

**MINUTES**  
**Marshall University Board of Governors**  
**Glade Springs**  
**June 28, 2019**

Present: Chairman James Bailes, Phyllis Arnold, Cam Brammer, Tim Dagostine, James Farley, Patrick Farrell, David Haden, Carol Hurula, Christie Kinsey, Wyatt Scaggs, Geoff Sheils, Toney Shroud, Gary White

**I. Call to Order**

After determining a quorum was present, Chairman Bailes called the meeting to order.

**II. Minutes Approval**

The minutes stand approved as presented for the meeting of April 25, 2019.

**III. Committee of the Whole**

**A.) Academic Administrative Policies**

Dr. Mary Beth Reynolds presented the following Academic Administrative Policies:

MUBOG AA-1 – Sabbatical Leave, *no change*

MUBOG AA-2 – Faculty Development, *with change*

MUBOG AA-3 – Reduced Tuition for Persons 65 and Over, *fee stay same, as submitted*

MUBOG AA-4 – Measles and Rubella Immunization Policy, *as presented*

MUBOG AA-14 – Course Syllabus Policy, *not paper/technological*

MUBOG AA-16 – Freshman and Sophomore Midterm D&F Grades, *with change*

MUBOG AA-18 – Equivalencies for College Teaching, *with change*

MUBOG AA-20 – Graduate Faculty Membership, *no change*

MUBOG AA-39 – Selection and Evaluation of Faculty Deans, *with change*

MUBOG AA-40 – Faculty Compensation from Grants and Contracts, *no change*

Upon a motion by Mr. Stroud, seconded by Mr. White, it was the consensus of the Board that the policies be made with any amendments that were submitted in the Board Package, with the exception of AA-14. Mr. Farrell suggested that AA-14 be changed from blackboard to text, and emailed to the student using their preferred technological method of contact.

Motion carried.

## **B.) Financial Affairs Policies**

Ms. Miriah Young presented the following Financial Affairs Policies:

- MUBOG FA-4 – Policies on Use of Institutional Facilities, *with change*
- MUBOG FA-5 – Disposition of Surplus Property, *no change at this time*
- MUBOG FA-7 – Salary Supplements for MU Employees from Non-State Sources, *with changes*
- MUBOG FA-8 – Investment Policy, *no changes at this time*

Upon a motion by Mr. White, seconded by Mr. Stroud, it was the consensus of the Board that the policies be made with any amendments that were submitted in the Board Package, as shown beside the description.

Motion carried.

## **C.) General Administration Policies**

Mr. Cottrill, or his designee presented the following General Administration Policies:

- MUBOG GA-6 – Speed, Flow and Parking of Vehicles on Campus, *no changes*
- MUBOG GA-7 – Intercollegiate Athletics, *bringing back to next Board Meeting*
- MUBOG GA-8 – Tobacco Policy, *no changes*
- MUBOG GA-9 – Policy Regarding Weather Related and/or Emergency Closings and Delays, *with changes*
- MUBOG GA-10 – Naming Policy for Units and Facilities, *postponed action at this time*

## **D.) General Administration Policies - HR**

- MUBOG HR-2 – Review of Part time Classified Positions
- MUBOG HR-8 – Employee Solicitation and Outside Business
- MUBOG HR-9 – Classified/Non Classified Employee Appointments in Dec
- MUBOG HR-10 – Employee Infractions
- MUBOG HR-14 – Background Checks, *with changes*

Upon a motion by Mr. White, seconded by Mr. Stroud, the GA Policies and the HR Policies, it was the consensus of the Board that the policies be made with any amendments that were submitted in the Board Package, as shown beside the description.

*Motion Carried.*

## **IV. Committee Meeting Reports**

### **Academic and Student Affairs Committee**

A.) Intent to Plan – Combined Bachelor of Business Administration

This is due to Program Restructuring.

