

Marshall University
Request for Change in Distance/Regular Student Enrollment Status Designation

Name (Last, First, Middle/Maiden):			Student ID #:	
University Email Address:			Date of Birth:	
Street Address:			Telephone #:	
City:	State:	ZIP:	Country:	
Distance Program:		Effective Term (Fall/Spring/Summer and year):		

Students in the following programs qualify for distance tuition rates if the student is also designated as a Distance Student:

<p>Undergraduate degree programs:</p> <ul style="list-style-type: none"> • BA, English • BA, General Business • BA/BS, Geography • BA Literary Studies • BA, Professional Writing • BS, Medical Laboratory Science • BSN, Nursing (RN Option only) • RBA, Regents' Degree <p>Graduate degree programs – Doctorate:</p> <ul style="list-style-type: none"> • DBA, Doctor of Business Administration (<i>Hybrid</i>) • EdD, Curriculum & Instruction (<i>Hybrid</i>) • EdD, Leadership Studies • Nursing Practice (D.N.P.) <p>Graduate degree programs – Masters:</p> <ul style="list-style-type: none"> • MS, Accountancy <i>Hybrid</i> • MS, Adult and Community Education • MA, Clinical Mental Health • MS, Computer Science • MA, Counseling • MS, Criminal Justice • Ed.S, Curriculum and Instruction • MS, Cybersecurity • MS, Dietetics • MA, Education (Elementary or Secondary) 	<p>Graduate degree programs continued – Masters:</p> <ul style="list-style-type: none"> • MSE, Engineering Management • MA/MS, Geography • MS, Health Care Administration • MS, Information Systems • MAJ, Journalism • MA, Leadership Studies • MA, Literacy Education • MBA, Master of Business Administration • MSW, Master of Social Work • MA, Mathematics • MSN, Nursing (Administration and Education) • MPA, Public Administration • MA, Special Education (Multicategorical) • MA, Special Education (Preschool) • MA, Teaching 	<p>Post-Baccalaureate Programs (non-degree):</p> <ul style="list-style-type: none"> • Communication Disorders Leveling Programs • English Language Institute (ELI) • Post-Baccalaureate Teacher Certificate <p>Graduate certificate/endorsement programs:</p> <ul style="list-style-type: none"> • Appalachian Studies • Distance Dietetics Internship • Early Childhood Education • Elementary Mathematics Specialist • Human Geography • Geospatial Information Science-Basic • Instructional Technology & Learning • Literacy Education (<i>Hybrid</i>) • Management Foundations • Mathematics Through Algebra I • School Library Media Specialist • School Principalship • Violence, Loss, & Trauma Certificate of Adv. Studies
--	--	---

Distance student tuition rates are not retroactive.

By completing the information above and signing below, you acknowledge your understanding of these policies:

1. I understand that Distance Student status prohibits me from registering for and attending traditional face-to-face classes. Exceptions to this include courses in which I participate only via an electronic link (video and/or audio) and graduate courses for staff development offered through the College of Education and Professional Development.
1. I understand that if I register for a traditional face-to-face course as a Distance Student, that registration may be removed from my schedule.
2. I understand that if I change to a non-distance program, I will no longer be eligible for distance tuition rate.
3. I understand that this request does not admit me as a student to the University nor does it change my major; and that for a request for Distance Student status to be processed, I must have been previously admitted into a qualifying distance program or previously changed my major into a qualifying distance program via the usual University processes.

I request my enrollment status be set to (check one): **Distance Student Enrollment Status**
 Regular Enrollment Status

<hr/> <p style="text-align: center;">Name Date</p>	<p>For Office Use Only: Program Code: _____ Effective Term Code: _____ By: _____ _____</p>
---	---

The completed and signed request should be faxed to the Registrar at 304-696-6476, scanned and emailed to registrar@marshall.edu, or sent by mail to Registrar, Old Main 106A, One John Marshall Drive, Huntington WV 25755.

7/20/2023