid or proposal is rejected, a written explanation shall be placed in the purchasing file.
- 8.3.5 When tie bids or proposals are received, the tie shall be broken and an award made by allowing the tied vendors to make a "best and final offer." If a tie bid is not broken by a "best and final offer," then the tie may be broken by a flip of a coin, draw of the cards or any other impartial method deemed prudent by the Chief Procurement Officer.
- 8.3.6 Except for exemptions granted in the West Virginia Code, all material, supplies, equipment, services and printing made upon competitive bids or proposals shall be subject to any resident vendor preference set forth in the West Virginia Code.
- 8.3.7 The Chief Procurement Officer shall determine the applicability and amounts of bonds and/or deposits required of a vendor at any time, if, in his or her judgment, such security is necessary to safeguard the institution from undue risk. The Chief Procurement Officer may require the vendor to submit a certified check, certificate of deposit, performance bond, or any other security acceptable to the Chief Procurement Officer, payable to the institution. Personal checks and/or company checks are not acceptable. When a contract has been satisfactorily completed on which a surety bond or other deposit has been previously submitted, the spending unit shall certify the completion in writing to the Chief Procurement Officer. The Chief Procurement Officer, upon receipt of the notification, shall return the check or deposit to the vendor.
- 8.4 Vendor's Rights and Duties
- 8.4.1 Each vendor is solely responsible for delivery of its bid or proposal to the designated location for receipt of bids or proposals prior to the specified date and time of the bid or proposal opening.
- 8.4.2 If there is a conflict between the extension price and the unit price, the unit price shall prevail.
- 8.4.3 Any changes made by the vendor in the specifications listed in the bid request must be clearly stated. If changes are not stated, it will be assumed that items offered meet the specifications in all respects.
- 8.4.4 Vendors are responsible for the accuracy of the information in their bid or proposal and on the bid or proposal envelope.

- 8.4.5 All sales to the University are exempt from West Virginia consumer sales tax or excise tax by blanket state exemption and blanket federal exemption.
- 8.4.6 It is the vendor's exclusive duty and obligation to file protests and requests for reconsideration according to the requirements of Section 9, and for reconsideration of suspension, in accordance with the requirements of Section 10 of this rule; otherwise, they shall be waived.
- 8.5 Vehicle Purchase
- 8.5.1 The purchase and leasing of motor vehicles shall be consistent with the Department of Administration's Procedural Rule on State Owned Vehicles, Title 148, Series 3. This rule guidelines and procedures are adopted by the University.
- 8.6 Procurement File
- 8.6.1 The Chief Procurement Officer shall maintain a purchasing file for each procurement or acquisition. This file shall contain all relevant information pertaining to such purchase or acquisition, including but not limited to:
- 8.6.1.1 bids, proposals or quotations received in response to a request for bids or proposals;
  - 8.6.1.2 identification and certification of the successful bid;
  - 8.6.1.3 why any bid or proposal is rejected in whole or in part;
  - 8.6.1.4 justification for award to other than the lowest vendor; and
  - 8.6.1.5 vendor protests or complaints.
- 8.6.2 The purchasing file shall be a public record open to inspection during normal business hours. No records in the purchasing file shall be destroyed without the written consent of the Legislative Auditor, except as set forth in subparagraph ~~8.6.38-6.3~~.
- 8.6.3 Those files in which the original documentation has been held for at least one year and in which the original documents have been reproduced may be destroyed without written consent of the Legislative Auditor. All files, no matter the storage method, shall be open for inspection by the Legislative Auditor upon request.
- 8.7 Lease-Purchase Arrangements
- 8.7.1 The University may enter into lease-purchase arrangements for capital improvements, including equipment, regardless of value, without the approval of the Higher Education Policy Commission in accordance with West Virginia Code §18B -19-11(c).
- 8.7.2 Lease-purchase arrangements shall be made in accordance with West Virginia Code §18B-5-4 (d and e) and §18B -19-11.
- 8.7.3 Lease-purchase agreements exceeding the minimum value stated in WV Code §18B -19-11(e) (or its subsequent amended section) must be approved as to form by the Attorney



General in accordance with WV Code §18B -19-11(e).

8.8 Lease Agreements for Grounds, Buildings, Office Space, Classrooms

8.8.1 The University has the authority to enter into lease agreements, as lessee, for grounds, buildings, office space or other space in the name of the State for more than one fiscal year but not exceeding forty years under the following conditions:

8.8.1.1 Marshall University shall be responsible for all rent and other necessary payments in connection with the contract of lease; and

8.8.1.2 Sufficient grounds, buildings, office or other space is not available on University property or in buildings currently owned or leased.

8.8.2 Before executing any rental contract or lease, the University shall do the following:

8.8.2.1 Determine the fair rental value of the grounds, building, office space or other space to be leased in the condition in which they exist, and shall contract for or lease the premises at a price not to exceed the fair market value;

8.8.2.2 Leases shall contain, in substance, all of the following provisions:

8.8.2.2.1 That the University, as lessee, has the right to cancel the lease without further obligation on the part of the lessee upon giving thirty days' written notice to the lessor at least thirty days prior to the last day of the succeeding month;

8.8.2.2.2 That the lease shall be considered canceled without further obligation on the part of the lessee if the Legislature or the federal government fails to appropriate sufficient funds for the lease or otherwise acts to impair the lease or causes it to be canceled; and

8.8.2.2.3 That the lease shall be considered renewed for each ensuing fiscal year during the term of the lease unless it is canceled by the University before the end of the then-current fiscal year.

8.8.3 The University, which is granted any grounds, buildings, office space or other space leased in accordance with West Virginia Code §18B-5-4 may not order or make permanent changes of any type unless the Governing Board, as appropriate, has first determined that the change is necessary for the proper, efficient and economically sound operation of the institution. For purposes of this section, a "permanent change" means any addition, alteration, improvement, remodeling, repair or other change involving the expenditure of state funds for the installation of any tangible thing which cannot be economically removed from the grounds, buildings, office space or other space when vacated by the institution. For improvements costing less than the statutory bid minimum for construction projects, the Governing Board delegate's approval authority through the President to the Chief Operations Officer.

8.8.4 Leases and other instruments for grounds, buildings, office or other space, once approved by the Governing Board, may be signed by the President, the Chief Operations Officer or the Chief Procurement Officer. Leases and other instruments entered into by the University that exceeds \$1 million over the lease term must receive prior approval of the Governing Board. Leases costing less shall be approved by the Chief Operations Officer.

- 8.8.5 The University shall present to the Joint Committee on Government and Finance a copy of any contract for the purchase of real estate, any lease-purchase agreement and any construction for new buildings or other acquisitions of buildings, office space, or grounds exceeding one million dollars.
- 8.8.6 Any lease or instrument exceeding the minimum value stated in WV Code §18B -19-12(h) (or its subsequent amended section) annually shall be approved as to form by the Attorney General. A lease or other instrument for grounds, buildings, office or other space that contains a term, including any options, of more than six months for its fulfillment shall be filed with the State Auditor.
- 8.8.7 The Governing Board may promulgate additional rules deemed necessary to carry out the provisions of this section, and the President may issue procedures for complying with this section.

## **9 PROTESTS AND RECONSIDERATION**

- 9.1 Protests and requests for reconsideration of a decision made by Chief Procurement Officer may only be made by a person and/or a vendor who is a potential or actual bidder on that particular contract and/or purchase.
- 9.2 Protests
- 9.2.1 Protests based on specifications or improprieties in any type of solicitation which are apparent or should have been apparent prior to the bid or proposal opening or closing date must be filed not later than five calendar days prior to the bid or proposal opening or closing date. A protest of the award must be filed no later than five calendar days following the notice of the University's intent to award the contract as posted or otherwise made available in the institution's Purchasing Office for competitive transactions greater than the statutory bid minimum. Protests filed prior to five calendar days following the notice of intent to award shall be resolved in accordance with this rule before an award is made. Information regarding awards may be obtained from the Purchasing Office, and a vendor contemplating a protest has a duty to obtain this information in a timely manner.
- 9.2.2 The protest must be filed in writing with the Chief Procurement Officer and contain the name and address of the protestor, the requisition number of the bid or the purchase order number, a statement of the grounds for protest and supporting documentation, the relief sought, and if a hearing on the merits of the protest is requested.
- 9.2.3 The Chief Procurement Officer shall review the protest and issue a decision in writing. In the event a hearing on the merits of the protest is requested by the protestor, the Chief Procurement Officer shall set a time and place for the hearing. The hearing shall be recorded and an official record shall be prepared. Following the hearing, the Chief Procurement Officer shall issue a written decision.
- 9.3 Reconsideration
- 9.3.1 Reconsideration of a decision on a protest by the Chief Procurement Officer may be requested by an aggrieved party to the University's Chief Operations Officer. A request for reconsideration shall be made in writing within five calendar days after receiving the Chief

Procurement Officer's written decision, and it shall contain the name and address of the aggrieved party, the requisition or purchase order number, a statement of the grounds for reconsideration with supporting documentation, the relief sought, and if a hearing on the merits is requested.

- 9.3.2 The Chief Operations Officer shall review the request for reconsideration and issue a decision in writing. In the event a hearing on the merits is requested by the aggrieved party, he or she shall set a time and place for the hearing. The hearing shall be recorded and an official record shall be prepared. Following the hearing, he or she shall issue a decision in writing to the aggrieved party and his or her decision shall be final.
- 9.3.3 The Chief Procurement Officer and Chief Operations Officer may refuse to decide any protest or reconsideration where the matter involved is the subject of litigation before a court of competent jurisdiction, or has been decided on the merits by such court. The foregoing shall not apply where the court requests, expects or otherwise expresses interest in the decision of the two.

## 10 SUSPENSION AND RECONSIDERATION

### 10.1 Suspension

- 10.1.1 The Chief Procurement Officer shall have authority to suspend, for a period not exceeding one year, the right and privilege of a person to bid on purchases at Marshall University.
- 10.1.2 The following shall be considered adequate grounds for suspension of a vendor:
- 10.1.2.1 a vendor has exhibited a pattern of poor performance in fulfilling its contractual obligation(s) including, but not limited to, providing or furnishing commodities, materials, or services or construction late, or at a quantity or quality level below that which is specified in the contract, or repeated instances of poor performance; or
- 10.1.2.2 the vendor has breached any contract entered into pursuant to the provisions of West Virginia Code §18B-5-4 through §18B-5-9 or this policy, or the vendor has been convicted of any federal or state law punishable as a felony if such conviction is directly related to the performance of a contract entered into pursuant to West Virginia Code §18B-5-4 through §18B-5-9 or this policy. Any such suspension must be imposed within one year of the date of the act, omission, or conviction the suspension is based upon, or within one year of the Chief Procurement Officer's discovery of such act, omission, or conviction.

### 10.2 Reconsideration

- 10.2.1 Reconsideration of a decision on suspension by the Chief Procurement Officer may be requested by an aggrieved party to Marshall University's Chief Operations Officer. A request for reconsideration shall be made in writing within five calendar days after receiving the Chief Procurement Officer's decision and it shall contain the name and address of the aggrieved party, a statement of the grounds for reconsideration with supporting documentation, the relief sought, and if a hearing on the merits is requested.
- 10.2.2 The Chief Operations Officer will review the request for reconsideration and issue a decision

in writing. In the event a hearing on the merits is requested by the aggrieved party, he or she shall set a time and place for the hearing. The hearing shall be recorded and an official record prepared. Following the hearing, he or she will issue a decision in writing to the aggrieved party and his or her decision shall be final.

- 10.2.3 The Chief Operations Officer may refuse to decide any reconsideration when the matter involved is the subject of litigation before a court of competent jurisdiction, or has been decided on the merits by such court. The foregoing shall not apply when the court requests, expects or otherwise expresses interest in the decision of the institution.

### 10.3 Vice Chancellor for Administration

- 10.3.1 When the University suspends the right and privilege of a vendor to bid on purchases of the University, the Purchasing Office shall forward a copy of the suspension notice to the Chief Procurement Officer of the Higher Education Policy Commission, who shall maintain a record of such suspension and shall notify all institutions as well as the Director of the State Division of Purchasing of such suspension.

- 10.3.2 If the Chief Procurement Officer of the Commission determines that the actions of the vendor leading to the suspension by the University are of a serious enough nature to justify imposition of a system-wide suspension, he or she shall forward the suspension and his or her recommendation to the Vice Chancellor for Administration for review. If the Vice Chancellor for Administration determines that the actions of the suspended vendor justify a system-wide suspension, he or she shall notify the vendor and all institutions of the system-wide suspension.

## 11 QUALIFICATIONS OF A PURCHASING AGENT AND A CHIEF PROCUREMENT OFFICER

### 11.1 Buyer

- 11.1.1 No person shall be employed as a buyer unless that person, at the time of employment, is either: (a) a graduate of an accredited college or university; or (b) has at least four years' experience in purchasing for any unit of government or for any business, commercial or industrial enterprise.

- 11.1.2 Any person making purchases and acquisitions pursuant to this section shall execute a bond in the penalty of fifty thousand dollars, payable to the state of West Virginia, with a corporate bonding or surety company authorized to do business in this state as surety thereon, in a form prescribed by the Attorney General and conditioned upon the faithful performance of all duties in accordance with West Virginia Code §18B-5-4 through §18B-5-9 and this policy. In lieu of separate bonds for such buyers, a blanket surety may be obtained. Any such bond shall be filed with the Secretary of State. The cost of any such bond or bonds shall be paid from funds appropriated to the Governing Board.

### 11.2 Chief Procurement Officer

- 11.2.1 No new person shall be employed as a Chief Procurement Officer unless that person, at the time of employment, is:

- 11.2.1.1 a graduate of and has received a baccalaureate degree from an accredited college or

university; and

11.2.1.2 has at least four years' experience in purchasing for any unit of government or for any business, commercial or industrial enterprise.

11.2.2 The bonding provisions set forth in subparagraph ~~11.1.2~~~~11.1.2~~ shall also apply to any person employed as a Chief Procurement Officer.

## 12 RECEIVING AND INVENTORY MANAGEMENT

### 12.1 Receiving

12.1.1 The Director of Physical Plant shall establish University administrative procedures for receiving and distributing materials, supplies, equipment, services and printing to departments and offices within the University. These procedures shall be consistent with this policy, and they shall be approved by the President, shall be on file with the Chief Operations Officer Office and made available to the public upon request.

### 12.2 Inventory Management

12.2.1 Effective July 1, 2006, the Director of Physical Plant shall inventory all equipment that has a unit value at the time of purchase or acquisition of \$5,000 or greater. Such inventory shall be kept current at all times. All equipment purchases with a unit value of \$5,000 or more must be purchased inside the University procurement modules.

12.2.2 The Director of Physical Plant shall set up and maintain the Marshall University's inventory management system on the basis of generally accepted accounting standards. This system shall also conform to the requirements of the Governing Board, the state and the federal government as applicable.

12.2.3 The Director of Physical Plant shall conduct an annual audit of Marshall's inventory with a physical audit of all equipment being accomplished every three years on a cyclical basis.

## 13 VIOLATIONS

13.1 Any person who authorizes or approves a purchase contract in a manner in violation of the West Virginia Code, this rule, or any policy or procedure adopted by the Governing Board shall be personally liable for the cost of such purchase or contract. Purchases or contracts violating the West Virginia Code and/or this rule shall be void and of no effect.

13.2 Any person receiving anything of value from a known interested party in the awarding of a purchase order shall be subject to the provisions of West Virginia Code §18B-5-6 and §5A-3--29, -30, -31.

13.3 Except as may be authorized by the provisions of Chapter 6B of the West Virginia Code, neither the Governing Board, nor any employee of the University, shall be financially interested, or have any beneficial personal interest, directly or indirectly, in the purchase of any equipment, materials, supplies, services, or printing, nor in any firm, partnership, corporation or association furnishing them. Neither the Governing Board nor any employee of the University shall accept or receive directly or indirectly, from any person, firm or corporation, known by the Governing Board or the University's employees to be interested in any bid, contract or purchase, by rebate, gift or otherwise,

any money or other thing of value whatsoever or any promise, obligation or contract for future reward or compensation.

- 13.4 Any vendor violating the West Virginia Code or this rule may be suspended from the right to bid on or submit a proposal for institutional purchases for a period of up to one year.

#### **14 PERFORMANCE AUDITS**

- 14.1 The Governing Board is required by West Virginia Code to conduct an independent performance audit of the University's purchasing functions at least once every three years. A copy of the audit shall be provided to the Joint Committee on Government and Finance and the Legislative Oversight Commission on Education Accountability within thirty days of the date the audit report is completed.

**Marshall University Board of Governors  
Meeting of April 26, 2023**

**ITEM:** Approval of Restructuring of Provident Debt Portfolio

**COMMITTEE:** Finance, Audit and Facilities Planning Committee

**RECOMMENDED ACTION:** *Resolved*, That the Marshall University Board of Governors approves the proposed restructuring of the Provident debt portfolio

**STAFF MEMBERS:** Matt Tidd  
Senior Vice President for Finance  
Chief Financial Officer

**Background:**

In 2010, Provident – Marshall acquired 418 apartment style student housing units and the 120,000 square foot Wellness Center on the campus of Marshall University. Provident – Marshall undertook the acquisition through the placement of \$89.5 million of Senior and Subordinate Bonds to refinance existing debt. Provident – Marshall assumed an existing interest rate swap, currently held by Deutsche Bank.

The current debt profile faces a variety of challenges associated with higher interest rates, tightened credit and lending requirements, and the University’s recent enrollment declines. With the appropriate level of commitment by the University, the existing debt portfolio is being restructured to provide long-term budgetary certainty through maturity.