Upon a motion by Mr. Haden, seconded by Mr. Farrell, the following resolution was adopted:

*Resolved, that the Marshall University Board of Governors approve the Intent to Plan for the combined BBA with nine majors.*

*Fiscal Note: No additional resources are needed.*

*Motion carried.*

B.) Intent to Plan – Bachelor of Science – Civil Engineering

Upon a motion by Dr. Brammer, seconded by Mr. Farley, the following resolution was adopted:

*Resolved, that the Marshall University Board of Governors approve the Intent to Plan for the Bachelor of Science, Civil Engineering.*

*Fiscal Note: No additional resources are needed.*

*Motion carried.*

C.) Intent to Plan – Master of Science – Data Science

Upon a motion by Mr. White, seconded by Mr. Stroud, the following resolution was adopted:

*Resolved, that the Marshall University Board of Governors approve the Intent to Plan for the Master of Science, Data Science.*

*Fiscal Note: No new faculty lines, major funding, or other resources are needed to establish the program. The program will become viable from its first year. Projected net revenue in the fifth year is estimated at \$955,528. The program will generate close to \$3.2 million in new revenue during its first five years.*

*Motion carried.*

D.) Intent to Plan – Bachelor of Science – Aviation Services

Upon a motion by Mr. Farley, seconded by Mr. Scaggs, the following resolution was adopted:

*Resolved, that the Marshall University Board of Governors approve the Intent to Plan for the Bachelor of Science, Aviation Sciences, Fixed-Wing and the Intent to Plan for the Bachelor of Science, Aviation Sciences, Rotor Wing.*

*Fiscal Note: The School of Aviation will include faculty hired exclusively to teach FAA-based flight courses, faculty from various colleges to teach required related courses, and faculty from the colleges to teach general education courses. The program – particularly capital expenditures – will be initially funded by University monies set aside to start new academic programs, as with the School of Physical Therapy and the School of Pharmacy. Annual capital expenditures will be repaid to the University over a five-year period in a rolling cycle. By the end of the fifth year, gross revenue will be over \$4.8 million, and the Flight School will show a positive annual balance. By the end of the seventh year, the School of Aviation will show a positive balance for its cumulative capital expenditures.*

*Motion carried.*

A Provost update was given by Dr. Jaime Taylor; Mr. Scaggs read the other updates given from the Medical School, Student Affairs and Athletics.

### **Finance, Audit and Facilities Planning Committee**

Mr. Haden, Chair of the Committee, gave the report for the Finance Committee. The following items were discussed during the committee meeting and approved to take to the board:

#### A.) Investment Earnings Update

Upon a motion duly made by Mr. Dagostine, seconded by Mr. Stroud, the following resolution was adopted:

*Resolved, that the Marshall University Board of Governors receives the Investment Earnings Report ending April 30, 2019.*

*Motion carried.*

#### B.) Nine Months Ending March 31, 2019 Financial/Budget Report

Upon a motion duly made by Mr. Smith, seconded by Mr. Farrell, the following resolution was adopted:

*Resolved, that the Marshall University Board of Governors receives the Financial/Budget Report for the nine months ending March 31, 2019.*

*Motion carried.*

#### C.) FY 2020-2025 Capital Budget Request

Mr. Haden read the top ten items that we would like. He stressed that they are chosen by the HEPC, as far as order. Upon a motion duly made by Mr. Farrell, seconded by Mr. Farley, the following resolution was adopted:

*Resolved, that the Marshall University Board of Governors approve the attached FY 2020-2025 Capital Project List. (Exhibit A)*

*Motion carried.*

Mr. Haden read the reports from Athletics. Other reports were given from Finance – Mr. Robinson, Operations – Ms. Jacobs-Jones and Audit – Mr. Chaffin.

## **V. President's Report**

President Gilbert gave a report to the Board regarding the following items:

- Intent to Plan for Aviation. He thanked the Board for their approval and for this great opportunity. We will be partnering with Southern Utah University on the Fixed and Rotor Wing programs. There will be opportunities to partner with Mountwest as well.
- The State of the University address was held in Washington, DC in June at the Newseum. It was a well-attended, very nice event.
- We are working with WVU regarding Drug Awareness in High Schools and the WV Opioid Summit, on September 17 at WVU and September 18 at MU.
- June 10<sup>th</sup> a successful dinner organized by Sara Payne Scarbro was held at Valley Park in Hurricane, for the Japanese companies in the area and their relationship to Marshall University.
- Going to Japan and Korea in September. Working with Mac and Andy Portera and others to plan a successful trip.
- A Plan of expansion and map for development of Hal Greer Blvd was shown to the Board.

