

**MINUTES**  
**Marshall University Board of Governors**  
**In-person and Teams Meeting/virtual**  
**October 22, 2020**

Present: Patrick Farrell, Chair; Shawn Ball; Kathy D 'Antoni; James Farley on Microsoft Teams; Donald Holcomb; Chris Miller; Angel Moore on Microsoft Teams; Samuel Moore; William Noe on Microsoft Teams; Geoffrey Sheils; William Smith; Toney Stroud; Sandra Thomas; Carol Hurula; Dan Holbrook; Anna Williams

**I.     Call to Order**

After determining a quorum was present, Chairman Farrell called the meeting to order and acknowledged those attending via Microsoft Teams.

**II.    Minutes Approval**

With no objections to the meeting minutes of August 27, 2020, the minutes were approved.

**III.   Committee Reports**

Following are policies that were included for review for this meeting:

A) Approval of updated Policy No. SA-5, Directory Information

Jendonnae Houdyschell, Esquire, discussed the updated policy's highlights that will limit and protect students' privacy and personal information.

There is no anticipated additional cost to the institution for implementing this policy.

The following resolution was read:

*Resolved, that the Marshall University Board of Governors does hereby amend, as presented MUBOG SA-5, Directory Information.*

Hearing no objections, Policy No. SA-5 was approved:

- B) Review and Approval of the following Academic Affairs Policy: MUBOG AA-1 Sabbatical Leave 11/13/02

Section 4.2 was taken out of Policy No. AA-1 regarding Sabbatical Leave.

The following resolution was read:

*Resolved, that the Marshall University Board of Governors does hereby take the following action. Policy MUBOG, AA-1, Sabbatical Leave to be updated as follows. The first section of this policy (2.1) states the purpose of a sabbatical, emphasizing that it is merit-based; the second section (3.1 and 3.2) outlines eligibility requirements; the third section (4.1, 4.2, and 4.3) explains the process to be used for application, including a stipulation that the University's President will announce the number of sabbaticals that may be granted to each academic college annually. The final three sections (5, 6, and 7) of the policy update compensation, obligations of the faculty member awarded the sabbatical and obligations of the University.*

Hearing no objections, Policy No. AA-1 was approved.

- C) Degree Addition: Associate of Applied Science "Aviation Maintenance Technician"

The Aviation Maintenance Technician (AMT) program will be the second academic degree offered by the Division of Aviation. The program is a joint degree with Marshall University and Mountwest Community and Technical College. Last year, the Higher Education Policy Commission revised its Series 11 to allow state-supported schools to offer this joint degree option, and this is the first such degree in the State. Students who complete this program will earn an Associate of applied Science (AAS) degree and be eligible to complete the FAA tests to become certified technicians who can maintain and repair all aircraft forms.

Some discussion and questions by board members ensued due to COVID and the climate the University are in now. It is the feeling that the industry will recover within two years and entirely in four years.

Fiscal Note: The program's creation requires hiring three full-time faculty and two staff, renovation and lease of facilities at Tri-State Airport, and purchasing tools and aircraft components. All expenses, including labor, operating, and capital purchased, will be offset by the

aviation maintenance program's revenue. The University submitted a \$1.3 million proposal to the Appalachian Regional Commission's POWER to support staff and general operations for the first two years of the program and an \$850,000 Economic Development Administration proposal to support tool and equipment purchase. New program loan funds will be used to fund the difference between net operations and cash requirements for capital and operations during the first two years of operations. New program loan fund repayment will begin in year three from program net revenue, and all-new program loan proceeds will be fully repaid by year 10 (AY 2030).

The following resolution was read:

*Resolved, that the Marshall University Board of Governors approve the Degree Addition for the AAS, Aviation Maintenance Technician.*

Hearing no objections, the degree addition was approved.

#### D) Strategic Vision

The Strategic Vision item was briefly discussed. Mr. Miller requested more time to understand and study before voting on this item. After discussion, the item was tabled.

**Dr. Taylor for Academic Affairs, Dr. Bookwalter for College of Liberal Arts, and Dr. Pittenger for the Graduate College and Aviation Programs gave information items to the Committee.**

#### **Athletic Committee Report**

Mr. Miller, Chairman of the Committee, gave an update on the meeting held this morning at 9 am.

#### A) Proposed Marshall Athletic Budget for Fiscal Year 2020-2021

There was much discussion on this item.