**Marshall University Board of Governors  
Meeting of April 26, 2023**

**ITEM:** Update on Purchase of New Scoreboard/Video Board for Football Stadium

**COMMITTEE:** Finance, Audit and Facility Planning Committee

**RECOMMENDED RESOLUTION:** *Resolved, that the Marshall University Board of Governors affirms its prior approval of the University entering into purchase and other agreements to acquire the necessary equipment and installation of a new scoreboard/videoboard for Marshall University's athletic facilities. The Board further authorizes the President of the University to execute the necessary documents to effectuate the purchase and installation thereof.*

**STAFF MEMBER:** H. Toney Stroud  
Chief Legal Officer and General Counsel



**Marshall University Board of Governors  
Meeting of April 26, 2023**

**ITEM:** Marshall University Budget for Fiscal Year 2023-2024

**COMMITTEE:** Finance, Audit and Facilities Planning Committee

**RECOMMENDED ACTION:** *Resolved*, That the Marshall University Board of Governors approves the Marshall University Budget for Fiscal Year 2023-2024.

**STAFF MEMBERS:** Matt Tidd  
Senior Vice President for Finance  
Chief Financial Officer

**Background:**

We are presenting the FY24 Marshall University Budget for approval.

Our enduring financial principles continue to inform our proposed budget choices for 2024.

***Grow Students, Not Fees***

A minimal 2.5% tuition increase for Resident and Non-Resident Undergraduate and Graduate Students with Strategic pricing decisions for Metro and Online Students to simplify and remain competitive in those areas.

A conservative -3% Fall 2022 vs Fall 2023 total enrollment decline. A series of strategic investments have been included in the FY24 Budget to counter this assumption.

***Invest in our Team***

Included in the FY24 Budget is an employee pay raise program funded by an increase in our State Appropriations. The State provided base funding of ~\$1.9m (\$2,300 per State Funded employee). In order to do an across the board raise within the limit of the additional funding from the State, Marshall University is proposing a \$1,350 base pay increase for every employee.

***Take Care of the House***

During the first session of the 86th West Virginia Legislature an allocation of \$209m was approved for deferred maintenance for Higher Education. Marshall is anticipated to receive ~\$20-\$25m of that allocation. Marshall University has been tasked with prioritizing our Top 5-10 projects for mid-August funding requests. Project Shock and Awe will operationalize highly visible projects that can immediately impact the campus experience and align with our Master plan.

***Manage Our Strategic Resources***

Continue to define financial resiliency levels to provide fiscal sustainability, strategic investments and transition to an accountable financial model. A series of strategic initiatives have been launched to reignite growth and align expenses to performance and benchmark expectations in the future. There is a financial path forward to a positive bottom line by FY27.

***Net Result***

A proposed FY2024 budget that begins a multi-year journey:

- Projected Revenue: \$313.6M (+2.7% vs. 2023 Projected)
- Projected Expense: \$341.3M (+3.3% vs. 2023 Projected)

<b>Marshall University</b>				
<b>FY24 Budget</b>				
	<b>MU</b>	<b>SOM</b>	<b>MURC</b>	<b>TOTAL</b>
<b>Operating Revenues</b>				
Student Tuition and Fees (net of allowance)	58,708,000	11,024,000	-	69,732,000
Grants and Contracts	24,316,000	21,209,000	60,900,000	106,425,000
Auxiliary Enterprise Revenue	34,159,000	-	-	34,159,000
Other Operating Revenues	3,000,000	1,251,000	5,700,000	9,951,000
Source Transfers	500,000	(500,000)	-	-
<b>Total Operating Revenues</b>	<b>120,682,000</b>	<b>32,984,000</b>	<b>66,600,000</b>	<b>220,266,000</b>
<b>Operating Expenses</b>				
Salaries and Wages	106,249,000	26,474,000	25,000,000	157,723,000
Benefits	23,375,000	6,398,000	7,500,000	37,273,000
Supplies and Other Services	48,780,000	16,500,000	26,700,000	91,980,000
Utilities	8,457,000	1,000,000	360,000	9,817,000
Scholarships and fellowships	18,506,000	800,000	2,100,000	21,406,000
Depreciation	13,500,000	2,000,000	950,000	16,450,000
Other Operating Expenses	-	-	-	-
Fees assessed by the Commission for operations	-	-	-	-
<b>Total Operating Expenses</b>	<b>218,867,000</b>	<b>53,172,000</b>	<b>62,610,000</b>	<b>334,649,000</b>
<b>Operating Income (Loss)</b>	<b>(98,185,000)</b>	<b>(20,187,000)</b>	<b>3,990,000</b>	<b>(114,382,000)</b>
<b>Nonoperating Revenues (expenses)</b>				
State Appropriations	54,114,000	18,084,000	-	72,198,000
Federal Pell Grants	15,600,000	-	-	15,600,000
Gifts	1,700,000	-	-	1,700,000
Investment Income	2,000,000	1,000,000	1,000,000	4,000,000
Interest on indebtedness	(6,465,000)	-	-	(6,465,000)
Fees assessed by Commission for Debt Service	(209,000)	(120,000)	-	(329,000)
Other nonoperating revenues (expenses)	-	-	(71,000)	(71,000)
<b>Total Nonoperating Revenues (expenses)</b>	<b>66,740,000</b>	<b>18,964,000</b>	<b>929,000</b>	<b>86,633,000</b>
<b>Increase/Decrease in Net Assets</b>	<b>(31,444,000)</b>	<b>(1,223,000)</b>	<b>4,919,000</b>	<b>(27,748,000)</b>

**Marshall University Board of Governors  
Meeting of April 26, 2023**

**ITEM:** Schedule of Fiscal Year 2023-2024 Tuition and Fee Rates

**COMMITTEE:** Finance, Audit and Facilities Planning Committee

**RECOMMENDED ACTION:** *Resolved*, That the Marshall University Board of Governors approves the Fiscal Year 2023-2024 tuition and fee rates.

**STAFF MEMBERS:** Matt Tidd  
Senior Vice President for Finance  
Chief Financial Officer

**Background:**

We are presenting the FY24 Tuition and Fee Rate schedule for approval.

The University is proposing an overall 2.5% increase to undergraduate and graduate tuition and fees for both resident and non-resident students. The University is proposing an -11.5% decrease in the Metro tuition and fee rate to a level that is more competitive in the region and will complement the already approved expansion into additional counties in Ohio and Kentucky. The University is proposing an ~3% increase in Housing and Dining rates. Various other tuition and fee pricing changes are captured in the accompanying schedules.

<u>Fee Type</u>	<u>2022-23</u>	<u>2023-24</u>	<u>Changes</u>	<u>Fee Page</u>	<u>% chg</u>
				<u>Number</u>	

**Educational and General Fees**

Undergraduate – Resident	\$3,380	\$3,465	\$84	increase per semester	1	2.5%
Undergraduate – Non-Resident	\$8,392	\$8,626	\$234	increase per semester	1	2.8%
Undergraduate – Metro	\$5,907	\$5,039	-\$868	increase per semester	1	-14.7%
Graduate – Resident	\$3,555	\$3,644	\$89	increase per semester	2	2.5%
Graduate – Non-Resident	\$9,236	\$9,481	\$245	increase per semester	2	2.7%
Forensic Science - Graduate – Resident	\$3,827	\$3,922	\$95	increase per semester <sup>1</sup>	3	2.5%
Forensic Science - Graduate – Non-Resident	\$9,242	\$9,493	\$251	increase per semester <sup>1</sup>	3	2.7%
SOM Professional/Medical – Resident	\$11,276	\$11,558	\$282	increase per semester <sup>1</sup>	4	2.5%
SOM Professional/Medical – Non-Resident	\$27,360	\$28,044	\$684	increase per semester <sup>1</sup>	4	2.5%
SOM Physician Assistant– Resident	\$8,920	\$9,143	\$223	increase per semester <sup>1</sup>	5	2.5%
SOM Physician Assistant– Non-Resident	\$13,825	\$14,191	\$366	increase per semester <sup>1</sup>	5	2.5%
SOM Graduate/Biomedical Sci – Resident	\$4,722	\$4,839	\$117	increase per semester <sup>1</sup>	6	2.4%
SOM Graduate/Biomedical Sci – Non-Resident	\$10,158	\$10,432	\$274	increase per semester <sup>1</sup>	6	2.6%
School of Physical Therapy – Doctorate – Resident	\$6,388	\$6,548	\$160	increase per semester <sup>1</sup>	7	2.5%
School of Physical Therapy – Doctorate – Non-Resident	\$10,386	\$10,666	\$280	increase per semester <sup>1</sup>	7	2.5%
School of Pharmacy – Doctorate – Resident - P1	\$11,084	\$11,361	\$277	increase per semester <sup>1</sup>	8	2.5%
School of Pharmacy – Doctorate – Non-Resident - P1	\$18,276	\$18,732	\$456	increase per semester <sup>1</sup>	8	2.5%
School of Pharmacy – Doctorate – Resident - P2	\$10,867	\$11,084	\$217	increase per semester <sup>1</sup>	8	2.5%
School of Pharmacy – Doctorate – Non-Resident - P2	\$17,917	\$18,365	\$448	increase per semester <sup>1</sup>	8	2.5%
School of Pharmacy – Doctorate – Resident - P3	\$11,033	\$10,867	-\$166	increase per semester <sup>1</sup>	8	2.5%
School of Pharmacy – Doctorate – Non-Resident - P3	\$17,580	\$18,020	\$440	increase per semester <sup>1</sup>	8	2.5%
School of Pharmacy – Doctorate – Resident - P4	\$7,355	\$7,539	\$184	increase in trimester rate <sup>1</sup>	8	2.5%
School of Pharmacy – Doctorate – Non-Resident - P4	\$11,720	\$12,013	\$293	increase in trimester rate <sup>1</sup>	8	2.5%
School of Pharmacy - Master of Pharmaceutical Science - Resident	\$5,302	\$5,434	\$132	increase per semester <sup>1</sup>	9	2.5%
School of Pharmacy - Master of Pharmaceutical Science - Non-Resident	\$8,675	\$8,912	\$237	increase per semester <sup>1</sup>	9	2.7%
Bill Noe Aviation Flight School - Resident	\$3,380	\$3,465	\$84	new undergrad program	10	2.4%
Bill Noe Aviation Flight School - Non-Resident	\$8,392	\$8,626	\$234	new undergrad program	10	2.7%
Bill Noe Aviation Flight School - Metro	\$5,907	\$5,039	-\$868	new undergrad program	10	-17.2%
Master in Public Health - Resident	\$6,383	\$6,543	\$160	increase per semester <sup>1</sup>	11	2.5%
Master in Public Health - Non-Resident	\$14,041	\$14,412	\$371	increase per semester <sup>1</sup>	11	2.5%

<sup>1</sup> These program increases are based on the pro formas for these particular programs which have considered programmatic costs including those impacted by inflation.

**Required Educational and General Capital Fees**

System E&G Captital Fee - Undergrad Resident	\$215	\$221	\$6	increase per semester	1-12	2.9%
System E&G Captital Fee - Undergrad Metro and Non-Resident	\$730	\$736	\$6	increase per semester	1-12	0.8%
System E&G Captital Fee - Graduate Resident	\$205	\$211	\$6	increase per semester	1-12	2.8%
Special Institutional E&G Captital Fee	\$232	\$244	\$12	increase per semester	1-12	5.2%

Fee Type	2022-23	2023-24	Changes	Fee Page Number	% chg
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**Auxiliary and Auxiliary Capital Fees**

Standardized Auxiliary Fee	\$475	\$481	\$6 increase per semester	1-12	1.3%
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**Program Fees - Undergraduate**

College of Arts & Media - Fine Arts - <i>Resident</i>	\$330	\$338	\$8 increase per semester	1	2.5%
College of Arts & Media - Journalism & Mass Communication - <i>Resident</i>	\$110	\$113	\$3 increase per semester	1	2.5%
College of Business - <i>Resident</i>	\$160	\$164	\$4 increase per semester	1	2.5%
College of Education & Professional Development - <i>Resident</i>	\$200	\$205	\$5 increase per semester	1	2.5%
College of Health Professions - <i>Resident</i>	\$210	\$215	\$5 increase per semester	1	2.5%
College of Health Professions - Kinesiology - <i>Resident</i>	\$310	\$318	\$8 increase per semester	1	2.5%
College of Health Professions - Clinical Laboratory Science, Communication Disorders, Dietetics - <i>Resident</i>	\$310	\$318	\$8 increase per semester	1	2.5%
College of Health Professions - Nursing - <i>Resident</i>	\$570	\$584	\$14 increase per semester	1	2.5%
College of Engineering and Computer Science - <i>Resident</i>	\$560	\$574	\$14 increase per semester	1	2.5%
College of Liberal Arts - <i>Resident</i>	\$105	\$108	\$3 increase per semester	1	2.5%
College of Science - <i>Resident</i>	\$175	\$179	\$4 increase per semester	1	2.5%

**Program Fees - Undergraduate (continued)**

College of Arts & Media - Fine Arts - <i>Non-Resident</i>	\$410	\$420	\$10 increase per semester	1	2.5%
College of Arts & Media - Journalism & Mass Communication - <i>Non-Resident</i>	\$193	\$198	\$5 increase per semester	1	2.5%
College of Business - <i>Non-Resident</i>	\$265	\$272	\$7 increase per semester	1	2.5%
College of Education & Professional Development - <i>Non-Resident</i>	\$200	\$205	\$5 increase per semester	1	2.5%
College of Health Professions - <i>Non-Resident</i>	\$470	\$482	\$12 increase per semester	1	2.5%
College of Health Professions - Kinesiology - <i>Non-Resident</i>	\$570	\$584	\$14 increase per semester	1	2.5%
College of Health Professions - Clinical Laboratory Science, Communication Disorders, Dietetics - <i>Non-Resident</i>	\$570	\$584	\$14 increase per semester	1	2.5%
College of Health Professions - Nursing - <i>Non-Resident</i>	\$825	\$846	\$21 increase per semester	1	2.5%
College of Engineering and Computer Science - <i>Non-Resident</i>	\$865	\$887	\$22 increase per semester	1	2.5%
College of Liberal Arts - <i>Non-Resident</i>	\$105	\$108	\$3 increase per semester	1	2.5%
College of Science - <i>Non-Resident</i>	\$220	\$226	\$6 increase per semester	1	2.5%

**Program Fees - Graduate**

College of Arts & Media - Fine Arts - <i>Resident</i>	\$185	\$190	\$5 increase per semester	2	2.5%
College of Arts & Media - Journalism & Mass Communication - <i>Resident</i>	\$110	\$113	\$3 increase per semester	2	2.5%
College of Business - <i>Resident</i>	\$318	\$326	\$8 increase per semester	2	2.5%
College of Business Executive MBA - <i>Resident</i>	\$4,500	\$4,613	\$113 increase per semester	2	2.5%
College of Education & Professional Development - <i>Resident</i>	\$50	\$51	\$1 increase per semester	2	2.5%
College of Education & Professional Development - EdD/EdS, SPSY, MA in Special ED, MAT/PBC - <i>Resident</i>	\$115	\$118	\$3 increase per semester	2	2.5%
College of Health Professions - <i>Resident</i>	\$275	\$282	\$7 increase per semester	2	2.5%
College of Health Professions - Kinesiology - <i>Resident</i>	\$390	\$400	\$10 increase per semester	2	2.5%
College of Health Professions - Clinical Laboratory Science, Communication Disorders, Dietetics - <i>Resident</i>	\$390	\$400	\$10 increase per semester	2	2.5%
College of Health Professions - Nursing - <i>Resident</i>	\$550	\$564	\$14 increase per semester	2	2.5%
College of Engineering and Computer Science - <i>Resident</i>	\$560	\$574	\$14 increase per semester	2	2.5%
College of Liberal Arts - <i>Resident</i>	\$90	\$92	\$2 increase per semester	2	2.5%
College of Liberal Arts - Psychology Doctorate - <i>Resident</i>	\$1,068	\$1,095	\$27 increase per semester	2	2.5%
College of Science - <i>Resident</i>	\$175	\$179	\$4 increase per semester	2	2.5%

**Program Fees - Graduate (continued)**

Marshall University  
Index for Fee Planning Schedule Changes  
Academic Year 2023-24

<u>Fee Type</u>	<u>2022-23</u>	<u>2023-24</u>	<u>Changes</u>	<u>Fee Page Number</u>	<u>% chg.</u>
College of Arts & Media - Fine Arts - <i>Non-Resident</i>	\$410	\$420	\$10 increase per semester	2	2.5%
College of Arts & Media - Journalism & Mass Communication - <i>Non-Resident</i>	\$193	\$198	\$5 increase per semester	2	2.5%
College of Business - <i>Non-Resident</i>	\$525	\$538	\$13 increase per semester	2	2.5%
College of Business Executive MBA - <i>Non-Resident</i>	\$4,500	\$4,613	\$113 increase per semester	2	2.5%
College of Education & Professional Development - <i>Non-Resident</i>	\$50	\$51	\$1 increase per semester	2	2.5%
College of Education & Professional Development - EdD/EdS, SPSY, MA in Special ED, MAT/PBC - <i>Non-Resident</i>	\$115	\$118	\$3 increase per semester	2	2.5%
College of Health Professions - <i>Non-Resident</i>	\$650	\$666	\$16 increase per semester	2	2.5%
College of Health Professions - Kinesiology - <i>Non-Resident</i>	\$775	\$794	\$19 increase per semester	2	2.5%
College of Health Professions - Clinical Laboratory Science, Communication Disorders, Dietetics - <i>Non-Resident</i>	\$775	\$794	\$19 increase per semester	2	2.5%
College of Health Professions - Nursing - <i>Non-Resident</i>	\$945	\$969	\$24 increase per semester	2	2.5%
College of Information Technology and Engineering - <i>Non-Resident</i>	\$865	\$887	\$22 increase per semester	2	2.5%
College of Liberal Arts - <i>Non-Resident</i>	\$90	\$92	\$2 increase per semester	2	2.5%
College of Liberal Arts - Psychology Doctorate - <i>Non-Resident</i>	\$1,446	\$1,482	\$36 increase per semester	2	2.5%
College of Science - <i>Non-Resident</i>	\$220	\$226	\$6 increase per semester	2	2.5%