## **VI. Chairman Report**

Chairman Bailes gave recognition and thanks to Phyllis Arnold, Hunter Barclay, Cam Brammer, David Haden and Wyatt Scaggs. A gift was given to each one present at the meeting.

## **VII. Executive Session under the authority of WV Code 6-9-A-4**

Upon a motion by Mrs. Arnold, seconded by Dr. Brammer, the Board entered Executive Session under the authority of WV Code 6-9-A-4.

## **VIII. Open Session**

After a brief time, the Board returned to regular session upon a motion by Mr. Haden, seconded by Mr. Scaggs.

Upon a motion duly made by Dr. Brammer, seconded by Mr. Haden, two appointments were made to the Autism Board.

*Resolved, that the Marshall University Board of Governors approves the Autism Board appointments of Christy Robinson, parent and professional and Nathalie Henchey, parent.*

*Motion carried.*

Upon a motion duly made by Mr. Scaggs, seconded by Dr. Brammer, the resolutions of real estate purchases were adopted:

*Resolved, that the Marshall University Board of Governors approves the purchase of the property located at 143-1405 11<sup>th</sup> Avenue.*

*Motion carried.*

**IX. Adjournment**

Upon a motion duly made by Mr. Haden, seconded by Mr. Scaggs, and motion carried, the meeting was adjourned.