Chairman Farrell reiterated to the members of the Committee that this item is a second-quarter budget placeholder. He explained that a training was done with the Committee, and this item is to authorize second-quarter spending. Both Athletic and Finance have approved the budget for second-quarter expenditures.

A motion to approve the second quarter budget placeholder was made by Mr. Stroud, seconded by Dr. Holbrook. Motion carried.

#### Information Items:

- a) Contingencies in college athletics related to COVID and the impact of decisions of CUSA and NCAA Guidelines
- b) FY 20 Actual vs. Planned Budget
- c) Strategic Plan Update – this item was tabled and will be reviewed and approved at a future meeting
- d) General Updates
- e) Compliance Reports
- f) Athletics Teams Updates

Student Government Association President Anna Williams gave an update regarding the 50<sup>th</sup> Anniversary of the Plane Crash.

#### **Finance, Audit, and Facilities Planning Committee**

Mr. Sheils, Chair of the Committee, reported for the Finance Committee. Following are the action items:

##### A) Investment Earnings Update

A summary of the Investment Report was given, and the following resolution was read:

*Resolved, that the Marshall University Board of Governors receives the Investment Earnings Report ending August 31, 2020.*

Hearing no objections, the report was received.

##### B) Audited Financial Report for Fiscal Year 2019-2020

Representatives from CliftonLarsonAllen LLP, Mike Johns, and Jared Clark, were on the Microsoft Teams call and discussed the audit results.

After there were no other questions, the following resolution was read:

*Resolved, that the Marshall University Board of Governors accept the audited Financial Report for the Fiscal Year 2019-2020.*

Hearing no objections, the audited Financial Report was accepted.

Information Updates were given by Mr. Sheils, briefly discussing each area:

Finance

Operations

School of Medicine

Internal Audit

#### **IV. Executive Session under the authority of WV Code §6-9A-4**

Upon a motion by Mr. Miller, seconded by Mrs. Thomas, the Board entered Executive Session to discuss the purchase of real estate.

After a brief executive session, the open session resumed.

The following resolution was read:

*Resolved, that the Marshall University Board of Governors authorizes the President of the University to execute the necessary documents to negotiate and effectuate the acquisition and purchase of certain real estate located in the City of Huntington, including but not limited to entering into a Purchase Agreement as outlined in the Executive Session held today pursuant to WV Code §6-9A-4(b)(9)*

#### **V. President's Report**

Following are the highlights from Dr. Gilbert's report:

President Gilbert discussed the AAS Degree and the FAA Certifications mentioned earlier in the meeting. He noted that the Mountwest Board of Directors voted unanimously for this program and partnership with Marshall University.

Marshall University have received a POWER grant award of \$1.6 million. Vice President Charlotte Weber, Jim Smith, and Tom Stose were all instrumental in obtaining this award. This will cover used airplanes, parts, etc., for the lab. MRO operations (maintenance, repair, and overhaul) keep planes safe through scheduled maintenance, and individuals receiving training in this program will be in the job market to be hired by MRO's. In addition, the largest positive is that Marshall University will have new FAA technicians in the work field soon.

Antibias training for all employees and board members is available.

We send weekly reports to members updating them on the COVID tests and our dashboard. The saliva test is also available now as an alternative to the nose swab test.

Homecoming will be virtual this year. Alan Meadows is the grand marshal. There will be a rededication of the Memorial Football Statue and it will be located beside the Rec Center.

On November 13, 2020, there will be a private ceremony for the family members of the 39 students that perished on the plane, granting the students posthumous degrees.

Recruitment is everyone's responsibility. There are now virtual Green White Days for direct prospective students from the webpage.

Early Assurance Programs were discussed, noting that students can begin as a freshman at MU in PT/Pharmacy, and with the right credentials, be guaranteed a space in the program. Students can be admitted to medical school at Marshall at the junior level if they start out as a freshman at Marshall and meet the credential requirements.

## **VI. Chairman Report**

Chairman Farrell complimented the MU President, Faculty and Staff for all that has been done to get through this fall. The speed and quality of decision making, made things move so

quickly. This unpredictable time is and has been difficult, especially during this Public Health crisis, which has in turn led to many businesses having financial situations. Marshall University has done well to keep things moving during this difficult time.

## **VII. Adjournment**

With no further business or objections, the meeting was adjourned.

### **Next Meetings:**

2021

February 25

April 29

June 17

### **Board Retreat:**

August 18-19