**Special Program Fees (in lieu of regular tuition)**

High School E-Course Fee - per Credit Hour	\$75	\$25	-\$50 increase per credit hour	13	-66.7%
High School Dual Enrollment - Course at Marshall Campus Facilities - per Credit Hour	\$145	\$25	-\$120 increase per credit hour	13	-82.8%
Business DBA Program - per Credit Hour	\$850	\$950	\$100 new fee per credit hour	13	new

**Residence Services Fees:**

Room Re-Key (per lock)	\$50	\$75	\$25 increase per semester	14	50.0%
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**Room and Board**

Double Room	\$2,916	\$2,989	\$73 increase per semester	15	2.5%
Double Room Suite	\$3,399	\$3,501	\$102 increase per semester	15	3.0%
First Year Residence Hall (Capstone) - Double room with bath	\$3,668	\$3,778	\$110 increase per semester	15	3.0%
First Year Residence Hall (Capstone) - Single room with bath	\$5,990	\$5,990	\$0 increase per semester	15	0.0%
Fairfeild Landing - monthly rates	\$723 to \$1398	\$740 to \$1425	\$11 to \$27 increase per semester	15	1.2% to 2.4%
<b>Meal Plan Changes</b>					
Meal Plans have been increased to cover cost. Some unused meal plans have been eliminated.	\$451 to \$2700	\$458 to \$2791	\$7 to \$91 increase per semester	16	3.7%

**Fee Planning Schedule- Per Semester  
Academic Year 2023-24**

Institution: Marshall University

Student Institutional Level: Undergraduate

	Resident 2020-21	Resident 2021-22	Resident 2022-23	Resident 2023-24	Increase (Decrease)	Non-Resident 2020-21	Non-Resident 2021-22	Non-Resident 2022-23	Non-Resident 2023-24	Increase (Decrease)	Metro 2020-21	Metro 2021-22	Metro 2022-23	Metro 2023-24	Increase (Decrease)
<b>I. Regular Fees Charged to All Students</b>															
a. Tuition and Required Education and General Fees	\$3,380	\$3,380	\$3,380	\$3,465	\$84	\$8,292	\$8,392	\$8,392	\$8,626	\$234	\$5,907	\$5,907	\$5,907	\$5,039	-\$868
b. Required Educational and General Capital Fees															
i. System E&G Capital Fees	\$215	\$215	\$215	\$221	\$6	\$730	\$730	\$730	\$736	\$6	\$730	\$730	\$730	\$736	\$6
ii. Special Institutional E&G Capital Fees	\$206	\$226	\$232	\$244	\$12	\$206	\$226	\$232	\$244	\$12	\$206	\$226	\$232	\$244	\$12
c. Auxiliary and Auxiliary Capital Fees															
i. Standard Auxiliary Fees	\$455	\$455	\$475	\$481	\$6	\$455	\$455	\$475	\$481	\$6	\$455	\$455	\$475	\$481	\$6
ii. Mandatory Auxiliary Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
iii. Auxiliary Capital Fee	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
d. Special Equity Fee	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Student Fee Request</b>	\$4,256	\$4,276	\$4,302	\$4,411	\$109	\$9,683	\$9,803	\$9,829	\$10,087	\$258	\$7,298	\$7,318	\$7,344	\$6,500	-\$844
Percentage of Increase Requested Over Previous Year		0.5%	0.6%	2.5%			1.2%	0.3%	2.6%			0.3%	0.4%	-11.5%	

	Resident 2021-22	Resident 2022-23	Resident 2022-23	Resident 2023-24	Increase (Decrease)	Non-Resident 2021-22	Non-Resident 2022-23	Non-Resident 2022-23	Non-Resident 2023-24	Increase (Decrease)	Metro 2021-22	Metro 2022-23	Metro 2022-23	Metro 2023-24	Increase (Decrease)
<b>Undergraduate College/Program Fees</b>															
College of Arts & Media - Fine Arts	\$330	\$330	\$330	\$338	\$8	\$410	\$410	\$410	\$420	\$10	\$410	\$410	\$410	\$410	\$0
College of Arts & Media - Journalism & Mass Communication	\$110	\$110	\$110	\$113	\$3	\$193	\$193	\$193	\$198	\$5	\$193	\$193	\$193	\$193	\$0
College of Business	\$160	\$160	\$160	\$164	\$4	\$265	\$265	\$265	\$272	\$7	\$265	\$265	\$265	\$265	\$0
College of Education & Professional Development	\$200	\$200	\$200	\$205	\$5	\$200	\$200	\$200	\$205	\$5	\$200	\$200	\$200	\$200	\$0
College of Health Professions	\$210	\$210	\$210	\$215	\$5	\$470	\$470	\$470	\$482	\$12	\$470	\$470	\$470	\$470	\$0
College of Health Professions - Kinesiology	\$310	\$310	\$310	\$318	\$8	\$570	\$570	\$570	\$584	\$14	\$570	\$570	\$570	\$570	\$0
College of Health Professions - Clinical Laboratory Science, Communication Disorders, Dietetics	\$310	\$310	\$310	\$318	\$8	\$570	\$570	\$570	\$584	\$14	\$570	\$570	\$570	\$570	\$0
College of Health Professions - Nursing	\$465	\$465	\$570	\$584	\$14	\$720	\$720	\$825	\$846	\$21	\$720	\$720	\$825	\$825	\$0
College of Engineering and Computer Science	\$560	\$560	\$560	\$574	\$14	\$865	\$865	\$865	\$887	\$22	\$865	\$865	\$865	\$865	\$0
College of Liberal Arts	\$105	\$105	\$105	\$108	\$3	\$105	\$105	\$105	\$108	\$3	\$105	\$105	\$105	\$105	\$0
College of Science	\$175	\$175	\$175	\$179	\$4	\$220	\$220	\$220	\$226	\$6	\$220	\$220	\$220	\$220	\$0

**Fee Planning Schedule- Per Semester  
Academic Year 2023-24**

Marshall University

**Student Institutional Level:** Graduate

I. Regular Fees Charged to All Students	Resident	Resident	Resident	Resident	Increase	Non-Resident	Non-Resident	Non-Resident	Non-Resident	Increase	Metro	Metro	Metro	Metro	Increase
	2020-21	2021-22	2022-23	2023-24	(Decrease)	2020-21	2021-22	2022-23	2023-24	(Decrease)	2020-21	2021-22	2022-23	2023-24	(Decrease)
<b>a. Tuition and Required Education and General Fees</b>	\$3,548	\$3,555	\$3,555	\$3,644	\$39	\$9,120	\$9,236	\$9,236	\$9,481	\$245	\$6,325	\$6,392	\$6,392	\$6,392	\$0
<b>b. Required Educational and General Capital Fees</b>															
i. System E&G Capital Fees	\$205	\$205	\$205	\$211	\$6	\$800	\$800	\$800	\$806	\$6	\$800	\$800	\$800	\$800	\$0
ii. Special Institutional E&G Capital Fees	\$206	\$226	\$232	\$244	\$12	\$206	\$226	\$232	\$244	\$12	\$206	\$226	\$232	\$244	\$12
<b>c. Auxiliary and Auxiliary Capital Fees</b>															
i. Standard Auxiliary Fees	\$455	\$455	\$475	\$481	\$6	\$455	\$455	\$475	\$481	\$6	\$455	\$455	\$475	\$481	\$6
ii. Mandatory Auxiliary Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
iii. Auxiliary Capital Fee	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>d. Special Equity Fee</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Student Fee Request</b>	\$4,414	\$4,441	\$4,467	\$4,580	\$113	\$10,581	\$10,717	\$10,743	\$11,012	\$269	\$7,788	\$7,873	\$7,899	\$7,917	\$18
Percentage of Increase Requested Over Previous Year		0.6%	0.6%	2.5%			1.3%	0.2%	2.5%			1.1%	0.3%	0.2%	
										6					

Graduate College/Program Fees	Resident	Resident	Resident	Resident	Increase	Non-Resident	Non-Resident	Non-Resident	Non-Resident	Increase	Metro	Metro	Metro	Metro	Increase
	2020-21	2022-23	2022-23	2023-24	(Decrease)	2020-21	2022-23	2022-23	2023-24	(Decrease)	2020-21	2022-23	2022-23	2023-24	(Decrease)
College of Arts & Media - Fine Arts	\$185	\$185	\$185	\$190	\$5	\$410	\$410	\$410	\$420	\$10	\$410	\$410	\$410	\$410	\$0
College of Arts & Media - Journalism & Mass Communication	\$110	\$110	\$110	\$113	\$3	\$193	\$193	\$193	\$198	\$5	\$193	\$193	\$193	\$193	\$0
College of Business	\$318	\$318	\$318	\$326	\$8	\$525	\$525	\$525	\$538	\$13	\$525	\$525	\$525	\$525	\$0
College of Business - Executive MBA Program	\$4,500	\$4,500	\$4,500	\$4,613	\$113	\$4,500	\$4,500	\$4,500	\$4,613	\$113	\$4,500	\$4,500	\$4,500	\$4,500	\$0
College of Education & Professional Development	\$50	\$50	\$50	\$51	\$1	\$50	\$50	\$50	\$51	\$1	\$50	\$50	\$50	\$50	\$0
College of Education & Professional Development - EdD/EdS, SPSY, MA in Special ED, MAT/PBC	\$115	\$115	\$115	\$118	\$3	\$115	\$115	\$115	\$118	\$3	\$115	\$115	\$115	\$115	\$0
College of Health Professions	\$275	\$275	\$275	\$282	\$7	\$650	\$650	\$650	\$666	\$16	\$650	\$650	\$650	\$650	\$0
College of Health Professions - Kinesiology	\$390	\$390	\$390	\$400	\$10	\$775	\$775	\$775	\$794	\$19	\$775	\$775	\$775	\$775	\$0
College of Health Professions - Communication Disorders, Dietetics	\$390	\$390	\$390	\$400	\$10	\$775	\$775	\$775	\$794	\$19	\$775	\$775	\$775	\$775	\$0
College of Health Professions - Nursing	\$550	\$550	\$550	\$564	\$14	\$945	\$945	\$945	\$989	\$24	\$945	\$945	\$945	\$945	\$0
College of Engineering and Computer Science	\$560	\$560	\$560	\$574	\$14	\$865	\$865	\$865	\$887	\$22	\$865	\$865	\$865	\$865	\$0
College of Liberal Arts	\$90	\$90	\$90	\$92	\$2	\$90	\$90	\$90	\$92	\$2	\$90	\$90	\$90	\$90	\$0
College of Liberal Arts - Psychology Doctorate	\$1,068	\$1,068	\$1,068	\$1,095	\$27	\$1,446	\$1,446	\$1,446	\$1,482	\$36	\$1,068	\$1,068	\$1,068	\$1,068	\$0
College of Science	\$175	\$175	\$175	\$179	\$4	\$220	\$220	\$220	\$226	\$6	\$220	\$220	\$220	\$220	\$0

Graduate



**Fee Planning Schedule- Per Semester  
Academic Year 2023-24**

**Institution:** Marshall University

**Student Institutional Level:** Forensic Science - Graduate

	Resident 2020-21	Resident 2021-22	Resident 2022-23	Resident 2023-24	Increase (Decrease)	Non-Resident 2020-21	Non-Resident 2021-22	Non-Resident 2022-23	Non-Resident 2023-24	Increase (Decrease)	Metro 2020-21	Metro 2021-22	Metro 2022-23	Metro 2023-24	Increase (Decrease)
<b>I. Regular Fees Charged to All Students</b>															
<b>a. Tuition and Required Education and General Fees</b>	\$3,474	\$3,645	\$3,827	\$3,922	\$95	\$8,379	\$8,802	\$9,242	\$9,493	\$251	\$5,121	\$5,373	\$5,642	\$5,642	\$0
<b>b. Required Educational and General Capital Fees</b>															
i. System E&G Capital Fees	\$205	\$205	\$205	\$211	\$6	\$800	\$800	\$800	\$806	\$6	\$800	\$800	\$800	\$800	\$0
ii. Special Institutional E&G Capital Fees	\$206	\$226	\$232	\$244	\$12	\$206	\$226	\$232	\$244	\$12	\$206	\$226	\$232	\$244	\$12
<b>c. Auxiliary and Auxiliary Capital Fees</b>															
i. Standard Auxiliary Fees	\$455	\$455	\$475	\$481	\$6	\$455	\$455	\$475	\$481	\$6	\$455	\$455	\$475	\$481	\$6
ii. Mandatory Auxiliary Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
iii. Auxiliary Capital Fee	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>d. Special Equity Fee</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Student Fee Request</b>	\$4,340	\$4,531	\$4,739	\$4,858	\$119	\$9,840	\$10,283	\$10,749	\$11,024	\$275	\$6,582	\$6,854	\$7,149	\$7,167	\$18
Percentage of Increase Requested Over Previous Year		4.40%	4.59%	2.50%			4.50%	4.53%	2.56%			4.13%	4.30%	0.25%	
Forensic Science Program Fee	\$900	\$900	\$900	\$900	\$0	\$1,600	\$1,600	\$1,600	\$1,600	\$0	\$1,200	\$1,200	\$1,200	\$1,200	\$0
<b>Total Student Fee Request</b>	\$5,240	\$5,431	\$5,639	\$5,758	\$119	\$11,440	\$11,883	\$12,349	\$12,624	\$275	\$7,782	\$8,054	\$8,349	\$8,367	\$18
Percentage of Annual Increase all Fees		3.65%	3.83%	2.10%			3.87%	3.92%	2.23%			3.50%	3.66%	0.22%	

**Fee Planning Schedule- Per Semester  
Academic Year 2023-24**

**Institution:** Marshall University

**Student Institutional Level:** School of Medicine - Professional/Medicine

	Resident 2020-21	Resident 2021-22	Resident 2022-23	Resident 2023-24	Increase (Decrease)	Non-Resident 2020-21	Non-Resident 2021-22	Non-Resident 2022-23	Non-Resident 2023-24	Increase (Decrease)
<b>I. Regular Fees Charged to All Students</b>										
<b>a. Tuition and Required Education and General Fees</b>										
i. M1 Class	\$11,136	\$11,276	\$11,276	\$11,558	\$282	\$26,933	\$27,360	\$27,360	\$28,044	\$684
ii. M2 Class	\$11,136	\$11,276	\$11,276	\$11,558	\$282	\$26,933	\$27,360	\$27,360	\$28,044	\$684
iii. M3 Class - Trimester *	\$7,424	\$7,517	\$7,517	\$7,705	\$188	\$17,955	\$18,240	\$18,240	\$18,696	\$456
iv. M4 Class - Trimester *	\$7,424	\$7,517	\$7,517	\$7,705	\$188	\$17,955	\$18,240	\$18,240	\$18,696	\$456
<b>b. Required Educational and General Capital Fees</b>										
i. System E&G Capital Fees	\$205	\$205	\$205	\$211	\$6	\$800	\$800	\$800	\$806	\$6
ii. Special Institutional E&G Capital Fees	\$206	\$226	\$238	\$244	\$6	\$206	\$226	\$238	\$244	\$6
<b>c. Auxiliary and Auxiliary Capital Fees</b>										
i. Standard Auxiliary Fees	\$455	\$455	\$475	\$481	\$6	\$455	\$455	\$475	\$481	\$6
ii. Mandatory Auxiliary Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
iii. Auxiliary Capital Fee	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>d. Special Equity Fee</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Student Fee Request</b>										
i. M1 Class	\$12,002	\$12,162	\$12,194	\$12,494	\$300	\$28,394	\$28,841	\$28,873	\$29,575	\$702
ii. M2 Class	\$12,002	\$12,162	\$12,194	\$12,494	\$300	\$28,394	\$28,841	\$28,873	\$29,575	\$702
iii. M3 Class - Trimester	\$8,290	\$8,403	\$8,435	\$8,641	\$206	\$19,416	\$19,721	\$19,753	\$20,227	\$474
iv. M4 Class - Trimester	\$8,290	\$8,403	\$8,435	\$8,641	\$206	\$19,416	\$19,721	\$19,753	\$20,227	\$474
<b>Percentage of Increase Requested Over Previous Year</b>										
i. M1 Class		1.33%	0.26%	2.46%			1.57%	0.11%	2.43%	
ii. M2 Class		1.33%	0.26%	2.46%			1.57%	0.11%	2.43%	
iii. M3 Class - Trimester		1.36%	0.38%	2.44%			1.57%	0.16%	2.40%	
iv. M4 Class - Trimester		1.36%	0.38%	2.44%			1.57%	0.16%	2.40%	

Medicine - Prof

**Fee Planning Schedule- Per Semester  
Academic Year 2023-24**

**Institution:** Marshall University

**Student Institutional Level:** School of Medicine - Physician Assistant

	Resident 2020-21	Resident 2021-22	Resident 2022-23	Resident 2023-24	Increase (Decrease)	Non-Resident 2020-21	Non-Resident 2021-22	Non-Resident 2022-23	Non-Resident 2023-24	Increase (Decrease)
<b>I. Regular Fees Charged to All Students</b>										
<b>a. Tuition and Required Education and General Fees</b>	\$8,820	\$8,920	\$8,920	\$9,143	\$223	\$13,630	\$13,825	\$13,825	\$14,191	\$346
<b>b. Required Educational and General Capital Fees</b>										
i. System E&G Capital Fees	\$205	\$205	\$205	\$211	\$6	\$800	\$800	\$800	\$806	\$6
ii. Special Institutional E&G Capital Fees	\$206	\$226	\$238	\$244	\$12	\$206	\$226	\$238	\$244	\$6
<b>c. Auxiliary and Auxiliary Capital Fees</b>										
i. Standard Auxiliary Fees	\$455	\$455	\$475	\$481	\$6	\$455	\$455	\$475	\$481	\$6
ii. Mandatory Auxiliary Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
iii. Auxiliary Capital Fee	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>d. Special Equity Fee</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Student Fee Request</b>	\$9,686	\$9,806	\$9,838	\$10,079	\$241	\$15,091	\$15,306	\$15,338	\$15,722	\$384
Percentage of Increase Requested Over Previous Year	na	1.2%	0.3%	2.4%		na	1.4%	0.2%	2.5%	