FY 19 Priority	FY 20 Priority	FY 21 Priority	FY 22 Priority	FY 23 Priority	FY 24 Priority	FY 25 Priority	Estimated Budget		Type		Project Timeline	Total Cost	Description	Operations Budget Impact		Funding Source	Additional Comments
							FY 20	FY 21	FY 22	FY 23				FY 24	FY 25		
2	A	1	1	06	N					New Construction	\$ 40,000.00	COLLEGE OF BUSINESS BUILDING	Project Name: July 2020 to December 2022	15,000.00	2024	Capital Funding/Bond/Grants	
3	G	7	2	1	00	Y				Renovations	\$ 21,000.00	MARSHALL FIELD	Project Name: July 2019 to February 2021	50,000.00	2022	Capital Funding/Bonds	
5	A	5	2	1	20	Y				Renovations	\$ 2,000.00	CLASSROOM RENOVATIONS CAMPUS WIDE	Project Name: July 2020 to August 2023	N/A	N/A	None	
6	A	7	2	1	00	N				New Construction	\$ 20,000.00	INSTRUMENTAL BUILDING	Project Name: January 2021 to June 2023	250,000.00	2024	Capital Funding/Bond/Grants	
7	C	7	2	1	00	N				New Construction	\$ 18,500.00	SUBSTANCE ABUSE AND RECOVERY CENTER	Project Name: July 2020 to June 2022	2,100,000.00	2023	General revenue, lottery, or HEPC special capital improvement funds or bond issues	
8	G	7	2	1	00	Y				Renovations	\$ 900.00	INTRAMURAL FIELD SHAPE	Project Name: July 2020 to June 2022	None	N/A	None	
9	A	5	2	1	64	Y				Renovations	\$ 7,300.00	PREHARD HALL ADA RENOVATIONS	Project Name: July 2019 to June 2022	None	N/A	None	
4	G	5	2	1	20	Y				Renovations	\$ 25,000.00	MEMORIAL STUDENT CENTER RENOVATIONS	Project Name: July 2020 to June 2023	None	N/A	None	
11	G	5	2	1	20	Y				Renovations	\$ 1,500.00	TECHNOLOGY ENHANCED CLASSROOM INITIATIVE	Project Name: July 2020 to June 2023	None	N/A	None	
12	G	5	2	1	20	Y				Renovations	\$ 3,500.00	JENNIFERSON CENTER IVOC	Project Name: April 2021 to April 2022	300,000.00	2026	Maintenance	Additional revenues would offset operating budget
13	C	5	2	1	18	N				None	\$ 500,000.00	BRISBANK PROPOSED CENTER SHULAS EQUIPMENT	Project Name: July 2020 to December 2020	None	N/A	None	
14	G	5	2	1	60	Y				New Construction	\$ 1,000.00	HOLICKSON GYMNASIUM HALLWAY	Project Name: July 2021 to July 2022	440,000.00	2023	Capital Funding/Bond/Grants	
15	A	7	2	1	00	Y				New Construction	\$ 1,000.00	HIGH TECHNOLOGY/ACADEMIC INSTRUCTIONAL FACILITY	Project Name: July 2022 to December 2023	20,250.00	2025	Capital Funding/Bond/Grants	
17	A	4	2	1	60	Y				Renovations	\$ 16,000.00	SCIENCE BUILDING AND ANNEX RENOVATION PROJECT	Project Name: July 2021 to February 2023	None	N/A	None	
18	C	5	2	1	00	Y				New Construction	\$ 1,300.00	FORENSIC SCIENCE CENTER ANNEX BUILDOUT	Project Name: July 2020 to June 2022	None	N/A	None	
19	E	4	2	1	25	N				Renovations	\$ 4,500.00	OLD MAIN INTERIOR REPAIRS	Project Name: July 2020 to December 2022	None	N/A	None	
20	E	3	2	1	00	N				Renovations	\$ 1,040.00	EMERGENCY GENERATORS SAFETY	Project Name: July 2020 to January 2021	None	N/A	None	
21	G	1	2	1	74	Y				Renovations	\$ 500.00	CHURCH DEMOLITION/PARKING EXPANSION - 5TH AND 21ST ST	Project Name: July 2020 to December 2020	None	N/A	None	
22	G	1	2	1	82	Y				Renovations	\$ 350.00	JARNEY HALL DEMOLITION	Project Name: July 2020 to August 2020	None	N/A	None	
23	G	1	2	1	00	Y				Renovations	\$ 2,000.00	LAND FURNISHING DEMOLITION	Project Name: July 2020 to June 2022	None	N/A	None	
24	G	3	2	1	31	Y				Renovations	\$ 3,500.00	TOWN TOWER BATHROOM RENOVATIONS	Project Name: August 2019 to August 2023	None	N/A	None	
25	A	7	2	1	00	Y				New Construction	\$ 1,605,000.00	ROBIL HEALTH & RESILIENCY EDUCATION CENTER	Project Name: July 2020 to July 2021	605,000.00	2024	General revenue, lottery, or HEPC special capital improvement funds or bond issues	
26	A	7	2	1	00	Y				Renovations	\$ 4,000.00	CORRY HALL RENOVATIONS	Project Name: July 2020 to June 2022	None	N/A	None	
27	A	5	2	1	30	Y				Renovations	\$ 10,000.00	CORRY HALL RENOVATIONS	Project Name: July 2020 to June 2024	None	N/A	None	
28	A	5	2	1	30	Y				Renovations	\$ 3,500.00	COON MEDICAL EDUCATION BUILDING RENOVATION PHASE III	Project Name: July 2020 to January 2022	4,000.00	2024	Capital Funding/Bonds	
29	F	3	2	1	00	Y				Renovations	\$ 375,000.00	STORMWATER IMPROVEMENTS PHASE I	Project Name: July 2020 to June 2021	None	N/A	None	
30	B	4	2	1	00	N				Renovations	\$ 1,500.00	CAMPUS WIDE WIRELESS BUILD OUT	Project Name: July 2020 to June 2022	None	N/A	None	
31	B	4	2	1	31	Y				Renovations	\$ 2,000.00	INFRASTRUCTURE UPGRADES	Project Name: July 2020 to June 2023	None	N/A	None	
32	A	7	2	1	00	Y				New Construction	\$ 40,300.00	CENTER FOR MUSCULINE EDUCATION	Project Name: July 2022 to June 2025	10,300.00	2026	Capital Funding/Bonds	