**Fee Planning Schedule- Per Semester  
Academic Year 2023-24**

**Institution:** Marshall University

**Student Institutional Level:** School of Medicine - Graduate/Biomedical Science

	Resident 2020-21	Resident 2021-22	Resident 2022-23	Resident 2023-24	Increase (Decrease)	Non-Resident 2020-21	Non-Resident 2021-22	Non-Resident 2022-23	Non-Resident 2023-24	Increase (Decrease)	Metro 2020-21	Metro 2021-22	Metro 2022-23	Metro 2023-24	Increase (Decrease)
<b>I. Regular Fees Charged to All Students</b>															
a. Tuition and Required Education and General Fees	\$4,694	\$4,722	\$4,722	\$4,839	\$117	\$10,027	\$10,158	\$10,158	\$10,432	\$274	\$6,607	\$6,678	\$6,678	\$6,678	\$0
<b>b. Required Educational and General Capital Fees</b>															
i. System E&G Capital Fees	\$205	\$205	\$205	\$211	\$6	\$800	\$800	\$800	\$806	\$6	\$800	\$800	\$800	\$800	\$0
ii. Special Institutional E&G Capital Fees	\$206	\$226	\$238	\$244	\$6	\$206	\$226	\$238	\$244	\$6	\$206	\$226	\$238	\$244	\$6
<b>c. Auxiliary and Auxiliary Capital Fees</b>															
i. Standard Auxiliary Fees	\$455	\$455	\$475	\$481	\$6	\$455	\$455	\$475	\$481	\$6	\$455	\$455	\$475	\$481	\$6
ii. Mandatory Auxiliary Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
iii. Auxiliary Capital Fee	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>d. Special Equity Fee</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Student Fee Request</b>	<b>\$5,560</b>	<b>\$5,608</b>	<b>\$5,640</b>	<b>\$5,775</b>	<b>\$135</b>	<b>\$11,488</b>	<b>\$11,639</b>	<b>\$11,671</b>	<b>\$11,963</b>	<b>\$292</b>	<b>\$8,068</b>	<b>\$8,159</b>	<b>\$8,191</b>	<b>\$8,203</b>	<b>\$12</b>
Percentage of Increase Requested Over Previous Year		0.86%	0.57%	2.39%			1.31%	0.27%	2.50%			1.13%	0.39%	0.15%	

**Fee Planning Schedule- Per Semester  
Academic Year 2023-24**

**Institution:** Marshall University

**Student Institutional Level:** School of Physical Therapy - Doctorate

	Resident 2020-21	Resident 2021-22	Resident 2022-23	Resident 2023-24	Increase (Decrease)	Non-Resident 2020-21	Non-Resident 2021-22	Non-Resident 2022-23	Non-Resident 2023-24	Increase (Decrease)
<b>I. Regular Fees Charged to All Students</b>										
<b>a. Tuition and Required Education and General Fees</b>	\$5,794	\$6,084	\$6,388	\$6,548	\$160	\$8,992	\$9,891	\$10,386	\$10,666	\$260
<b>b. Required Educational and General Capital Fees</b>										
i. System E&G Capital Fees	\$205	\$205	\$205	\$211	\$6	\$800	\$800	\$800	\$806	\$6
ii. Special Institutional E&G Capital Fees	\$206	\$226	\$232	\$244	\$12	\$206	\$226	\$232	\$244	\$12
<b>c. Auxiliary and Auxiliary Capital Fees</b>										
i. Standard Auxiliary Fees	\$455	\$455	\$475	\$481	\$6	\$455	\$455	\$475	\$481	\$6
ii. Mandatory Auxiliary Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
iii. Auxiliary Capital Fee	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>d. Special Equity Fee</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Student Fee Request</b>	\$6,660	\$6,970	\$7,300	\$7,484	\$184	\$10,453	\$11,372	\$11,893	\$12,197	\$304
Percentage of Increase Requested Over Previous Year		4.7%	4.7%	2.5%			8.8%	4.6%	2.6%	

**Fee Planning Schedule- Per Semester  
Academic Year 2023-24**

**Institution:** Marshall University

**Student Institutional Level:** School of Pharmacy - Doctorate

	Resident 2020-21	Resident 2021-22	Resident 2022-23	Resident 2023-24	Increase (Decrease)	Non-Resident 2020-21	Non-Resident 2021-22	Non-Resident 2022-23	Non-Resident 2023-24	Increase (Decrease)
<b>I. Regular Fees Charged to All Students</b>										
<b>a. Tuition and Required Education and General Fees</b>										
i. P1 Class	\$10,349	\$10,868	\$11,084	\$11,361	\$277	\$17,064	\$17,917	\$18,276	\$18,732	\$457
ii. P2 Class	\$10,349	\$10,710	\$10,867	\$11,084	\$272	\$17,064	\$17,321	\$17,917	\$18,365	\$448
iii. P3 Class	\$10,349	\$10,710	\$11,033	\$10,867	\$276	\$17,064	\$17,321	\$17,580	\$18,020	\$440
iv. P4 Class - Trimester *	\$6,896	\$7,140	\$7,355	\$7,539	\$184	\$11,376	\$11,547	\$11,720	\$12,013	\$293
<b>b. Required Educational and General Capital Fees</b>										
i. System E&G Capital Fees	\$205	\$205	\$205	\$211	\$6	\$800	\$800	\$800	\$806	\$6
ii. Special Institutional E&G Capital Fees	\$206	\$226	\$232	\$244	\$12	\$206	\$226	\$232	\$244	\$12
<b>c. Auxiliary and Auxiliary Capital Fees</b>										
i. Standard Auxiliary Fees	\$455	\$455	\$475	\$481	\$6	\$455	\$455	\$475	\$481	\$6
ii. Mandatory Auxiliary Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
iii. Auxiliary Capital Fee	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>d. Special Equity Fee</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Student Fee Request</b>										
i. P1 Class	\$11,215	\$11,754	\$11,996	\$12,297	\$301	\$18,525	\$19,398	\$19,783	\$20,263	\$481
ii. P2 Class	\$11,215	\$11,596	\$11,779	\$12,020	\$242	\$18,525	\$18,802	\$19,424	\$19,896	\$472
iii. P3 Class	\$11,215	\$11,596	\$11,945	\$11,803	(\$142)	\$18,525	\$18,802	\$19,087	\$19,551	\$464
iv. P4 Class -Trimester	\$7,762	\$8,026	\$8,267	\$8,475	\$208	\$12,837	\$13,028	\$13,227	\$13,544	\$317
Percentage of Increase Requested Over Previous Year										
i. P1 Class		4.80%	2.06%	2.51%			4.71%	1.98%	2.43%	
ii. P2 Class		3.40%	1.57%	2.05%			1.49%	3.31%	2.43%	
iii. P3 Class		3.40%	3.01%	-1.19%			1.49%	1.52%	2.43%	
iv. P4 Class Trimester		3.40%	3.00%	2.51%			1.49%	1.53%	2.40%	
* P4 Class converted to trimester billings for experiential learning requirements summer 2016.										

**Fee Planning Schedule- Per Semester  
Academic Year 2023-24**

Institution: Marshall University

Student Institutional Level: School of Pharmacy - Master in Pharmaceutical Sciences

	Resident 2020-21	Resident 2021-22	Resident 2022-23	Resident 2023-24	Increase (Decrease)	Non-Resident 2020-21	Non-Resident 2021-22	Non-Resident 2022-23	Non-Resident 2023-24	Increase (Decrease)	International 2020-21	International 2021-22	International 2022-23	International 2023-24	Increase (Decrease)
<b>I. Regular Fees Charged to All Students</b>															
a. Tuition and Required Education and General Fees	\$5,196	\$5,196	\$5,302	\$5,434	\$133	\$8,505	\$8,505	\$8,675	\$8,912	\$237	\$11,340	\$11,340	\$11,567	\$11,567	\$0
b. Required Educational and General Capital Fees															
i. System E&G Capital Fees	\$205	\$205	\$205	\$211	\$6	\$800	\$800	\$800	\$806	\$6	\$800	\$800	\$800	\$800	\$0
ii. Special Institutional E&G Capital Fees	\$206	\$226	\$232	\$244	\$12	\$206	\$226	\$232	\$244	\$12	\$206	\$226	\$232	\$244	\$12
c. Auxiliary and Auxiliary Capital Fees															
i. Standard Auxiliary Fees	\$455	\$455	\$475	\$481	\$6	\$455	\$455	\$475	\$481	\$6	\$455	\$455	\$475	\$481	\$6
ii. Mandatory Auxiliary Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
iii. Auxiliary Capital Fee	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
d. Special Equity Fee	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Student Fee Request</b>	\$6,062	\$6,082	\$6,214	\$6,370	\$157	\$9,966	\$9,986	\$10,182	\$10,443	\$261	\$12,801	\$12,821	\$13,074	\$13,092	\$18
Percentage of Increase Requested Over Previous Year		0.3%	2.2%	2.5%			0.2%	2.0%	2.6%			0.2%	2.0%	0.1%	

**Fee Planning Schedule- Per Semester  
Academic Year 2023-24**

Marshall University

**Student Institutional Level:** Bill Noe Aviation Flight School

	Resident 2020-21	Resident 2021-22	Resident 2022-23	Resident 2023-24	Increase (Decrease)	Non-Resident 2020-21	Non-Resident 2021-22	Non-Resident 2022-23	Non-Resident 2023-24	Increase (Decrease)	Metro 2020-21	Metro 2021-22	Metro 2022-23	Metro 2023-24	Increase (Decrease)
<b>I. Regular Fees Charged to All Students</b>															
a. Tuition and Required Education and General Fees			\$3,380	\$3,465	\$84			\$8,392	\$8,626	\$234			\$5,907	\$5,039	(\$868)
b. Required Educational and General Capital Fees															
i. System E&G Capital Fees			\$215	\$221	\$6			\$730	\$736	\$6			\$730	\$736	\$6
ii. Special Institutional E&G Capital Fees			\$232	\$244	\$12			\$232	\$244	\$12			\$232	\$244	\$12
c. Auxiliary and Auxiliary Capital Fees															
i. Standard Auxiliary Fees			\$475	\$481	\$6			\$475	\$481	\$6			\$475	\$481	\$6
ii. Mandatory Auxiliary Fees			\$0	\$0	\$0			\$0	\$0	\$0			\$0	\$0	\$0
iii. Auxiliary Capital Fee			\$0	\$0	\$0			\$0	\$0	\$0			\$0	\$0	\$0
d. Special Equity Fee			\$0	\$0	\$0			\$0	\$0	\$0			\$0	\$0	\$0
<b>Total Student Fee Request</b>			\$4,302	\$4,411	\$109			\$9,829	\$10,087	\$258			\$7,344	\$6,500	-\$844
Percentage of Increase Requested Over Previous Year			0.00%	2.52%				0.00%	2.62%				0.00%	-11.49%	

	All Residency Rate per Course 2020-21	All Residency Rate per Course 2021-22	All Residency Rate per Course 2022-23	All Residency Rate per Course 2023-24	Increase (Decrease)
<b>II. Aviation Program Course Fees</b>					
Aviation - Solo Flight Lab; incl 15 flight hours			\$6,100	\$6,100	-
Aviation - Private Pilot Cert ASEL Lab; incl 20 flight hours			\$7,800	\$7,800	-
Aviation - Instrument Certification Lab; incl 36 flight hours			\$14,000	\$14,000	-
Aviation - Commercial Phase I Lab; incl 52.5 flight hours			\$17,100	\$17,100	-
Aviation - Commercial Phase II ASEL Lab; incl 43.5 flight hours			\$13,900	\$13,900	-
Aviation - Initial CFI ASEL Lab; incl 20 flight hours			\$7,000	\$7,000	-
Aviation - CFII Lab; incl 10 flight hours			\$4,100	\$4,100	-
Aviation - Commercial AMEL Add-on Lab; incl 12 flight hours			\$6,800	\$6,800	-
PLACEHOLDER - Multi Engine					
Fuel Surcharge					
Additional Hours (blocks of 5 hours)					
<b>Aviation Program Additional Resource Fees:</b>					
Aviation - Cirrus SR20 Per Additional Hour			\$310	\$310	-
Aviation - Twin Engine Aircraft Per Additional Hour			\$500	\$500	-
Aviation - Frasca SR20 AATD Simulator Per Additional Hour			\$50	\$50	-



**Fee Planning Schedule- Per Semester  
Academic Year 2023-24**

**Institution:** Marshall University

**Student Institutional Level:** Masters of Public Health

	Resident 2020-21	Resident 2021-22	Resident 2022-23	Resident 2023-24	Increase (Decrease)	Non-Resident 2020-21	Non-Resident 2021-22	Non-Resident 2022-23	Non-Resident 2023-24	Increase (Decrease)
<b>I. Regular Fees Charged to All Students</b>										
<b>a. Tuition and Required Education and General Fees</b>	\$5,789	\$6,079	\$6,383	\$6,543	\$160	\$12,735	\$13,372	\$14,041	\$14,412	\$351
<b>b. Required Educational and General Capital Fees</b>										
i. System E&G Capital Fees	\$205	\$205	\$205	\$211	\$6	\$800	\$800	\$800	\$806	\$6
ii. Special Institutional E&G Capital Fees	\$206	\$226	\$232	\$244	\$12	\$206	\$226	\$232	\$244	\$12
<b>c. Auxiliary and Auxiliary Capital Fees</b>										
i. Standard Auxiliary Fees	\$455	\$455	\$475	\$481	\$6	\$455	\$455	\$475	\$481	\$6
ii. Mandatory Auxiliary Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
iii. Auxiliary Capital Fee	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>d. Special Equity Fee</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Student Fee Request</b>	\$6,655	\$6,965	\$7,295	\$7,479	\$184	\$14,196	\$14,853	\$15,548	\$15,943	\$395
Percentage of Increase Requested Over Previous Year		4.7%	4.7%	2.5%			4.6%	4.7%	2.5%	

**Fee Planning Schedule- Per Semester  
Academic Year 2023-24**

**Institution:** Marshall University

**Student Institutional Level:** Doctor of Nursing Practice

<b>I. Regular Fees Charged to All Students</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>	<b>Increase (Decrease)</b>
<b>a. Tuition and Required Education and General Fees</b>	\$5,940	\$5,940	\$5,940	\$5,940	\$0
<b>b. Required Educational and General Capital Fees</b>					
i. System E&G Capital Fees	\$205	\$205	\$205	\$211	\$6
ii. Special Institutional E&G Capital Fees	\$206	\$226	\$232	\$244	\$12
<b>c. Auxiliary and Auxiliary Capital Fees</b>					
i. Standard Auxiliary Fees	\$455	\$455	\$475	\$481	\$6
ii. Mandatory Auxiliary Fees	\$0	\$0	\$0	\$0	\$0
iii. Auxiliary Capital Fee	\$0	\$0	\$0	\$0	\$0
<b>d. Special Equity Fee</b>	\$0	\$0	\$0	\$0	\$0
<b>Total Student Fee Request</b>	\$6,806	\$6,826	\$6,852	\$6,876	\$24
Percentage of Increase Requested Over Previous Year	na	0.29%	0.38%	0.35%	

**Fee Planning Schedule- Per Semester  
Academic Year 2023-24  
Institution: Marshall University**

	Rate Per Semester 2020-21	Rate Per Semester 2021-22	Rate Per Semester 2022-23	Rate Per Semester 2023-24	Increase (Decrease)
<b>III. Room and Board Charges</b>					
Holderby Hall					
Deluxe Single	\$3,394	\$3,394	\$3,394	\$2,500	-\$894
Twin Towers:					
Deluxe Single	\$3,833	\$3,833	\$3,871	\$3,871	-
Double Room	\$2,862	\$2,862	\$2,916	\$2,989	\$73
Buskirk:					
Deluxe Single	\$3,833	\$3,833	\$3,871	\$3,871	-
Double	\$2,862	\$2,862	\$2,916	\$2,989	\$73
Marshall Commons:					
Single Room Suite	\$4,218	\$4,218	\$4,218	\$4,218	-
Double Room Suite	\$3,336	\$3,336	\$3,399	\$3,501	\$102
First Year Residents Hall (Capstone)					
Double Room with Bath	\$3,424	\$3,527	\$3,668	\$3,778	\$110
Single with bath	\$5,990	\$5,990	\$5,990	\$5,990	-
Fairfield Landing - <u>monthly rates</u>					
Studio Unit	\$899	\$899	\$939	\$950	\$11
2 Bedroom Unit	\$1,398	\$1,398	\$1,398	\$1,425	\$27
One Bedroom in 2 Bedroom Unit	\$699	\$699	\$723	\$740	\$17
Summer Housing					
Single Room	\$1,198	\$1,198	\$1,210	\$1,210	-
Double Room	\$873	\$873	\$890	\$910	\$20
Early Arrival / Break Housing					
Single Room	\$40	\$40	\$40	\$40	-
Double Room	\$30	\$30	\$30	\$30	-
Off-Campus Overflow (Used only when needed)					
Single occupancy/per day	\$40	\$40	\$40	\$40	-
Double occupancy/per day	\$30	\$30	\$30	\$30	-
<b>Meal Plans</b>					
10 Meals per week + \$500 Flex with 10 bonus anytime meals	\$1,925	\$1,956	\$2,034	\$2,109	\$75
10 Meals per week + \$700 Flex with 20 bonus anytime meals	\$2,125	\$2,154	\$2,240	\$2,318	\$78
10 Meals per week + \$935 Flex	\$2,275	\$2,299	\$2,391	\$2,468	\$77
14 Meals per week + \$500 Flex with 10 bonus anytime meals	\$2,125	\$2,165	\$2,252	\$2,341	\$89
14 Meals per week + \$700 Flex with 20 bonus anytime meals	\$2,415	\$2,451	\$2,549	\$2,640	\$91
14 Meals per week + \$935 Flex	\$2,565	\$2,596	\$2,700	\$2,791	\$91
175 Meals per semester + 500 Flex (New FY23)			\$2,165	\$2,246	
175 Meals per semester + 700 Flex (New FY23)			\$2,373	\$2,457	
175 Meals per semester + 935 Flex (New FY23)			\$2,582	\$2,687	
Commuter Meal Plans					
30 Meals + \$200 Flex Dollars	\$430	\$434	\$451	\$458	\$7
50 Meals + \$100 Flex Dollars	\$478	\$486	\$505	\$519	\$14
50 Meals + \$350 Flex Dollars	\$725	\$733	\$762	\$776	\$14
50 Meals + \$600 Flex Dollars	\$975	\$983	\$1,022	\$1,036	\$14
Summer - 19 Meals per week		\$623	\$648	\$680	\$32

**Fee Planning Schedule- Per Semester  
Academic Year 2023-24**

**Institution:** Marshall University

<b>II. Special Fees and Charges</b>	<b>Rate Per Semester/ Occurrence 2020-21</b>	<b>Rate Per Semester/ Occurrence 2021-22</b>	<b>Rate Per Semester/ Occurrence 2022-23</b>	<b>Rate Per Semester/ Occurrence 2023-24</b>	<b>Increase (Decrease)</b>
<b>Enrollment Deposit:</b>					
Undergraduate	\$100	\$100	\$100	\$100	-
International	\$500	\$500	\$500	\$500	-
School of Pharmacy	\$500	\$500	\$500	\$500	-
School of Physical Therapy	\$500	\$500	\$500	\$500	-
Doctor of Business Administration (DBA)	\$2,500	\$2,500	\$2,500	\$2,500	-
School of Medicine - Physician Assistant	\$1,000	\$1,000	\$1,000	\$1,000	-
<b>Application Fees:</b>					
Undergraduate/Graduate	\$40	\$40	\$40	\$40	-
Undergraduate/Graduate - Transfers	\$50	\$50	\$50	\$50	-
Undergraduate - Readmission	\$25	\$25	\$25	\$25	-
School of Medicine - Resident	\$75	\$75	\$75	\$75	-
School of Medicine - Non-Resident	\$100	\$100	\$100	\$100	-
School of Nursing	\$30	\$30	\$30	\$30	-
Masters of Public Health	\$30	\$30	\$30	\$30	-
School of Pharmacy	\$100	\$100	\$100	\$100	-
Dietetic Internship Program	\$25	\$25	\$25	\$25	-
International Application Fee	\$150	\$150	\$150	\$150	-
<b>Course Fees:</b>					
COEPD - EdD/EdS Advanced Program Course Fees - per credit hour	\$0	\$0	\$0	\$50	\$50
COHP-SOK - SCUBA	\$200	\$200	\$200	\$200	-
COHP-SOK - Activity Course Fee	\$40	\$40	\$40	\$40	-
COHP-MPH - Non-major Course Fee (per 3 hour course)	\$1,896	\$1,991	\$1,991	\$1,991	-
SOP-MSPS - Non-major Course Fee (per 3 hour course)	\$945	\$945	\$945	\$945	-
High School E-Course Fee - per Credit Hour	\$75	\$75	\$75	\$25	-\$50
Ohio High School STEM Program - per Credit Hour	\$167	\$167	\$167	\$167	-
High School Dual Enrollment - Course at Marshall Campus Facilities - per Credit Hour	\$145	\$145	\$145	\$25	-\$120
Intensive English Program - per semester	\$4,500	\$4,500	\$4,500	\$4,500	-
Intensive English Program - online - per semester			\$3,200	\$3,200	-
wwROCKS Course Fee (Undergraduate) - per Credit Hour	\$250	\$250	\$250	\$250	-
Undergraduate Distance Programs (Specifically identified) - per semester Full-time	\$3,157	\$3,220	\$3,380	\$0	
Graduate Distance Programs (Specifically identified) - per semester Full-time	\$3,405	\$3,473	\$3,555	\$0	
Undergraduate Distance Program and Delivery (Specifically identified) - per semester Full-time	\$0	\$0	\$0	\$4,411	-
Graduate Distance Program and Delivery (Specifically identified) - per semester Full-time	\$0	\$0	\$0	\$4,580	-
MBA - On-line Program Fee	\$450	\$450	\$450	\$450	-
<b>Special Program Fees (in lieu of regular tuition) - cont'd</b>					
COHP Distance Dietetic Internship Certificate Program	\$3,969	\$4,167	discontinued	discontinued	
COHP Distance Dietetic Internship MS Program			\$5,832	\$5,832	-
LCOB Center for Exec Ed and Certification					
Business DBA Program - per Credit Hour		\$850	\$850	\$950	\$100
Course for Senior Citizens - per Course	\$50	\$50	\$50	\$50	-

**Fee Planning Schedule- Per Semester  
Academic Year 2023-24**

**Institution: Marshall University**

<b>II. Special Fees and Charges</b>	<b>Rate Per Semester/ Occurrence 2020-21</b>	<b>Rate Per Semester/ Occurrence 2021-22</b>	<b>Rate Per Semester/ Occurrence 2022-23</b>	<b>Rate Per Semester/ Occurrence 2023-24</b>	<b>Increase (Decrease)</b>
<b>Other Fees:</b>					
CLEP/DANTES Testing	\$25	\$25	\$25	\$25	-
International Student Fee	\$100	\$100	\$200	\$200	-
Late Registration/Payment Fee	\$25	\$25	\$25	\$25	-
Meal Card/I. D. Replacement	\$20	\$20	\$20	\$20	-
MUGC Alternative Assessment (Per Credit Hour)	\$25	\$25	\$25	\$25	-
Orientation/Student Success Fee	\$60	\$60	\$60	\$60	-
Pharmacy - Matriculation Fee (Annual - Year 1 Only)	\$270	\$270	\$270	\$270	-
Pharmacy - Practice Ready Fee (Annual Year 2 Only)	\$390	\$390	\$390	\$390	-
Pharmacy - Practice Ready Fee (Annual Year 3-4 Only)	\$390	\$390	\$390	\$390	-
Pharmacy - Progression Fee (Annual)	\$280	\$280	\$390	\$390	-
Pharmacy - Simulation Fee (Annual Year 1-2-3 Only)	\$350	\$350	\$350	\$350	-
Pharmacy - iPad Fee (Annual Year 1-2 Only)	250.00	250.00	\$250	\$250	-
Pharmacy - iPad Fee (Annual Year 3 Only)	350.00	350.00	\$350	\$350	-
Regents' BA Degree Evaluation	\$300	\$300	\$300	\$300	-
Regents' BA Posting Fee (Per credit hour awarded)	\$10	\$10	\$10	\$10	-
Reinstatement Fee - Course Schedule	\$25	\$25	\$25	\$25	-
Returned Check Fee	\$25	\$25	\$25	\$25	-
Revalidation of Credit Fee (Per Hour)	\$25	\$25	\$25	\$25	-
Study Abroad Application/advising/shipping fee - one-time	\$150	\$150	\$150	\$150	-
Study Abroad Program Registration Fee - per Program	\$100	\$100	\$100	\$100	-
Transcript - paper	\$10	\$10	\$10	\$10	-
Transcript - electronic	\$12	\$12	\$12	\$12	-
Transfer Evaluation Fee	\$50	\$50	\$50	\$50	-
University College - Placement Testing Fee	\$35	\$35	\$35	\$35	-
Visiting Student Credential Fee - SOM	\$50	\$50	\$50	\$50	-
<b>Diploma Fees:</b>					
Certificate Fee	\$15	\$15	\$15	\$15	-
Associate Degree	\$50	\$50	\$50	\$50	-
Baccalaureate Degree	\$50	\$50	\$50	\$50	-
Master's Degree	\$50	\$50	\$50	\$50	-
Diploma Replacement	\$50	\$50	\$50	\$50	-
First Professional Degree	\$100	\$100	\$100	\$100	-
Doctoral Degree	\$100	\$100	\$100	\$100	-
<b>Residence Services Fees:</b>					
Transfer Buyout	\$0	\$0	\$0	\$1,000	-
Unauthorized Single Occupancy (per night)	\$0	\$0	\$0	\$75	-
Holderby Storage Rate	\$0	\$0	\$40	\$60	\$20
Holderby A/C Rental	\$0	\$0	\$0	\$75	\$75
Improper Check-out Fee - Dorm	\$50	\$50	\$50	\$75	\$25
Mail Box - Re-Key (Per Lock)	\$30	\$30	\$30	\$30	-
Reservation Deposit	\$200	\$200	\$200	\$200	-
Room Re-Key (per lock)	\$50	\$50	\$50	\$75	\$25

**Fee Planning Schedule- Per Semester**

**Academic Year 2023-24**

**Institution:** Marshall University

	Rate Per Semester/ Occurrence 2020-21	Rate Per Semester/ Occurrence 2021-22	Rate Per Semester/ Occurrence 2022-23	Requested Rate Per Semester/ Occurrence 2023-24	Semester/ Occurrence (Decrease)
<b>II-A. Other Institutional Fees</b>					
<b>COE</b>					
COE - Program for Individuals with Autism Spectrum Disorder	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	-
COE - Summer Program for Individuals with ASD	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	-
COE - Autism Employment Workshop, per participant	\$500.00	\$500.00	\$500.00	\$500.00	-
COE - Autism Specific Training and Consult - per hour	\$150.00	\$150.00	\$150.00	\$150.00	-
COE - Autism Mentor Training - per participant	\$250.00	\$250.00	\$250.00	\$250.00	-
COE - Autism Leadership Institute - per participant	\$500.00	\$500.00	\$500.00	\$500.00	-
COE - Autism Discovery Group - per semester	\$500.00	\$500.00	\$500.00	\$500.00	-
COE - Autism Behavioral & Psychological Evaluations - sliding scale	1300	\$1,300.00	up to \$1,300.00	up to \$1,300.00	-
GSEPD - Summer Program (PreK - 12), per participant	\$100.00	\$100.00	\$100.00	\$100.00	-
GSPED - Clinical Services, per visit	\$20.00	\$20.00	\$20.00	\$20.00	-
<b>COLA</b>					
Psychology Clinic Fees	\$20.00	\$20.00	\$20.00	\$20.00	-
Psychotherapy, couples & family therapy, each per visit Assessment	\$100.00	\$100.00	\$100.00	\$100.00	-
<b>Computing Services</b>					
CD/DVD Duplicating and Printing Service:					
Production runs < 100, each CD	\$1.50	\$1.50	\$1.50	\$1.50	-
Production runs < 100, each DVD	\$2.50	\$2.50	\$2.50	\$2.50	-
Printing or Duplicating:					
Laser Print 8.5" x 11" or 11" x 17" - black/white, per page	\$0.10	\$0.10	\$0.10	\$0.10	-
Laser Print 8.5" x 11" or 11" x 17" - full color, per page	\$0.20	\$0.20	\$0.20	\$0.20	-
Other Computing Service Charges:					
Charge for investigation, testimony, due process discovery and documentation of verified/convicted violation of policy or law - per person per hour	\$60.00	\$60.00	\$60.00	\$60.00	-
Charge for first offense Copyright infringement reconnection to the network involving less than 1 hour cumulative investigation time - per person per hour	\$50.00	\$50.00	\$50.00	\$50.00	-
Charge for second offense Copyright infringement reconnection to the network involving less than 1 hour cumulative investigation time - per person per hour	\$100.00	\$100.00	\$100.00	\$100.00	-
Assist with backup of customer data - per hour	\$50.00	\$50.00	\$50.00	\$50.00	-
Assessment Consultation & Installation of Network card, new Memory SIMM/DIMMs or additional Devices (Hard Drives, CD-R/RW,DVD, etc.) in existing supported computer - per hour	\$35.00	\$35.00	\$35.00	\$35.00	-
Virus Removal and Restoration If using non-standard image - per hour (one hour minimum)	\$35.00	\$35.00	\$35.00	\$35.00	-
Software Installation and Removal Assistance other than Supported image - per hour	\$35.00	\$35.00	\$35.00	\$35.00	-
Assistance with Desktop or Notebook Hardware Exceeding Initial Diagnosis in/out of warranty - per hour	\$35.00	\$35.00	\$35.00	\$35.00	-
File Backup/Restore due to other than equipment failure (includes network restore to V: drive, apps etc.) - per Hour	\$50.00	\$50.00	\$50.00	\$50.00	-
Network cable category 6 - 25 ft.	\$10.00	\$10.00	\$10.00	\$10.00	-
Network cable category 6 - 14 ft.	\$8.00	\$8.00	\$8.00	\$8.00	-

**Fee Planning Schedule- Per Semester  
Academic Year 2023-24  
Institution: Marshall University**

	Rate Per Semester/ Occurrence 2020-21	Rate Per Semester/ Occurrence 2021-22	Rate Per Semester/ Occurrence 2022-23	Requested Rate Per Semester/ Occurrence 2023-24	Semester/ Occurrence (Decrease)
<b>II-A. Other Institutional Fees</b>					
<b>H.E.L.P. Center</b>					
Tutoring Services (per semester at one hour per week)					
Resident, per hour	\$450.00	\$450.00	\$450.00	\$450.00	-
Metro, per hour	\$500.00	\$500.00	\$500.00	\$500.00	-
Non-resident, per hour	\$650.00	\$650.00	\$650.00	\$650.00	-
Study Skills/Test-taking Strategies Workshop	\$250.00	\$250.00	\$250.00	\$250.00	-
<b>International Programs</b>					
Student Arrival Fees, Htgn.	\$50.00	\$50.00	\$50.00	\$50.00	-
Student Arrival Fees, Chas.	\$150.00	\$150.00	\$150.00	\$150.00	-
LEAP	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	-
<b>Library - Information Technology</b>					
Overdue Fines - book, per day	\$0.25	\$0.25	\$0.25	\$0.25	-
Overdue Fines - video/dvd/multimedia, per day	\$1.00	\$1.00	\$1.00	\$1.00	-
Overdue Fines - reserve item, per hour	\$1.00	\$1.00	\$1.00	\$1.00	-
Overdue Fines - each ILL item, per day	\$1.00	\$1.00	\$1.00	\$1.00	-
Overdue Fines - MAXIMUM for overdue item	\$20.00	\$20.00	\$20.00	\$20.00	-
Overdue Fines - MAXIMUM for ILL overdue item	\$50.00	\$50.00	\$50.00	\$50.00	-
Overdue Fines - Holds not returned by req. date, per day	\$2.00	\$2.00	\$2.00	\$2.00	-
Long Overdues (after 28 days) - replacement cost plus fee	Repl cost + 25.00	Repl cost + 25.00	Repl cost + 25.00	Repl cost + 25.00	-
Lost items - replacement cost plus fee	Repl cost + 25.00	Repl cost + 25.00	Repl cost + 25.00	Repl cost + 25.00	-
Damaged Items (was previously rebinding cost)	Replacement cost	Replacement cost	Replacement cost	Replacement cost	-
ILL Borrowing - photocopied materials, per page	\$0.10	\$0.10	\$0.10	\$0.10	-
ILL Borrowing - Rush document, Max request for patron based on patron type, charge per excess request	\$1.00	\$1.00	\$1.00	\$1.00	-
ILL Borrowing - Rush document, fee for items ordered but not picked up	\$10.00	\$10.00	\$10.00	\$10.00	-
ILL Borrowing - Rebinding damaged item	\$25.00	\$25.00	\$25.00	\$25.00	-
ILL Borrowing - Lost Item Processing Fee plus invoice charge for replacement	Replacement cost + 100.00	Replacement cost + 100.00	Replacement cost + 100.00	Replacement cost + 100.00	-
Fax - request fee in addition to standard applicable fee, per request	\$5.00	\$5.00	\$5.00	\$5.00	-
Rush - request fee in addition to standard applicable fee, per request	\$10.00	\$10.00	\$10.00	\$10.00	-
Non-Pickup Fee after date due for each loan	\$5.00	\$5.00	\$5.00	\$5.00	-
Non-Pickup Fee after 30 days from date due for each loan, per article	\$5.00	\$5.00	\$5.00	\$5.00	-
Special Collections - Research requests fee < 2 hours, per hour	\$25.00	\$25.00	\$25.00	\$25.00	-
Special Collections - Maximum Research Fee, per hour, if nothing found	\$25.00	\$25.00	\$25.00	\$25.00	-
Special Collections - Reproduction Fees, per page (library only)	\$0.25	\$0.25	\$0.25	\$0.25	-
Special Collections - Postage and handling, no more than 50 pages	\$5.00	\$5.00	\$5.00	\$5.00	-
Special Collections - Still Image, per image					
Photographic print (black and white), 4 x 5	\$5.00	\$5.00	\$5.00	\$5.00	-
Photographic print (black and white), 5 x 7	\$10.00	\$10.00	\$10.00	\$10.00	-
Photographic print (black and white), 8 x 10	\$20.00	\$20.00	\$20.00	\$20.00	-
Digital Images (500 dpi or less)	\$5.00	\$5.00	\$5.00	\$5.00	-
Digital Images (600 dpi or less)	\$7.00	\$7.00	\$7.00	\$7.00	-
Images taken if patron does own scanning, per image	\$0.50	\$0.50	\$0.50	\$0.50	-
Moving Images - Transfer 16mm or video tape to DVD (\$5 per clip; \$20 minimum)	\$20.00	\$20.00	\$20.00	\$20.00	-
Moving Images - Duplicate existing digitized media to DVD (\$2.50 per clip; \$10 minimum)	\$10.00	\$10.00	\$10.00	\$10.00	-
Special Collections - Lab School Transcripts	\$10.00	\$10.00	\$10.00	\$10.00	-
Special Collections - Lab School Transcripts (per additional copy)	\$2.50	\$2.50	\$2.50	\$2.50	-

**Fee Planning Schedule- Per Semester  
Academic Year 2023-24**

**Institution:** Marshall University

	Rate Per Semester/ Occurrence 2020-21	Rate Per Semester/ Occurrence 2021-22	Rate Per Semester/ Occurrence 2022-23	Requested Rate Per Semester/ Occurrence 2023-24	Semester/ Occurrence (Decrease)
<b>II-A. Other Institutional Fees</b>					
<b>Parking/Public Safety</b>					
Parking - Evening Permits, per semester	\$55.00	\$55.00	\$55.00	\$55.00	-
Parking - Surface Lots, per semester	\$85.00	\$85.00	\$85.00	\$85.00	-
Parking - 3rd Avenue and Smith Hall Parking Facilities, per semester	\$135.00	\$135.00	\$135.00	\$135.00	-
Parking - 6th Avenue Parking Facility, per month	\$30.00	\$30.00	\$30.00	\$30.00	-
Parking - 6th Avenue Parking Facility, per hour	\$0.50	\$0.50	\$0.50	\$0.50	-
Parking - 8th Avenue Parking Facility, Lost Ticket Fee	\$10.00	\$10.00	\$10.00	\$10.00	-
<b>Parking - Temporary</b>					
Per Day	\$3.00	\$3.00	\$3.00	\$3.00	-
Per Week	\$15.00	\$15.00	\$15.00	\$15.00	-
Per Month	\$50.00	\$50.00	\$50.00	\$50.00	-
Parking Fines - Various	\$10.00	\$10.00	\$10.00	\$10.00	-
Parking Fine - Handicapped Space (24 hr/per incident)	\$100.00	\$100.00	\$100.00	\$100.00	-
Parking Fine - Expired time on meter (7am -7pm/per incident)	\$5.00	\$5.00	\$5.00	\$5.00	-
Parking Meters - Corbly Hall, per hour	\$1.00	\$1.00	\$1.00	\$1.00	-
Parking Meters - Surface Lots, per hour	\$0.50	\$0.50	\$0.50	\$0.50	-
Parking - Replaced Permit	\$20.00	\$20.00	\$20.00	\$20.00	-
Public Safety - Fingerprinting, per occurrence	\$20.00	\$20.00	\$20.00	\$20.00	-
Public Safety - Incident Report copy, per report	\$20.00	\$20.00	\$20.00	\$20.00	-
<b>Student Affairs</b>					
AOD education, prevention and intervention classes - first offense	\$50.00	\$50.00	\$50.00	\$50.00	-
AOD education, prevention and intervention classes - 2nd offense	\$100.00	\$100.00	\$100.00	\$100.00	-
AOD education, prevention and intervention classes - 3rd offense	\$150.00	\$150.00	\$150.00	\$150.00	-
<b>School of Medicine/School of Pharmacy/School of Physical Therapy/College of Health Professions</b>					
Background Check	At Cost	At Cost	At Cost	At Cost	-
Student Health Insurance	At Cost	At Cost	At Cost	At Cost	-
<b>Charges for reimbursement of expenses in complying with Freedom of Information Act requests:</b>					
Print document cost - per page	\$0.50	\$0.50	\$0.50	\$0.50	0.00
Fax Transmission - per page	\$2.00	\$2.00	\$2.00	\$2.00	-
Postage - 1st Class USPS Mail	At Cost	At Cost	At Cost	At Cost	-
Electronic document cost - per page	\$1.00	\$1.00	\$1.00	\$1.00	-
Create CD for transmission of electronic documents (includes 1st Class USPS Mail) - per CD	\$10.00	\$10.00	\$10.00	\$10.00	-
<b>Fairfield Landing - short stay charges</b>					
Short term 3-6 month lease - Additional charge per month		\$50.00	\$50.00	\$50.00	-
Short term 1 month lease - Additional charge per month			\$100.00	\$100.00	-
Short term 2 month lease - Additional charge per month			\$75.00	\$75.00	-
Studio short stay for student recruitment / per night		\$80.00	\$80.00	\$80.00	-
2 bedroom short stay for student recruitment / per night		\$125.00	\$125.00	\$125.00	-
Studio short stay / per night		\$85.00	\$85.00	\$85.00	-
Studio short stay / per week		\$447.00	\$447.00	\$447.00	-
2 bedroom short stay / per night		\$130.00	\$130.00	\$130.00	-
2 bedroom short stay / per week		\$690.00	\$690.00	\$690.00	-





# Marshall University

*Accelerating Individual Success, Innovative Ideas and Economic Impact*

**Budget and Tuition & Fees  
Background Information  
April 26, 2023**



# Executive SUMMARY

## Strategic Choices Reflected For FY24

- Marshall University has codified our Strategic Roadmap to Future Prosperity – **Marshall For All, Marshall Forever.**

- The value proposition we will deliver is access to an **affordable, flexible and achievement-oriented** education for all who aspire to a more prosperous life.
- Grounded in our **enduring Vision and Creed**, it establishes our bi-centennial aspirational goals, 3-year milestones aligned with the performance-based funding formula, and a **strategic roadmap** with **five student-first priorities**.
- As a 21<sup>st</sup> century prosperity platform offering an **in-demand curriculum** through **on-demand access**, with **areas of distinction**, we must execute in **3 strategic phases** – optimize to promote long-term financial sustainability, transform to lead with the best and leapfrog to become the reference.

- Our 3-year financial plan is our roadmap to financial sustainability, grounded in our **enduring financial principles**, while **course-correcting a \$27.7M operating deficit**.

- Our objective is to **return to a positive operating margin by FY27** by growing revenue, making strategic investments and eliminating waste.
- It includes **strategic investments** in enrollment (Anthology), enterprise-wide IT (Salesforce), incentive-based budgeting (Huron) and employee pay & benefits, while benefiting from state-funded deferred maintenance.
- It also introduces a **Save to Serve culture** to eliminate waste and inefficiency through a shared governance accountability model (Budget Working Group) and investing in e-procurement capabilities (Unimarket).

- Our enduring financial principles have informed our **proposed choices** for 2024:

- A minimal **2.5%** tuition increase with **strategic** decisions for **Metro & Online**
- Invest in our team through the **State pay raise program** in FY24, while feathering in **market pay** adjustments when feasible over the **3-year plan**
- Deploy **\$20m-\$25m** in State funds to address **deferred maintenance**
- Maintain** financial **resiliency** levels to provide fiscal sustainability

- The net result is a **proposed FY2024 budget** that begins this multi-year journey:

- Projected Revenue: \$313.8M (+2.7% vs. 2023 Projected)
- Projected Expense: \$341.5M (+3.3% vs. 2023 Projected)

- Increasing tuition/fees ~2.5%; with room/board ~3% ... vs inflation of ~5.6%
- Awarding a \$1,350 lump sum base pay increase in FY24 ... and completing the market pay analysis
- Capitalize on \$20-\$25M deferred maintenance to kickstart our Master Plan ... “Project Shock & Awe”
- Differentiate between investment vs expense ... conducting a holistic assessment to ensure ROI
  - Implementing an Incentive-Based Budget Model – empowering shared accountability
  - Introducing a “Save to Serve” culture with on-going Budget Working Group (including the Faculty Senate Budget and Academic Policy Committee (BAPC))
  - Adhering to our enduring financial principles, with transparency and data-informed decisions
- Maintaining \$49M “One Marshall” financial resiliency level ... debt service plus 2 months cash
- Continue institutional support of Athletics ... transitioning to a “balanced” support level in the future
- Continue investment in our signature Aviation program ... expected returns on investment in 2025

# Our **PLAN-ON-A-PAGE**

## VISION



**“To inspire learning and creativity that ignites the mind, nurtures the spirit, and fulfills the promise of a better future”**

## CREED

**Educational | Open | Civil | Responsible | Safe | Well | Ethical | Pluralistic | Socially Conscious | Judicious**

## 2037 GOALS



### Individual Success

100% Placement Rates for Graduates  
Zero Students Graduate with Student Loan Debt



### Innovative Ideas

\$150M Research Funded  
3X Start-Ups Incubated



### Economic Impact

30X Return for Every \$1 Invested  
3X GDP Impact in West Virginia (\$2.3B)

## STAKEHOLDER GOALS

### Students

Offer an affordable education to all students with a distinctively supportive and flexible experience to ensure lifelong prosperity

### Team

Empower educators and staff to do the best work of their lives

### West Virginia

Improve the well-being of all West Virginians by creating breakthrough opportunities and solutions

### Financial Stakeholders

Build a resilient and sustainable institution to outlast headwinds

## STRATEGY

### Marshall for All, Marshall Forever

In-Demand Curriculum • On-Demand Delivery • Distinctive Value Proposition.

## PRIORITIES

### Increase access

### Ensure affordability

### Grow support programs

### Deliver on demand

### Enable lifetime achievement

## METRICS

- New student enrollment
- Focused segment enrollment
- Recruitment contacts
- Conversion rates
- CRM integration

- Student debt load
- Pilot cohort launch
- Pilot cohort retention
- Secure internships & jobs
- Launch fundraising campaign

- First-year retention
- MARCO mentorship project launch
- E2E portal launch

- Micro-credential course catalog
- HyFlex course pilot
- Micro-credential pilot
- Degree programs online
- Online education website

- Customized training for advanced manufacturing
- Academic pathways selected
- Career Engagement participation



# *Enduring Financial* **PRINCIPLES**

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# Grow Students, Not Fees

## AFFORDABILITY

	In-state								Out-of-state						
	Marshall University	Fairmont State	Uni. Of Charleston	WV State	WVU	Concord University	Southern WV CTC	Bridge-valley CTC	Mountwest CTC	Shawnee	Ohio University	Uni. of Kentucky	Morehead State	Ashland CTC	Big Sandy CTC
<b>Enrollment</b>	11,125	3,562	2,926	3,638	25,474	1,749	1,458	1,689	1,873	3,214	24,429	30,390	8,984	2,542	4,375
<b>% undergrad</b>	71%	92%	73%	96%	77%	79%	100%	100%	100%	94%	74%	72%	93%	100%	100%
<b>% Full-time</b>	92%	87%	57%	83%	95%	96%	77%	63%	68%	88%	78%	93%	90%	62%	67%
<b>Avg. annual cost*</b>	<b>\$8.4K</b>	\$11.3K	\$23.4K	\$8.3K**	\$13.4K	\$8.5K	\$5.4K	\$7.9K	\$7.6K	\$10.3K	\$23.8K	\$18.2K	\$12.1K	\$5.2K	\$3.8K
<b>First-year retention</b>	75%	66%	57%	61%	81%	61%	50%	50%	41%	76%	81%	86%	74%	64%	57%
<b>% Pell recipients</b>	47%	47%	46%	55%	26%	51%	78%	60%	61%	49%	27%	25%	53%	68%	77%

Source: U.S. Dept. of Education College Scorecard, Enrollment and % undergrad from U.S. News Education.

\*Average Annual Net Cost for 2022-2023 Academic Year

\*\*WV State cost adjusted to align with amounts published on their website

# Grow Students, Not Fees

## PROPOSED FY24 TUITION & FEES

UNDERGRADUATE	PAST			PRESENT	FUTURE			
	FY20	FY21	FY22	FY23	FY24	FY25	FY26	FY27
Resident	\$ 4,206	\$ 4,256	\$ 4,276	\$ 4,302	\$ 4,411	\$ 4,520	\$ 4,633	\$ 4,749
Online	\$ 3,757	\$ 3,757	\$ 3,820	\$ 3,980	\$ 4,411	\$ 4,520	\$ 4,633	\$ 4,749
Metro	\$ 7,248	\$ 7,298	\$ 7,318	\$ 7,344	\$ 6,500	\$ 6,500	\$ 6,500	\$ 6,500
Non-Resident	\$ 9,633	\$ 9,683	\$ 9,803	\$ 9,829	\$ 10,075	\$10,075	\$10,075	\$10,075

GRADUATE	PAST			PRESENT	FUTURE			
	FY20	FY21	FY22	FY23	FY24	FY25	FY26	FY27
Resident	\$ 4,364	\$ 4,414	\$ 4,441	\$ 4,467	\$ 4,585	\$ 4,700	\$ 4,817	\$ 4,938
Online	\$ 3,855	\$ 3,855	\$ 3,923	\$ 4,005	\$ 4,585	\$ 4,700	\$ 4,817	\$ 4,938
Metro	\$ 7,736	\$ 7,786	\$ 7,873	\$ 7,899	\$ 7,917	\$ 7,929	\$ 7,941	\$ 7,953
Non-Resident	\$10,531	\$10,581	\$10,717	\$10,743	\$ 11,018	\$11,293	\$11,576	\$11,865

### FY24 Tuition and Fee Rate Proposal

- **+2.5%** Undergrad/Graduate Resident/Non-Resident
  - Favorable compared to ~5.6% inflation (& peers)
  - Undergraduate Residents: +\$218 annually
  - Undergraduate Non-Residents: +\$516 annually
  - Graduate Residents: +\$226 annually
  - Graduate Non-Residents: +\$538 annually
- **-11.5%** Metro Rate
  - Match Ohio University - Athens
  - Decrease for Metro Students: -\$1,688 annually
  - Need ~95 additional students to break even
- **Align our Online rate with In-state Resident rate**
  - **Simplifies** pricing and marketing
  - **Increases access** to additional student resources
  - **Eliminates barriers** for online students

# Grow Students, Not Fees

## TUITION & FEES, ROOM/BOARD

### First-Year (Freshman) Costs

Resident	FY20	FY21	FY22	FY23	FY24	FY25	FY26	FY27
Tuition and Fees	\$ 4,206	\$ 4,256	\$ 4,276	\$ 4,302	\$ 4,411	\$ 4,520	\$ 4,633	\$ 4,749
Room and Board	\$ 5,364	\$ 5,549	\$ 5,692	\$ 5,920	\$ 6,119	\$ 6,303	\$ 6,492	\$ 6,686
<b>Total</b>	<b>\$ 9,570</b>	<b>\$ 9,805</b>	<b>\$ 9,968</b>	<b>\$ 10,222</b>	<b>\$ 10,530</b>	<b>\$ 10,822</b>	<b>\$ 11,124</b>	<b>\$ 11,435</b>
% Change	2.56%	2.46%	1.66%	2.55%	3.01%	2.78%	2.79%	2.79%

Metro	FY20	FY21	FY22	FY23	FY24	FY25	FY26	FY27
Tuition and Fees	\$ 7,248	\$ 7,298	\$ 7,318	\$ 7,344	\$ 6,500	\$ 6,500	\$ 6,500	\$ 6,500
Room and Board	\$ 5,364	\$ 5,549	\$ 5,692	\$ 5,920	\$ 6,119	\$ 6,303	\$ 6,492	\$ 6,686
<b>Total</b>	<b>\$ 12,612</b>	<b>\$ 12,847</b>	<b>\$ 13,010</b>	<b>\$ 13,264</b>	<b>\$ 12,619</b>	<b>\$ 12,803</b>	<b>\$ 12,992</b>	<b>\$ 13,186</b>
% Change	2.79%	1.86%	1.27%	1.95%	-4.86%	1.45%	1.48%	1.50%

Non-Resident	FY20	FY21	FY22	FY23	FY24	FY25	FY26	FY27
Tuition and Fees	\$ 9,633	\$ 9,683	\$ 9,803	\$ 9,829	\$ 10,075	\$ 10,075	\$ 10,075	\$ 10,075
Room and Board	\$ 5,364	\$ 5,549	\$ 5,692	\$ 5,920	\$ 6,119	\$ 6,303	\$ 6,492	\$ 6,686
<b>Total</b>	<b>\$ 14,997</b>	<b>\$ 15,232</b>	<b>\$ 15,495</b>	<b>\$ 15,749</b>	<b>\$ 16,194</b>	<b>\$ 16,378</b>	<b>\$ 16,567</b>	<b>\$ 16,761</b>
% Change	2.90%	1.57%	1.73%	1.64%	2.83%	1.13%	1.15%	1.18%

- **Pro forma programs** have an average proposed rate increase of ~2.5%.
- We've historically underpriced our **online programs**, and **adjusted 2023** rates to the resident student levels.
- **For 2024, online programs remain priced at the resident levels** with access granted to various student services not previously accessible.
- The **average room rate** proposed is an increase of **1.4%**, with the exception of **First Year Residence Halls**, which is a **1.8%** increase to cover bond covenants.
- We propose limiting **meal plan** increases to **3.5%** (relative to 5.6% inflation and Sodexo's 2.5% cost pass-through).





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# Invest in our Team

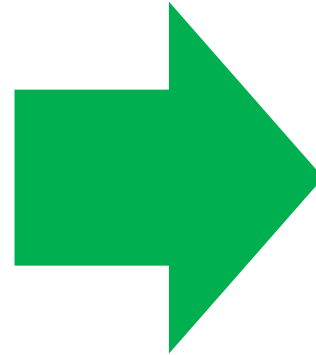
## PAY RAISES

### The Reality of State Increases

#### State Employee Raises

The State calculated the allocation at \$2,300 per employee, which represents ~4% for the *average state employee*.

- Higher ed has higher average salaries than most state agencies.
- 43% of Marshall employees are paid on State-allocated funds.
- Marshall's **allocation increase of \$1.9M** is calculated based only on employees funded through state appropriations.
- This equates to **\$1,350** per employee **versus \$2,300**.



### Proposal for FY24

- The proposal is a **\$1,350 across the board lump sum base increase** for all employees.
- This would produce increases this fiscal year ranging from **8.18% for lowest** salaries to **0.47% for highest** salaries.
- The intention is to **begin to address inequities** by bringing lower salaries up faster at a higher percentage.
- Increases in the core operating budget salaries are covered by the state appropriation.



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# Take Care of the House

## FACILITY MAINTENANCE

- **West Virginia’s Legislature** approved an historic allocation of **\$209M** to address **deferred maintenance** for higher education.
- **Marshall** is anticipated to receive **~\$20 - \$25M**.
- Tasked to prioritize the **top 5-10 projects** to request **mid-August funds** for shovel-ready projects.
- **Project “Shock and Awe”** will operationalize simultaneous projects with our 10-year master plan.

### 100 Point Principles for Allocation

- |                                   |     |
|-----------------------------------|-----|
| • Building System Stabilization   | 35% |
| • Health and Safety               | 35% |
| • Equitable Environment/Title IX  | 20% |
| • Investment to Accelerate Growth | 15% |
| • Miscellaneous                   | 5%  |

Project Name	Request Amount
<b>Building System Stabilization</b>	
EMERGENCY GENERATORS	636,500
ELEVATOR MODERNIZATION	1,450,000
HENDERSON CENTER E LEVEL BATHROOMS	500,000
SOUTH CHARLESTON ROOF REPLACEMENT (Both buildings)	650,000
SMITH HALL CHILLER REPLACEMENT	2,175,000
DRINKO LIBRARY CHILLER REPLACEMENT	1,450,000
INVESTMENT INFORMATION TECHNOLOGY	700,000
<b>Total</b>	<b>\$ 7,561,500</b>
<b>Health and Safety</b>	
SMITH HALL CLASSROOM LOCKS	100,000
FINE ARTS LOCKS	200,000
CAMPUS BUILDINGS FIRE ALARM SYSTEM UPGRADES	362,500
LAIDLEY HALL DEMOLITION	507,500
BYRD CARPET RENOVATION	375,000
MORROW LIBRARY ADA UPDATES	1,123,800
HOLDERBY HALL DEMOLITION	1,087,500
CAMPUS CARRY EXPENDITURES	400,000
<b>Total</b>	<b>4,156,300</b>
<b>Equitable Environment/Title IX</b>	
CAMPUS WIDE RESTROOM RENOVATIONS	1,000,000
LOCKER ROOM REN-CROSS COUNTRY, M/W GOLF, Tennis	725,000
CLASSROOM RENOVATIONS CAMPUSWIDE	1,000,000
SMITH HALL CONCRETE REPLACEMENT (exterior ADA ramp)	100,000
HENDERSON CENTER CONCRETE WORK	150,000
MSC RESTROOM RENOVATIONS	1,000,000
<b>Total</b>	<b>3,975,000</b>
<b>Investment to Accelerate Growth</b>	
FINE ARTS RENOVATIONS	1,450,000
MRI BUILDING BUILD OUT	750,000
BRANDING CONSISTENCY ACROSS CAMPUS	507,200
HENDERSON/GULLICKSON HVAC	3,500,000
<b>Total</b>	<b>6,207,200</b>
<b>Miscellaneous</b>	
WAYFINDING	1,000,000
MSC NEW VESTIBULES	100,000
<b>Total</b>	<b>1,100,000</b>
<b>A &amp; E (8%)</b>	<b>\$ 2,000,000</b>
<b>Grand Total</b>	<b>\$ 25,000,000</b>

# Strategic Efforts Underway

## COMMUNITY CARES WEEK



**COMMUNITY CARES WEEK**

*Giving Back to the Herd*

- Our inaugural **Community Cares Week** in 2022 exceeded all expectations:
  - **451 volunteers** contributed a total of **1,240 hours of service**
  - Landscaping, pressure washing, painting, carpentry, housekeeping and items moved to the Thrift Store
- Building on the success from 2022, the goal is to increase the scope and impact of **alumni, campus and community members participating in the opportunity to give back** to Marshall through sweat equity.
- All materials, supplies and on-site training will be provided by the university.
  - Community Cares 2023 Days of Service: **May 23-27, 2023**
  - More than **100 service opportunities**—both inside and outside—for individuals or groups to assist Athletics, Housing and Residence Life, Physical Plant/Grounds/Housekeeping, and Memorial Student Center and satellite campus facilities.
  - Tasks will include **pressure washing, painting, landscaping, and cleaning and organizing.**

[www.marshall.edu/cares](http://www.marshall.edu/cares)



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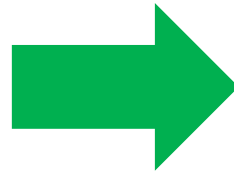
- ✓ Build key reserves for fiscal and operational resiliency.
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# Promote LONG-TERM FINANCIAL RESILIENCY

Transforming Higher Education Finance ... Transparent • Collaborative • Incentivized • Accountable

## Bond Rating Downgrades – Moody's & Fitch

- ➔ Declining Enrollment
- ➔ Expense Control
- ➔ Pricing
- ➔ Leadership Turnover
- ➔ Aging Infrastructure

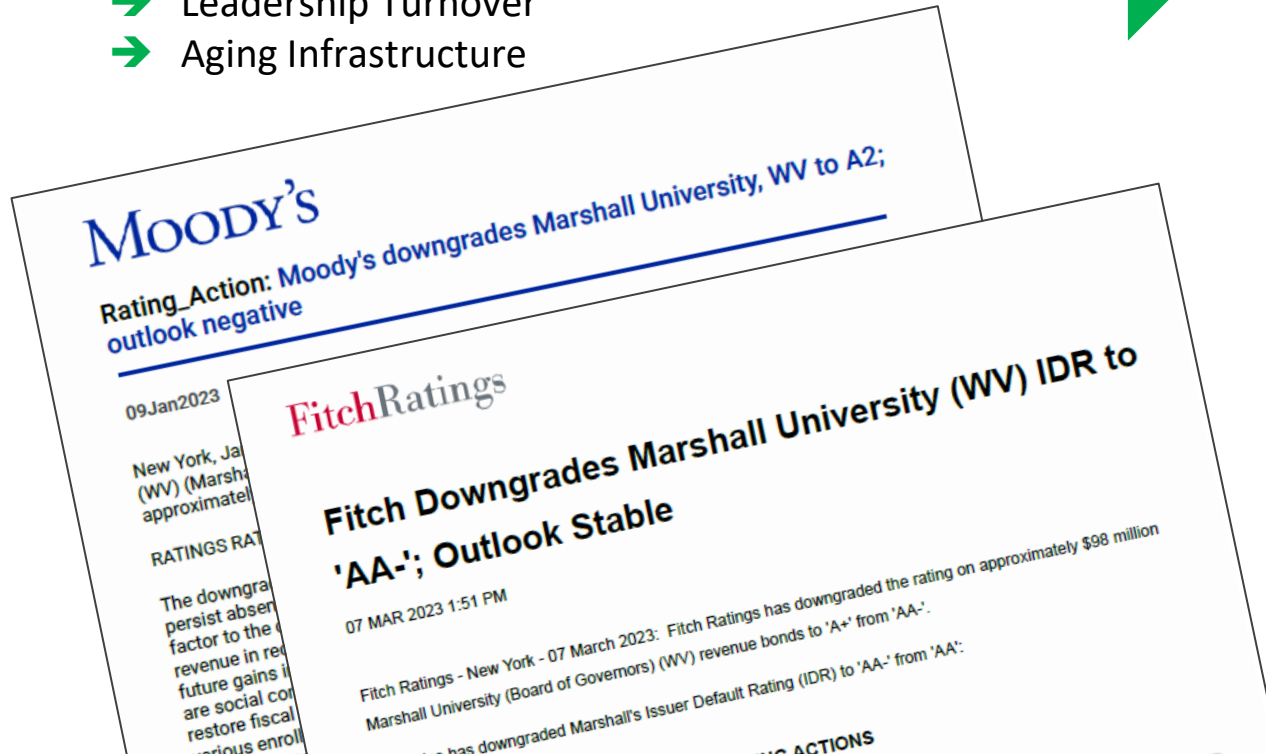


### Incentivized Budget Model

- ✓ Shared financial governance
- ✓ Culture of trust, responsibility and accountability
- ✓ Data informed
- ✓ Resource allocation aligned with strategic goals
- ✓ Progress to Date: Steering Committee met 4/13/23
- ✓ Next Milestone: June/July Complete; Parallel in FY24

### Strategic Financial Planning

- ✓ Engaged Budget Working Group – “Save to Serve”
- ✓ Financial modeling
- ✓ Rolling 5-year forecasts
- ✓ Data-driven analytics
- ✓ Progress to Date: 3-year plan and enrollment/pricing scenarios
- ✓ Next Milestone: Implement Unimarket in July/August



# A Financial PATH FORWARD

## Strategic Actions to Promote Long-Term Financial Resiliency (FY24-27)

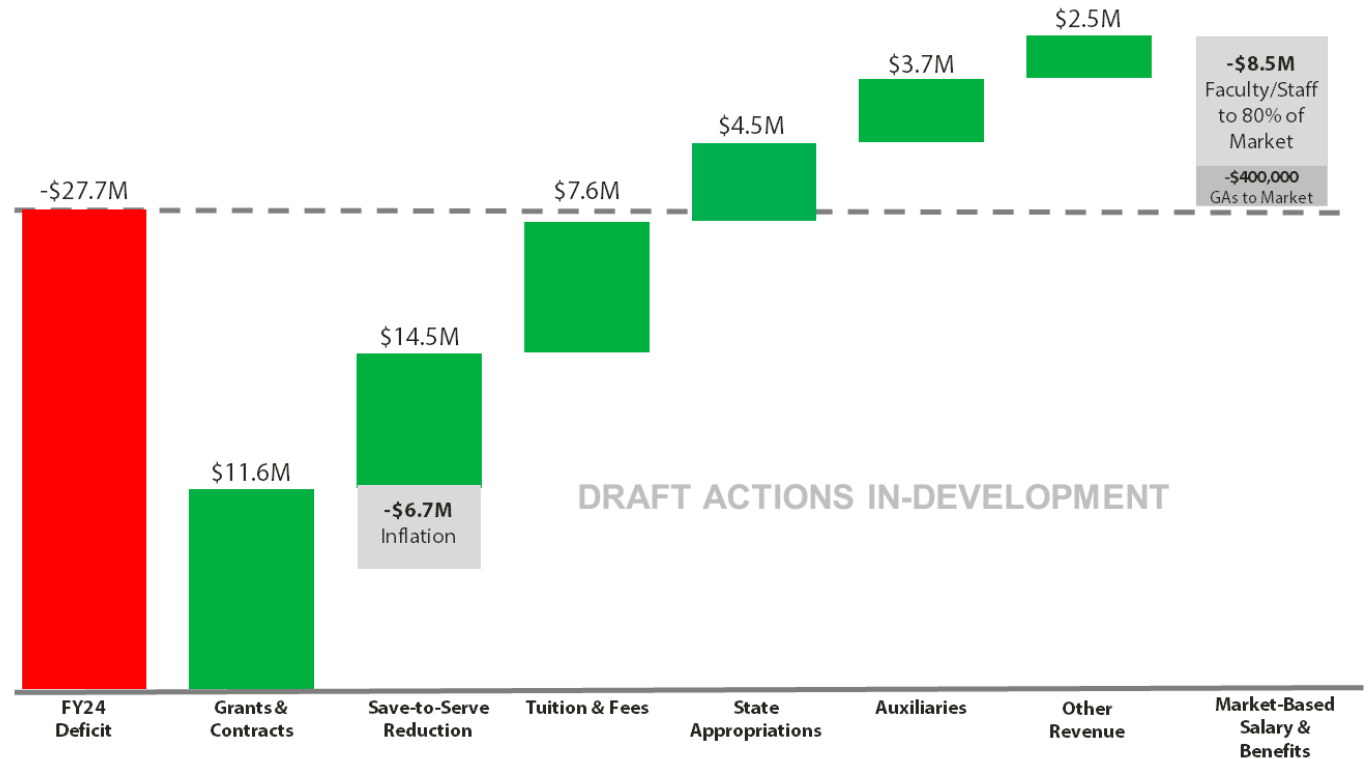
### Key Assumptions FY25 – FY27

#### REVENUES

- ✓ Grants and Contracts: **+3.5%** annually
- ✓ Tuition/Fees: FY25: **+2.5%** (2.5% price, flat enrollment); FY26: **+3.5%** (2.5% price/1% enrollment); **FY27: +4.5%** (2.5% price/2% enrollment)
- ✓ State Appropriations: **+\$1.5M** annually
- ✓ Auxiliary Revenue: Flat Occupancy/**+3% rate** increase annually
- ✓ Other Revenue: **+3%** Annually

#### EXPENSES

- ✓ Salaries and Benefits: **\$4M annual** increase in salaries  
\$2M Market Pay / \$2M State Funded (subject to appropriations)
- ✓ Supplies and Other Services: **\$14.5M spend decrease** from FY24-FY27



#### Areas of Higher Confidence

- ✓ Grants & Contracts
- ✓ Enrollment Assumptions
- ✓ Housing and Residence Life
- ✓ Save-to-Serve (supplies/services)

#### Areas of Risk/Concern

- ▲ State Appropriations
- ▲ P3 Project – The Landing in FY28
- ▲ Salaries and Benefits – Pay Raises/PEIA
- ▲ Save-to-Serve (offsetting 3% inflation)

	FY20-FY22 Avg Growth	FY24-FY27 CAGR
Student Tuition and Fees	-5.6%	3.5%
Grants and Contracts	5.4%	3.5%
Auxiliary Enterprise Revenue	-4.1%	3.5%
Other Operating Revenues	-3.5%	3.5%
State Appropriations	1.5%	2.0%
Salaries and Wages	1.9%	1.3%
Supplies and Other Services	7.4%	-2.9%

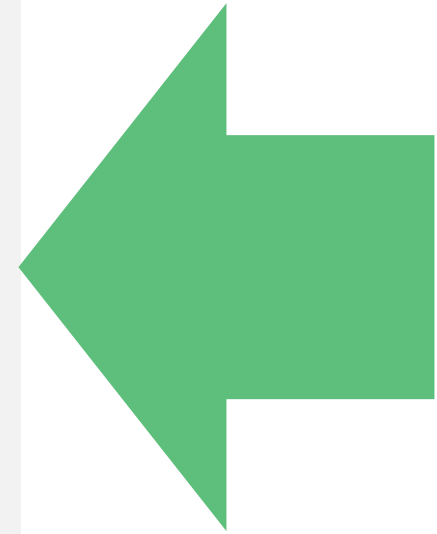




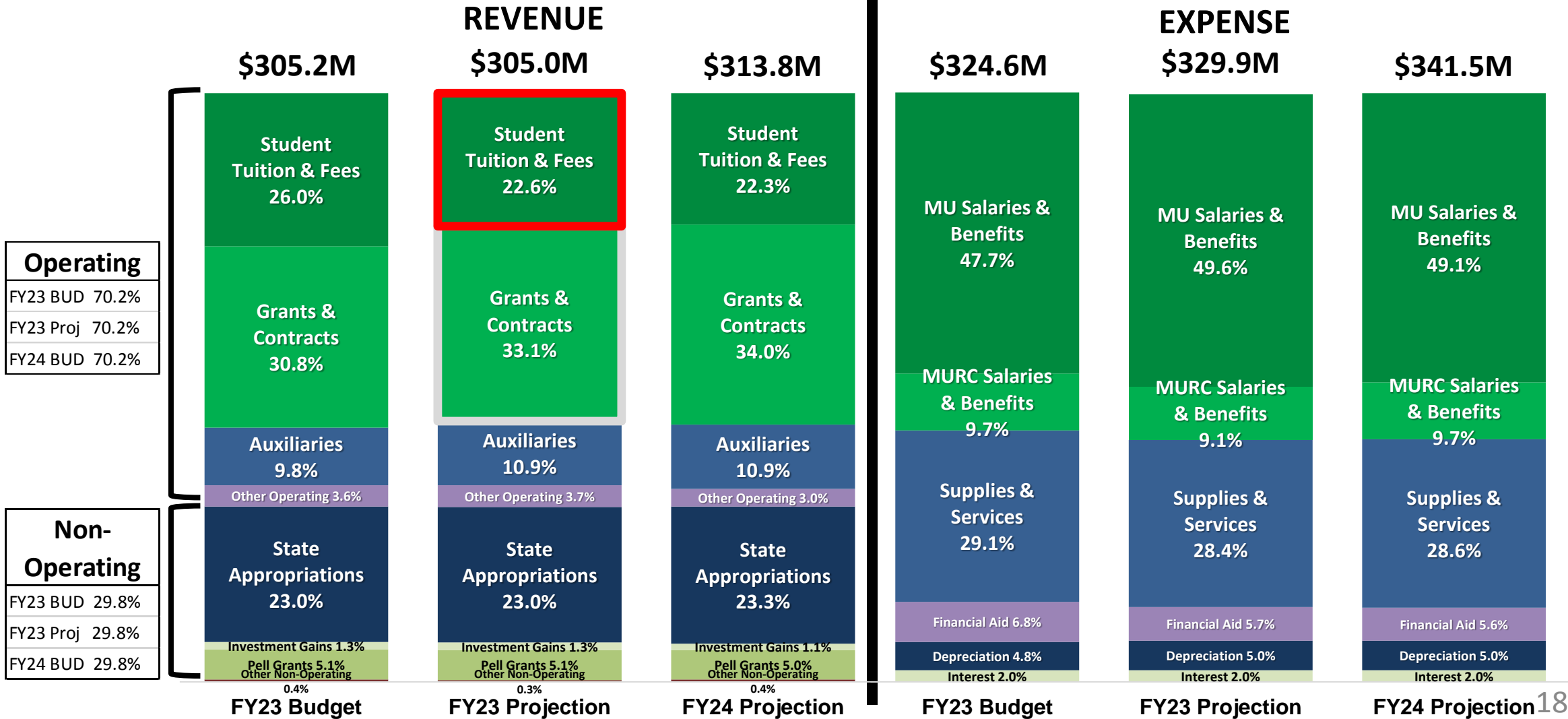
*Financial* **Summary**



**PROPOSED FY2024 BUDGET**



# Decoding MARSHALL'S FINANCIAL PICTURE



# MARSHALL'S FY24 PROPOSED BUDGET

## Strategic Choices Reflected For FY24

- **Tuition & Fee: +2.5%**
  - Online matching Resident
  - Metro -11.5%
- **Total Enrollment Decline: -3%**
  - +100 FTF
  - +95 Metro
- **Grants & Contracts: +3.5%**
- **2-3% increase In Housing Rates**
- **+\$3M increase in State Appropriations**
- **\$1.9M Pay Raise: \$1,350 base increase for every eligible employee**
- **Increases in supplies offset by expected \$750K savings from Unimarket initiative**

Marshall University				
FY24 Budget				
	MU	SOM	MURC	TOTAL
<b>Operating Revenues</b>				
Student Tuition and Fees (net of allowance)	58,708,000	11,024,000	-	69,732,000
Grants and Contracts	24,316,000	21,209,000	60,900,000	106,425,000
Auxiliary Enterprise Revenue	34,159,000	-	-	34,159,000
Other Operating Revenues	3,000,000	1,251,000	5,700,000	9,951,000
Source Transfers	500,000	(500,000)	-	-
<b>Total Operating Revenues</b>	<b>120,682,000</b>	<b>32,984,000</b>	<b>66,600,000</b>	<b>220,266,000</b>
<b>Operating Expenses</b>				
Salaries and Wages	106,249,000	26,474,000	25,000,000	157,723,000
Benefits	23,375,000	6,398,000	7,500,000	37,273,000
Supplies and Other Services	48,780,000	16,500,000	26,700,000	91,980,000
Utilities	8,457,000	1,000,000	360,000	9,817,000
Scholarships and fellowships	18,506,000	800,000	2,100,000	21,406,000
Depreciation	13,500,000	2,000,000	950,000	16,450,000
Other Operating Expenses	-	-	-	-
Fees assessed by the Commission for operations	-	-	-	-
<b>Total Operating Expenses</b>	<b>218,867,000</b>	<b>53,172,000</b>	<b>62,610,000</b>	<b>334,649,000</b>
<b>Operating Income (Loss)</b>	<b>(98,185,000)</b>	<b>(20,187,000)</b>	<b>3,990,000</b>	<b>(114,382,000)</b>
<b>Nonoperating Revenues (expenses)</b>				
State Appropriations	54,114,000	18,084,000	-	72,198,000
Federal Pell Grants	15,600,000	-	-	15,600,000
Gifts	1,700,000	-	-	1,700,000
Investment Income	2,000,000	1,000,000	1,000,000	4,000,000
Interest on indebtedness	(6,465,000)	-	-	(6,465,000)
Fees assessed by Commission for Debt Service	(209,000)	(120,000)	-	(329,000)
Other nonoperating revenues (expenses)	-	-	(71,000)	(71,000)
<b>Total Nonoperating Revenues (expenses)</b>	<b>66,740,000</b>	<b>18,964,000</b>	<b>929,000</b>	<b>86,633,000</b>
<b>Increase/Decrease in Net Assets</b>	<b>(31,444,000)</b>	<b>(1,223,000)</b>	<b>4,919,000</b>	<b>(27,748,000)</b>



# Strategic INVESTMENTS

## Athletics

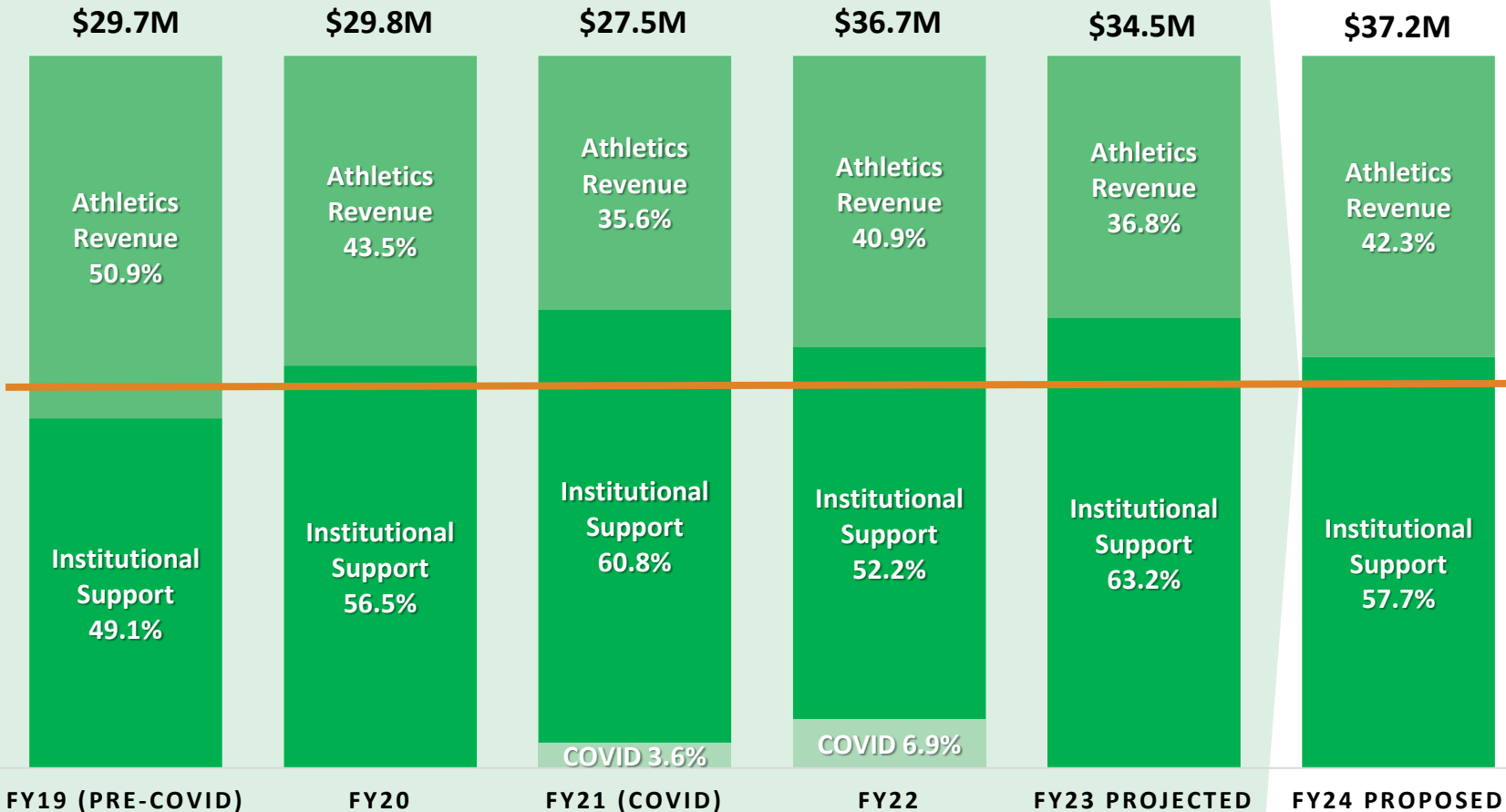
- Institutional support to Athletics **increased 20% from 2020 to 2024**, driven by COVID declines and strategic choices (i.e., conference realignment).
- While our institutional support levels of 57.7% currently outpace the Sun Belt Conference average (54%), our **investment levels rank 9 out of 14 in the conference**.
- We continue to invest in Athletics, while striving to achieve a 50/50 split between Athletics revenue and institutional support. The **proposed FY24 budget for Athletics is \$37.2M**, and reflects a **decrease in institutional support** and **progress toward the goal of a 50/50 split**.

## Aviation

- The Bill Noe Flight School welcomed the first student cohort in fall 2021, and the Aviation Maintenance Program welcomed its first cohort in fall 2022.
- The Bill Noe Flight School **net loan/investment was \$9.6M**, and the Aviation Maintenance Program **net loan/investment was \$2.7M**.
- The programs should begin to return dollars back to the strategic fund reserves in 2024-25.

# Strategic Investments: **ATHLETICS**

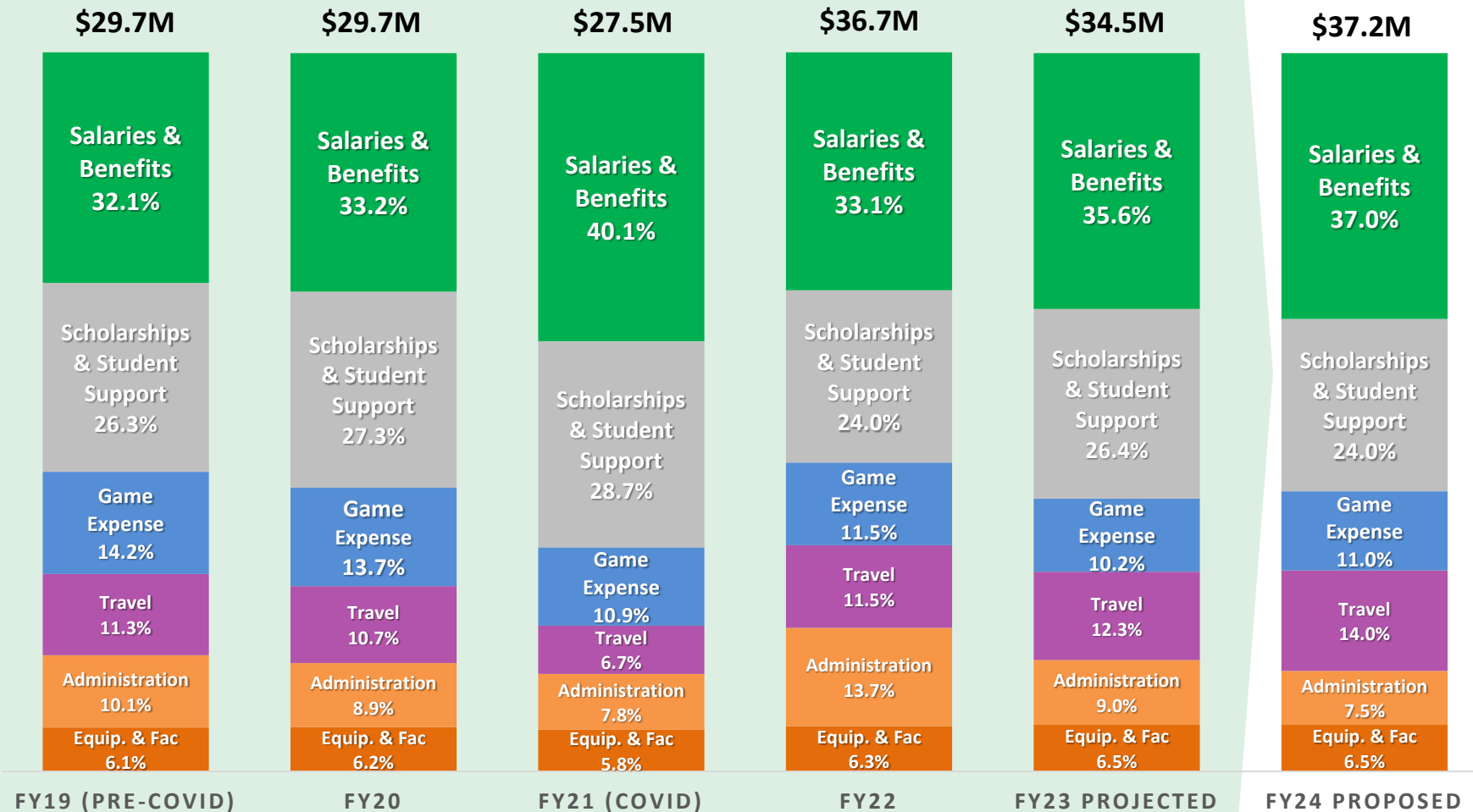
## Athletics: 5-Year Revenue Trends



- 2024 revenues include Sun Belt Conference distributions of \$1.4M.
- The multimedia rights guarantee in 2024 is \$350K above the FY23 guarantees. In addition, FY23 was impacted by COVID-required contract adjustments.
- NCAA, licensing and concessions revenues have increased slightly over this period. Future year revenue is expected to increase in these categories, and is incorporated in the Athletics financial plan.
- Institutional Support is up 20% from 2020 to 2024 (\$4.2M) while Athletics revenues continue to approach pre-COVID levels, as ticket sales and conference distributions begin to stabilize.
- Sun Belt Conference peers average 54% in institutional support, compared to Marshall's 57.7%.
- FY25-27 assumes flat institutional support of Athletics of \$22.2M.

# Strategic Investments: **ATHLETICS**

## Athletics: 5-Year Expense Trends



- FY24 proposed increases in Salaries & Benefits include additional positions related to Title IX review and continued investments to bring coaches and staff salaries to market rates. Increase to this line in FY21 was due to football coaching change (\$892K).
- Travel expenses were reduced in 2020 (\$100K) and in 2021 (\$1M) due to COVID, and are now rising due to inflation, fuel costs and conference realignment.
- 2022 Administration expenses include the settlement related to conference change.
- Scholarships & Student Support expenses correlate to institutional tuition and fees, and room/board. FY24 proposal is lower due to anticipated changes to waiver policy.

# Strategic Investments: AVIATION



## Bill Noe Flight School

	Year 0	Year 1	Year 2	Year 3	Year 4	Year 5
	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026
Projected Operating Income	-	793,422	1,875,711	3,225,754	4,262,960	4,641,311
Projected Operating Expenses	-	1,270,790	2,075,569	3,087,785	3,894,575	4,080,835
<b>Net Operations</b>	-	<b>(477,368)</b>	<b>(199,859)</b>	<b>137,969</b>	<b>368,385</b>	<b>560,476</b>
Capital Requirements	7,750,000	1,675,000	1,786,578	1,000,000	-	-
Grants	1,250,000	500,000	500,000	-	-	-
<b>Net Program Loan / Investment</b>	<b>6,500,000</b>	<b>8,152,368</b>	<b>9,638,804</b>	<b>10,500,835</b>	<b>10,132,451</b>	<b>9,571,975</b>

- Located at the Yeager International Airport in Charleston, WV.
- Flight school welcomed first student cohort in Fall 2022.
- Program will show positive net operations beginning in FY2024 and begin to contribute back to university strategic funds in FY2025.

## Aviation Maintenance

	Year 0	Year 1	Year 2	Year 3	Year 4	Year 5
	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026
Projected Operating Income	-	-	659,240	1,416,503	1,305,941	1,332,060
Projected Operating Expenses	-	638,817	856,796	894,498	915,004	953,517
<b>Net Operations</b>	-	<b>(638,817)</b>	<b>(197,556)</b>	<b>522,004</b>	<b>390,937</b>	<b>378,543</b>
Capital Requirements	-	4,194,000	-	-	-	-
Grants	980,000	628,817	732,035	-	-	-
<b>Net Program Loan / Investment</b>	<b>(980,000)</b>	<b>3,224,000</b>	<b>2,689,521</b>	<b>2,167,517</b>	<b>1,776,579</b>	<b>1,398,036</b>

- Located at the Tri-State Airport in Huntington, WV.
- Aviation Maintenance program plans to welcome first student cohort in Fall 2023.
- Program will show positive net operations and begin to contribute back to university strategic funds in FY2024.



## Facilities and Operations Update

April 26, 2023

### Facilities and Planning Projects

#### **Byrd Biotech Cage Washer**

**Vendor: WB Fosson**

Estimated Expense: \$589,000

Amount paid/ encumbered to date: \$0

Percent of project completed: 0%

Target date of completion: Late Summer '23/Fall '23

Note: Under contract and waiting on equipment.

#### **Drinko Library and Science Building Cooling Tower Replacement**

**Vendor: DSO Mechanical**

Estimated Expense: \$978,130

Amount paid/ encumbered to date: \$0

Percent of project completed: 0%

Target date of completion: Summer '24

Note: Equipment delays, parts ordered

#### **Fine Arts (FA) and Prichard Hall (PH) Roof Replacement**

**Vendor: Harris Brothers**

**Estimated Expense of Project:** \$1,410,000

Amount paid/ encumbered to date: \$207,000

Percent of project completed: 66%

Target date of completion: FA – 54%; PH TBD

#### **Smith Hall Elevator Replacement**

**Vendor: Otis Elevator**

Estimated Expense of Project: \$800,000 approx.

Amount paid/ encumbered to date: \$0

Percent of project completed: 0%

Target date of completion: September 2023

#### **Horizontal Mine Shaft**

**Vendor: Turn-Key Tunneling**

**Estimated Expense of Project:** \$1,226,008

Amount paid/ encumbered to date: \$390,978

Percent of project completed: 100%

Target date of completion: October 2023

#### **MU Health Chiller**

**Vendor: General Heating and Air**

Estimated Expense of Project: \$350,000

Amount paid/ encumbered to date: \$0

Percent of project completed: 0%

Target date of completion: October 2023



## Other Updates

### Master Plan Update

- Entering Phase III: Synthesis
  - Engagement Summary – final meetings with President, Cabinet, steering committee, space planning focus group, Health Sciences campus leaders, and site visits with ADA consultants
- Final Project Presentation to MUBOG – June 21, 2023

### **Housing and Residence Life**

- Resident weekend programming events:
  - Malibu Jacks trip to Ashland, KY – over 100 residents attended
  - Kings Island trip to Cincinnati, OH – approximately 80 residents attended

### **Environmental Health and Safety**

The ribbon cutting of WV's first commercial composting facility, Marshall Compost Facility, occurred Friday, April 14. The XACT Systems BioReactor will remove 750 tons of waste from going to the landfill annually.



Image from *The Herald Dispatch* by Sholten Singer



## COMMUNITY CARES WEEK

*Giving Back to the Herd*



Scan here  
to sign up

# Registration Now Open

## MAY 23-26

*Join us to help out on campus!*

- Sign up for a time frame and a task
- Faculty, staff, students, alumni and community members welcome
- *T-shirt and lunch provided*

#MarshallUFamily #CommunityCaresWeek

**Sign up by May 3rd to be guaranteed  
a t-shirt in your preferred size**

[www.marshall.edu](http://www.marshall.edu)



# MU Internal Audit

## BOG Informational Report

### April 26, 2023

#### **1 ACTIVITY SINCE THE LAST MEETING**

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- A. Advisory Services – Compiling and filing of the 2022 financial data for the US Department of Education’s IPEDS Survey and the Higher Learning Commission’s spring Survey.
- B. Audit Projects – Assist with completing and filing the 2022 Annual Report of activity in Federal Awards to MU under the COVID relief (CARES/CRRSAA/ARP) Acts.
- C. Other – Miscellaneous tax and accounting research.

#### **2 ACTIVITIES PLANNED BEFORE THE NEXT MEETING**

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- A. Planning for and conducting year-end closing activities.
- B. Adhere to planned activities in the approved Audit Plan and Continued Monitoring of other Institutional Activities.
- C. Other Audit and Consulting projects as requested.

#### **3 PROFESSIONAL DEVELOPMENT ACTIVITIES**

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- A. Vector Solutions – Data Security and Privacy web training.